

## **Section 11: Fort Scott Community College Student Handbook**

### **Continuing Education**

FSCC provides customized training for business and industry as well as personal enrichment courses for the community. FSCC's Department of Business & Industry Services assists regional employers and/or employer groups in developing short term training for their employees or potential employees in areas of identified need or emerging technology. Area residents who are interested in sharing their special/ interests may work with the college to provide classes that share their talents with the community. A class proposal form is available at [fortscott.edu](http://fortscott.edu) for those interested in providing a class. The FSCC Nursing Program is approved by the Kansas Board of Nursing to offer healthcare related continuing education. For a complete list of classes, staff contact information or information on providing a personal enrichment course visit [www.fortscott.edu/continuinged](http://www.fortscott.edu/continuinged)

### **College Transfer Program**

FSCC offers the first two years of most four-year college undergraduate bachelor's degree programs. By following a transfer program, students can enroll their first two years at FSCC, earn an associate degree, and transfer to the four-year school without loss of time or credit.

Students must work closely with academic advisors to make sure their classes apply toward their chosen course of study. The Advising Office has handbooks describing course equivalencies between FSCC and the institutions to which FSCC students most commonly transfer. The office also has many catalogs and other reference works describing other four-year institutions.

Students who have not chosen a major should follow the general education courses required by most colleges. At FSCC, students can be guided by the basic 62 semester-hour program for an Associate of Arts or Associate of Science degree.

Individuals who have chosen a major should closely review the requirements of their intended four-year school for that major. Courses of study for some major fields may follow general education courses; others may require a specific sequence of courses. General requirements for the four-year institutions can be met at the community college level in excess of the 62 hours required for the associate degree Two-Year Associate Degree Programs FSCC offers four types of two-year associate degree programs. To earn an associate degree, students must complete a minimum of 62 college credit hours with a 2.0 (C) minimum grade-point average. Some programs require more than 62 credit hours.

A student who transfers from another school must take a minimum of 15 semester hours at FSCC to be eligible to receive an associate degree from FSCC.

## **Career and Technical Education**

FSCC career and technical programs prepare students for entry-level job skills in a variety of fields. Some certificate programs can be completed in a year or less. These courses may be supplemented in some fields with general education courses for associate degrees or to transfer to a four-year college. Both certificate and degree career education programs have been designed with the assistance of industry professionals and are continually modified to ensure the curriculum is up-to-date and responsive to current industry practices.