



*Fort Scott Community College*

**Biennial Review**  
**Compliance with Drug Free Schools and**  
**Campus Regulations**

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# Fort Scott Community College

## Drug-Free Schools and Campuses Regulations [EDGAR Part 86) Alcohol and Other Drug Prevention Certification

I affirm that Fort Scott Community College has adopted and implemented an alcohol and other drug prevention program for its students and employees that, at a minimum includes:

1. The annual distribution to each employee, and to each student who is taking one or more classes of any kind of academic credit except for continuing education units, regardless of the lengths of the student's program of study of:
  - Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of its activities.
  - A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol.
  - A description of the health risks associated with the use of illicit drugs and alcohol.
  - A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
  - A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with State and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program.
2. A biennial review by the institution of its alcohol and other drug prevention comprehensive program to:
  - Determine its effectiveness and implement changes to its comprehensive alcohol and other drug prevention program and policies, if they are needed.
  - Ensure that its disciplinary sanctions are consistently enforced

Vanessa Poyner, Dean of Students

September 10, 2024

## Fort Scott Community College

The Drug-Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require institutions of higher education (IHEs), such as Fort Scott Community College, to conduct a biennial review of their AOD programs and policies with the following objectives:

- To determine the effectiveness of the AOD prevention program and to identify any needed changes that need to be implemented.
- To ensure that campuses enforce the disciplinary sanctions for violating standards of conduct consistently.

The Biennial Review must also include data relevant to:

- The number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and
- The number and type of sanctions the IHEs impose on students or employees as a result of such violations or fatalities.

In order to certify its compliance with the 34 CFR Part 86, the College must:

- Adopt and implement a drug prevention program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by all students and employees both on school premises and as part of any of its activities.
- Develop a sound method for annually distributing the policy to every student and employee.

The Biennial Review includes the following elements:

1. Description of the Biennial Review Process.
2. Summary of AOD program strengths and weaknesses.
3. Procedures for distributing the Annual AOD Notification to students and employees.
4. Recommendations
5. Violations and Sanctions
6. Compliance Checklist (EDGAR, Part 86).
7. Copies of the policies distributed to students and employees.

## Section 1. Biennial Review Process

The Fort Scott Community College Biennial Review Task Force will convene yearly to review the upcoming report. The Offices of the Dean of Students, and HR will provide primary oversight for prevention education, policy development, and enforcement.

Members of the Task Force include:

- Vanessa Poyner, Dean of Students
- Juley McDaniel, Director of HR
- Conor Chadwell, Head Athletic Trainer
- Alyssa Martin, Director of Student Life
- Liza Erwin, Director of Athletics

Members of the Task Force conducted the Review in compliance with the requirements of the Drug-Free Schools and Communities Act and related regulations. The process is intended to be an institution-wide review of the effectiveness of the Fort Scott Community College AOD-related programs and policies.

The review examined:

1. The Higher Education Amendments of 1998, (P.L. 105-244) and the Drug-Free Schools and Communities Act Amendments of 1989, (P.L. 101-226)
2. U.S. Department of Education, Complying with the Drug-Free Schools and Campuses Regulations,  
[http:// www.higheredcompliance.org/ resources/ resources/](http://www.higheredcompliance.org/resources/resources/)
3. EDGAR, Part 86 Compliance Checklist
4. Related student and employee policies (see Appendix); including:
  - Section 3 Student Code of Conduct, FSCC Student Handbook: Drug & Alcohol free campus
  - FSCC Drug & Alcohol Free Campus
  - Section 3, Student Code of Conduct, FSCC Student Handbook – Tobacco Use
5. Annual Notification processes and related documentation for students and employees identifying the standards of conduct, policies, laws, types of violations, health risks, and sanctions.
6. Fort Scott Community College Student Handbook
7. Fort Scott Community College Housing Handbook

8. Fort Scott Community College Annual Campus Security and Fire Safety Report.
9. Fort Scott Community College AOD Incidents and Sanctions
10. Institutional AOD programs and local and regional support services.

The intention of this document is to meet the Drug-Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) for conducting a Biennial Review.

## Section 2. Summary of AOD Program

### Strengths

- Generally good level of awareness among target populations
- Consistent enforcement of standards of conduct
- Policy, Annual Notification letters for students and employees, and supporting documentation updated August.
- Student component developed by Drugfreeworld.org
- Consistent and timely process and schedule for distribution of Annual Notification Letters to Employees and Students.
- New AOD policy created for the Athletic Department.

### Weaknesses

- Programming is not robust/ awareness and educational efforts are relegated to fall orientation/ onboarding efforts or tied to sanctioning
- Need to promote additional annual co-curricular programming that educates students on appropriate uses and the effects of alcohol and drug use.

### Description of the AOD Program Elements

#### 1. Alcohol-Free Options

**How does your campus provide an environment with alcohol-free options?  
Please check all that apply:**

Alcohol-free events and activities are created and promoted.

Student service learning or volunteer opportunities are created, publicized, and promoted.

Community service work is required as part of the academic curriculum

The campus offers a student center, recreation center, coffeehouse, or other alcohol-free settings.

The student center, fitness center, or other alcohol-free settings have expanded hours.

Nonalcoholic beverages are promoted at events.

Does not promote alcohol-free options.

Other:

## **2. Normative Environment**

**How does your campus create a social, academic, and residential environment that supports health-promoting norms? Please check all that apply:**

College admissions procedures promote a healthy environment.

The academic schedule offers core classes on Thursdays and Fridays.

Exams/projects increasingly require class attendance and academic responsibility.

All housing options are substance-free.

The campus encourages an increase in academic standards.

Faculty and staff are educated about behavioral indicators, student norms, and cultural attitudes related to high-risk or illegal alcohol use.

Faculty and staff are educated about behavioral indicators, student norms, and cultural attitudes related to illicit drug use.

Faculty are encouraged to engage in a higher level of contact with students.

Students are educated about misperceptions of drinking norms.

Student leadership (e.g., orientation leaders, resident assistants, fraternity and sorority members, athletes, student organizations) promotes positive, healthy norms.

Students have opportunities to advise and mentor peers.



Pro-health messages are publicized through campus and community media channels.

Does not promote a normative environment.

Other:

### **3. Alcohol Availability**

**How does your AOD prevention program limit alcohol availability? Please check all that apply:**

Alcohol is banned or restricted on campus.

Alcohol use is prohibited in public places.

Delivery or use of kegs or other common containers is prohibited on campus.

Alcohol servers are required to be registered and trained.

Server training programs are mandatory.

Guidelines for off-campus parties are disseminated.

The number and concentration of alcohol outlets near campus are regulated.

The costs of beer and liquor licenses are raised.

The days or hours of alcohol sales are limited.

The container size of alcoholic beverages is reduced.

Alcohol is regulated by quantity per sale.

Keg registration is required.

State alcohol taxes are increased.

Does not limit alcohol availability.

Other:

#### 4. Marketing and Promotion of Alcohol

**How does your AOD prevention program limit marketing and promotion of alcohol on and off campus? Please check all that apply:**

Alcohol advertising on campus is banned or limited.

Alcohol industry sponsorship for on-campus events is banned or limited.

Content of party or event announcement is limited.

Alcohol advertising in the vicinity of campus is banned or limited.

Alcohol promotions with special appeal to underage drinkers is banned or limited.

Alcohol promotions that show drinking in high-risk contexts is banned or limited.

Pro-health messages that counterbalance alcohol advertising are required.

Cooperative agreements are endorsed to institute a minimum price for alcoholic drinks.

Cooperative agreements are endorsed to limit special drink promotions.

"Happy hours" is eliminated from bars in the area.

The sale of shot glasses, beer mugs, and wine glasses at campus bookstores is banned.

Does not restrict marketing and promotion of alcohol.

Other:

#### 5. Policy Development and Enforcement

**How does your AOD prevention program develop and enforce AOD policies on and off campus? Please check all that apply:**

On-campus functions must be registered. (And are allowed only if the majority of participants are employees or outside guests.) Board Policy "Exemption from Alcoholic Beverage Policy".

ID checks at on-campus functions are enforced.

Undercover operations are used at campus pubs and on-campus functions.

Patrols observe on-campus parties.

Patrols observe off-campus parties.

Disciplinary sanctions for violation of campus AOD policies are increased.

Criminal prosecution of students for alcohol-related offenses is increased.

Driver's licensing procedures and formats are changed.

Driver's license penalties for minors violating alcohol laws are enforced.

Sellers/servers are educated about potential legal liability.

ID checks at off-campus bars and liquor stores are enforced.

Penalties for sale of liquor to minors are enforced.

Laws against buying alcohol for minors are enforced.

Penalties for possessing fake IDs are enforced.

Undercover operations are used at retail alcohol outlets.

DUI laws are enforced.

Roadblocks are implemented.

Open house assemblies are restricted.

Does not develop or enforce AOD policies.

Other:

### **Section 3. Procedures for distributing annual AOD notification to students and employees.**

*Procedures and notification schedule reviewed and updated July 2024.*

#### **Student**

Process Owner: Dean of Students

Distribution Schedule: Beginning of Each Semester (Fall & Spring).

Distribution Cohort: New enrollees (including FT, PT, credit, and non-credit students)

Documents <https://fortscott.edu/academics/consumer-information/>

Review Schedule: Biennially, even years or as policies and procedures are updated

Distribution Method: Email to Fort Scott Community College student account and posted to the FSCC website.

#### **Employee**

Process Owner: Director, Human Resources

Distribution Schedule: Active employees: distributed in August.

*Employees hired after the distribution date and prospective employees: A link to the Annual Notification document is included on the College webpage and in the employment application. In addition, the notification is referenced in the new employee orientation.*

Distribution Cohort: Active employees (including FT, PT, student employees)

Documents: <https://fortscott.edu/academics/consumer-information/>

Review Schedule: Biennially, even years or as policies and procedures are updated

Distribution Method: Email to FSCC employee account and posted to the FSCC Website.

## Section 4. Recommendations

- Expand programming efforts throughout the academic year beyond onboarding
- Charge a team with reviewing inactive drug testing program for students receiving institutional aid
- Charge a team with oversight of the AOD prevention efforts including programming and assessment. The team should include a cross-section of employees from invested departments, including staff, faculty, and student representation. An appropriate budget should be assigned to support actions.
- Include a link to the Annual Notification documentation in the electronic versions of the following documents:
  - Faculty Handbook
  - New Employee Information
  - Student Handbook
  - Student Housing Handbook
  - Possibly other department handbooks
- Review publications including Employee Handbook, Student Handbook, Housing Handbook to ensure alignment and agreement with current AOD policies and procedures
- Inform departments and programs that publish handbooks of policy, procedure, or statement revisions

## Section 5. Violations and Sanctions

### Alcohol

Fort Scott Community College prohibits the possession of alcohol products or paraphernalia, including promotional materials, on FSCC premises. college staff will issue a summons to any student found drinking, in possession of, or in the presence of alcoholic beverages, alcoholic containers, or paraphernalia on college property. These students will face disciplinary action by the college, as well as any penalties issued in accordance with Kansas law. Individuals found to have violated the college's alcohol policy will be subject to discipline or criminal charges, even if the student is of legal age. Any student who appears to be intoxicated while on campus will be subject to disciplinary action. The local police will determine whether a student's behavior merits arrest or medical attention. Students in campus housing may not keep empty alcohol containers in any campus housing room. Alcohol containers found in a resident's room will be poured out and confiscated. Students in campus housing are responsible for their visitors. If the student is a minor, law enforcement may issue a Minor in Possession citation. A student found in violation of the College's drug policy must complete a drug awareness course. The student must complete the online four-hour course, monitored by the Dean of Students, within 15 days of the date the penalty is issued. The cost of the course is \$25 which will be paid by the student. If the resident/ student fails to complete the course within the time limit, the student is subject to disciplinary action up to and including expulsion from the College and/ or removal from campus housing.

### Drugs

Fort Scott Community College maintains a zero-tolerance policy for the possession, use, sale, or distribution of narcotics, dangerous drugs, and related paraphernalia on any College District campus or property, and in any vehicle on FSCC property. Any student who possesses, participates in the use of, is in the presence of, under the influence of, uses, sells, manufactures, or distributes illegal drugs and/ or mood enhancing substances will be subject to disciplinary action and/ or criminal proceedings.

The college prohibits drug odor and drug paraphernalia, including bongos, promotional materials, hookah pipes, clips, residue seeds, or any other items used in the preparation or consumption of illegal drugs and/ or mood enhancing substances on any college campus. Authorized college staff, may conduct periodic random room inspections to enforce the college's zero tolerance drug policy. College staff shall contact local law enforcement to ensure proper handling of any items to be confiscated. Disciplinary or criminal charges may be filed against the student(s) or staff involved. Room inspections may encompass, but are not limited to, an individual room, whole apartment, or entire facility. A student found in violation of

the College's drug policy must complete a drug awareness course. The student must complete the online four-hour course, monitored by the Dean of Students, within 15 days of the date the penalty is issued. The cost of the course is \$25 which will be paid by the student. If the resident/ student fails to complete the course within the time limit, the student is subject to disciplinary action up to and including expulsion from the College and/ or removal from campus housing.

## **APPENDIX A: Drug/ Alcohol Free Campus**

Alcoholic beverages and illegal drugs are prohibited on Fort Scott Community College property.

Possession, distribution or use of alcoholic beverages, 3.2 beer, or the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance on the Fort Scott Community College campus, within the college buildings or at any college-sponsored event is strictly prohibited. Violation will result in immediate disciplinary action up to and including dismissal from the college.

FSCC has long recognized that an academic community is harmed in many ways by the abuse of alcohol and the use of other drugs. This high-risk behavior is exemplified by decreased productivity, serious health problems, strained and social interactions as well as forms of vandalism. Problems associated with the illicit use and abuse of substances have a pervasive impact upon the academic community and are not associated with a single socioeconomic group or age level. The process of education and learning are especially impaired by alcohol and the use of illicit drugs.

### **Fort Scott Community College will certify a drug-free campus by:**

- Publishing a statement notifying students that the unlawful manufacture, distribution, possession, use and harmful effects of a controlled substance or alcohol is prohibited in the school setting and will specify the actions that will be taken for violations of such prohibition.
- Enforcing clear policies that promote an educational environment free for the abuse of alcohol and other drugs.
- Providing an educational program for its students for the purpose of preventing alcohol and other drug abuse as well as, providing educational information to the academic community for them to make informed and responsible decisions concerning the use of any controlled substance.
- Fostering an environment that encourages and supports: healthy, responsible living; adherence to community laws, campus standards, and regulations; personal accountability within the community; and the intellectual, social, emotional, spiritual, ethical, and physical well-being of its members.
- Providing opportunity for a reasonable level of care for alcohol and other drug abusers through counseling, referral and treatment. The college is committed to a healthy environment for learning and living.
- Conducting a bi-ennial review every two years to abide by the Drug Free and Communities Act. This bi-ennial review will evaluate the effectiveness of our current programs, and to assess whether sanctions are being consistently enforced.



Fort Scott Community College is dedicated to providing a safe environment for students. The college has created Student Conduct policies regarding drug and alcohol use.

## About the Online Drug And Alcohol Awareness Class

You have likely found this program because you have been asked to complete a Drug And Alcohol Awareness Class by a judge, court, parole officer, probation officer, state or county official, attorney, family member, employer, etc. The Course For Drugs & Alcohol program was written by a specialist and a member of the National Association of Drug Court Professionals. We are an NAADAC Approved Education Provider (Provider Number 153373). The Approved Education Provider status identifies our program as meeting nationally approved standards of education developed for the addiction/substance use disorders counseling profession.



The Drug And Alcohol Awareness Class may also be known by one of the following names:

- Alcohol Awareness Class
- Alcohol Awareness Course
- Alcohol Education Class
- Alcohol Education Program (AEP)
- Alcohol and Drug Awareness Course

- Alcohol and Drug Offender Course
- CPS Drug Class
- DEJ Class
- Deferred Entry of Judgment Class
- Drug Awareness Class
- Drug Awareness Course
- Drug Court Class
- Drug Education Class
- Drug Education Program
- Drug Offender Class
- Drug Offender Education Program (DOEP)
- Drug Offense Education Program
- Drug Prevention Education Program
- Drug and Alcohol Awareness Class
- Drug and Alcohol Awareness Course
- Drug and Alcohol Awareness Program (DAP)
- Drug and Alcohol Awareness Training
- Drug and Alcohol Education Course
- Drug and Alcohol Prevention Education
- Drug and Alcohol Safety Training
- Preventive Drug Education
- Substance Abuse Class
- Substance Abuse Education Class (SAEC)
- Substance Use Prevention Education (SUPE)

## Time Requirement

The Drug And Alcohol Awareness Class is offered in minimum time requirements of four (4), eight (8), twelve (12), sixteen (16), or one (1) hours. A timer is provided to help you keep track of time spent within the course. You may start and stop the Drug And Alcohol Awareness Class as often as you'd like and your progress will be saved each time. The entire Drug And Alcohol Awareness Class can be completed online and does not require you to call a staff member or visit an office to complete the program.

## Course Topics

The Drug And Alcohol Awareness Class is presented in seventeen (17) separate sections which address the following topics:

1. Drugs and alcohol
2. Types of drugs
3. Common drugs
4. Types of alcoholic beverages
5. Health consequences of drug use
6. Health consequences of alcohol use

7. Drug use
8. Effects of alcohol
9. Drug abuse
10. Alcohol abuse
11. Alcoholism
12. Addiction
13. Drug laws
14. Alcohol laws
15. Positive changes
16. Lapse and relapse prevention
17. Resources and references

## Certificate of Completion

At course completion a certificate of completion will be instantly available for download and will be sent to you by email. The certificate can also be sent by email to the party that has required that you complete this Drug And Alcohol Awareness Class.

We guarantee that the certificate of completion will be accepted. If, for any reason, the certificate is not accepted, we will provide a full refund.

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[Start your Drug And Alcohol Awareness Class now](#)

## **APPENDIX B: Student Handbook Information**

### **Alcohol and Drug Policy**

Alcoholic beverages and illegal drugs are prohibited on Fort Scott Community College property.

Possession, distribution or use of alcoholic beverages, 3.2 beer, or the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance on the Fort Scott Community College campus, within the college buildings or at any college-sponsored event is strictly prohibited. Violation will result in immediate disciplinary action up to and including dismissal from the college.

FSCC has long recognized that an academic community is harmed in many ways by the abuse of alcohol and the use of other drugs. This high-risk behavior is exemplified by decreased productivity, serious health problems, strained and social interactions as well as forms of vandalism. Problems associated with the illicit use and abuse of substances have a pervasive impact upon the academic community and are not associated with a single socioeconomic group or age level. The process of education and learning are especially impaired by alcohol and the use of illicit drugs.

#### **Alcohol**

Fort Scott Community College prohibits the possession of alcohol products or paraphernalia, including promotional materials, on FSCC premises. college staff will issue a summons to any student found drinking, in possession of, or in the presence of alcoholic beverages, alcoholic containers, or paraphernalia on college property. These students will face disciplinary action by the college, as well as any penalties issued in accordance with Kansas law. Individuals found to have violated the college's alcohol policy will be subject to discipline or criminal charges, even if the student is of legal age. Any student who appears to be intoxicated while on campus will be subject to disciplinary action. The local police will determine whether a student's behavior merits arrest or medical attention. Students in campus housing may not keep empty alcohol containers in any campus housing room. Alcohol containers found in a resident's room will be poured out and confiscated. Students in campus housing are responsible for their visitors. If the student is a minor, law enforcement may issue a Minor in Possession citation. A student found in violation of the College's drug policy must complete a drug awareness course. The student must complete the online four-hour course, monitored by the Dean of Students, within 15 days of the date the penalty is issued. The cost of the course is \$25 which will be paid by the student. If the resident/ student fails to complete the course within the time limit, the student is subject to disciplinary action up to and including expulsion from the College and/ or removal from campus housing.

#### **Drugs**

Fort Scott Community College maintains a zero-tolerance policy for the possession, use, sale, or distribution of narcotics, dangerous drugs, and related paraphernalia on any College District campus or property, and in any vehicle on FSCC property. Any student who possesses, participates in the use of, is in the presence of, under the influence of, uses, sells,

manufactures, or distributes illegal drugs and/ or mood enhancing substances will be subject to disciplinary action and/ or criminal proceedings.

The college prohibits drug odor and drug paraphernalia, including bong, promotional materials, hookah pipes, clips, residue seeds, or any other items used in the preparation or consumption of illegal drugs and/ or mood enhancing substances on any college campus. Authorized college staff, may conduct periodic random room inspections to enforce the college's zero tolerance drug policy. College staff shall contact local law enforcement to ensure proper handling of any items to be confiscated. Disciplinary or criminal charges may be filed against the student(s) or staff involved. Room inspections may encompass, but are not limited to, an individual room, whole apartment, or entire facility. A student found in violation of the College's drug policy must complete a drug awareness course. The student must complete the online four-hour course, monitored by the Dean of Students, within 15 days of the date the penalty is issued. The cost of the course is \$25 which will be paid by the student. If the resident/ student fails to complete the course within the time limit, the student is subject to disciplinary action up to and including expulsion from the College and/ or removal from campus housing.

### **Smoking/ use of tobacco/ e-cigarettes**

All Fort Scott Community College campuses are entirely smoke-free. The Smoke free policy applies to all FSCC facilities, properties, and vehicles, owned or leased by the college, regardless of location, including distant campuses, sites, and/ or locations. This policy applies to all FSCC employees, students, independent contractors, and visitors. It is the responsibility of all students, faculty, staff, and visitors to observe, adhere to, and respect the College's Smoke free policy. Students, faculty, and staff are encouraged and empowered to respectfully inform others about the policy in an ongoing effort to support the FSCC's goal of becoming smoke-free and improving individual health and well-being. "Smoking and Smoke products" include, but are not limited to, inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, hookah, or similar product containing lighted or heated tobacco and/ or other plant material intended for inhalation, including marijuana, whether natural or synthetic, in any manner or in any form, as well as electronic delivery devices that create an aerosol or vapor of nicotine or any other substance. Smoking and/ or tobacco products as defined herein shall not be permitted in any enclosed place, including, but not limited to, all offices, vehicles, classrooms, hallways, waiting rooms, restrooms, meeting rooms, community areas, performance venues, and private residential space within FSCC housing. Smoke products as defined herein shall also be prohibited outdoors on all FSCC campus properties, including, but not limited to, parking lots, paths, fields, sports/ recreational areas, and stadiums.

## Appendix C: Substances & Effects

Substances: Category and Name	Examples of Commercial and Street Names	Acute Effects/Health Risks
<b>Tobacco</b>		
<b>Nicotine</b>	Found in cigarettes, cigars, vapes, and smokeless tobacco (snuff, spit tobacco, chew)	Increased blood pressure and heart rate/chronic lung disease; cardiovascular disease; stroke; cancers of the mouth, pharynx, larynx, esophagus, stomach, pancreas, cervix, kidney, bladder, and acute myeloid leukemia; adverse pregnancy outcomes; addiction.
<b>Alcohol</b>		
<b>Alcohol (ethyl alcohol)</b>	Found in liquor, beer, and wine	In low doses, euphoria, mild stimulation, relaxation, lowered inhibitions; in higher doses, drowsiness, slurred speech, nausea, emotional volatility, loss of coordination, visual distortions, impaired memory, sexual dysfunction, loss of consciousness/increased risk of injuries, violence, fetal damage (in pregnant women); depression; neurologic deficits; hypertension; liver and heart disease; addiction; fatal overdose.
<b>Cannabinoids</b>		
<b>Marijuana</b>	Blunt, dope, ganja, grass, herb, joint, bud, Mary Jane, pot, reefer, green, trees, sinsemilla, skunk weed	Euphoria; relaxation; slowed reaction time; distorted sensory perception; impaired balance and coordination; increased heart rate and appetite; impaired learning, memory; anxiety; panic attacks; psychosis/cough; frequent respiratory infections.
<b>Opioids</b>		
<b>Heroin</b>	Diacetylmorphine; smack, horse, brown sugar, dope, H, junk, skag, skunk, white horse, China white; cheese (with OTC	Euphoria; drowsiness; impaired coordination; dizziness; confusion; nausea; sedation; feeling of heaviness in the body; slowed or arrested breathing;

<b>Opium</b>	cold medicine and antihistamine)  Laudanum, paregoric: Big O, black stuff, block, gum, hop	constipation; endocarditis; hepatitis; HIV; addiction; fatal overdose.
<b>Stimulants</b>		
<b>Cocaine</b>  <b>Amphetamine</b>	Cocaine hydrochloride: blow, bump, C, candy, Charlie, coke, crack, flake, rock, snow, toot  Biphphetamine, Dexedrine; bennies, black beauties, crosses, hearts, LA turnaround, speed, truck drivers, uppers.	Increased heart rate, blood pressure, body temperature, metabolism; feelings of exhilaration; increased energy, mental alertness; tremors; reduced appetite; irritability; anxiety; panic; paranoia; violent behavior; psychosis/weight loss; insomnia; cardiac or cardiovascular complications; stroke; seizures; addiction. Also, for cocaine – nasal damage from snorting. Also, for methamphetamines – severe dental problems.

## **Appendix D: Notifications to Employees/ Students**

### **Student Notification**

#### **Dear Fort Scott Community College student,**

U.S. Department of Education regulations require this ANNUAL NOTIFICATION to all students and employees. Please take a few minutes to review this important material.

#### **Standards of Conduct**

Fort Scott Community College supports and endorses the Federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act amendments of 1989. No alcoholic or cereal malt beverages and/ or illegal drugs shall be allowed on the campus or at school-sponsored functions. Smoking and smokeless tobacco are not permitted in college facilities nor in college vehicles. Students and employees are expected to abide by all applicable alcohol and drug laws, and to abstain from use of alcohol and illegal drugs while on campus and during school-sponsored activities, unless its use is in accordance with Board Policy "Exemption from Alcoholic Beverage Policy".

#### **Applicable Legal Sanctions**

Local, state, and federal laws relate to the unlawful possession, use, or distribution of illicit drugs and alcohol. These laws govern such issues as: public drunkenness; purchase, consumption, possession or transportation of alcohol by a minor; selling or furnishing alcohol to minors; manufacturing, selling, or carrying a false ID; driving under the influence; and, illegal trafficking and possession of controlled substances. Penalties for violation of alcohol and drug laws can include fines, court costs, diversion costs, treatment costs, community service, loss of driver's license, and jail time. Health Risks Associated with the Abuse of Alcohol or Use of Illicit Drugs. The consumption of alcohol and drugs of any level may have serious risks, such as altered mood (anxiety, apathy, paranoia, psychosis); altered behavior (impaired coordination); sleep disorders, addiction, altered breathing and heart rate; communication of infectious disease; distorted senses; unconsciousness leading to coma; and permanent damage to the liver, heart and central nervous system leading to death.

#### **Drug and Alcohol Programs**

All students are eligible for basic assessment and/ or referral by the Dean of Students, The Director of Student Life, or the Head Athletic Trainer. These individuals can be contacted at the following numbers:

Dean of Students, ext. 3500 [vanessap@fortscott.edu](mailto:vanessap@fortscott.edu) or (620) 719-6943



Director of Student Life, ext. 3526 [alyssam@fortscott.edu](mailto:alyssam@fortscott.edu)

Head Athletic Trainer, ext. 7050 [conorc@fortscott.edu](mailto:conorc@fortscott.edu)

### **Disciplinary Sanctions**

Fort Scott Community College will impose disciplinary sanctions on students and employees for violations of these standards of conduct. Sanctions may include fines, suspension, counseling, verbal warning, Performance Improvement Plan, expulsion or termination of employment as provided in the Student Code of Conduct or the Employee Conduct and Discipline procedures, and may include referral for prosecution.

### **Confidentiality, Questions or Comments**

All information received by Fort Scott Community College through the drug-free program is confidential. Access to this information is limited to those who have a legitimate need to know in compliance with relevant laws and College policies. Any questions or comments regarding this notification may be directed to Vanessa Poyner, Dean of Students [vanessap@fortscott.edu](mailto:vanessap@fortscott.edu) (620) 223-2700 ext. 3500.

To obtain a hard copy of the FSCC Drug and Alcohol Free Campus Procedure please contact Vanessa Poyner.

Respectfully,

Vanessa Poyner, Dean of Students

### **Employee Notification**

Dear Fort Scott Community College employee,

U.S. Department of Education regulations require this ANNUAL NOTIFICATION to all students and employees. Please take a few minutes to review this important material.

### **Standards of Conduct**

FSCC supports and endorses the Federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act amendments of 1989. No alcoholic or cereal malt beverages and/or illegal drugs shall be allowed on the campus or at school-sponsored functions. Smoking and smokeless tobacco are not permitted in college facilities nor in college vehicles. Students

and employees are expected to abide by all applicable alcohol and drug laws, and to abstain from use of alcohol and illegal drugs while on campus and during school-sponsored activities, unless its use is in accordance with the Exemption from Alcoholic Beverage Policy as stated in the Fort Scott Community College Board Policy.

### **Applicable Legal Sanctions**

Local, state, and federal laws relate to the unlawful possession, use, or distribution of illicit drugs and alcohol. These laws govern such issues as: public drunkenness; purchase, consumption, possession or transportation of alcohol by a minor; selling or furnishing alcohol to minors; manufacturing, selling, or carrying a false ID; driving under the influence; and, illegal trafficking and possession of controlled substances. Penalties for violation of alcohol and drug laws can include fines, court costs, diversion costs, treatment costs, community service, loss of driver's license, and jail time.

### **Health Risks Associated with the Abuse of Alcohol or Use of Illicit Drugs**

The consumption of alcohol and drugs of any level may have serious risks, such as altered mood (anxiety, apathy, paranoia, psychosis); altered behavior (impaired coordination); sleep disorders, addiction, altered breathing and heart rate; communication of infectious disease; distorted senses; unconsciousness leading to coma; and permanent damage to the liver, heart and central nervous system leading to death.

### **Drug and Alcohol Programs**

All students are eligible for basic assessment and/or referral by the Dean of Students, The Director of Student Life, or the Head Athletic Trainer. These individuals can be contacted at the following numbers:

Dean of Students, ext. 3500 [vanessap@fortscott.edu](mailto:vanessap@fortscott.edu) or (620) 719-6943

Director of Student Life, ext. 3526 [alyssam@fortscott.edu](mailto:alyssam@fortscott.edu)

Head Athletic Trainer, ext. 7050 [conorc@fortscott.edu](mailto:conorc@fortscott.edu)

Employees who choose to contact the Director of Human Resources regarding substance-related issues are eligible for consultation and referral. Referral to other treatment providers can be found at 800-662-HELP, or at <http://findtreatment.samhsa.gov>.

### **Disciplinary Sanctions**

Fort Scott Community College may impose disciplinary sanctions on students and employees for violations of these standards of conduct. Sanctions will include fines, suspension, counseling, verbal warning, Performance Improvement Plan, expulsion or termination of employment as provided in the Student Code of Conduct or the Employee Conduct and Discipline procedures, and may include referral for prosecution.

### **Confidentiality, Questions or Comments**

All information received by Fort Scott Community College through the drug-free program is confidential. Access to this information is limited to those who have a legitimate need to know in compliance with relevant laws and College policies. Any questions or comments regarding this notification may be directed to Juley McDaniel, Director of Human Resources, at ext. 5201 or at [juleym@fortscott.edu](mailto:juleym@fortscott.edu). For additional information, please see [Board Policy 2013.pdf](#). To obtain a hard copy, contact [juleym@fortscott.edu](mailto:juleym@fortscott.edu).

Respectfully,

Juley McDaniel, Director of Human Resources

## **Appendix E: Kansas & Federal Laws**

In the State of Kansas, the legal drinking age is 21. Consumption of alcohol by a minor is punishable by a fine. Furnishing alcohol to a minor is also punishable by a fine. Violation of Kansas drinking law can result in increased fines and incarceration. A conviction for driving under the influence of drugs or alcohol can also result in fines, community service, mandatory treatment programs, license revocation, and incarceration.

In the State of Kansas, it is also illegal to be involved with controlled substances, including prescription drugs obtained or used contrary to the prescription. Violation of the Kansas drug laws also may result in incarceration and substantial fines.

Fort Scott Community College voluntarily complies with the substantive provisions of the federal Safe and Drug-Free Schools and Communities Act of 1994, which prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by all students on the property of FSCC or as part of any educational program or activity.

Federal law contains other laws regulating drugs and controlled substances. Under federal law, illegal possession of a controlled substance can result in a fine of at least \$1,000 and up to one year imprisonment for a first offense. Penalties increase when an offender has been convicted of prior drug-related offenses. Illegal possession of a controlled substance can also result in the forfeiture of property, civil fines, and the loss of federal benefits. Trafficking controlled substances can also lead to substantial fines and lengthy prison sentences, including life in prison. Conviction for violation of federal drug laws may also result in loss of federal aid for financing education. The City of Fort Scott regulates alcoholic beverages including places of public consumption. Conviction for violation of the Fort Scott City Ordinances can result in fines and incarceration.

More details on federal, state, and local drug and alcohol law can be obtained in consultation with the FSCC Dean of Students.