

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Meeting
March 18, 2024

PRESENT: Ronda Bailey, John Bartelsmeyer, Jim Fewins, Bryan Holt, Chad McKinnis, and Doug Ropp

ALSO PRESENT: Jason Kegler-President, Juley McDaniel-Board Clerk, faculty, staff, community members

Chairman Holt called the meeting to order at 5:32 pm in the meeting rooms of the Ellis Fine Arts Center.

The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM THE CHAIR: None.

COMMENTS FROM THE PUBLIC: None.

REVIEW OF PROGRAMS - AGRICULTURE: Agriculture instructor and meats judging team coach Sara Sutton presented a review of FSCC's Agriculture Program. She highlighted funding structure, including receipt of Perkins funding. Agriculture Instructor and livestock judging coach Conner Vernon discussed course offerings and degrees and certificates available in the department. Rodeo coaches Chad Cross and Cali Griffin highlighted opportunities available through the rodeo program. Agriculture Advisory Board members Katie Casper and Scott Sutton also spoke in support of the agriculture programs.

CONSENT AGENDA:

A motion was made by Holt, seconded by Bartelsmeyer, and carried by unanimous vote to add Item J for Consideration of the April Board Meeting Date.

A motion was made by Bartelsmeyer, seconded by Ropp, and carried by unanimous vote to approve the consent agenda.

DISCUSSION ITEMS:

- A. First Reading of Policies** - As part of a plan to consistently work towards updating Board Policy, the following policy revisions were reviewed for feedback. They will be presented for final approval at the next board meeting.
 - a. Purchasing Policy - Note the change of Vice President to CFO title in the new structure in the policy revision.
 - b. Travel Expenses Policy
 - c. College Vehicle Use
 - d. Guidelines for Use of FSCC Facilities - Need to clarify the fee for usage is for an event. Great Western Dining has first right of refusal for all catering on campus. Language will be adjusted to reflect the changes as required to be compliant with state law. Page 43 references Ag facilities for profit and non profit rental amounts.

- B. Honorary Degree Recipient** - Dr. Kegler will share honorary degree policy with the Board.

- C. Graduation Attendance** - Graduation is May 11 at 9 am and 12 pm with a reception in the middle. Outstanding Alumni is being decided this week, and there will be an outstanding sophomore. Board members are to let Juley know if they are attending the ceremonies by the end of March.

ACTION ITEMS:

- A. Resolution 2024 - 2:** A motion was made by Fewins seconded by Ropp, and carried by unanimous vote to terminate the current lease with Sycamore Grove Apartments upon completion of the current agreement term.

- B.** Resolution 2024 - 3: A motion was made by Fewins, seconded by Ropp, and carried by unanimous vote to approve the Board Member Conflict of Interest Policy.
- C.** Resolution 2024 - 4: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to approve the Rules of Order policy.
- D.** Resolution 2024 - 5: A motion was made by Bartelsmeyer, seconded by Ropp, and carried by unanimous vote to approve the Employee Tuition Scholarship policy.
- E.** Resolution 2024 - 6: A motion was made by Bartelsmeyer, seconded by McKinnis, and carried by unanimous vote to approve the Campus Closings Due to Weather policy.
- F.** Resolution 2024 - 7: A motion was made by Fewins, seconded by Bartelsmeyer, and carried by unanimous vote to approve the tuition and fees for the 2024-25 academic year as presented in the updated list.
- G.** Resolution 2024 - 8: A motion was made by Fewins, seconded by Ropp, and carried by unanimous vote to approve the FSCC President and College Counsel to meet with IDEA for the purpose of amending the agreement from March 20, 2023, with the understanding that the proposal is brought back to the BOT before anything is finalized. The Board requested details of information from the meeting before final decisions are made.
- H.** Resolution 2024 - 9: A motion was made by Bailey, seconded by McKinnis, and carried by unanimous vote to approve the Culinary Arts Memorandum of Understanding between FSCC and Southeast Kansas Education Service Center as presented.
- I.** Resolution 2024 - 10: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to approve the amended lease agreement between FSCC and the City of Frontenac.
- J.** Resolution 2024 - 11: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to change the April Board meeting date to Monday, April 22, 2024 due to a conflict with the HLC Conference.

REPORTS:

- **HLC** - None.
- **GORDON PARKS MUSEUM** - The Board reviewed a report provided by the Gordon Parks Museum.
- **FOUNDATION** - Foundation will be meeting this Wednesday.
- **ADMINISTRATION** - The Board reviewed and heard updates from Miami County, Academic Affairs, Finance and Operations, Student Services, and President.

Holt commended the work on the financials and encouraged continued progress.

EXECUTIVE SESSION: A motion was made by Ropp, seconded by Bartelsmeyer, and carried by unanimous vote to adjourn to executive session for 20 minutes beginning at 8:20 pm for the purpose of discussing non-elected personnel as it relates to discussion of identifiable personnel information of non-elected personnel with no action expected to follow.

OPEN SESSION: A motion was made by Ropp, seconded by Bailey, and carried by unanimous vote to return to open session.

EXECUTIVE SESSION: A motion was made by Ropp, seconded by Bartelsmeyer, and carried by unanimous vote to adjourn to executive session for 15 minutes beginning at 8:43 pm for the purpose of discussing non-elected personnel as it relates to discussion of identifiable personnel information of non-elected personnel with no action expected to follow. The Board invited Dr. Kegler to join.

OPEN SESSION: A motion was made at 8:16 pm by Fewins, seconded by Bartelsmeyer, and carried by unanimous vote to return to open session.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 8:16 pm by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote.

Chairman

Clerk

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Meeting
April 12, 2024

PRESENT: Ronda Bailey, John Bartelsmeyer, Jim Fewins, Bryan Holt, Chad McKinnis, and Doug Ropp

ALSO PRESENT: Jason Kegler-President, Juley McDaniel-Board Clerk, Zack Reynolds, staff

Chairman Holt called the meeting to order at 10:00 am in Cleaver-Burris-Boileau Hall.

The meeting was opened with the Pledge of Allegiance.

EXECUTIVE SESSION: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to adjourn to executive session for 1 hour beginning at 10:05 am to discuss personnel matters of non-elected personnel as it relates to discussion of identifiable personnel information of non-elected personnel. The board invited Zack Reynolds to join.

Zack Reynolds exited executive session at 11:02 am.

OPEN SESSION: At 11:06 pm a motion was made by Bartelsmeyer, seconded by Bailey, and carried by unanimous vote to return to open session.

EXECUTIVE SESSION: A motion was made by Bartelsmeyer, seconded by Bailey, and carried by unanimous vote to adjourn to executive session at 11:11 pm for 30 minutes to discuss personnel matters of non-elected personnel as it relates to discussion of identifiable personnel information of non-elected personnel.

OPEN SESSION: At 11:42 pm a motion was made by Bailey, seconded by Ropp, and carried by unanimous vote to return to open session.

EXECUTIVE SESSION: A motion was made by Bailey, seconded by Fewins, and carried by unanimous vote to adjourn to executive session at 11:43 pm for 30 minutes to discuss personnel matters of non-elected personnel as it relates to discussion of identifiable personnel information of non-elected personnel.

OPEN SESSION: A motion was made by Holt, seconded by Bailey, and carried by unanimous vote to return to open session at 12:16 pm.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 12:16 pm by Fewins, seconded by McKinnis, and carried by unanimous vote.

Chairman

Clerk

Fort Scott Community College
Statement of Cash & Investments
For the One Month Ending 07/31/23 for Fiscal Year 2023-24

BANK RECONCILIATION

Cash in Bank & On Hand - All Funds

Landmark - 610 - Operating	\$ 1.00	
Landmark - 185 - Depository	805,534.54	
Landmark - 411 - Payroll	100.00	
Landmark - 288 - Bookstore	980.91	
Landmark - 602 - Loans	7.50	
UMB - 685 - Credit Cards	42,741.04	
UMB - 596 - Petty Cash	995.95	
Herring Bank - 734: Student Payments/Refunds	10,417.93	
Cash on Hand	2,280.00	
Total Cash in Bank & On Hand - All Funds		863,058.87
Plus Outstanding Deposits	42,315.99	
Less Outstanding Withdrawals - AP & Payroll	(769,973.94)	
Plus (Less) Adjustments	(554.00)	
Total Outstanding Cash Items		(728,211.95)
Total Reconciled Cash in Bank & On Hand after adjustments		\$ 134,846.92
Total Outstanding Purchase Orders - All Funds		\$ 512,444.47
Total Unencumbered Cash - All Funds		\$ (377,597.55)

FORT SCOTT COMMUNITY COLLEGE
TREASURER'S REPORT
FOR THE YEAR ENDING JULY 2023

FUND #	FUND	BEGINNING CASH BALANCE	CASH OUTFLOW (EXPENDITURES & JE)	CASH INFLOW (REVENUE & JE)	ENDING CASH BALANCE	O/S POs
11	GENERAL FUND	\$ (96,845.25)	\$ 1,254,049.71	\$ 957,675.85	\$ (393,219.11)	\$ 372,284.61
12	VOCATIONAL	569,184.94	202,985.57	423,640.35	789,839.72	35,819.44
13	ADULT EDUCATION FUND	-	4.10	-	(4.10)	-
21	WORKSTUDY	2,997.51	1,515.00	-	1,482.51	-
22	SEOG	-	-	-	-	-
23	CARES ACT FEDERAL GRANT	-	-	-	-	-
24	PELL	(3,523.14)	116,211.72	12,386.72	(107,348.14)	-
25	HEP/CAMP GRANT FUND	(26,641.49)	52,687.90	9,735.87	(69,593.52)	29,443.39
25	HEP GRANT	-	-	-	-	-
25	CAMP GRANT	-	-	-	-	-
27	TITLE IV - TRIO	(2,133.33)	15,925.90	251.10	(17,808.13)	2,970.66
28	PASS FUND	236,224.62	3,777.69	3,568.12	236,015.05	-
28	PASS - FSCC	-	-	-	-	-
28	PASS - NATIONAL PASS	-	-	-	-	-
31	VARIOUS GRANTS	52,048.77	2,440.27	12.43	49,620.93	-
31	VARIOUS GRANTS - CARL PERKINS	-	-	-	-	-
31	VARIOUS GRANTS - HIA	-	-	-	-	-
31	VARIOUS GRANTS - NOTABLE BOOKS	-	-	-	-	-
37	MIGRANT ED - IDEA	184,856.65	204,749.84	110,488.64	90,595.45	8,089.44
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IOWA	-	-	-	-	-
40	GUARANTEED STUDENT LOANS	(2,167.00)	5,197.00	2,544.00	(4,820.00)	-
61	CAPITAL OUTLAY	(489,037.53)	-	-	(489,037.53)	-
65	SPECIAL BUILDING FUND	-	-	-	-	-
67	ELLIS FINE ARTS CENTER	(60,543.43)	-	8,258.00	(52,285.43)	-
70	MISCELLANEOUS FUNDS	52,925.31	-	150.00	53,075.31	-
71	STUDENT FEES	(199,513.07)	89,796.76	56,866.75	(232,443.08)	348.82
71	STUDENT FEES	-	-	-	-	-
72	VARIOUS RETAIL SALES ACCTS	16,435.68	65.86	362.12	16,731.94	-
73	NON CREDIT PROGRAMS	1,748.14	-	-	1,748.14	-
74	NURSING/ALLIED HEALTH	46.00	-	-	46.00	-
75	CLUBS AND ORGANIZATIONS	26,420.88	50.00	50.00	26,420.88	70.00
75	CLUBS AND ORGANIZATIONS	-	-	-	-	-
76	SALES TAX	-	-	128.52	128.52	-
80	CLEARING FUND	473.01	-	68,600.00	69,073.01	-
81	BOOKSTORE	12,877.94	11,765.71	10,511.30	11,623.53	23,577.01
82	STUDENT UNION	175,329.60	-	2.25	175,331.85	-
82	STUDENT UNION	76,188.86	-	-	76,188.86	-
83	RESIDENCE HALLS	94,780.40	144,765.25	77,351.53	27,366.68	37,200.49
84	DINING HALL	(130,996.47)	-	27,861.05	(103,135.42)	2,031.00
89	BOOSTER/ENDOWMENT CLEARING	(92,396.82)	60,130.71	27,961.18	(124,566.35)	-
98	REGISTRAR SPECIAL FUND	100,612.80	-	3,206.55	103,819.35	609.61
	TOTAL FUNDS	\$ 499,353.58	\$ 2,166,118.99	\$ 1,801,612.33	\$ 134,846.92	\$ 512,444.47
	FSCC FUNDS				\$ (180,532.26)	\$ 471,870.98
	FSCC FUNDS - RESTRICTED				26,549.40	70.00
	IDEA NATIONAL PASS FUNDS				-	-
	IDEA/FSCC PASS FUNDS - COMBINED				236,015.05	-
	IDEA FUNDS - DUE(FROM)/TO				90,595.45	8,089.44
	FSCC FISCAL AGENT GR FUNDS - IA				-	-
	FSCC GRANT FUNDS				(37,780.72)	32,414.05
	TOTAL CASH IN FUNDS				134,846.92	512,444.47
	LESS: FSCC ENCUMBRANCES				(512,444.47)	
	TOTAL UNENCUMBERED CASH				\$ (377,597.55)	

Fort Scott Community College
Statement of Cash & Investments
For the One Month Ending 08/31/23 for Fiscal Year 2023-24

BANK RECONCILIATION

Cash in Bank & On Hand - All Funds

Landmark - 610 - Operating	\$	1.00	
Landmark - 185 - Depository		1,409,413.80	
Landmark - 411 - Payroll		100.00	
Landmark - 288 - Bookstore		2,665.27	
Landmark - 602 - Loans		7.50	
UMB - 685 - Credit Cards		97,042.21	
UMB - 596 - Petty Cash		1,400.88	
Herring Bank - 734: Student Payments/Refunds		6,512.38	
Cash on Hand		2,280.00	
Total Cash in Bank & On Hand - All Funds		1,519,423.04	

Plus Outstanding Deposits		27,986.40	
Less Outstanding Withdrawals - AP & Payroll		(514,966.86)	
Plus (Less) Adjustments		(3,546.23)	
Total Outstanding Cash Items		(490,526.69)	

Total Reconciled Cash in Bank & On Hand after adjustments		\$ 1,028,896.35	
Total Outstanding Purchase Orders - All Funds		\$ 583,485.33	
Total Unencumbered Cash - All Funds		\$ 445,411.02	

FORT SCOTT COMMUNITY COLLEGE
TREASURER'S REPORT
FOR THE YEAR ENDING AUGUST 2023

FUND #	FUND	BEGINNING CASH BALANCE	CASH OUTFLOW (EXPENDITURES & JE)	CASH INFLOW (REVENUE & JE)	ENDING CASH BALANCE	O/S POs
11	GENERAL FUND	\$ (393,219.11)	\$ 814,209.08	\$ 1,320,951.09	\$ 113,522.90	\$ 437,661.30
12	VOCATIONAL	789,839.72	232,455.71	866,397.79	1,423,781.80	70,851.33
13	ADULT EDUCATION FUND	(4.10)	17,000.00	-	(17,004.10)	-
21	WORKSTUDY	1,482.51	1,045.00	-	437.51	-
22	SEOG	-	-	-	-	-
23	CARES ACT FEDERAL GRANT	-	-	-	-	-
24	PELL	(107,348.14)	269,914.54	2,650.55	(374,612.13)	-
25	HEP/CAMP GRANT FUND	(69,593.52)	85,592.73	113,278.10	(41,908.15)	15,590.17
25	HEP GRANT	-	-	-	-	-
25	CAMP GRANT	-	-	-	-	-
27	TITLE IV - TRIO	(17,808.13)	20,637.85	39,740.34	1,294.36	6,799.88
28	PASS FUND	236,015.05	36,848.60	34,331.63	233,498.08	-
28	PASS - FSCC	-	-	-	-	-
28	PASS - NATIONAL PASS	-	-	-	-	-
31	VARIOUS GRANTS	49,620.93	36.46	12,036.46	61,620.93	612.54
31	VARIOUS GRANTS - CARL PERKINS	-	-	-	-	-
31	VARIOUS GRANTS - HIA	-	-	-	-	-
31	VARIOUS GRANTS - NOTABLE BOOKS	-	-	-	-	-
37	MIGRANT ED - IDEA	90,595.45	252,939.07	230,965.20	68,621.58	6,702.85
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IOWA	-	-	-	-	-
40	GUARANTEED STUDENT LOANS	(4,820.00)	5,186.00	2,798.00	(7,208.00)	-
61	CAPITAL OUTLAY	(489,037.53)	-	-	(489,037.53)	-
65	SPECIAL BUILDING FUND	-	-	-	-	-
67	ELLIS FINE ARTS CENTER	(52,285.43)	246.00	21,376.92	(31,154.51)	-
70	MISCELLANEOUS FUNDS	53,075.31	75.00	1,800.00	54,800.31	-
71	STUDENT FEES	(232,443.08)	231,735.60	143,300.20	(320,878.48)	24,983.05
71	STUDENT FEES	-	-	-	-	-
72	VARIOUS RETAIL SALES ACCTS	16,731.94	40.58	1,864.16	18,555.52	1,020.00
73	NON CREDIT PROGRAMS	1,748.14	-	-	1,748.14	-
74	NURSING/ALLIED HEALTH	46.00	-	-	46.00	-
75	CLUBS AND ORGANIZATIONS	26,420.88	394.41	281.15	26,307.62	-
75	CLUBS AND ORGANIZATIONS	-	-	-	-	-
76	SALES TAX	128.52	620.30	570.82	79.04	-
80	CLEARING FUND	69,073.01	600.00	13,799.86	82,272.87	-
81	BOOKSTORE	11,623.53	70,163.59	67,330.72	8,790.66	10,640.61
82	STUDENT UNION	175,331.85	-	2.25	175,334.10	-
82	STUDENT UNION	76,188.86	-	-	76,188.86	-
83	RESIDENCE HALLS	27,366.68	110,931.85	158,958.05	75,392.88	8,343.60
84	DINING HALL	(103,135.42)	29,612.21	71,505.89	(61,241.74)	280.00
89	BOOSTER/ENDOWMENT CLEARING	(124,566.35)	76,482.36	41,457.12	(159,591.59)	-
98	REGISTRAR SPECIAL FUND	103,819.35	826.87	6,246.94	109,239.42	-
	TOTAL FUNDS	\$ 134,846.92	\$ 2,257,593.81	\$ 3,151,643.24	\$ 1,028,896.35	\$ 583,485.33
	FSCC FUNDS				\$ 679,382.89	\$ 553,779.89
	FSCC FUNDS - RESTRICTED				26,386.66	-
	IDEA NATIONAL PASS FUNDS				-	-
	IDEA/FSCC PASS FUNDS - COMBINED				233,498.08	-
	IDEA FUNDS - DUE(FROM)/TO				68,621.58	6,702.85
	FSCC FISCAL AGENT GR FUNDS - IA				-	-
	FSCC GRANT FUNDS				21,007.14	23,002.59
	TOTAL CASH IN FUNDS				1,028,896.35	583,485.33
	LESS: FSCC ENCUMBRANCES				(583,485.33)	
	TOTAL UNENCUMBERED CASH				\$ 445,411.02	

Fort Scott Community College
Statement of Cash & Investments
For the One Month Ending 09/30/23 for Fiscal Year 2023-24

BANK RECONCILIATION

Cash in Bank & On Hand - All Funds

Landmark - 610 - Operating	\$	1.00	
Landmark - 185 - Depository		900,086.67	
Landmark - 411 - Payroll		100.00	
Landmark - 288 - Bookstore		1,038.29	
Landmark - 602 - Loans		8.06	
UMB - 685 - Credit Cards		129,595.61	
UMB - 596 - Petty Cash		1,003.94	
Herring Bank - 734: Student Payments/Refunds		53,775.54	
Cash on Hand		2,280.00	
Total Cash in Bank & On Hand - All Funds			1,087,889.11

Plus Outstanding Deposits		66,381.93	
Less Outstanding Withdrawals - AP & Payroll		(786,171.63)	
Plus (Less) Adjustments		(731.23)	
Total Outstanding Cash Items			(720,520.93)

Total Reconciled Cash in Bank & On Hand after adjustments		\$ 367,368.18
Total Outstanding Purchase Orders - All Funds		\$ 672,599.92
Total Unencumbered Cash - All Funds		\$ (305,231.74)

FORT SCOTT COMMUNITY COLLEGE
TREASURER'S REPORT
FOR THE YEAR ENDING SEPTEMBER 2023

FUND #	FUND	BEGINNING CASH BALANCE	CASH OUTFLOW (EXPENDITURES & JE)	CASH INFLOW (REVENUE & JE)	ENDING CASH BALANCE	O/S POs
11	GENERAL FUND	\$ 113,522.90	\$ 1,114,127.93	\$ 576,843.78	\$ (423,761.25)	\$ 255,313.92
12	VOCATIONAL	1,423,781.80	289,260.04	136,679.87	1,271,201.63	69,217.54
13	ADULT EDUCATION FUND	(17,004.10)	14.90	-	(17,019.00)	-
21	WORKSTUDY	437.51	5,569.30	870.60	(4,261.19)	-
22	SEOG	-	-	-	-	-
23	CARES ACT FEDERAL GRANT	-	631.00	631.00	-	-
24	PELL	(374,612.13)	628,754.70	896,033.13	(107,333.70)	-
25	HEP/CAMP GRANT FUND	(41,908.15)	62,962.43	39,270.00	(65,600.58)	41,053.76
25	HEP GRANT	-	-	-	-	-
25	CAMP GRANT	-	-	-	-	-
27	TITLE IV - TRIO	1,294.36	25,299.50	17,000.00	(7,005.14)	3,934.86
28	PASS FUND	233,498.08	25,444.55	21,210.00	229,263.53	8,048.00
28	PASS - FSCC	-	-	-	-	-
28	PASS - NATIONAL PASS	-	-	-	-	-
31	VARIOUS GRANTS	61,620.93	11,102.67	-	50,518.26	-
31	VARIOUS GRANTS - CARL PERKINS	-	-	-	-	-
31	VARIOUS GRANTS - HIA	-	-	-	-	-
31	VARIOUS GRANTS - NOTABLE BOOKS	-	-	-	-	-
37	MIGRANT ED - IDEA	68,621.58	174,642.58	197,965.77	91,944.77	178,196.19
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IOWA	-	-	-	-	-
40	GUARANTEED STUDENT LOANS	(7,208.00)	486,282.64	451,359.65	(42,130.99)	-
61	CAPITAL OUTLAY	(489,037.53)	-	-	(489,037.53)	31,303.97
65	SPECIAL BUILDING FUND	-	-	-	-	-
67	ELLIS FINE ARTS CENTER	(31,154.51)	172,702.77	19,123.09	(184,734.19)	-
70	MISCELLANEOUS FUNDS	54,800.31	294.28	2,024.64	56,530.67	4,728.00
71	STUDENT FEES	(320,878.48)	333,020.63	234,390.50	(419,508.61)	3,743.59
71	STUDENT FEES	-	-	-	-	-
72	VARIOUS RETAIL SALES ACCTS	18,555.52	1,516.42	1,630.02	18,669.12	50.00
73	NON CREDIT PROGRAMS	1,748.14	-	-	1,748.14	-
74	NURSING/ALLIED HEALTH	46.00	-	-	46.00	-
75	CLUBS AND ORGANIZATIONS	26,307.62	535.45	340.00	26,112.17	1,030.00
75	CLUBS AND ORGANIZATIONS	-	-	-	-	-
76	SALES TAX	79.04	2,885.96	2,819.98	13.06	-
80	CLEARING FUND	82,272.87	1,000.00	500.00	81,772.87	-
81	BOOKSTORE	8,790.66	20,283.44	36,696.13	25,203.35	830.45
82	STUDENT UNION	175,334.10	-	-	175,334.10	-
82	STUDENT UNION	76,188.86	-	-	76,188.86	-
83	RESIDENCE HALLS	75,392.88	56,906.74	164,581.79	183,067.93	14,545.06
84	DINING HALL	(61,241.74)	83,913.61	71,088.86	(74,066.49)	60,604.58
89	BOOSTER/ENDOWMENT CLEARING	(159,591.59)	57,815.62	20,165.24	(197,241.97)	-
98	REGISTRAR SPECIAL FUND	109,239.42	712.47	2,927.41	111,454.36	-
	TOTAL FUNDS	\$ 1,028,896.35	\$ 3,555,679.63	\$ 2,894,151.46	\$ 367,368.18	\$ 672,599.92
	FSCC FUNDS				\$ 42,122.11	\$ 440,337.11
	FSCC FUNDS - RESTRICTED				26,125.23	1,030.00
	IDEA NATIONAL PASS FUNDS				-	-
	IDEA/FSCC PASS FUNDS - COMBINED				229,263.53	8,048.00
	IDEA FUNDS - DUE(FROM)/TO				91,944.77	178,196.19
	FSCC FISCAL AGENT GR FUNDS - IA				-	-
	FSCC GRANT FUNDS				(22,087.46)	44,988.62
	TOTAL CASH IN FUNDS				367,368.18	672,599.92
	LESS: FSCC ENCUMBRANCES				(672,599.92)	
	TOTAL UNENCUMBERED CASH				\$ (305,231.74)	

Fort Scott Community College
Statement of Cash & Investments
For the One Month Ending 10/31/23 for Fiscal Year 2023-24

BANK RECONCILIATION

Cash in Bank & On Hand - All Funds

Landmark - 610 - Operating	\$	1.00	
Landmark - 185 - Depository		1,351,339.98	
Landmark - 411 - Payroll		100.00	
Landmark - 288 - Bookstore		1,008.21	
Landmark - 602 - Loans		8.45	
UMB - 685 - Credit Cards		32,940.04	
UMB - 596 - Petty Cash		979.65	
Herring Bank - 734: Student Payments/Refunds		40,835.21	
Cash on Hand		2,280.00	
Total Cash in Bank & On Hand - All Funds			1,429,492.54

Plus Outstanding Deposits		109,711.70	
Less Outstanding Withdrawals - AP & Payroll		(432,685.57)	
Plus (Less) Adjustments		(1,158.72)	
Total Outstanding Cash Items		(324,132.59)	

Total Reconciled Cash in Bank & On Hand after adjustments		\$ 1,105,359.95	
Total Outstanding Purchase Orders - All Funds		\$ 919,415.66	
Total Unencumbered Cash - All Funds		\$ 185,944.29	

FORT SCOTT COMMUNITY COLLEGE
TREASURER'S REPORT
FOR THE YEAR ENDING OCTOBER 2023

FUND #	FUND	BEGINNING CASH BALANCE	CASH OUTFLOW (EXPENDITURES & JE)	CASH INFLOW (REVENUE & JE)	ENDING CASH BALANCE	O/S POs
11	GENERAL FUND	\$ (423,761.25)	\$ 869,807.66	\$ 441,826.01	\$ (851,742.90)	\$ 304,736.03
12	VOCATIONAL	1,271,201.63	604,203.86	1,403,463.18	2,070,460.95	73,507.03
13	ADULT EDUCATION FUND	(17,019.00)	25.25	-	(17,044.25)	-
21	WORKSTUDY	(4,261.19)	9,611.86	16,837.00	2,963.95	-
22	SEOG	-	29,254.48	29,880.34	625.86	-
23	CARES ACT FEDERAL GRANT	-	118.63	118.63	-	-
24	PELL	(107,333.70)	314,702.03	357,957.70	(64,078.03)	-
25	HEP/CAMP GRANT FUND	(65,600.58)	84,072.89	60,331.85	(89,341.62)	26,082.05
25	HEP GRANT	-	-	-	-	-
25	CAMP GRANT	-	-	-	-	-
27	TITLE IV - TRIO	(7,005.14)	25,610.33	23,069.24	(9,546.23)	5,747.44
28	PASS FUND	229,263.53	13,814.67	2,248.59	217,697.45	55.00
28	PASS - FSCC	-	-	-	-	-
28	PASS - NATIONAL PASS	-	-	-	-	-
31	VARIOUS GRANTS	50,518.26	2,383.37	4,272.10	52,406.99	75,722.35
31	VARIOUS GRANTS - CARL PERKINS	-	-	-	-	-
31	VARIOUS GRANTS - HIA	-	-	-	-	-
31	VARIOUS GRANTS - NOTABLE BOOKS	-	-	-	-	-
37	MIGRANT ED - IDEA	91,944.77	382,041.63	107,375.24	(182,721.62)	330,372.61
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IOWA	-	-	-	-	-
40	GUARANTEED STUDENT LOANS	(42,130.99)	152,437.00	111,334.00	(83,233.99)	-
61	CAPITAL OUTLAY	(489,037.53)	31,303.97	-	(520,341.50)	18,450.00
65	SPECIAL BUILDING FUND	-	-	600,000.00	600,000.00	-
67	ELLIS FINE ARTS CENTER	(184,734.19)	162.00	31,094.99	(153,801.20)	-
70	MISCELLANEOUS FUNDS	56,530.67	4,894.77	1,967.13	53,603.03	-
71	STUDENT FEES	(419,508.61)	237,946.67	177,762.38	(479,692.90)	2,676.44
71	STUDENT FEES	-	-	-	-	-
72	VARIOUS RETAIL SALES ACCTS	18,669.12	190.42	1,659.39	20,138.09	50.00
73	NON CREDIT PROGRAMS	1,748.14	-	-	1,748.14	-
74	NURSING/ALLIED HEALTH	46.00	-	-	46.00	-
75	CLUBS AND ORGANIZATIONS	26,112.17	4,412.65	2,570.00	24,269.52	-
75	CLUBS AND ORGANIZATIONS	-	-	-	-	-
76	SALES TAX	13.06	1,277.86	686.59	(578.21)	286.40
80	CLEARING FUND	81,772.87	-	2,750.00	84,522.87	-
81	BOOKSTORE	25,203.35	9,735.83	10,136.41	25,603.93	6,792.29
82	STUDENT UNION	175,334.10	-	26.00	175,360.10	-
82	STUDENT UNION	76,188.86	-	-	76,188.86	-
83	RESIDENCE HALLS	183,067.93	58,481.25	203,086.67	327,673.35	11,973.06
84	DINING HALL	(74,066.49)	100,045.11	94,985.85	(79,125.75)	62,925.96
89	BOOSTER/ENDOWMENT CLEARING	(197,241.97)	43,696.22	29,687.77	(211,250.42)	-
98	REGISTRAR SPECIAL FUND	111,454.36	159.43	3,254.55	114,549.48	39.00
	TOTAL FUNDS	\$ 367,368.18	\$ 2,980,389.84	\$ 3,718,381.61	\$ 1,105,359.95	\$ 919,415.66
	FSCC FUNDS				\$ 1,093,173.67	\$ 481,149.81
	FSCC FUNDS - RESTRICTED				23,691.31	286.40
	IDEA NATIONAL PASS FUNDS				-	-
	IDEA/FSCC PASS FUNDS - COMBINED				217,697.45	55.00
	IDEA FUNDS - DUE(FROM)/TO				(182,721.62)	330,372.61
	FSCC FISCAL AGENT GR FUNDS - IA				-	-
	FSCC GRANT FUNDS				(46,480.86)	107,551.84
	TOTAL CASH IN FUNDS				1,105,359.95	919,415.66
	LESS: FSCC ENCUMBRANCES				(919,415.66)	
	TOTAL UNENCUMBERED CASH				\$ 185,944.29	

Fort Scott Community College
Statement of Cash & Investments
For the One Month Ending 11/30/23 for Fiscal Year 2023-24

BANK RECONCILIATION

Cash in Bank & On Hand - All Funds

Landmark - 610 - Operating	\$ 1.00	
Landmark - 185 - Depository	400,374.05	
Landmark - 411 - Payroll	100.00	
Landmark - 288 - Bookstore	2,009.39	
Landmark - 602 - Loans	113,320.44	
UMB - 685 - Credit Cards	106,973.35	
UMB - 596 - Petty Cash	955.55	
Herring Bank - 734: Student Payments/Refunds	6,787.32	
Cash on Hand	2,280.00	
Total Cash in Bank & On Hand - All Funds		632,801.10

Plus Outstanding Deposits	66,335.71	
Less Outstanding Withdrawals - AP & Payroll	(336,266.86)	
Plus (Less) Adjustments	5,389.61	
Total Outstanding Cash Items	5,389.61	(264,541.54)

Total Reconciled Cash in Bank & On Hand after adjustments	\$ 368,259.56
Total Outstanding Purchase Orders - All Funds	\$ 386,078.51
Total Unencumbered Cash - All Funds	\$ (17,818.95)

FORT SCOTT COMMUNITY COLLEGE
TREASURER'S REPORT
FOR THE YEAR ENDING NOVEMBER 2023

FUND #	FUND	BEGINNING CASH BALANCE	CASH OUTFLOW (EXPENDITURES & JE)	CASH INFLOW (REVENUE & JE)	ENDING CASH BALANCE	O/S POs
11	GENERAL FUND	\$ (851,742.90)	\$ 635,675.78	\$ 268,840.61	\$ (1,218,578.07)	\$ 274,088.80
12	VOCATIONAL	2,070,460.95	275,539.11	60,999.92	1,855,921.76	38,824.75
13	ADULT EDUCATION FUND	(17,044.25)	40.55	25.25	(17,059.55)	-
21	WORKSTUDY	2,963.95	13,130.52	-	(10,166.57)	-
22	SEOG	625.86	392.00	196.00	429.86	-
23	CARES ACT FEDERAL GRANT	-	-	-	-	-
24	PELL	(64,078.03)	64,489.86	135,440.19	6,872.30	-
25	HEP/CAMP GRANT FUND	(89,341.62)	69,916.73	684.45	(158,573.90)	1,812.87
25	HEP GRANT	-	-	-	-	-
25	CAMP GRANT	-	-	-	-	-
27	TITLE IV - TRIO	(9,546.23)	23,892.02	33,243.31	(194.94)	-
28	PASS FUND	217,697.45	4,684.92	285.28	213,297.81	-
28	PASS - FSCC	-	-	-	-	-
28	PASS - NATIONAL PASS	-	-	-	-	-
31	VARIOUS GRANTS	52,406.99	28,820.96	103,457.36	127,043.39	62,896.16
31	VARIOUS GRANTS - CARL PERKINS	-	-	-	-	-
31	VARIOUS GRANTS - HIA	-	-	-	-	-
31	VARIOUS GRANTS - NOTABLE BOOKS	-	-	-	-	-
37	MIGRANT ED - IDEA	(182,721.62)	540,154.96	99,662.60	(623,213.98)	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IDEA	-	-	-	-	-
37	MIGRANT ED - IOWA	-	-	-	-	-
40	GUARANTEED STUDENT LOANS	(83,233.99)	71,913.29	124,095.46	(31,051.82)	-
61	CAPITAL OUTLAY	(520,341.50)	18,450.00	-	(538,791.50)	-
65	SPECIAL BUILDING FUND	600,000.00	-	-	600,000.00	-
67	ELLIS FINE ARTS CENTER	(153,801.20)	186.00	10,376.80	(143,610.40)	-
70	MISCELLANEOUS FUNDS	53,603.03	283.12	779.00	54,098.91	-
71	STUDENT FEES	(479,692.90)	20,872.12	53,130.66	(447,434.36)	2,101.38
71	STUDENT FEES	-	-	-	-	-
72	VARIOUS RETAIL SALES ACCTS	20,138.09	325.97	1,676.28	21,488.40	150.00
73	NON CREDIT PROGRAMS	1,748.14	-	-	1,748.14	-
74	NURSING/ALLIED HEALTH	46.00	-	-	46.00	-
75	CLUBS AND ORGANIZATIONS	24,269.52	246.91	1,586.70	25,609.31	286.36
75	CLUBS AND ORGANIZATIONS	-	-	-	-	-
76	SALES TAX	(578.21)	7,095.05	8,037.97	364.71	-
80	CLEARING FUND	84,522.87	-	2,500.00	87,022.87	-
81	BOOKSTORE	25,603.93	11,795.19	6,700.53	20,509.27	1,188.76
82	STUDENT UNION	175,360.10	-	-	175,360.10	-
82	STUDENT UNION	76,188.86	-	-	76,188.86	-
83	RESIDENCE HALLS	327,673.35	34,238.01	67,962.50	361,397.84	4,626.83
84	DINING HALL	(79,125.75)	85,705.24	51,494.71	(113,336.28)	102.60
89	BOOSTER/ENDOWMENT CLEARING	(211,250.42)	56,399.58	194,544.09	(73,105.91)	-
98	REGISTRAR SPECIAL FUND	114,549.48	277.64	1,705.47	115,977.31	-
	TOTAL FUNDS	\$ 1,105,359.95	\$ 1,964,525.53	\$ 1,227,425.14	\$ 368,259.56	\$ 386,078.51
	FSCC FUNDS				\$ 783,927.16	\$ 321,083.12
	FSCC FUNDS - RESTRICTED				25,974.02	286.36
	IDEA NATIONAL PASS FUNDS				-	-
	IDEA/FSCC PASS FUNDS - COMBINED				213,297.81	-
	IDEA FUNDS - DUE(FROM)/TO				(623,213.98)	-
	FSCC FISCAL AGENT GR FUNDS - IA				-	-
	FSCC GRANT FUNDS				(31,725.45)	64,709.03
	TOTAL CASH IN FUNDS				368,259.56	386,078.51
	LESS: FSCC ENCUMBRANCES				(386,078.51)	
	TOTAL UNENCUMBERED CASH				\$ (17,818.95)	

Fort Scott Community College
Purchase Orders Issued
between 03/12/2024 to 04/12/2024

Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
4IMPRINT	04/11/2024	43352	25-2543-6023	HEP YEAR 3	HEP Yr3 EOY Motivation Items	1,846.15
						1,846.15
ACT FINANCE	04/02/2024	43218	11-2900-7000	STUDENT SUCCESS	WorkKeys	117.00
ACT FINANCE	04/11/2024	43350	11-2900-7000	STUDENT SUCCESS	WorkKeys	195.00
						312.00
Alarcon: Nancy	04/12/2024	43365	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
Alarcon: Nancy	04/12/2024	43365	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.	50.00
						250.00
AMAZON CAPITAL	03/19/2024	43010	25-3813-6150	CAMP YEAR 3	OFFICE SUPPLIES	53.84
AMAZON CAPITAL	03/22/2024	43032	11-7100-7000	FACILITIES AND	JUMBO TOILET PAPER	121.41
AMAZON CAPITAL	03/22/2024	43032	11-7100-7000	FACILITIES AND	30 GAL TRASH BAGS	33.67
AMAZON CAPITAL	03/22/2024	43032	11-7100-7000	FACILITIES AND	PAPER TOWELS	73.74
AMAZON CAPITAL	03/22/2024	43032	83-8383-7031	GREYHOUND/BOILE	SINGLE ROLL TOILET PAPER	62.90
AMAZON CAPITAL	03/25/2024	43085	12-2603-7000	WELDING-FT SCOT	HVAC FILTERS 16X25X1	125.00
AMAZON CAPITAL	03/25/2024	43085	12-2603-7000	WELDING-FT SCOT	TABLE UNIT FILTERS 20X20X1	125.00
AMAZON CAPITAL	03/26/2024	43154	75-7538-6190	CHRISTIANS ON C	coc supplies	60.99
AMAZON CAPITAL	03/28/2024	43171	25-3813-7010	CAMP YEAR 3	SUPPLIES FOR FINALS BAGS	175.00
AMAZON CAPITAL	03/28/2024	43179	12-1215-7000	FT. SCOTT COSME	Amazon overage	50.00
AMAZON CAPITAL	04/01/2024	43191	12-1215-7020	FT. SCOTT COSME	6 roll abouts to make the 16	818.93
AMAZON CAPITAL	04/03/2024	43233	12-1215-7020	FT. SCOTT COSME	APPOINTMENT BOOK	31.98
AMAZON CAPITAL	04/08/2024	43292	11-7100-7000	FACILITIES AND	Antibacterial Hand Soap	220.38
AMAZON CAPITAL	04/08/2024	43307	83-8383-7031	GREYHOUND/BOILE	POP UP TOWELS FOR TOILETS	58.52
AMAZON CAPITAL	04/08/2024	43319	25-2543-7010	HEP YEAR 3	HEP Yr3 Supplies- All Sites	105.32
AMAZON CAPITAL	04/10/2024	43328	12-1744-6480	CDL	DOT Tape	164.00
						2,280.68
ASCENDIUM EDUCA	04/03/2024	43242	11-5200-6520	FINANCIAL AID	Cohort Catalyst-Delinquency	231.00
ASCENDIUM EDUCA	04/03/2024	43242	11-5200-6520	FINANCIAL AID	Cohort Catalyst-Forebearance &	20.00
ASCENDIUM EDUCA	04/03/2024	43242	11-5200-6520	FINANCIAL AID	Cohort Catalyst-Grace Outreach	26.00
						277.00
AVALOS: ALMA MA	04/04/2024	43260	25-3813-6643	CAMP YEAR 3	MARCH TUTOR/MENTOR SCCC	342.00
						342.00
EVERY LUMBER	03/26/2024	43145	12-1230-7020	S.T.A.R.S.	Constructional Trade Materials	2,500.00
						2,500.00
AVI SYSTEMS INC	03/19/2024	43001	11-6400-6650	MIS DEPARTMENT	Theater Technology Support	8,700.00

Fort Scott Community College
Purchase Orders Issued
between 03/12/2024 to 04/12/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
AVI SYSTEMS INC	03/26/2024	43152	11-6400-6651	MIS DEPARTMENT	Theater Sound Issue		1,280.00
AVI SYSTEMS INC	03/26/2024	43152	11-6400-6651	MIS DEPARTMENT	trip charge		550.00
							10,530.00
BAKER: JOSHUA D	04/04/2024	43281	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND		100.00
							100.00
BELL: CADE	03/25/2024	43049	75-7540-6190	RODEO	Saddle Bronc		12.26
							12.26
BELTRAN: ADRIAN	04/08/2024	43297	25-2543-7485	HEP YEAR 3	Reimb. HEPYr3 March'24 Childca		110.00
							110.00
Berger: Libby	03/26/2024	43108	75-7540-6190	RODEO	Barrel Racing		617.12
							617.12
BERGER: MARLEY	03/25/2024	43083	75-7540-6190	RODEO	Team Roping		385.12
							385.12
BIG SUGAR LUMBE	03/19/2024	42996	11-7100-6480	FACILITIES AND	2x12x10'#1 Treated		57.90
BIG SUGAR LUMBE	03/19/2024	42996	11-7100-6480	FACILITIES AND	2x6x12'#1 Treated		9.89
BIG SUGAR LUMBE	03/19/2024	42996	11-7100-6480	FACILITIES AND	2x6x8' Treated		7.19
BIG SUGAR LUMBE	03/19/2024	42996	11-7100-6480	FACILITIES AND	Torx 10x3 1/2 Ext Screw		9.89
BIG SUGAR LUMBE	03/19/2024	42998	11-7100-6480	FACILITIES AND	2x12x10'#1 Treated cr return		57.90
BIG SUGAR LUMBE	03/19/2024	42998	11-7100-6480	FACILITIES AND	2x12x12'#1 Treated MCQ		75.57
BIG SUGAR LUMBE	04/10/2024	43322	11-1197-7020	SPEECH/DRAMA/TH	Wood for stagecrafts class		31.47
							134.01
Blank: Payton	03/26/2024	43119	75-7540-6190	RODEO	Team Roping		152.72
							152.72
BOURBON CO 4-H	03/19/2024	42988	11-6100-9100	PRESIDENT'S OFF	4H Sponsorship		60.00
							60.00
BRENNAN: MCKENN	03/25/2024	43046	75-7540-6190	RODEO	Goat Tying		176.40
BRENNAN: MCKENN	03/25/2024	43056	75-7540-6190	RODEO	Breakaway		1,362.81
							1,539.21

Fort Scott Community College
Purchase Orders Issued
between 03/12/2024 to 04/12/2024

Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Britton: Hailey	03/27/2024	43167	75-7540-6190	RODEO	Timer	300.00

						300.00
BUSH: JOBY	03/25/2024	43057	75-7540-6190	RODEO	Tie Down	707.60

						707.60
Campbell II: Da	04/02/2024	43214	11-5500-6800	GENERAL ATHLETI	official for fall softball	90.00

						90.00
CAMPOS: BLANCA	04/11/2024	43342	37-3961-6030	IOWA PROJECT-11	IA PROJ-BLANCA C-MARCH 2024	229.85

						229.85
CAPITAL ONE/WAL	03/25/2024	43073	25-2543-7010	HEP YEAR 3	HEP Yr3 Russellville Calendar	1.50
CAPITAL ONE/WAL	03/28/2024	43170	25-3813-7010	CAMP YEAR 3	SUPPLIES FOR FINALS BAGS	200.00
CAPITAL ONE/WAL	04/03/2024	43243	25-3813-7010	CAMP YEAR 3	STUDENT SUPPLIES ATU	175.00
CAPITAL ONE/WAL	04/04/2024	43246	12-1205-7020	AG DEPARTMENT	Aggie Day Items Booster Reimbu	668.08
CAPITAL ONE/WAL	04/04/2024	43250	11-5520-7000	VOLLEYBALL	Supplies for Travel	200.00
CAPITAL ONE/WAL	04/04/2024	43252	12-1215-7000	FT. SCOTT COSME	COSMETOLOGY CLEANING SUPPLIES	35.00
CAPITAL ONE/WAL	04/04/2024	43283	12-2604-7020	WELDING-PAOLA	TECHNICAL INSTRUCTION PBJ	50.00
CAPITAL ONE/WAL	04/08/2024	43309	25-2543-7010	HEP YEAR 3	HEP Yr3 Supplies- All Sites	300.00
CAPITAL ONE/WAL	04/10/2024	43323	27-2719-7000	TITLE IV/SSS-YE	Uofa and Crystal Bridges Suppl	137.77
CAPITAL ONE/WAL	04/11/2024	43332	11-5500-9000	GENERAL ATHLETI	Softball Sophomore Gifts	500.00
CAPITAL ONE/WAL	04/11/2024	43353	25-2543-7010	HEP YEAR 3	HEP Yr3 Student Supplies	500.00

						2,767.35
Carter: Blake	03/26/2024	43106	75-7540-6190	RODEO	Tie Down	97.60

						97.60
Cavendar: Kody	03/26/2024	43131	75-7540-6190	RODEO	Saddle Bronc	18.40

						18.40
CDL ELECTRIC CO	04/01/2024	43189	11-7100-6480	FACILITIES AND	SERVICE CALL	100.00

						100.00
CDW GOVERNMENT	03/20/2024	43015	25-2543-6150	HEP YEAR 3	HEP Yr3 Scanner	939.99

						939.99
CENTRAL PLAINS	03/26/2024	43086	75-7540-6190	RODEO	Region Check	4,300.00

						4,300.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
CHAN: LESLIE MA	04/03/2024	43241	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
CHAN: LESLIE MA	04/03/2024	43241	25-2543-7475	HEP YEAR 3	HEP Yr3 Transportation	50.00
CHAN: LESLIE MA	04/11/2024	43335	25-2543-7485	HEP YEAR 3	Reimb.HEPYR3 March'24 Childcar	21.25
						271.25
CITY OF EMPORIA	03/19/2024	43005	11-5504-6010	GOLF-WOMEN	Jayhawk Conference Event#3	100.00
						100.00
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	810 Burke 2/14-3/15	101.81
CITY OF FORT SC	03/28/2024	43172	83-8387-6320	GARRISON APARTM	1731 Horton 2/14-3/15	408.48
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	Ballfield 2/14-3/15	365.88
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	2108 Horton #2 2/14-3/15	121.35
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	2108 Horton#1 2/14-3/15	134.50
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	2108 Horton#3 2/14-3/15	71.60
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	2108 Horton#4 2/14-3/15	54.84
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	2108 Horton#5 2/14-3/15	1,896.00
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	2108 Horton#6 2/14-3/15	108.31
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	2108 Horton#7 2/14-3/15	54.84
CITY OF FORT SC	03/28/2024	43172	83-8384-6320	GREYHOUND LODGE	701 National 2/14-3/15	833.28
CITY OF FORT SC	03/28/2024	43172	12-1206-6320	JOHN DEERE PROG	2301 Horton #1 2/14-3/15	78.34
CITY OF FORT SC	03/28/2024	43172	12-2603-6320	WELDING-FT SCOT	2301 Horton#2 2/14-3/15	62.30
CITY OF FORT SC	03/28/2024	43172	11-7100-6320	FACILITIES AND	16 S Hill 2/14-3/15	70.50
						4,362.03
CITY OF FRONTEN	03/26/2024	43149	12-1202-6320	HARLEY DAVIDSON	813 N Broadway 2/12-3/13	121.45
						121.45
CITY OF PITTSBU	03/28/2024	43173	12-1216-6320	PITTSBURG COSME	Water 2/12-3/13	121.45
						121.45
City of Salina	03/26/2024	43096	11-5504-6010	GOLF-WOMEN	Entry Fee	250.00
						250.00
COFFMAN: BRETT	03/25/2024	43048	75-7540-6190	RODEO	Saddle Bronc	12.26
						12.26
COLBERT HILLS	03/19/2024	43004	11-5506-6010	GOLF-MEN	Men's golf tourney entery	750.00
						750.00
COLEMAN HARDWAR	03/26/2024	43146	12-1230-7020	S.T.A.R.S.	Supplies	2,500.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							2,500.00
CONLEY SALES LL	03/25/2024	43084	12-1230-7020	S.T.A.R.S.	STARS		25.00
CONLEY SALES LL	03/26/2024	43144	12-1230-7020	S.T.A.R.S.	Instructional Supplies		2,500.00
							2,525.00
COSMOPROF	03/20/2024	43026	12-1216-7000	PITTSBURG COSME	Developer, Barbicide,		300.00
							300.00
Cowan: Tevin	03/26/2024	43127	75-7540-6190	RODEO	Steer Wrestling		320.00
							320.00
CRANE YARD CLAY	03/28/2024	43186	11-1109-7020	ART	CLAY & GLAZES FOR ART		500.00
							500.00
CRESTVIEW COUNT	03/19/2024	43003	11-5506-6010	GOLF-MEN	Men's golf tourney entery fees		750.00
							750.00
CROSS: JENNIFER	03/26/2024	43103	75-7540-6190	RODEO	Secretary		300.00
							300.00
Cunningham: Lak	03/26/2024	43129	75-7540-6190	RODEO	Goat Tying		568.40
							568.40
CURTIS: TRACY L	04/08/2024	43304	25-3813-6643	CAMP YEAR 3	MARCH TUTOR/MENTOR OPSU		153.00
							153.00
Cutsinger: Scou	03/26/2024	43124	75-7540-6190	RODEO	Steer Wrestling		128.00
							128.00
Cybernetics	03/28/2024	43176	11-6400-7000	MIS DEPARTMENT	RD-SATA-2T retrofit drive		462.00
Cybernetics	03/28/2024	43176	11-6400-7000	MIS DEPARTMENT	shipping		37.00
							499.00
DAVE'S PHONE SE	04/02/2024	43199	83-8384-6315	GREYHOUND LODGE	Quarterly Fire Monitoring		104.97
							104.97

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
DE MATEO: MARCO	04/11/2024	43347	37-3961-6030	IOWA PROJECT-11	IA PROJ-MARCOS D.-MARCH 2024		1,024.25
							1,024.25
DE MEDDOZA: KAT	04/11/2024	43351	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE		200.00
DE MEDDOZA: KAT	04/11/2024	43351	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.		50.00
							250.00
Dickson: John	03/27/2024	43165	75-7540-6190	RODEO	Judge		1,141.00
							1,141.00
DODGE CITY COMM	04/03/2024	43239	25-2543-6645	HEP YEAR 3	HEP Yr3 April'24 Site Payment		1,500.00
							1,500.00
DOMINO'S PIZZA	04/12/2024	43369	11-5350-7000	ADMISSIONS	PREVIEW DAY LUNCH		90.84
							90.84
Earnhardt: Kayl	03/26/2024	43130	75-7540-6190	RODEO	Goat Tying		627.20
							627.20
ECK: ANDREW J	03/26/2024	43094	75-7540-6190	RODEO	Pickup Man		1,000.00
							1,000.00
ECK: BRYCE	03/25/2024	43059	75-7540-6190	RODEO	Bareback		147.20
							147.20
EDLER: EMMETT D	03/25/2024	43042	75-7540-6190	RODEO	Steer Wrestling		32.00
							32.00
Eklynd: Mataya	03/26/2024	43107	75-7540-6190	RODEO	Barrel Racing		191.52
							191.52
ELBRADER: DACI	04/04/2024	43280	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND		100.00
ELBRADER: DACI	04/04/2024	43280	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND		50.00
							150.00
England: Justin	03/26/2024	43122	75-7540-6190	RODEO	Team Roping		637.44
							637.44

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
ESPINO: DANIELA	04/08/2024	43313	25-2543-6644	HEP YEAR 3	HEP Yr3 March'24 Time Log	1,080.00

						1,080.00
ETTINGER'S OFFI	04/12/2024	43363	25-2543-7010	HEP YEAR 3	HEP Yr3 Frames	245.00

						245.00
FANKHAUSER: LUK	04/04/2024	43279	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00

						100.00
FED EX GROUND	03/22/2024	43030	25-2543-6150	HEP YEAR 3	Hep shipping 2-22	15.46
FED EX GROUND	03/22/2024	43030	25-2543-6150	HEP YEAR 3	Hep shipping 2-22	6.40
FED EX GROUND	03/22/2024	43030	25-2543-6150	HEP YEAR 3	Hep shipping 2-22	12.36
FED EX GROUND	03/22/2024	43030	25-2543-6150	HEP YEAR 3	Hep shipping 2-22	12.51
FED EX GROUND	03/22/2024	43030	25-2543-6150	HEP YEAR 3	Hep shipping 2-22	10.75
FED EX GROUND	03/22/2024	43030	81-8100-6150	BOOKSTORE	IDEA shipping 2-22	12.73
FED EX GROUND	03/22/2024	43030	81-8100-6150	BOOKSTORE	IDEA shipping 2-23	28.17
FED EX GROUND	03/22/2024	43030	81-8100-6150	BOOKSTORE	IDEA shipping 2-28	15.89
FED EX GROUND	03/25/2024	43072	81-8100-6150	BOOKSTORE	IDEA shipping 2-29	40.53
FED EX GROUND	03/25/2024	43074	81-8100-6150	BOOKSTORE	IDEA shipping 3-1	12.60
FED EX GROUND	03/25/2024	43074	81-8100-6150	BOOKSTORE	IDEA shipping 3-5	10.75
FED EX GROUND	03/25/2024	43074	25-2543-6150	HEP YEAR 3	Hep shipping 3-6	12.51
FED EX GROUND	03/25/2024	43074	81-8100-6150	BOOKSTORE	IDEA shipping 3-6	8.93
FED EX GROUND	03/25/2024	43074	25-2543-6150	HEP YEAR 3	Hep shipping 3-7	12.51
FED EX GROUND	03/25/2024	43075	25-2543-6150	HEP YEAR 3	hep shipping 3-5	37.43
FED EX GROUND	03/25/2024	43075	81-8100-6150	BOOKSTORE	IDEA shipping 3-8	6.69
FED EX GROUND	03/25/2024	43075	81-8100-6150	BOOKSTORE	IDEA shipping 3-8	16.54
FED EX GROUND	04/12/2024	43358	81-8100-6150	BOOKSTORE	bookstore shipping 3-20	24.55
FED EX GROUND	04/12/2024	43358	81-8100-6150	BOOKSTORE	bookstore shipping 3-21	20.10
FED EX GROUND	04/12/2024	43358	25-3813-6150	CAMP YEAR 3	camp shipping 3-21	24.50
FED EX GROUND	04/12/2024	43358	25-3813-6150	CAMP YEAR 3	camp shipping 3-21	16.30
FED EX GROUND	04/12/2024	43358	11-5525-6150	BASEBALL	baseball shipping 3-22	18.68
FED EX GROUND	04/12/2024	43358	25-2543-6150	HEP YEAR 3	Hep shipping 3-25	28.60
FED EX GROUND	04/12/2024	43367	81-8100-6150	BOOKSTORE	Idea shipping 3-19	13.13
FED EX GROUND	04/12/2024	43367	81-8100-6150	BOOKSTORE	Idea shipping 3-19	19.13
FED EX GROUND	04/12/2024	43367	81-8100-6150	BOOKSTORE	Idea shipping 3-19	7.36
FED EX GROUND	04/12/2024	43367	25-2543-6150	HEP YEAR 3	Hep shipping 3-19	20.98
FED EX GROUND	04/12/2024	43367	81-8100-6150	BOOKSTORE	Bookstore shipping 3-20	18.78

						484.87
FIVE CORNERS MI	03/19/2024	43000	11-7100-7250	FACILITIES AND	FUEL FOR MAINT TRUCKS	192.00
FIVE CORNERS MI	04/02/2024	43210	11-7100-7030	FACILITIES AND	FUEL FOR MOWERS	64.00
FIVE CORNERS MI	04/03/2024	43223	12-2603-7000	WELDING-FT SCOT	Fuel FS Welding	50.00

						306.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
FLEMING JR: DAN	04/04/2024	43245	12-7425-7000	EMT	EMT student shirts	169.00
						169.00
FLOWERS BY LEAN	04/08/2024	43311	12-1235-7000	NURSING	Nurse Pinning Spring 2024	30.00
						30.00
FOGG:SCOTT	03/26/2024	43089	75-7540-6190	RODEO	Judge	1,141.00
						1,141.00
FORT SCOTT TRIB	04/11/2024	43331	11-6200-6190	BUSINESS OFFICE	Publish Bid on CDL trucks	25.50
						25.50
Foster: Jaron	03/26/2024	43118	75-7540-6190	RODEO	Team Roping	385.12
						385.12
Fox: Cameron	03/26/2024	43128	75-7540-6190	RODEO	Steer Wrestling	544.00
						544.00
Fraga: Michael	04/12/2024	43364	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
Fraga: Michael	04/12/2024	43364	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.	50.00
						250.00
FRANKLIN: ARIAN	04/04/2024	43278	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
FRANKLIN: ARIAN	04/08/2024	43287	25-3813-7410	CAMP YEAR 3	REIMBURSE HEALTH SERVICES	95.09
						195.09
FSCC	04/04/2024	43282	25-3813-7300	CAMP YEAR 3	PTK DUES FOR 5 CAMP STUDENTS	525.00
FSCC	04/11/2024	43336	11-4200-6260	ACADEMIC ADMINI	MARSHA'S DELI-FOOD FOR KBOR	60.00
						585.00
FSCC BOOKSTORE	04/12/2024	43370	11-5350-7000	ADMISSIONS	PREVIEW DAY GIVAWAYS	88.97
						88.97
FSCC BOOSTER CL	04/02/2024	43205	11-0000-4831	UNCLASSIFIED	Reimb Booster Wal-Mart Capital	1,015.15
						1,015.15
FSCC PETTY CASH	03/20/2024	43013	75-7540-4860	RODEO	Return Starter Cash Box Rodeo	800.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
FSCC PETTY CASH	03/20/2024	43014	75-7540-4850	RODEO	Return Starter Cash Box Rodeo		1,000.00
FSCC PETTY CASH	03/20/2024	43017	12-1205-7020	AG DEPARTMENT	Cash Box for Aggie Days		300.00
FSCC PETTY CASH	03/20/2024	43021	11-5552-6010	TRACK/XC-MEN	Pitt State April 22 Men's		360.00
FSCC PETTY CASH	03/20/2024	43021	11-5550-6010	TRACK/XC-WOMEN	Pitt State April 22 Women's		345.00
FSCC PETTY CASH	03/20/2024	43022	11-5552-6010	TRACK/XC-MEN	Pitt Classic April 8 Men's		360.00
FSCC PETTY CASH	03/20/2024	43022	11-5550-6010	TRACK/XC-WOMEN	Pitt Classic April 8 Women's		345.00
FSCC PETTY CASH	03/20/2024	43023	11-5552-6010	TRACK/XC-MEN	ESU Relays March 28 Men's		360.00
FSCC PETTY CASH	03/20/2024	43023	11-5550-6010	TRACK/XC-WOMEN	ESU Relays March 28 Women's		345.00
FSCC PETTY CASH	03/20/2024	43024	11-5552-6010	TRACK/XC-MEN	Bethel Invitational March 23		360.00
FSCC PETTY CASH	03/20/2024	43024	11-5550-6010	TRACK/XC-WOMEN	Bethel Invitational March 23		345.00
FSCC PETTY CASH	03/26/2024	43151	11-5500-9000	GENERAL ATHLETI	TX Relays 3/27/24 8 Mean 1Coac		900.00
FSCC PETTY CASH	03/26/2024	43151	11-5500-9000	GENERAL ATHLETI	TX Relays 3/27/24 4 Women		400.00
FSCC PETTY CASH	04/02/2024	43213	11-5555-6010	FLAG FOOTBALL-W	Game April 3 Univ. St. Mary's		195.00
FSCC PETTY CASH	04/04/2024	43244	11-5500-9000	GENERAL ATHLETI	Hutchison 4/6/24		300.00
FSCC PETTY CASH	04/04/2024	43251	11-5520-6010	VOLLEYBALL	Hutchison 4/6/24		300.00
FSCC PETTY CASH	04/10/2024	43325	12-1250-6030	ENVIRONMENTAL W	EWT1262460 CC&BF DODGE GA		90.00
FSCC PETTY CASH	04/12/2024	43359	11-5555-6010	FLAG FOOTBALL-W	Meals for Wisconsin game		140.00
FSCC PETTY CASH	04/12/2024	43360	11-5500-9000	GENERAL ATHLETI	Meals for Georgia games		1,070.00
							8,315.00
FSCC PRINT SHOP	04/03/2024	43226	12-1744-6150	CDL	Print Shop CDL Michael Clark		7.75
FSCC PRINT SHOP	04/03/2024	43226	11-1197-6150	SPEECH/DRAMA/TH	Print Shop Theatre		47.88
FSCC PRINT SHOP	04/03/2024	43226	11-5300-6150	REGISTRAR	Print Shop Registrar		1.76
FSCC PRINT SHOP	04/03/2024	43226	12-1215-6150	FT. SCOTT COSME	Print Shop FS Cosmo		1.52
FSCC PRINT SHOP	04/03/2024	43226	12-1230-6150	S.T.A.R.S.	Print Shop Stars		33.06
FSCC PRINT SHOP	04/03/2024	43226	12-1205-6150	AG DEPARTMENT	Print Shop Aggie Day Conner V		12.00
FSCC PRINT SHOP	04/03/2024	43226	11-5530-6150	RODEO	Print Shop Rodeo		22.00
FSCC PRINT SHOP	04/03/2024	43226	11-5350-6150	ADMISSIONS	Print Shop Admissions		111.01
FSCC PRINT SHOP	04/03/2024	43227	27-0000-1010	UNCLASSIFIED	Office Supplies		8.00
FSCC PRINT SHOP	04/03/2024	43227	12-1205-6150	AG DEPARTMENT	Office Supplies Ag		1.60
FSCC PRINT SHOP	04/03/2024	43227	12-1205-6150	AG DEPARTMENT	Office Supplies Ag		40.00
FSCC PRINT SHOP	04/03/2024	43227	12-1205-6150	AG DEPARTMENT	Office Supplies Ag		44.00
FSCC PRINT SHOP	04/03/2024	43227	11-5525-6150	BASEBALL	Office Supplies Baseball		1.00
FSCC PRINT SHOP	04/03/2024	43227	11-6200-6150	BUSINESS OFFICE	Office Supplies Bus Office		38.00
FSCC PRINT SHOP	04/03/2024	43227	12-1215-6150	FT. SCOTT COSME	Office Supplies Cosmo-Mindy S		5.00
FSCC PRINT SHOP	04/03/2024	43227	11-6800-6150	FOUNDATION	Office Supplies Foundation		22.00
FSCC PRINT SHOP	04/03/2024	43227	11-4200-6150	ACADEMIC ADMINI	Office Supplies Instuct Rachel		5.00
FSCC PRINT SHOP	04/03/2024	43227	11-4200-6150	ACADEMIC ADMINI	Offices Supplies Instruction		5.50
FSCC PRINT SHOP	04/03/2024	43227	11-7100-6150	FACILITIES AND	Office Supplies Maint Billy		16.00
FSCC PRINT SHOP	04/03/2024	43227	11-4200-6150	ACADEMIC ADMINI	Office supplies Instruct Riach		1.25
FSCC PRINT SHOP	04/03/2024	43227	11-5300-6150	REGISTRAR	Office Supplies Registrar		1.20
FSCC PRINT SHOP	04/03/2024	43227	11-5300-6150	REGISTRAR	Office Supplies Registrar		3.00
FSCC PRINT SHOP	04/03/2024	43227	11-5530-6150	RODEO	Offices Supplies Rodeo		13.50
FSCC PRINT SHOP	04/03/2024	43227	11-1197-6150	SPEECH/DRAMA/TH	Office Supplies Theatre		2.00
FSCC PRINT SHOP	04/03/2024	43227	11-1197-6150	SPEECH/DRAMA/TH	Office Supplies Theatre		2.40
FSCC PRINT SHOP	04/03/2024	43227	11-1197-6150	SPEECH/DRAMA/TH	Office Supplies Theatre		14.00
FSCC PRINT SHOP	04/03/2024	43227	11-1197-6150	SPEECH/DRAMA/TH	Office Supplies Theatre		2.50

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						462.93
FSCC RODEO	03/25/2024	43069	27-2719-6010	TITLE IV/SSS-YE	TRIO students to Rodeo	35.00
						35.00
GALLEGOS: MIRIA	03/19/2024	42993	25-2543-7480	HEP YEAR 3	Stipend Yr3 HSE	200.00
GALLEGOS: MIRIA	03/19/2024	42993	25-2543-7475	HEP YEAR 3	Stipend Yr3 HEP Transp.	50.00
GALLEGOS: MIRIA	03/26/2024	43157	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 Placement	25.00
GALLEGOS: MIRIA	04/08/2024	43294	25-2543-7485	HEP YEAR 3	Reimb. HEPYr3 March'24 Childca	40.00
						315.00
GARDEN CITY COM	04/03/2024	43238	25-2543-6645	HEP YEAR 3	HEP Yr3 April'24 Site Payment	2,000.00
						2,000.00
Garden City Vis	03/25/2024	43071	25-2543-7410	HEP YEAR 3	Reimb. HEP Yr3 Dental	150.00
						150.00
GARZA: ALEJANDR	03/19/2024	43007	25-2543-6644	HEP YEAR 3	HEP Yr3 Feb'24 Timelog	621.00
GARZA: ALEJANDR	04/08/2024	43316	25-2543-6644	HEP YEAR 3	HEP Yr3 March'24 Time Log	378.00
						999.00
GEORGE: DYLAN	03/25/2024	43067	75-7540-6190	RODEO	Bareback	249.60
						249.60
GILLESPIE: TYLE	04/04/2024	43277	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
						100.00
GK SMITH & SONS	03/22/2024	43031	11-1129-7030	PAOLA	GAS DETECTOR REPLACEMENT (5YR)	750.00
						750.00
Gomes: Harli	03/26/2024	43136	75-7540-6190	RODEO	Breakaway	264.57
						264.57
GONZALEZ: LIZET	04/04/2024	43259	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
						100.00
Goodman: Ryker	03/26/2024	43109	75-7540-6190	RODEO	Barrel Racing	595.84

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							595.84
Goodridge: Troy	03/26/2024	43105		75-7540-6190	RODEO	Announcer	1,200.00
							1,200.00
GRANADOS: JESUS	04/04/2024	43258		25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	40.00
GRANADOS: JESUS	04/04/2024	43258		25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00
							90.00
GREAT WESTERN D	04/02/2024	43195		27-2719-7000	TITLE IV/SSS-YE 2022	Workshop	138.20
GREAT WESTERN D	04/02/2024	43197		75-7539-6190	PHI THETA KAPPA	Food for Induction Ceremony	250.00
GREAT WESTERN D	04/02/2024	43200		84-8400-6640	FOODSERVICE/DIN	Student 3/20 Week ending	15,946.21
GREAT WESTERN D	04/02/2024	43200		83-8383-7460	GREYHOUND/BOILE	R/A 3/20 Week ending	255.59
GREAT WESTERN D	04/02/2024	43200		84-8400-6643	FOODSERVICE/DIN	Cashier 3/20 Week ending	297.50
GREAT WESTERN D	04/02/2024	43201		84-8400-6640	FOODSERVICE/DIN	Students 3/13 Week ending	11,514.80
GREAT WESTERN D	04/02/2024	43201		83-8383-7460	GREYHOUND/BOILE	R/A 3/13 Week ending	255.59
GREAT WESTERN D	04/02/2024	43201		84-8400-6643	FOODSERVICE/DIN	Cashier 3/13 Week ending	297.50
							28,955.39
GRIFFIN: PAULA	03/26/2024	43102		75-7540-6190	RODEO	Secretary	300.00
							300.00
HAILEMARIAM: KI	04/08/2024	43303		25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
HAILEMARIAM: KI	04/08/2024	43303		25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00
							150.00
Hallman: Cooper	03/26/2024	43141		75-7540-6190	RODEO	Tie Down	317.20
							317.20
HASH: JIMMY W	03/26/2024	43097		75-7540-6190	RODEO	Goats	630.00
							630.00
HEIDRICK APPLIA	04/04/2024	43284		11-7100-7000	FACILITIES AND	DUCT TAPE	8.99
							8.99
HENRY KRAFT INC	04/01/2024	43192		11-7100-7000	FACILITIES AND	JUMBO TOILET TISSUE	126.96
HENRY KRAFT INC	04/01/2024	43192		11-7100-7000	FACILITIES AND	BROWN ROLL PAPER TOWELS	257.84
HENRY KRAFT INC	04/01/2024	43192		11-7100-7000	FACILITIES AND	MED CLEAR CAN LINERS	73.62
HENRY KRAFT INC	04/01/2024	43192		11-7100-7000	FACILITIES AND	FUEL CHARGE	2.50

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
HENRY KRAFT INC	04/01/2024	43192	83-8383-7031	GREYHOUND/BOILE	JUMBO TOILET TISSUE	126.96
HENRY KRAFT INC	04/01/2024	43192	83-8383-7031	GREYHOUND/BOILE	SINGLE ROLL TOILET TISSUE	230.04
						817.92
HERFF JONES LLC	03/22/2024	43029	98-0000-7020	UNCLASSIFIED	Grad gowns	7,500.00
						7,500.00
Hernandez: Edna	03/27/2024	43162	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
Hernandez: Edna	03/27/2024	43162	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.	50.00
Hernandez: Edna	04/08/2024	43299	25-2543-7480	HEP YEAR 3	HEP Yr3 Placement Stipend	25.00
						275.00
HERNANDEZ: EMIL	03/19/2024	43006	25-2543-6644	HEP YEAR 3	HEP Yr3 Feb'24 Timelog	202.50
HERNANDEZ: EMIL	04/08/2024	43317	25-2543-6644	HEP YEAR 3	HEP Yr3 March'24 Time Log	121.50
						324.00
HERRING BANK	04/08/2024	43285	11-6200-6130	BUSINESS OFFICE	MARCH CHARGES	183.50
						183.50
HIGNETT: ANGELI	04/04/2024	43257	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
						100.00
HOELTING: CAMDE	03/25/2024	43040	75-7540-6190	RODEO	Team Roping	869.84
						869.84
Hoffman: Laney	03/26/2024	43087	75-7540-6190	RODEO	Student Director	215.00
						215.00
HOME DEPOT CRED	04/01/2024	43187	12-1744-6480	CDL	Replacement CDL cones	170.00
						170.00
Hopkins: Lauren	03/26/2024	43133	75-7540-6190	RODEO	Breakaway	139.77
						139.77
Hower: Jace	03/26/2024	43138	75-7540-6190	RODEO	Tie Down	195.20
						195.20

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Hrencher Dental	03/19/2024	43012	25-2543-7410	HEP YEAR 3	Reimb. HEP Yr3 Feb'24 Dental	150.00

						150.00
HTOO: BUI KU	04/04/2024	43271	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
HTOO: BUI KU	04/04/2024	43271	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00

						150.00
HTOO: SAY KU	04/04/2024	43270	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
HTOO: SAY KU	04/04/2024	43270	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00

						150.00
Huerta: Laura	03/20/2024	43019	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
Huerta: Laura	03/20/2024	43019	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.	50.00
Huerta: Laura	04/08/2024	43300	25-2543-7480	HEP YEAR 3	HEP Yr3 Placement Stipend	25.00

						275.00
Huffman: Jason	04/02/2024	43216	11-5500-6800	GENERAL ATHLETI	flag football official	375.00

						375.00
Hughes: Donna	03/27/2024	43168	75-7540-6190	RODEO	Timer	300.00

						300.00
HUGHES: NATHAN	03/26/2024	43101	75-7540-6190	RODEO	Spotter	300.00

						300.00
IDEA	03/19/2024	42992	37-0000-2800	UNCLASSIFIED	Reimb IDEA State of Missouri	19,500.00
IDEA	04/03/2024	43225	37-0000-2800	UNCLASSIFIED	Reimb State of AZ IDRC	19,500.00

						39,000.00
J & W SPORT SHO	04/08/2024	43308	12-1235-7000	NURSING	Plaques for Nurse Pinning	40.00
J & W SPORT SHO	04/08/2024	43318	25-2543-7010	HEP YEAR 3	HEP Yr3 Grad Shirts	120.00
J & W SPORT SHO	04/12/2024	43362	25-2543-7010	HEP YEAR 3	HEP Yr3 Grad Shirts	120.00

						280.00
JARRED, GILMORE	04/08/2024	43286	11-6200-6630	BUSINESS OFFICE	Audit 22-23 Additional costs	20,000.00

						20,000.00
JENSEN: JAYDEN	03/25/2024	43054	75-7540-6190	RODEO	Breakaway	1,385.28

Fort Scott Community College
Purchase Orders Issued
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						1,385.28
JOCKS NITCH	03/19/2024	43008	11-5525-7000	BASEBALL	to accompany PO 42688 to	30.00
						30.00
JOHNSON: ALEXAN	04/11/2024	43338	37-3961-6030	IOWA PROJECT-11	IA PROJ-ALEX J-MARCH 2024	733.20
						733.20
Johnson: Kayla	03/26/2024	43134	75-7540-6190	RODEO	Breakaway	139.77
						139.77
KANSAS GAS SERV	03/19/2024	42985	11-7100-6330	FACILITIES AND	810 Burke 1/17-2/15/24	460.18
KANSAS GAS SERV	03/19/2024	42986	11-7100-6330	FACILITIES AND	2108 Horton 2/1-3/1	1,500.82
KANSAS GAS SERV	03/19/2024	42986	11-7100-6330	FACILITIES AND	EFAC 2/1-3/1/24	275.23
KANSAS GAS SERV	04/03/2024	43235	11-7100-6330	FACILITIES AND	2108 S Horton	193.78
KANSAS GAS SERV	04/03/2024	43235	11-7100-6330	FACILITIES AND	16 S Hill	435.11
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #8	48.50
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #7	40.86
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #6	55.38
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #5	50.81
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #4	46.20
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #3	47.73
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #2	61.53
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #1	50.05
KANSAS GAS SERV	04/03/2024	43235	12-1206-6330	JOHN DEERE PROG	2301 S Horton	499.03
KANSAS GAS SERV	04/03/2024	43235	12-1202-6330	HARLEY DAVIDSON	274 Industrial Dr	312.41
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #8	46.98
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	932 S Holbrook #2	40.08
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #7	43.92
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #6	52.33
KANSAS GAS SERV	04/03/2024	43235	12-1216-6330	PITTSBURG COSME	813 N Broadway	246.58
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #5	42.39
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #4	45.45
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #3	42.39
KANSAS GAS SERV	04/03/2024	43235	83-8384-6330	GREYHOUND LODGE	701 N National	348.60
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	924 S Holbrook #4	49.28
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #2	42.39
KANSAS GAS SERV	04/03/2024	43235	83-8385-6330	SYCAMORE GROVE	401 W 10th #1	40.86
KANSAS GAS SERV	04/03/2024	43235	12-2603-6330	WELDING-FT SCOT	2212 Huntington	85.13
						5,204.00
KANSAS RETAILER	03/25/2024	43079	76-0000-2160	UNCLASSIFIED	Feb Sales Tax	436.94
						436.94

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
KANSAS STATE BO	04/12/2024	43354	12-1215-7020	FT. SCOTT COSME	APPLICATION FEE		15.00
							15.00
KELLEY: KATE	03/25/2024	43043	75-7540-6190	RODEO	Goat Tying		78.40
							78.40
Kennedy: Colton	03/26/2024	43120	75-7540-6190	RODEO	Team Roping		152.72
							152.72
KEY INDUSTRIES	03/20/2024	43016	12-1215-7400	FT. SCOTT COSME	addition to cosmo uniforms		47.30
KEY INDUSTRIES	03/25/2024	43061	31-6800-7020	FOUNDATION	Career Day first gen tees		500.00
KEY INDUSTRIES	03/26/2024	43159	12-1216-7020	PITTSBURG COSME	Student Uniform Shirts		94.60
							641.90
KILGUS: ZANE	03/25/2024	43038	75-7540-6190	RODEO	Team Roping		737.04
							737.04
KIRKLAND WELDIN	03/25/2024	43076	12-1230-7020	S.T.A.R.S.	Welding Supplies		1,790.00
KIRKLAND WELDIN	03/25/2024	43078	12-2604-7020	WELDING-PAOLA	WELDING GAS		550.00
KIRKLAND WELDIN	03/28/2024	43177	12-2603-7020	WELDING-FT SCOT	GASSES/WHEELS/TUNGSTEN		500.00
							2,840.00
KJCCC INC	03/20/2024	43020	11-5500-6800	GENERAL ATHLETI	additional men's basketball		645.00
							645.00
KPAW: MUI LA SH	04/04/2024	43269	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND		100.00
KPAW: MUI LA SH	04/04/2024	43269	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND		50.00
							150.00
KPAW: SHAR	04/04/2024	43268	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND		100.00
KPAW: SHAR	04/04/2024	43268	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND		50.00
							150.00
KRYTERION	03/19/2024	42999	12-1240-7010	ALLIED HEALTH	student test fees		54.00
							54.00
LAKELAND OFFICE	03/19/2024	42994	11-6600-6151	PRINT SHOP	Contract#KS1068 Monthly serv		245.25
LAKELAND OFFICE	03/25/2024	43064	11-6600-6151	PRINT SHOP	Contract#Syst-KS1068-01		306.82

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						552.07
LARRY'S DIESEL	03/25/2024	43060	12-1744-6480	CDL	Hydraulic Hose	60.00
						60.00
LEE: STERLING	03/25/2024	43041	75-7540-6190	RODEO	Steer Wrestling	64.00
						64.00
LIN: MIN KA BYA	04/04/2024	43267	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
LIN: MIN KA BYA	04/04/2024	43267	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00
						150.00
LOCKWOOD MOTOR	03/22/2024	43033	11-7100-7030	FACILITIES AND	OIL FILTER	9.67
LOCKWOOD MOTOR	03/22/2024	43033	11-7100-7030	FACILITIES AND	OIL FILTER	5.48
LOCKWOOD MOTOR	03/22/2024	43033	11-7100-7030	FACILITIES AND	10W30 MOTOR OIL	41.88
						57.03
Longmeyer: Kohl	03/27/2024	43163	75-7540-6190	RODEO	Barrel Director	133.00
						133.00
Lovins: Jordan	03/26/2024	43116	75-7540-6190	RODEO	Team Roping	33.20
						33.20
LOWE: JESSIE L	04/04/2024	43276	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
LOWE: JESSIE L	04/04/2024	43276	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00
						150.00
LUNSFORD: QUINT	03/25/2024	43058	75-7540-6190	RODEO	Bareback	147.20
						147.20
MABE: LINDSEY	04/11/2024	43346	37-3961-6030	IOWA PROJECT-11	IA PROJ-LINDSEY M-MARCH 2024	243.50
						243.50
MALDONADO: MELI	04/04/2024	43256	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
						100.00
Malone: Tad	04/02/2024	43217	11-5500-6800	GENERAL ATHLETI	flag football official	375.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						375.00
Marcum: Kyle	03/26/2024	43114	75-7540-6190	RODEO	Team Roping	119.52
						119.52
MARIAH HILLS CO	04/08/2024	43312	11-5500-9000	GENERAL ATHLETI	womens golf 4-28team entry fee	600.00
						600.00
Marlo Beauty Su	03/26/2024	43147	12-1215-7020	FT. SCOTT COSME	Salon Supplies, hairbleach, glov	311.63
						311.63
MARROQUIN: EMIL	04/11/2024	43344	37-3961-6030	IOWA PROJECT-11	IA PROJ-EMILI M-MARCH 2024	351.79
						351.79
Martinez: Gilbe	04/02/2024	43212	25-2543-7480	HEP YEAR 3	Stipend Referral HEP Yr3	25.00
						25.00
Mathis: Casey	03/26/2024	43112	75-7540-6190	RODEO	Barrel Racing	1,340.64
						1,340.64
MAYCO ACE HARDW	04/03/2024	43222	11-7100-7000	FACILITIES AND	SB Ball Valve 1/2 LF	22.99
						22.99
MCABEE: BRODY	03/25/2024	43052	75-7540-6190	RODEO	Saddle Bronc	368.00
						368.00
MCINTYRE: PARKE	03/25/2024	43047	75-7540-6190	RODEO	Goat Tying	470.40
						470.40
MCKENZIE RIVER	04/03/2024	43234	25-2543-6650	HEP YEAR 3	HEP Yr3 3rd Qr. Invoice	4,000.00
MCKENZIE RIVER	04/04/2024	43248	25-3813-6650	CAMP YEAR 3	EVALUATOR 3RD QTR YR 3	3,750.00
						7,750.00
MCVANN: AMANDA	04/11/2024	43341	37-3961-6030	IOWA PROJECT-11	IA PROJ-AMANDA MC. MARCH 2024	261.50
						261.50

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Meeks: Caleb	03/26/2024	43132	75-7540-6190	RODEO	Saddle Bronc	248.40
						248.40
MELLENDEZ-TREJO:	04/08/2024	43315	25-2543-6645	HEP YEAR 3	HEP Yr3 March'24 Time Log	153.00
						153.00
Melgoza: Cristi	04/08/2024	43298	25-2543-7485	HEP YEAR 3	Reimb.HEP Yr3 March'24 Childca	120.00
						120.00
MERCY AMBULANCE	03/26/2024	43092	75-7540-6190	RODEO	Ambulance	1,000.00
						1,000.00
META ASSOCIATES	04/11/2024	43339	37-3961-6650	IOWA PROJECT-11	IA PROJ-META-MEP SDP-MARCH 24	2,500.00
						2,500.00
MILLER FEED & O	03/28/2024	43182	75-7540-6190	RODEO	Feed	1,599.01
MILLER FEED & O	04/02/2024	43209	11-5530-7000	RODEO	Cattle Medication	29.22
						1,628.23
Miller: Jeffery	03/26/2024	43099	75-7540-6190	RODEO	Steer Wrestling Cattle	1,300.00
						1,300.00
MONTALVAN: ZAYR	03/28/2024	43175	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
MONTALVAN: ZAYR	03/28/2024	43175	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.	50.00
MONTALVAN: ZAYR	04/08/2024	43302	25-2543-7480	HEP YEAR 3	HEP Yr3 Placement Stipend	25.00
						275.00
MOO: BAH BLU	04/04/2024	43266	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
MOO: BAH BLU	04/04/2024	43266	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00
						150.00
MORENO: YANIRA	04/04/2024	43255	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
						100.00
MORRIS: RYLEIGH	04/04/2024	43275	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
MORRIS: RYLEIGH	04/04/2024	43275	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00
						150.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
MORRIS: STRAN	03/25/2024	43039	75-7540-6190	RODEO	Team Roping	869.84
						869.84
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	Evergy	40.00
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	Evergy	2,273.92
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	City of Paola	134.45
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	Waste Management	433.09
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	Kansas Gas Suite 200	251.66
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	Kansas Gas Suite 100	365.20
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	General Maintenance	125.00
MPH DEVELOPMENT	03/19/2024	42987	11-1129-6410	PAOLA	Taxes	2,282.00
						5,905.32
Mullen: Logan	03/26/2024	43125	75-7540-6190	RODEO	Steer Wrestling	128.00
						128.00
Municipal Accou	04/02/2024	43193	11-6200-6630	BUSINESS OFFICE	FY 2023 Audit	200.00
						200.00
Munoz: Maria Ga	03/20/2024	43027	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
Munoz: Maria Ga	03/20/2024	43027	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.	50.00
Munoz: Maria Ga	03/20/2024	43027	25-2543-7010	HEP YEAR 3	Reimb. HEP Yr3 GED Test	39.00
Munoz: Maria Ga	03/26/2024	43156	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 Placement	25.00
						314.00
NITSCHKE: OLIVI	04/04/2024	43274	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
						100.00
O'REILLY AUTO P	04/10/2024	43329	12-1744-7000	CDL	Antifreeze, Rverse Light	132.00
						132.00
O'Rourke: Riley	03/26/2024	43117	75-7540-6190	RODEO	Team Roping	33.20
O'Rourke: Riley	03/26/2024	43139	75-7540-6190	RODEO	Tie Down	390.40
						423.60
OFFICE MAX	03/19/2024	42991	11-6600-6152	PRINT SHOP	pallet of copy paper	1,519.60
OFFICE MAX	04/02/2024	43194	11-6600-6152	PRINT SHOP	Pallet of copy paper boiler rm	1,506.69
						3,026.29

Fort Scott Community College
Purchase Orders Issued
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
OMAK RODEO CO L	03/26/2024	43095	75-7540-6190	RODEO	Roughstock	12,000.00

						12,000.00
Orr: Courtney	04/02/2024	43215	11-5500-6800	GENERAL ATHLETI	flag football official	375.00

						375.00
ORTIZ: MARIA	03/19/2024	43009	25-2543-7480	HEP YEAR 3	HEP Yr3 HSE Stipend	200.00
ORTIZ: MARIA	03/19/2024	43009	25-2543-7475	HEP YEAR 3	HEP Yr3 Transportation Stipend	50.00
ORTIZ: MARIA	04/08/2024	43296	25-2543-7485	HEP YEAR 3	Reimb. HEPYr3 March'24 Childca	120.00
ORTIZ: MARIA	04/11/2024	43349	25-2543-7480	HEP YEAR 3	HEP Yr3 Placement Stipend	25.00

						395.00
Page: Jentry	04/03/2024	43240	25-2543-6644	HEP YEAR 3	HEP Yr3 March '24 Time Log	1,000.00

						1,000.00
Parker: Levi	03/26/2024	43123	75-7540-6190	RODEO	Team Roping	637.44

						637.44
PAW: DEE LA	04/04/2024	43265	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
PAW: DEE LA	04/04/2024	43265	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00
PAW: DEE LA	04/04/2024	43265	25-3813-7485	CAMP YEAR 3	REIMBURSE CHILD CARE	150.00

						300.00
PAW: NAW MU	04/04/2024	43264	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
PAW: NAW MU	04/04/2024	43264	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00

						150.00
PEDERSON: DREW	04/04/2024	43273	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
PEDERSON: DREW	04/04/2024	43273	25-3813-7410	CAMP YEAR 3	REIMBURSE HEALTH SERVICES	25.00

						125.00
PENA: JOCELIN V	04/04/2024	43254	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00

						100.00
Perez: Wendy Me	04/02/2024	43211	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 HSE	200.00
Perez: Wendy Me	04/02/2024	43211	25-2543-7475	HEP YEAR 3	Stipend HEP Yr3 Transp.	50.00
Perez: Wendy Me	04/08/2024	43301	25-2543-7480	HEP YEAR 3	HEP Yr3 Placement Stipend	25.00

						275.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
PHI THETA KAPPA	04/02/2024	43198	75-7539-6190	PHI THETA KAPPA	Graduation Stoles	271.99
PHI THETA KAPPA	04/04/2024	43247	75-7539-6190	PHI THETA KAPPA	Spring 24 Membership Dues	1,400.00
						1,671.99
PHILLIPS 66-COM	04/08/2024	43293	11-5560-7000	ATHLETIC FIELDS	Fuel-Softball Lawnmower	50.00
						50.00
PITNEY BOWES	03/22/2024	43028	11-6600-6153	PRINT SHOP	refill postage meter	1,000.00
PITNEY BOWES	04/03/2024	43230	11-6600-6153	PRINT SHOP	Contract#0041435290 3/30-6/29	627.39
PITNEY BOWES	04/03/2024	43231	11-6600-6153	PRINT SHOP	Lease Property Tax	13.50
						1,640.89
PIVOT POINT	04/12/2024	43355	12-1215-7020	FT. SCOTT COSME	MINDFUL TEACHING PRO	199.00
						199.00
Potter: Quade	03/26/2024	43126	75-7540-6190	RODEO	Steer Wrestling	384.00
						384.00
R & R EQUIPMENT	04/01/2024	43188	11-7100-7000	FACILITIES AND	DECK WHEEL FOR 272 GRAVELY	166.44
						166.44
RAMOS: BRENDA	04/11/2024	43334	25-2543-7485	HEP YEAR 3	Reimb.HEPYR3 March'24 Childcar	37.50
						37.50
RAZAM: WENDY	04/11/2024	43343	37-3961-6030	IOWA PROJECT-11	IA PROJ-WENDY R-MARCH 2024	1,024.00
						1,024.00
RICKE: EMMA	03/25/2024	43082	75-7540-6190	RODEO	Barrel Racing	404.32
						404.32
ROBERTSON: SAMU	04/11/2024	43345	37-3961-6030	IOWA PROJECT-11	IA PROJ-SAM R-MARCH 2024	890.72
						890.72
Rohr: Maddy	03/26/2024	43110	75-7540-6190	RODEO	Barrel Racing	510.72
						510.72
Rojas: Maria De	03/19/2024	42995	25-2543-7480	HEP YEAR 3	Stipend Yr3 HSE	200.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Rojas: Maria De	03/19/2024	42995	25-2543-7475	HEP YEAR 3	Stipend Yr3 Transp.	50.00
Rojas: Maria De	03/26/2024	43155	25-2543-7480	HEP YEAR 3	Stipend HEP Yr3 Placement	25.00
Rojas: Maria De	04/08/2024	43295	25-2543-7485	HEP YEAR 3	Reimb. HEPYr3 March'24 Childca	30.00
						305.00
ROSE: SHELBBIE	03/26/2024	43088	75-7540-6190	RODEO	Region Director	215.00
						215.00
RUFFALO NOEL LE	04/12/2024	43366	11-5000-7000	STUDENT SERVICE	STUDENT SURVEY	2,587.50
						2,587.50
RUSSELLVILLE AD	04/03/2024	43236	25-2543-6645	HEP YEAR 3	HEP Yr3 April'24 Site Payment	1,500.00
						1,500.00
Sanchez: Dustin	03/26/2024	43113	75-7540-6190	RODEO	Bull Riding	608.00
						608.00
SAND CREEK STAT	03/19/2024	43002	11-5506-6010	GOLF-MEN	Men's golf tourney entry fees	600.00
						600.00
SCCC/ATS	04/04/2024	43249	25-3813-7300	CAMP YEAR 3	T&F/LIZETT GONZALEZ 800184688	320.00
SCCC/ATS	04/04/2024	43249	25-3813-7470	CAMP YEAR 3	DORM/LIZETT GONZALEZ 800184688	330.00
SCCC/ATS	04/04/2024	43249	25-3813-7460	CAMP YEAR 3	MEALS/L. GONZALEZ 800184688	330.00
SCCC/ATS	04/04/2024	43249	25-3813-7010	CAMP YEAR 3	BOOKS/L. GONZALEZ 800184688	20.00
						1,000.00
Schott: Sierra	03/26/2024	43111	75-7540-6190	RODEO	Barrel Racing	936.32
						936.32
SCROGGINS: MICA	04/04/2024	43253	25-3813-6643	CAMP YEAR 3	MARCH TUTOR/MENTOR ATU	990.00
						990.00
SECURITY BANK O	03/25/2024	43070	83-8383-7630	GREYHOUND/BOILE	COP Trustee Fee 4/1/23-3/1/24	2,500.00
						2,500.00
SEK Genetics	04/10/2024	43330	12-1205-7020	AG DEPARTMENT	AI SCHOOL	4,000.00
						4,000.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
SEWARD CO COMMU	04/03/2024	43237	25-2543-6645	HEP YEAR 3	HEP Yr3 April'24 Site Payment	1,000.00

						1,000.00
SHELL FLEET PLU	04/08/2024	43305	11-5550-6020	TRACK/XC-WOMEN	Fuel charge	124.27
SHELL FLEET PLU	04/08/2024	43305	11-5552-6020	TRACK/XC-MEN	Fuel charge	124.00
SHELL FLEET PLU	04/08/2024	43305	12-1205-6012	AG DEPARTMENT	Fuel charge	308.10
SHELL FLEET PLU	04/08/2024	43305	12-1205-6011	AG DEPARTMENT	Fuel charge	156.38
SHELL FLEET PLU	04/08/2024	43306	12-1205-6012	AG DEPARTMENT	Fuel charge	93.84

						806.59
SHIRT SHACK	03/28/2024	43181	11-1197-7020	SPEECH/DRAMA/TH	T-shirts for Improv show	149.00

						149.00
SLEEP INN & SUI	03/26/2024	43090	75-7540-6190	RODEO	Rooms	1,907.82

						1,907.82
Snider: Shyann	03/26/2024	43135	75-7540-6190	RODEO	Breakaway	661.44

						661.44
SO: EH SHEE DO	04/04/2024	43263	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
SO: EH SHEE DO	04/04/2024	43263	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00

						150.00
SOE: HEH KU	04/04/2024	43262	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00
SOE: HEH KU	04/04/2024	43262	25-3813-7460	CAMP YEAR 3	APRIL MEALS STIPEND	50.00

						150.00
SONNET: ELLEN	04/11/2024	43348	37-3961-6640	IOWA PROJECT-11	IA PROJ-ELLEN S-INV 1 MARCH	500.00

						500.00
Sorrell: Nathan	03/26/2024	43100	75-7540-6190	RODEO	Team Roping Steers	3,080.00

						3,080.00
Southwind Golf	04/08/2024	43310	11-5500-9000	GENERAL ATHLETI	womens golf 4-11/13 team entry	625.00

						625.00
SPINDLE: WILLIA	04/04/2024	43272	25-3813-7480	CAMP YEAR 3	APRIL STUDENT STIPEND	100.00

						100.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
STANLEY: COLE	03/26/2024	43091	75-7540-6190	RODEO	Bullfighter		800.00
							800.00
STBUCK: BLAKE	03/25/2024	43050	75-7540-6190	RODEO	Saddle Bronc		95.06
							95.06
STOCKTON GRAVES	03/26/2024	43098	75-7540-6190	RODEO	Calves		10,130.00
							10,130.00
STOTTS: COLETTE	04/11/2024	43337	37-3961-6030	IOWA PROJECT-11	IA PROJ-COLETTE S-MARCH 2024		175.06
STOTTS: COLETTE	04/11/2024	43340	37-3961-6030	IOWA PROJECT-11	IA PROJ-COLETTE S-MARCH 2024		55.00
							230.06
STOUGHTON INCOR	03/26/2024	43150	11-7100-6480	FACILITIES AND	REPAIR GRINDER PUMP IN		350.00
							350.00
Strickland Bros	03/27/2024	43161	11-6500-6460	LOGISTICS	Oil changes for fleet		500.00
							500.00
STUVA: BAILEY	03/25/2024	43081	75-7540-6190	RODEO	Barrel Racing		212.80
							212.80
TALON POWERSPOR	03/25/2024	43062	12-1202-7020	HARLEY DAVIDSON	Time Clock Dec-Jun		1,365.00
							1,365.00
TAYLOR: CARL	03/26/2024	43104	75-7540-6190	RODEO	Chute Boss		300.00
							300.00
TEUT: HADLEY	03/25/2024	43044	75-7540-6190	RODEO	Goat Tying		39.20
							39.20
THOMURE: KEVIN	03/26/2024	43158	11-4200-6260	ACADEMIC ADMINI	KANSAS ASSOC OF HISTORIANS CON		10.00
THOMURE: KEVIN	03/26/2024	43158	11-4200-6260	ACADEMIC ADMINI	KANSAS ASSOC OF HISTORIAN CONF		5.00
							15.00
Tiffany Greens,	03/20/2024	43025	11-5506-6010	GOLF-MEN	Men's golf Plains District		750.00
							750.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
TORRES-VARELA:	03/28/2024	43184	25-2543-7010	HEP YEAR 3	Reimb. HEP Yr3 Shipping	47.84
						47.84
TOUCHTONE COMM	03/26/2024	43153	11-7100-6310	FACILITIES AND	March Monthly Bill	54.42
						54.42
TRI-VALLEY DEVE	03/20/2024	43018	11-6200-6190	BUSINESS OFFICE	Feb 2024 Shredding	24.00
						24.00
Tunks: Brody	03/26/2024	43142	75-7540-6190	RODEO	Tie Down	585.80
						585.80
Tyrer: Braden	03/26/2024	43143	75-7540-6190	RODEO	Bareback	96.00
						96.00
UMB BANK NA	04/08/2024	43320	25-2543-7010	HEP YEAR 3	HEP test fee	41.00
						41.00
UMB CARD SERVIC	03/19/2024	42989	27-2719-6260	TITLE IV/SSS-YE	Recruitment Webinar	350.00
UMB CARD SERVIC	03/19/2024	42990	25-2543-7010	HEP YEAR 3	HEP Yr3 Retake Vouchers	800.00
UMB CARD SERVIC	03/19/2024	43011	11-5500-9000	GENERAL ATHLETI	Men's basketball recruiting	245.00
UMB CARD SERVIC	03/25/2024	43034	11-6500-6460	LOGISTICS	DPF filter for medium shuttle	2,200.00
UMB CARD SERVIC	03/25/2024	43035	11-6140-6140	HUMAN RESOURCES	Indeed ad - CTEC	600.00
UMB CARD SERVIC	03/25/2024	43045	11-6140-6140	HUMAN RESOURCES	WBB Ad-HoopDirt	99.99
UMB CARD SERVIC	03/25/2024	43065	12-1202-6690	HARLEY DAVIDSON	Cards Harley March Service	69.44
UMB CARD SERVIC	03/25/2024	43066	12-1216-6690	PITTSBURG COSME	Cards Pitt Cosmo March Service	82.21
UMB CARD SERVIC	03/25/2024	43068	11-6100-9100	PRESIDENT'S OFF	Foundation Director Interview	200.00
UMB CARD SERVIC	03/25/2024	43077	83-8384-6360	GREYHOUND LODGE	Optimum Lodge 3/17-4/16	465.90
UMB CARD SERVIC	03/27/2024	43160	11-6400-6650	MIS DEPARTMENT	PRTG RENEWAL (500)	530.00
UMB CARD SERVIC	03/27/2024	43169	25-3813-6030	CAMP YEAR 3	ELEARNING SUBSCRIPTION 12 MTHS	349.00
UMB CARD SERVIC	03/28/2024	43174	25-3813-6260	CAMP YEAR 3	HOTEL/RECRUIT CLARKSVILLE, AR	270.00
UMB CARD SERVIC	03/28/2024	43174	25-3813-6260	CAMP YEAR 3	FOOD/RECRUIT CLARKSVILLE, AR	150.00
UMB CARD SERVIC	03/28/2024	43178	25-2543-6641	HEP YEAR 3	HEP Yr3 Dropbox	806.40
UMB CARD SERVIC	03/28/2024	43180	12-1235-6030	NURSING	KSBN REVIEW TOPEKA BREAKFAST	15.00
UMB CARD SERVIC	03/28/2024	43180	12-1235-6030	NURSING	KSBN REVIEW MEETING LUNCH	30.00
UMB CARD SERVIC	03/28/2024	43183	27-2719-6010	TITLE IV/SSS-YE	New Theatre (MNU) gratuity	58.62
UMB CARD SERVIC	03/28/2024	43185	11-5100-7000	ADVISING	ADVISING TEXT MAGIC	200.00
UMB CARD SERVIC	04/02/2024	43196	27-2719-7000	TITLE IV/SSS-YE	TextMagic	100.00
UMB CARD SERVIC	04/02/2024	43202	83-8387-6690	GARRISON APARTM	4-States 1731 S Horton	263.65
UMB CARD SERVIC	04/02/2024	43203	11-7100-6690	FACILITIES AND	4-States Hill St Athletics	142.50
UMB CARD SERVIC	04/02/2024	43204	11-7100-6690	FACILITIES AND	4-State Efac	153.55
UMB CARD SERVIC	04/02/2024	43204	11-7100-6690	FACILITIES AND	4-States Ballfield	263.64

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
UMB CARD SERVIC	04/02/2024	43204	11-7100-6690	FACILITIES AND	4-States Maint		263.64
UMB CARD SERVIC	04/02/2024	43204	11-7100-6690	FACILITIES AND	4-States Rodeo Arena		263.65
UMB CARD SERVIC	04/02/2024	43204	11-7100-6690	FACILITIES AND	4-States Cosmo		336.25
UMB CARD SERVIC	04/02/2024	43204	11-7100-6690	FACILITIES AND	4-States Nursing Campus		153.55
UMB CARD SERVIC	04/02/2024	43204	11-7100-6690	FACILITIES AND	4-States College Ranch		153.55
UMB CARD SERVIC	04/02/2024	43204	12-1206-6690	JOHN DEERE PROG	4-States John Deere/Armory		153.55
UMB CARD SERVIC	04/02/2024	43204	83-8383-6690	GREYHOUND/BOILE	4-States Dorm/Cafe		336.25
UMB CARD SERVIC	04/02/2024	43204	83-8383-6690	GREYHOUND/BOILE	4-States Dorms		336.25
UMB CARD SERVIC	04/02/2024	43204	83-8384-6690	GREYHOUND LODGE	4-States Red Ram Housing		336.12
UMB CARD SERVIC	04/02/2024	43206	12-1240-7010	ALLIED HEALTH	CMA student application fee		20.50
UMB CARD SERVIC	04/02/2024	43207	12-1240-7010	ALLIED HEALTH	CNA students app fees		102.50
UMB CARD SERVIC	04/02/2024	43208	12-1240-7010	ALLIED HEALTH	CNA students app fee		102.50
UMB CARD SERVIC	04/03/2024	43219	11-7100-6360	FACILITIES AND	Optimum-2108 Horton 3/26-4/25		120.00
UMB CARD SERVIC	04/03/2024	43220	12-1202-6690	HARLEY DAVIDSON	Cards-April Trash Serv		69.44
UMB CARD SERVIC	04/03/2024	43221	12-1216-6690	PITTSBURG COSME	Cards April Trash Serv		82.21
UMB CARD SERVIC	04/03/2024	43224	25-2543-6030	HEP YEAR 3	HEP Yr3 United Airlines		1,000.00
UMB CARD SERVIC	04/03/2024	43228	25-2543-6030	HEP YEAR 3	HEP YR3 Dossier Hotel		771.96
UMB CARD SERVIC	04/03/2024	43229	25-2543-6030	HEP YEAR 3	NASDME Conference		435.00
UMB CARD SERVIC	04/03/2024	43232	83-8384-6315	GREYHOUND LODGE	Fire Alarm		709.23
UMB CARD SERVIC	04/03/2024	43232	11-7100-6310	FACILITIES AND	AT&T Long Distance		64.17
UMB CARD SERVIC	04/04/2024	43261	25-3813-6030	CAMP YEAR 3	HOTEL/RECRUITMENT SCCC & OPSU		322.00
UMB CARD SERVIC	04/04/2024	43261	25-3813-6030	CAMP YEAR 3	MEALS/RECRUITMENT SCCC & OPSU		200.00
UMB CARD SERVIC	04/08/2024	43288	11-6100-6270	PRESIDENT'S OFF	HLC Conference Airport Parking		67.50
UMB CARD SERVIC	04/08/2024	43289	11-6100-6270	PRESIDENT'S OFF	Uber from airport to hotel		175.00
UMB CARD SERVIC	04/08/2024	43290	11-6100-6270	PRESIDENT'S OFF	Meals for 3 employees		315.00
UMB CARD SERVIC	04/08/2024	43291	25-3813-6260	CAMP YEAR 3	DIFF FR FOOD & ACTIVITY		197.77
UMB CARD SERVIC	04/08/2024	43314	12-7425-6260	EMT	EMT member fee for		35.00
UMB CARD SERVIC	04/08/2024	43321	25-2543-7010	HEP YEAR 3	Test fees		5.00
UMB CARD SERVIC	04/10/2024	43324	27-2719-7000	TITLE IV/SSS-YE	Natl TRIO Alum Assoc. Rec. Cel		449.10
UMB CARD SERVIC	04/10/2024	43326	12-1250-6030	ENVIRONMENTAL W	EWT1262 CC/BF HOTEL DODGE 3NTS		300.00
UMB CARD SERVIC	04/10/2024	43327	12-1250-6810	ENVIRONMENTAL W	AWWA MEMBERSHIP FOR VDIEO/STRE		229.00
UMB CARD SERVIC	04/11/2024	43333	11-5530-6020	RODEO	Travel to sign a student		150.00
UMB CARD SERVIC	04/12/2024	43356	25-3813-6260	CAMP YEAR 3	HOTEL/FOOD END OF YR EVENT		400.00
UMB CARD SERVIC	04/12/2024	43357	11-6100-6270	PRESIDENT'S OFF	Flight fees-checked bags		270.00
UMB CARD SERVIC	04/12/2024	43361	11-5500-9000	GENERAL ATHLETI	Hotels for Georgia games		1,220.00
UMB CARD SERVIC	04/12/2024	43368	11-5500-9000	GENERAL ATHLETI	Recruiting Travel		50.00

							18,640.59
VALIDITY SCREEN	03/19/2024	42997	12-7425-7020	EMT	EMT students background checks		146.00

							146.00
Vande Stouwe: C	03/26/2024	43121	75-7540-6190	RODEO	Team Roping		385.12
Vande Stouwe: C	03/26/2024	43137	75-7540-6190	RODEO	Breakaway		224.64

							609.76

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
VANDE STOUWE: C	03/25/2024	43036	75-7540-6190	RODEO	Team Roping		385.12

							385.12
WAREHAM: CABLE	03/25/2024	43051	75-7540-6190	RODEO	Saddle Bronc		165.60

							165.60
Weber: Mark	03/27/2024	43166	75-7540-6190	RODEO	Bull Fighter		1,200.00

							1,200.00
Wells: Jake	03/26/2024	43115	75-7540-6190	RODEO	Team Roping		119.52

							119.52
Westbrook: Heat	03/27/2024	43164	75-7540-6190	RODEO	Regional Secretary		1,720.00

							1,720.00
WHITE: JACQLYN	03/25/2024	43053	75-7540-6190	RODEO	Breakaway		614.01

							614.01
Williams: Coope	03/26/2024	43093	75-7540-6190	RODEO	Pickup Man		800.00

							800.00
WILSON ELSER	03/25/2024	43063	11-7100-6210	FACILITIES AND	Prof Serv Rendered Thur 3/6/24		1,045.50

							1,045.50
WINN: KYLEIGH J	03/25/2024	43055	75-7540-6190	RODEO	Breakaway		1,447.68
WINN: KYLEIGH J	03/25/2024	43080	75-7540-6190	RODEO	Barrel Racing		510.72

							1,958.40
WOODRIVER ENERG	03/26/2024	43148	11-7100-6330	FACILITIES AND	810 Burke St		758.28
WOODRIVER ENERG	03/26/2024	43148	11-7100-6330	FACILITIES AND	2108 Horton		2,973.48
WOODRIVER ENERG	03/26/2024	43148	11-7100-6330	FACILITIES AND	EFAC		379.14

							4,110.90
Wright: Haze	03/26/2024	43140	75-7540-6190	RODEO	Tie Down		146.40

							146.40
YEAHQUO: L J	03/25/2024	43037	75-7540-6190	RODEO	Team Roping		737.04

Fort Scott Community College
Purchase Orders Issued
between 03/12/2024 to 04/12/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount

							737.04

							317,377.88

EDUCATION AFFILIATION AGREEMENT

THIS AGREEMENT IS SUBJECT TO BINDING ARBITRATION

THIS AGREEMENT is made and entered into as of the date of last signature below by and between Fort Scott Community College (“University”) and Heartland Behavioral Health Services (“Facility”).

RECITALS

WHEREAS, University desires to provide appropriate clinical learning experiences to its Students in its clinical programs (“Students”);

WHEREAS, the parties mutually desire to advance Student training and education, and assist in meeting the demand for health care personnel, and to make available better health services to patients in the community; and

WHEREAS, it is deemed advisable and in the best interests of the parties to establish an affiliation for the purposes of carrying out these objectives.

NOW, THEREFORE, for and in consideration of the foregoing recitals and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

AGREEMENT

I. Mutual Responsibilities

- A. Assignment of Students. Students subject to this Agreement are assigned to Facility by University for the purpose of developing the Student’s clinical competence (knowledge, procedures/skills, clinical problem solving, and professional attitudes and behaviors).
- B. Schedule of Assignments. Prior to the initiation of any program for Students, the University shall provide information to the Facility concerning the number of Students, possible dates of assignment, the names and pertinent information about the Students, and the objectives for Students’ clinical education experience. The Facility and University shall jointly plan the schedule of Student assignments to Facility, including the number of Students, the hours of attendance, and the schedule of activities at the Facility. Facility shall determine the maximum number of Students accepted by Facility for assignment to a clinical area.
- C. Designated Representative. The Facility and University shall each appoint a designated representative to coordinate the clinical education experience, and to work with the University’s instructors and Students to facilitate a meaningful experience.
- D. Changes in Curriculum, Program and Staff. Each party shall keep the other informed of changes in curriculum, program and staff which may affect the clinical education experience.

Representatives of both parties shall meet periodically to review the program, and to make such suggestions and changes as needed.

E. Compliance with Applicable Laws. The parties shall in the performance of this Agreement comply with all applicable laws, rules, regulations, and policies affecting agreements of this nature.

F. Nondiscrimination. Each party agrees that it will not discriminate against any Student in violation of any applicable Federal, State or Municipal laws on the basis of sex, race, religion, national origin, disability or veteran status, or other protected classification.

G. Relationships Between Facility, University and Students.

1. Independent Entities. This Agreement shall not be construed to create a general partnership, joint venture or any other organizational combination of the parties, nor shall it authorize either party to act as an agent for, or bind the other party in any manner. Facility and University shall be and remain independent entities with respect to the performance of their respective duties and obligations hereunder. There will be no payment of charges or fees between University and Facility.

2. Students. The parties acknowledge that the Students of the University are fulfilling specific requirements for their educational or clinical experience as part of a degree and therefore, the Students of the University are not to be considered employees of either the University or the Facility, regardless of the nature or extent of the acts performed by them, for the purposes of Worker's Compensation, employee pay or benefit programs, or any other purpose. The Facility shall not pay any remuneration or wages to any Student.

H. Right to Withdraw Student from Program.

1. By University. University may withdraw a Student from the program at any time, upon written notice to the Facility.

2. By Facility. Facility will have the right to take immediate temporary action to correct a situation where a Student's actions endanger patient care or where, in the sole discretion of the Facility the Student's work, conduct, or health is deemed detrimental to patients or others. As soon as possible thereafter, Facility will notify the University of the action taken. All final resolutions of the Student's academic status in such situations will be made solely by the University after reviewing the matter and considering whatever factual information the Facility provides for the University; however, Facility reserves the right to terminate the use of its facilities by a particular Student where necessary to maintain its operation free of disruption and to ensure quality of patient care.

- I. Inspection of Records. In accordance with the Social Security Act and Regulations thereunder or as otherwise provided by law, University, Facility, third party payors, the Secretary of Health and Human Services, and the Comptroller General, and their authorized representatives, shall have access to all data and records relating to the nature and extent of costs and services provided under this Agreement for a period of four (4) years after the furnishing of such services, or for such other period of time as may be required by law. When any of the requirements of this Agreement are provided by subcontract with a value of Ten Thousand Dollars (\$10,000.00) or more over a twelve (12) month period or when otherwise required by law, the right to access to all books and records pertaining to the services shall be included in each subcontract.

II. University Responsibilities

- A. University will provide the names and information pertaining to relevant education and training for all Students enrolled in the clinical education program within a reasonable time before the beginning date of the clinical education program. University is responsible for supplying any additional information required by Facility as set forth in this Agreement, prior to the arrival of Students. University will notify Facility in writing of any change or proposed change in a Student's status.
- B. University will assign only those Students who have satisfactorily completed those portions of University curriculum that are prerequisite to Program participation.
- C. University shall advise each affiliating Student of the need to obtain criminal background and child abuse clearance checks prior to assignment to the Facility, and will provide verification of those checks to Facility.
- D. Liability Insurance. University shall, at all times during the term of this Agreement, maintain the following insurance coverage for *its Students OR* require *each Student* participating in the clinical learning experience to maintain and provide evidence of the following insurance coverage:
 1. Professional liability insurance coverage, with a minimum of One Million Dollars (\$1,000,000.00) each occurrence, and a minimum of Three Million Dollars (\$3,000,000.00) in the annual aggregate, applying to professional acts and services as defined and required by this Agreement; and

If University personnel will be on-site at Facility's premises, then University shall at all times during the term of this Agreement, maintain the following insurance coverage for itself and its employees and agents:

1. Professional liability insurance coverage, with a minimum of One Million Dollars (\$1,000,000.00) each occurrence, and a minimum of Three Million Dollars (\$3,000,000.00) in the annual aggregate, applying to professional acts and services as defined and required by this Agreement;

2. Commercial general liability insurance coverage, naming Facility as additional insured, with a minimum of One Million Dollars (\$1,000,000.00) each occurrence, and One Million Dollars (\$1,000,000.00) in the annual aggregate, applying to bodily injury, property damage, and liability assumed under any contract. General liability insurance coverage may be satisfied by a combination of primary and excess or umbrella coverage;
3. Workers' Compensation and employer's liability for University's legal and statutory obligations as required by the laws of the jurisdiction in which the services are performed, and University shall waive its right of subrogation; and
4. Auto Liability insurance coverage.

All the above coverage amounts in this Section D. shall be the actual indemnity coverage limit and shall not be reduced by any expense or costs of litigation including attorney's fees. In the event that such insurance is purchased on a "claims-made" basis, upon termination of this Agreement, University shall either purchase extended reporting period endorsement ("tail") insurance coverage or continue the claims made policy for services rendered during the term of this Agreement in an amount equal to and otherwise upon the same terms identified herein.

University or Student shall provide Facility with Certificates of Insurance, evidencing the insurance coverages listed above, ten (10) days prior to the start of this Agreement and thereafter upon renewal or replacement of each coverage. The required insurance shall not contain any exclusions or endorsements, which are not acceptable to Facility. Facility shall have the right to terminate this Agreement upon written notice to University for any breach of this section.

Failure of Facility to demand such certificate or other evidence of full compliance with these insurance requirements or failure of Facility to identify a deficiency from evidence that is provided shall not be construed as a waiver of University's obligation to maintain such insurance.

E. Representations and Warranties.

1. University represents that each person performing the services under this Agreement (1) has been educated and trained consistent with applicable regulatory requirements and Facility policy; (2) is appropriately licensed, certified or registered, as applicable, to provide the services as contemplated herein; and (3) has appropriate knowledge, experience and competence as are appropriate for his or her assigned responsibilities as required by Facility. If University's personnel will be on site at Facility's premises, then University additionally represents that it evaluates each Student's performance and each person performing services under this Agreement (1) has been oriented to Facility policies and procedures; (2) has verified the person's health status as required by his or her duties in providing the services under the Agreement and as required by all applicable laws and regulations (collectively, "Law") and advised each Student that they must provide proof of immunizations directly to the Facility; (3) has performed

criminal background checks and/or pre-employment verification of convictions for abuse or neglect when required by Law; and (4) has evaluated and reviewed each person's references, when applicable. University shall provide Facility with evidence of compliance with this paragraph upon request.

2. University also represents and warrants to Facility that neither University nor any person providing services on behalf of University is a "Sanctioned Provider" meaning that neither University nor such representatives (i) is currently excluded, debarred, or otherwise ineligible to participate in the Federal health care programs, including but not limited to Medicare, Medicaid or TRICARE, as defined in 42 USC § 1320a-7b(f) (the "Federal health care programs"); (ii) is convicted of a criminal offense related to the provision of health care items or services and has not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal health care programs; and (iii) is under investigation or otherwise aware of any circumstances which may result in University or any person providing services on behalf of University being excluded from participation in the Federal health care programs. This shall be an ongoing representation and warranty during the term and University shall immediately notify Facility of any change in the status of the representation and warranty set forth in this Section. Any breach in this representation shall be cause for Facility to terminate this Agreement immediately.
 3. University further represents and warrants that no physician who is or may be a referral source to Facility (as said term is defined at 42 U.S.C. section 1395x(r) nor any "immediate family member" of a physician owns or holds and "ownership or investment interest" in University. For purposes of the preceding sentence, the term "immediate family member" shall have the meaning described in 42 C.F.R. section 411.351 and the term "ownership or investment interest" shall have the meaning described in 42 U.S.C. section 1395nn(a)(2).
- F. Confidentiality of Patient Information (HIPAA Requirements). University shall ensure that its Students, faculty members, and staff members agree to protect to the fullest extent required by law the confidentiality of any patient information generated or received by them in connection with their clinical experience, including those laws and regulations governing the use and disclosure of individually identifiable health information under Federal law, specifically 45 CFR parts 160 and 164.
1. University shall require each Student, faculty member, and staff member who participates in the program to sign a patient confidentiality agreement which the Facility will provide.
 2. University further specifically acknowledges that in receiving, storing, processing, or otherwise handling any records of Facility patients, University, its Students, faculty members, and staff may be bound by Federal laws governing addictive disease patients, including 42 C.F.R. Part 2.

3. University agrees that, if necessary, it will resist in judicial proceedings any efforts to obtain access to patient records except as permitted by law.
4. University's obligation to maintain the confidentiality of Facility patient information shall survive termination of this Agreement.
5. Solely for the purpose of defining the Student's role in relation to the use and disclosure of Facility's protected health information, such Students are defined as members of the Facility's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, such Students are not and shall not be considered to be employees of the Facility. University will notify each Student of his or her status and responsibilities pursuant to this Agreement.

G. Confidentiality of Facility Information. University understands and agrees that in connection with this Agreement, University and its Students may acquire competitively sensitive information which is neither known to nor ascertainable by persons not engaged with Facility, and which may cause Facility to suffer competitively or economically if such information becomes known to persons outside of Facility. Such information may be in the form of trade secrets, or in the form of confidential information. Confidential information shall include, but not be limited to Facility's business and business development plans, patient or supplier lists. Consequently, except as provided in this paragraph or otherwise required by law, University agrees not to directly or indirectly use or disclose to any individual or entity any Confidential Facility information at any time. If required by University's duties under this Agreement and with the consent of Facility, University may disclose information relating to the operations of the Facility to members of the medical staff, state licensing agencies and the Joint Commission. University will not disclose information relating to the operations of the Facility to third-party reimbursement agencies (whether public or private) unless disclosure is required by this Agreement, applicable statutes or regulations, or the terms of applicable agreements for reimbursement.

The foregoing restrictions on use and disclosure of Confidential information do not apply to information (i) that is required to be disclosed by law, regulation, or court or governmental order, (ii) that is or becomes publicly known other than as a result of a violation of this Section II G, (iii) that is known by a party prior to receipt of the information from the other party as clearly evidenced by such party's books and records, (iv) that is lawfully received by a party from a party not under a non-disclosure obligation with respect to such information, or (v) that is independently developed by a party without reliance on the confidential information received as clearly evidenced by such party's books and records.

H. Publications. University will prohibit the publication by the Students, faculty or staff members of any material relative to educational experience that has not been reviewed by the Facility, in order to assure that infringement of patient's rights to privacy is avoided. Any article written by a Student must clearly reflect that neither the University nor Facility endorses the article, even where a review has been made prior to publication.

- I. Health Requirements. University shall advise each affiliating Student that they must receive and provide evidence of having received any immunizations and testing, or provide any records regarding relevant health conditions that may be required by Facility. University and the affiliating Student shall, to the extent of their respective knowledge, inform Facility of any special health problems or requirements any assigned Student may have. University and/or potentially exposed Student/faculty shall be responsible for further recommended testing or follow up. Student is further required to obtain and continue personal Health Insurance, at his/her own expense throughout the term of his/her participation in the Program.
- J. Facility Policies, Rules, and Regulations. University shall ensure that all Students and faculty members shall be familiar with and comply with the Facility's applicable rules, regulations, and policies. University will specifically cover with each Student his or her responsibility to:
1. Observe and respect all patient's rights, confidences, and dignity:
 2. Dress in appropriate attire for the clinical experience as established by the Facility, including name tags, if required: and
 3. Acknowledge that Facility will not be responsible for providing Students with health care, worker's compensation, or other benefits. Further, Students are required to obtain personal Health Insurance benefits for the duration of their participation in the Program at their own cost. In the event of an emergency, Facility agrees to provide Students with first aid emergency care, which expense shall be that of Students, not Facility.
- K. Indemnification. University shall indemnify and hold Facility harmless from and against any and all claims, liabilities, causes of action, losses, costs, damages and expenses (including reasonable attorneys' fees) incurred by Facility as a result of any breach of this Agreement or any acts or omissions of University, its employees or agents.
- L. Vaccination Status. University agrees that (a) University, Students, and/or any personnel employed by or contracted with University that will be on site at Facility under this Agreement ("University Personnel") shall be fully vaccinated or have been approved for an exemption under University's exemption policy provided that such exemption is consistent with exemptions permitted under the Centers for Medicare and Medicaid Services Interim Final Rule for Healthcare Staff Vaccination, effective as of November 5, 2021; (b) University shall track and maintain records of University Personnel vaccination/exemption status including the dates and manufacturer of doses; (c) University shall provide evidence of vaccination/exemption status to Facility on a monthly basis or as more frequently as requested by Facility (response time for Facility request shall be within 2 hours of such request if requested by a state or federal agency); (d) for University Personnel that have been exempted from being vaccinated pursuant to University policies, University shall test such University Personnel on a weekly basis, submit such results the Facility and require such University Personnel to wear a surgical mask at all times at the Facility. University agrees to remove any University Personnel from the Facility who (i) tests positive for COVID-19, (ii) is unvaccinated and refuses to wear a surgical mask; or (iii) fails to adhere to the weekly testing requirement. Further, Facility may terminate this Agreement upon one (1) days' notice for

University's breach of any of the requirements set forth in this Section II.L. University shall indemnify and hold Facility harmless from and against any and all direct and/or indirect damages, including reasonable attorney's fees, resulting from University's breach of this Section II.L.

III. Facility Responsibilities

- A. Patient Care. The Facility shall retain responsibility for patient care and Students shall not be used to replace Facility employees providing care.
- B. Premises and Equipment. Facility will make available to Students basic supplies and equipment necessary for care of patients or clients and the clinical education program. Within the limitation of facilities, Facility will make available office, library and conference space for Students, if applicable.
- C. Staff Supervision. The Facility shall provide staff supervision, in conjunction with the faculty from University, for the Students in the program.
- D. Orientation. The Facility shall provide Students with training or appropriate written orientation materials to assist Students in the clinical educational experience at Facility.
- E. Student/Faculty Evaluation. Facility will evaluate the performance of the Student on a regular basis using the evaluation form supplied by the University.
- F. Emergency Services. On any day when a Student is participating in the clinical education program at its facilities, Facility will provide to such Student necessary emergency health care or first aid for accidents occurring in its facilities. The Student will be responsible for the costs of all care.

IV. Terms of Agreement

- A. This Agreement shall commence upon full execution of the parties and shall remain effective for a term of three (3) years. Provided, however, that either party may terminate this contract upon thirty (30) days written notice at any time and for any reason.
- B. It is understood and agreed that the parties to this agreement may revise or modify this Agreement by written amendment when both parties agree to such amendment.
- C. In the event of termination before any participating Student(s) has completed the then-current term, such Student(s) shall be permitted to complete the then-current term subject to the applicable terms of this Agreement.

V. Miscellaneous

- A. Severability. The invalidity of any provision of this Agreement shall not affect the validity of any other provision.

- B. Construction. The parties acknowledge that each party hereto has contributed to the drafting of this Agreement and that the rule of construction that an instrument shall be construed against the drafting party shall have no application to this Agreement.
- C. Notice. All notices, demands, requests, or other communications required to be given or sent by University or Facility, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery or facsimile, addressed as follows:
1. To University:

Fort Scott Community College
2108 South Horton
Fort Scott, Kansas 66701
 2. To Facility:

Heartland Behavioral Health Services
1500 West Ashland
Nevada, Missouri 64772
- D. Assignment. This Agreement or any obligations thereunder shall not be subcontracted or assigned except to an affiliate or purchaser of Facility.
- E. Governing Law. This Agreement shall be construed in accordance with the laws of the state in which Facility is located.
- F. Entire Agreement/Merger. This Agreement sets forth the entire agreement between the parties and supersedes all prior or contemporaneous agreements or understandings (whether oral or written), if any, between the parties with respect to the subject matter of this Agreement.
- G. Amendment. No amendment to the Agreement shall be valid unless reduced to writing, signed by an authorized representative of each party.
- H. Captions. All heading or captions used in this Agreement are for ease of reference and will not alter or affect the meaning of any provision of this Agreement.
- I. Counterparts. This Agreement may be executed in counterparts, each of which will be deemed original, but all of which together shall constitute one and the same agreement. Scanned, photocopied and facsimile signatures shall be deemed original signatures.
- J. No Right of Third Parties. Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties to it and their respective successors, legal representatives, nor is anything in this Agreement intended to relieve or discharge the obligations or liability of any third persons to any party to this Agreement, nor shall any provisions give any third person any right

of subrogation or action over or against any party to this Agreement. Students described herein are specifically defined as and considered as third parties to this Agreement.

K. Waiver. Neither the waiver by any of the parties hereto a breach of or a default under any of the provisions of this Agreement, nor the failure of either of the parties, on one or more occasions, to enforce any of the provisions of this Agreement or to exercise any right or privilege hereunder, will thereafter be construed as a waiver of any subsequent breach or default of a similar nature, or as a waiver of any of such provisions, rights or privileges hereunder.

L. Arbitration.

1. Agreement to Arbitrate. Any controversy or claim arising out of or relating to this Agreement, or the breach, termination or validity thereof, shall be determined by arbitration in the County and State in which Facility is located, in accordance with the provisions of this Paragraph and the arbitration rules of the American Arbitration Association (“AAA”) in effect on the date of this Agreement by a single arbitrator who is selected as provided in Paragraph 2 below. The arbitrator shall base the award on this Agreement and applicable law and judicial precedent. The arbitration shall be governed by the substantive and procedural laws of the State in which Facility is located, applicable to contracts made and to be performed therein. The decision of the Arbitrator shall be binding upon the parties and enforceable in the courts of the State in which Facility is located. Each party shall equally bear the costs of Arbitration.
2. Selection of Arbitrator. The arbitrator shall be mutually selected by the parties hereto and in the event the parties cannot agree on an arbitrator, then the arbitrator will be selected in accordance with the rules of the AAA in effect on the date of this Agreement.
3. Authority of Arbitrator. The arbitrator shall have the exclusive authority to decide the scope of issues to be arbitrated. Any challenge to the arbitrability of any issue related in any way to the matters or claims in dispute between the parties shall be determined solely by the arbitrator. Also, any challenge to the validity of this arbitration provision or any subpart thereof shall be determined and decided exclusively by the arbitrator.
4. Discovery; Arbitration Hearing. Notwithstanding any AAA discovery rules to the contrary discovery shall be limited to (1) the production, by all parties to the arbitration, to the other parties thereto of all documents and electronic or computer records relevant or pertaining to any of the matters at issue; and (2) to allow each party to the arbitration to take five depositions, none of which may last more than four hours (exclusive of breaks and adjournments). These limits may be relaxed only upon the express agreement of each of the parties to the arbitration and the arbitrator. Notwithstanding any AAA rule to the contrary, the parties hereby agree that once the evidentiary hearing commences, it shall continue day-to-day until completed, with the exception of Saturdays, Sundays and legal holidays. Otherwise, the evidentiary hearing can only be adjourned by agreement of all of the parties and of the arbitrator for a period of time agreed upon by all of them.

IN WITNESS WHEREOF, the parties hereunto set their hands, the day and year first above written.

Facility

University

By: _____

By: _____

Name: Alyson Harder

Name: _____

Title: Chief Executive Officer

Title: _____

Date: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

Fort Scott Community College Kansas Section American Water Works Association

Fort Scott Community College (FSCC) and the Kansas Section American Water Works Association (KSAWWA) seek to achieve a spirit of strong cooperation between the two organizations. Our common purpose is to improve the quality of training through the joint sponsorship of large and small system operators. It is our common objective to ensure that all operators may have access to the latest technologies and instruction in producing clean, safe, and sufficient water.

To achieve this purpose, the two organizations:

1. Co-Sponsor training for water operators of large and small systems
2. Agree to hold these sessions with FSCC and KSAWWA Operator Training Committee (OTC).
 - A. Any expenses for this training that are solely related to one organization will be borne by that organization.
 - B. KSAWWA agrees to pay FSCC for their services half of the expenses paid by the workshop attendees.
3. The FSCC representative and KSAWWA OTC Committee will determine the applicability of expenses.
4. FSCC and KSAWWA agree that they are the official contracting parties for this training.
5. The two organizations agree that they will work to continue their cooperative efforts for future endeavors.
6. The two organizations will review this MOU after five (5) years to ensure both organizations agree to continue partnership.

The following willfully acknowledge this agreement on behalf of their respective organization.

Sonia Gugnani, VP of Academic Affairs
Fort Scott Community College

Date



Jim Jackson, Chair
Kansas Section American Water
Works Association

March 8, 2024

Date

DISCUSSION ITEMS

A. REPRESENTATIVE FOR NEGOTIATIONS WITH FSCAPE

ACTION ITEMS

A. RESOLUTION 2024 - 11: CONSIDERATION OF PURCHASING POLICY

BACKGROUND: Following is the Purchasing Policy which was presented for discussion at last month's meeting.

PURCHASING

The Board will purchase competitively without prejudice and seek maximum educational value for every dollar expended. The Board reserves the right to establish the quality of any goods or services purchased by the college, and said quality control shall not be subject to negotiations. The Board also reserves the right to maintain cost control authority over goods or services purchased by the college.

All college purchases (\$25-\$1,999.99) must be submitted and approved through the DPS/POISE system before the purchase is made. A purchase order must be approved and a purchase order number assigned before any college purchase can be made. **Purchases made without an approved purchase order (in advance) shall be paid for by the employee.**

To make a purchase for a student organization or student-sponsored activity, a Purchase Order Requisition must be approved by the sponsor and appropriate [Director, Vice President, or designee dean](#), after which it is processed through the Business Office. Requisitions ~~of \$1000 or over~~ will go to the President for [final](#) approval. ~~Requisitions less than \$1000 will follow the procedures of the person with budget authority.~~ The requisition must match the invoice within \$10 excluding shipping. If the overage is more than \$10 a supplemental requisition must be created. At any time that the circumstance arises when the employee responsible for approving the requisition is unavailable for an extended period of time, email authorization to temporarily assign a different approver must be submitted to the Business office. By electronically approving the requisition, the approver implies that all supporting documentation has been reviewed and the transaction is appropriate, accurate and complies with all policies.

Bid Requirements

Purchases made with college funds must adhere to the following guidelines:

A. \$0 - \$1,999.99 – Selection of supplier may be made by unrestricted open-market processes. Quotations may or may not be solicited, as determined by the department director or the Director of Business Operations.

B. \$2,000 - \$9,999.99 – Quotations shall informally be obtained from two (2) or more qualified sources of supply with consideration of quality and consideration of local businesses. The quotes will then be presented to the [Chief Financial Officer \(CFO\)](#) ~~Dean of Finance and Operations~~ for final approval.

C. \$10,000 - \$19,999.99 – Quotations will be obtained in writing from three (3) or more qualified sources of supply with consideration of quality and service and consideration of local businesses. The quotes will then be presented at the next Board of Trustees meeting for final approval.

D. \$20,000 and Up – Competitive, sealed bids or Requests for Proposals (RFP) will be prepared by the Chief Financial Officer (CFO) Dean of Finance and Operations with input from the requesting department on product specifications. The submitted bids from interested vendors will then be presented at the next Board of Trustees meeting for final approval.

Bid specifications including deadline for the bid submissions may be made public through the college approved newspaper or the FSCC website.

Bid Requirements will not be artificially divided by using multiple purchase orders to circumvent the bidding process.

Petty Cash Account

As authorized by K.S.A. 72-8208, the Board of Trustees approves the establishment of a Petty Cash Fund in an amount not to exceed three thousand five hundred dollars (\$3500) ~~one thousand five hundred dollars (\$1,500)~~. Said fund is retained daily to allow the business office to meet needs of departments as they arise (cash box, cash payments, issuing change, etc.) As well as is to facilitate the cash issued to teams for travel meals. ~~reimbursement of purchases not in excess of \$25 each.~~ No advances shall be made from the Petty Cash Fund.

The fund shall be kept separate from all other funds and be used only for authorized expenditures, and itemized receipts shall be taken for each expenditure. No part of such fund may be loaned or advanced against the salary of an employee. All employees entrusted with such funds under this policy shall be bonded by the College.

RECOMMENDATION: It is recommended the FSCC Board of Trustees approve the Purchasing Policy as presented.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

B. RESOLUTION 2024 - 12: CONSIDERATION OF TRAVEL EXPENSES

BACKGROUND: Following is the Travel Expenses Policy which was presented for discussion at last month’s meeting.

TRAVEL EXPENSES

The Board will provide reimbursement for expenses incurred in travel related to the performance and duties of college personnel when approved in advance by the appropriate Director, Vice President, or designee ~~dean~~. Receipts for transportation, parking, hotels, meals, and other expenses will be submitted to the business office upon return of the trip attached to expense vouchers. For the authorized use of a personal car, employees will be reimbursed at ~~a~~ the State of Kansas mileage rate approved established by the Board. An employee who plans to use a college car or who expects to receive usage expenses for a private car must submit an employee travel request ~~an application for transportation to the vehicle supervisor~~. If the employee expects to miss class or other assigned duties, a suitable replacement must be provided or procedure for making up the class time missed before approval for the trip is given. ~~Travel advances will only be issued to employees responsible for the expenses of student groups and must be returned (within 30 days) to the Business Office.~~ The responsible employee will turn in all receipts and the travel expense form to the Business Office within 3 working days of the trip.

RECOMMENDATION: It is recommended the FSCC Board of Trustees approve the Travel Expenses Policy as presented.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

C. RESOLUTION 2024 - 13: CONSIDERATION OF COLLEGE VEHICLE USE POLICY

BACKGROUND: Following is the College Vehicle Use Policy which was presented for discussion at last month's meeting.

COLLEGE VEHICLE USE

Off campus use of FSCC vehicles shall be regulated by current law and insurance regulations and limited to FSCC sponsored/co-sponsored activities, [FSCC](#) community service projects, organizations or educational facilities within FSCC service area. Scheduling of cars, buses, and equipment to be used off campus is done by the Director of Logistics. Individual [Directors, Vice Presidents, or designees Deans](#) will approve all trips. All college-owned vehicles will be inspected regularly by the Director of Logistics. Any student or other person riding in college vehicles who violates the rules of the college will be reported to the proper administrative official. The latest driver of a vehicle is to report any defect found in a college vehicle to the Director of Logistics to be repaired as soon as possible.

All drivers shall register valid driver licenses upon hire and renewal with the Director of Logistics. Employees whose job responsibilities set forth the expectation of driving College vehicles must provide a copy of a [current driver's license motor vehicle record \(MVR\)](#) to the Director of Logistics. ~~FSCC will reimburse the employee for the cost of obtaining the MVR.~~ The [MVR driver's license](#) and insurance review may disqualify the person from operating a vehicle for College business and may jeopardize his/her employment if it is dependent on vehicle operation. Drivers shall provide an updated [motor vehicle record \(MVR\)](#) to the Director of Logistics for further insurance review after at-fault accidents and moving violations. If a driver's license is suspended or revoked at any time, the driver shall report such suspension or revocation to the Director of Logistics and shall not drive a school vehicle until restored to good standing. Recorded violations that exceed the following will be justification for denying authorization to a requesting driver. Where it is indicated that proof is necessary to lessen the restriction, acquiring and presenting that proof is the responsibility of the requesting driver.

Restrictions are based on the previous 12 month driving period and are in effect until the restriction period has expired.

Speed in excess of the maximum posted

- Two citations-one or both less than 10 mph above the maximum posted - six months
- Two citations more than 10 mph above the posted or three or more citations at any speed - one year.

Accidents

- ☐ Proof of citation showing no one at fault – no restriction (provide copy of police report or proof of payment by the other insurance carrier to show a nonchargeable accident)
- ☐ One accident where found at fault - six months
- ☐ Two accidents either at fault or not at fault - one year

Any authorized driver charged and ultimately convicted for driving while intoxicated (DWI) or driving under the influence (DUI) while operating a vehicle is subject to immediate loss of driving privileges, and, if alternate duties cannot be assigned, will be subject to termination.

RECOMMENDATION: It is recommended the FSCC Board of Trustees approve the College Vehicle Use Policy as presented.

BOARD ACTION: MOTION _____ SECOND _____ VOTE _____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

D. RESOLUTION 2024 - 14: CONSIDERATION OF GUIDELINES FOR THE USE OF FSCC FACILITIES POLICY

BACKGROUND: Following is the Guidelines for Use of FSCC Facilities Policy which presented for discussion at last month's meeting.

GUIDELINES FOR USE OF FSCC FACILITIES

1. Reservations should be made at least two weeks in advance for necessary approval and can be made electronically by submitting an area request form through the FSCC website by calling 620-223-2700 ext. 461.
2. Reservations are not considered "agreed to" until an email confirmation has been received by the requestor and a payment has been made.
- 2.3. Persons making reservations will be held responsible for any damage to facilities or equipment. No decorations are allowed on the walls without permission. Moving of furniture in any building is prohibited unless prior arrangements have been made and approved. When decorating, the use of nails, etc. is NOT allowed on the walls.
- 3.4. ~~All~~ Groups/organizations may use the College for educational, cultural, charitable, and non-profit purposes, as scheduling permits. ~~Meeting rooms are expected to be in the same condition as found. Please put all trash in trash receptacle by the door. (Extra bags can be left)~~
4. ~~FSCC, USD234, and other Bourbon County schools' reservations take precedence over all others.~~ College functions and student groups/organizations will be given priority in scheduling of College facilities. Student Groups/organizations will be responsible for observing the (2) weeks advance notice of event to be scheduled and are expected to submit the online area request form through the FSCC website. ~~proper paperwork for approval; no fees will~~ may be assessed for use of ~~facility~~ facilities by FSCC groups/organizations. All reservations are subject to availability.
- 5.6. ~~The Maintenance Department FSCC~~ is to be notified immediately of any change in a scheduled event. ~~A custodian will be on call during all community and college group meetings to give assistance as needed.~~
- 6.7. ~~Great Western Dining will be used~~ The college's foodservice contractor has exclusive rights for any on-site food preparation by all groups and organizations holding an event on FSCC's campus. Outside food is not allowed unless approved in advance by the Business Office and the college's foodservice contractor. The reserving party is responsible for contacting ~~Great Western Dining~~ the college's foodservice contractor at 620.223.2700 ext. ~~520~~ 5071 or foodservice@fortscott.edu.
7. 8. Children brought to the campus must remain supervised.
- 8.9. Payment must be made to FSCC and ~~received by the Maintenance Department~~ prior to event.
10. The use of tobacco products are prohibited in FSCC Buildings.
11. Alcohol and firearms are not allowed on the FSCC campus, facilities, or property.
9. 12. FSCC reserves the right to cancel any and all activities previously scheduled.

General Areas

Fees to Outside Organizations:

~~A \$25 custodial fee will be charged, when custodian is required to work on an overtime basis.~~

Fees for non-FSCC organizations activities/events scheduled during normal business hours:

Non-Profit: No charge

For-Profit or events charging admission: \$35 fee

Fees for non-FSCC organizations activities/events scheduled outside normal operating hours:

Non-Profit:\$40 fee per hour. 3 hour minimum

For-Profit: \$50 fee per hour. 3 hour minimum

- Robert and Sylvia Bailey Hall
- Robert and Sylvia Bailey Hall classrooms
- Parking Lots/Grounds Usage
- Student Union

~~Greyhound (35-40 occupancy) and Heritage Rooms(40-50 occupancy)~~

~~Classrooms, as available:~~

~~Non-Profit Organizations—no charge.~~

~~For-Profit and/or if admission charged—\$25~~

~~Fees may be waived for use of facilities during normal operating hours of FSCC.~~

Agriculture Facilities

Fees to Outside Organizations:

Fees for non-FSCC organizations activities/events scheduled during normal business hours:

Non-Profit: No charge

For-Profit or events charging admission: \$75 fee per hour. 3 hour minimum

Fees for non-FSCC organizations activities/events scheduled outside normal operating hours:

Non-Profit:\$40 fee per hour. 3 hour minimum

For-Profit: \$115 fee per hour. 3 hour minimum

*Guidelines and policies regarding usage and fees will be discussed and given to you when your reservation is confirmed.

- Cleaver/Boileau/Burris Agriculture Hall
- *Livestock Pens
- Yeager Stables (when not occupied by students)
- *Arnold Arena – Rodeo Arena

Athletic Areas

Including but not limited to the following:

- Arnold Arena – Gym
- Lyons Club Field
- Ty Cullor Softball Field
- Betty Ruth Willard Softball Fields
- Practice Football Field (80 yards)
- All other areas designated by the college for competition and/or practice.

*fees for facility/area rentals may be adjusted/waived at the discretion of the FSCC President.

~~USAGE POLICY FOR THE DANNY AND WILLA ELLIS FAMILY FINE ARTS CENTER~~

~~Priority for usage of the Danny and Willa Ellis Family Fine Arts Center will be given to college sponsored events. Other groups/organizations may use the center for educational, cultural, charitable, and non-profit purposes, as scheduling permits.~~

~~GUIDELINES FOR USE OF THE DANNY AND WILLA ELLIS FAMILY FINE ARTS CENTER~~

~~1. Reservations should be made at least two weeks in advance for necessary approval and can be~~

~~Made by calling 620-223-2700 ext. 515.~~

~~2. Persons making reservations will be held responsible for any damage to facilities or equipment. All organizations must have a designated supervisor responsible for equipment and facility.~~

~~3. No decorations are allowed on the walls.~~

~~4. Facilities are expected to be in the same condition as found. All trash must be put in the trash receptacles provided.~~

~~5. An FSCC custodian will be on call during all events/meetings to give assistance as needed.~~

~~6. FSCC's food service, Great Western Dining, will be used for any on-site food service by all groups and organizations holding an event in the center. The reserving party is responsible for contacting Great Western Dining at 620.223.2700 ext. 520 or foodservice@fortscott.edu. No outside food may be brought in except as approved by Great Western Dining.~~

~~7. Payment must be made to FSCC and received prior to event.~~

~~8. FSCC reserves the right to cancel any and all activities previously scheduled.~~

~~9. The use of tobacco products are prohibited in FSCC buildings.~~

~~10. Alcohol and firearms are not allowed on FSCC campus, facilities or property. Apparatus or equipment must be approved prior to use.~~

Danny & Willa Ellis Family Fine Arts Center Areas

Theatre:

- \$50 per hour for use of the stage-no special setup
- \$75 per hour for use of the stage, backstage, and dressing rooms-no special setup

- \$100 per hour for use of the stage, backstage, and dressing rooms WITH special setup
- \$15 per hour for custodial services
- \$25 starting fee for tech support (required). ONLY THE FSCC THEATRE DIRECTOR AND/OR FSCC I.T. IS ALLOWED TO RUN THE SOUND BOOTH.
 - The FSCC Theatre Director will discuss the event with the user's designated contact person in order to determine the technical requirements for the event. Users are asked to designate only ONE person to coordinate the event in order to streamline the process.

Individual Meeting Rooms:

- \$50 per hour
- \$15 per hour custodial fee

All Meeting Rooms:

- \$150 per hour
- \$15 per hour custodial fee
- \$25 starting fee for tech setup (if needed)- additional \$25 per hour if tech support is required to be there

Weddings:

\$1,000 flat fee which includes 5 hours of the use of the Lobby and Meeting Rooms.

- Every hour past five hours is an additional \$100 per hour

\$500 deposit is due once the reservation request is approved

\$500 refundable security deposit is required to ensure the cost of repair of any damages done to the building during the event

FSCC's food service contractor will be used for any on-site catering. The user is responsible for contacting FSCC food service contractor to make arrangements. No outside food is allowed unless approved by FSCC's food service contractor.

- FSCC food service contractor 620.223.2700 ext. 5071 or email FoodService@fortscott.edu
- They DO NOT do wedding cakes

Tables and chairs will be provided contingent on number and type needed and availability

Trash bags/receptacles will be provided for cleanup

- If basic cleanup (i.e. all trash is in a trash bag and ready to be dumped) is not taken care of after the reception, the FSCC will charge \$50 an hour for cleanup.

Fees for Outside Organizations

Fees for non-FSCC organizations will depend on several factors including type of request, hours needed, type of organization, etc. If the reserving individual or group is involved in government, public service, cultural, or educational activities in which the college has a vested interest as defined by its mission statement, fees may be waived. The following are what the college considers fair and reasonable charges designed to offset the actual costs involved in use of its facilities.

Custodial fees are charged for events after 5:00 p.m., on the weekends, or weekdays when classes are not in session and the center would not regularly be open to the public. In the event that a performance or event requires excessive time and effort to restore an area of the center to cleanliness for regular use, the user will be charged additional custodial fees at the same rate.

Theatre:

\$50.00 per hour—no special setup.

\$15.00 per hour custodian—if continuous support or set-up is required.

\$25.00 per hour base charge for tech support (required). \$25 per hour if continuous support is needed.

Note: The technical director will discuss the event with the user's designated contact person in order to determine the technical requirements for the event. Users are asked to designate only one person to coordinate the event in order to streamline the process.

All Meeting Rooms: (May spill out into lobby)

\$75.00 per hour.

\$15.00 per hour custodian—if continuous support or set-up is required.

\$25.00 base charge for tech set up (if needed)—\$25 per hour if tech is required to be there.

Individual Meeting Rooms:

\$25.00 per hour.

\$15.00 per hour custodian—if continuous support or set-up is required.

\$25.00 base charge for tech set up (if needed)—\$25 per hour if tech is required to be there.

RECOMMENDATION: It is recommended the FSCC Board of Trustees approve the Guidelines for Use of FSCC Facilities Policy as presented.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

E. RESOLUTION 2024 - 15: CONSIDERATION OF CDL BIDS

BACKGROUND: FSCC was approved for a United States Department of Labor Community Projects grant in the amount of \$385,000 for the intended purpose of purchasing equipment to facilitate their CDL program. Sealed bids were received through April 19th and will be at the table.

RECOMMENDATION: A recommendation will provided at the meeting pending bid details.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

F. RESOLUTION 2024 - 16: CONSIDERATION OF GREAT WESTERN DINING CONTRACT

BACKGROUND: Following is a contract for year three of five with Great Western Dining.

RECOMMENDATION: It is recommended the FSCC Board of Trustees approve the contract with Great Western Dining.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

EXHIBIT “A” TO THE FOOD SERVICE AGREEMENT

Location: Fort Scott Community College
2108 South Horton
Fort Scott, Kansas 66701

Date: June 1, 2024 (Year 3 of 5)

Contract Term: Five years, commencing June 1, 2022, and extending through May 31, 2027, with an option for additional renewals annually thereafter by mutual agreement.

Special Provisions:

Contract Dining Rates Per Day

Meal plans are 7-day plans.

Number of Boarders	19 Meal Plan	10 Meal Plan*	7 Meal Plan*
230 & above	\$ 13.15	\$11.39	\$10.99
220 - 229	\$ 13.20	\$11.49	\$11.07
210 - 219	\$ 13.34	\$11.62	\$11.20
200 - 209	\$ 13.40	\$11.77	\$11.23
190 - 199	\$ 13.50	\$11.96	\$11.35
180 - 189	\$ 13.66	\$11.84	\$11.46
170 - 179	\$ 13.82	\$12.10	\$11.50
160 - 169	\$ 14.24	\$12.52	\$11.87
150 - 159	\$ 14.76	\$13.03	\$12.43
140 - 149	\$ 15.33	\$13.59	\$13.20
130 - 139	\$ 15.95	\$14.22	\$13.83
129 & under	Renegotiate	Renegotiate	Renegotiate

Meal Plan Description:

*The 10 & 7 meal plans are for off campus housing students only and are not mandatory. All on-campus housing students will be required to be on the 19-meal plan.

Guarantee of Service Days:

Meal plan rates are based on a **Minimum of Two Hundred Thirty-Seven (237) Accounting Days**. Partial days are billed as 1/6 for breakfast, 2/6 for lunch and 3/6 for brunch and dinner.

If the guaranteed number of days set forth in Exhibit A are not achieved during any particular school year for any reason [other than a default by Great Western Dining](a "Shortfall"), the college shall pay GWD an amount (the “Compensation Payment”) equal to the salary and benefits of salaried staff plus an administrative

fee. In the event that the College requests continued services, a sliding scale will be utilized with a minimum of 25 participants plus an administrative fee for each day that the actual number of days GWD is able to provide dining services is less than the guaranteed number of days set forth on Exhibit A. The parties intend that the Compensation Payment constitute compensation to GWD for the loss of revenue from the dining services it would otherwise provide based on the guaranteed number of days, and not a penalty against the college. The parties acknowledge and agree that the harm to GWD caused by the Shortfall would be impossible or very difficult to accurately calculate as of the date of this Agreement, and that the formula for the Compensation Payment is a reasonable estimate of the anticipated or actual harm that might arise from such a Shortfall.

INVESTMENT TO THE COLLEGE: Great Western Dining shall provide Fort Scott Community College with an investment in the amount of One Hundred Thousand Dollars (\$100,000) for Dining Hall renovation/addition. Renovation and timeline shall be mutually agreed upon by Great Western Dining and the College. Great Western shall amortize the investment on a straight-line bases over five (5) years. Such amortization shall be charged as an operating expense of the food service. The College shall own the investment. Payments will be made in two installments, \$50,000.00 paid on November 1, 2022 and \$50,000.00 paid on February 1, 2023.

If this agreement expires or is terminated prior to the complete amortization of the investment Fort Scott Community College shall reimburse Great Western Dining on the expiration date or within five (5) days after receipt by either party of any notice of termination under this agreement, the unamortized portion of any prepaid portion of the investment. Any unrealized pro rate portion of the investment shall be null and void upon termination of this agreement by either party.

Year	Amortized Amount
2022-2023	\$20,000
2023-2024	\$20,000
2024-2025	\$20,000
2025-2026	\$20,000
2026-2027	\$20,000

Casual Meal Rates:

Breakfast:	\$5.44	Continental Breakfast:	\$4.26
Lunch:	\$7.20	Brunch:	\$7.20
Dinner:	\$8.64	Premium Entrée:	\$10.02
Salad Bar:	\$4.95	Soup & Salad:	\$5.64
		Ten Meal Tickets:	\$62.72

Faculty/Staff Reduced Rates:

Breakfast:	\$4.90	Continental Breakfast:	\$4.26
Lunch:	\$6.48	Brunch:	\$6.48
Dinner:	\$7.77	Premium Entrée:	\$9.01
Salad Bar:	\$4.95	Soup & Salad:	\$5.64
		Ten Meal Tickets:	\$59.58

*Plus, applicable state sales tax

Admissions Office Meals:

A special meal price of \$4.17 will be charged for prospective students dining in the cafeteria. No rebate will be offered for sales accruing from these meals.

Summer Service:

Great Western will operate the food service during the summer session 2024 Prices will be as follows:

- Breakfast: \$6.03
- Lunch/Brunch: \$7.76
- Dinner: \$9.51

Summer Management Reimbursement-The College will reimburse Great Western at the rate of Eight Hundred Seventy Five Dollars (\$875.00) per week for a minimum of 6 weeks and a maximum of 11 weeks during the summer. If a summer camp's participant numbers are 100 or more no management reimbursement will be charged for those days.

Rebates-No rebates will be paid during summer service.

Return to the College:

Casual Meals -	10.0%
Faculty and Staff reduced meals -	No Rebate
Meal Ticket Sales-	No Rebate
Catering - College Sponsored -	No Rebate
Catering - Non College Sponsored -	10.0%

Commissions will be derived from gross sales less sales tax (net revenue).

Cafeteria Hours of Operation:

<u>Monday-Friday</u>	<u>Saturday and Sunday</u>
Hot Breakfast 7:00 am-8:00 am	Sat Brunch 11:30 am-12:30 pm
Cont. Breakfast 8:00 am-9:00 am	Sat Dinner 5:30 pm-6:30 pm
Lunch 11:30 am-1:15 pm	Sun Brunch 11:30 am-12:30 pm
M-Th Dinner 6:00 pm-7:30 pm	Sun Dinner 5:30 pm-6:30 pm
Fri Dinner 6:00 pm-7:00 pm	

Athletic To-Go Meals

To-go/travel meals to students on a meal plan in lieu of a meal are provided at no charge. Verification is needed to ensure any student on a meal plan, especially the 7 or 10-Meal Plan has a meal left to use. For students/coaches not on a meal

plan, a travel meal for a Client-sponsored trip would be **SIX DOLLARS and NINETEEN CENTS(\$6.19)**.

Reciprocal Service

Any student visiting another campus whose dining services are managed by Great Western Dining will be offered meal service at that location at no cost to the Client or themselves, upon valid identification of their participation in a dining service meal plan at their school. Group reservations and arrangements for special menus or meal times can be made through the local Food Service Director.

Labor Assistance:

The College agrees to provide Great Western Dining with 35 hours of labor per week for cashier duties. The cashier position hours worked in the cafeteria falls under this agreement. Great Western will bill the College **Eight Dollars and Seventy Five Cents (\$8.75)** per hour for hours not provided. In the event that over 35 hours are provided in a week Great Western will apply a credit of **Eight Dollars and Seventy Five Cents (\$8.75)** per extra hour to that week's Board Bill.

Special Board Rates:

A fixed price of \$18.35 a student per day for two (2) meals per day will be charged for students staying in the residence halls and eating in the cafeteria prior to the start of regular board rates. All charges will be for a full day, no partial day meals will be offered on the plan.

A fixed price of \$22.04 a student per day for three (3) meals per day, will be charged for students staying in the residence halls and eating in the cafeteria prior to the start of regular board rates. All charges will be for a full day, no partial day meals will be offered on the plan.

Coca-Cola Agreement:

Great Western Dining agrees to comply with all terms of the agreement between Fort Scott Community College and Coca-Cola Bottling Company as it pertains to exclusivity and the dining services.

Contractual Provisions Attachment

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

Guarantee of Rates and Charges:

All rates, charges and special services proposed to the Client and other financial arrangements related to the food service operation and contained in this contract will be maintained and guaranteed by Great Western for a period of Twelve (12) Months from the date Great Western commences operations.

Subsequent years board rates shall be negotiated with the College and shall not

increase by more than the Consumer Price Index “Food Away from Home”, for all urban consumers.

However, if legislation or government intervention makes law any increases in minimum hourly rates, mandatory fringe benefits, or state and federal payroll taxes, Great Western will pass these on to the Client commensurate with the effective date decree.

At the discretion of the parties the contract may be extended on annual basis for additional periods. The contract shall be subject to termination clause as outlined in the specifications.

Include the entirety of the Campus Dining Proposal for Fort Scott Community College dated April 5, 2024.

Client: Fort Scott Community College

Great Western Dining Service, Inc.

By: _____

By: _____

Name: _____

Name: John Nilges

Title: _____

Title: President

Date: _____

Date: _____

G. RESOLUTION 2024 - 17: CONSIDERATION OF VICE PRESIDENT CONTRACTS

BACKGROUND: For the 24-25 academic year, the college plans to renew the Vice President contract for Sonia Gugnani. Also, the college would like to extend a Vice President contract to Sara Sutton. Contract terms will be determined.

RECOMMENDATION: It is the recommendation the Board approve Vice President contracts for Sonia Gugnani and Sara Sutton.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

REPORTS

A. Higher Learning Commission

B. Foundation

C. Administration



April 2, 2024

**Jason Kegler
President
Fort Scott Community College
2108 S Horton
Fort Scott, Kansas 66701**

Dear Jason,

Thank you for your support once again in allowing the Bourbon County Arts Council to hold their 32nd Annual BCAC Fine Arts Exhibit at the Ellis Fine Arts Building on February 29th through March 9th. The event was a success with over 170 pieces of art displayed by 60 artists!

It is a PERFECT venue for the event! The building is beautiful. Each year the artists comment on what a wonderful space to show case their work. The artists were also extremely grateful for BCAC and FSCC agreeing to extend the event to a longer period of time. Thank you so much for graciously agreeing to do so.

On behalf of the Bourbon County Art Council Board, thank you for your support of this event!

Sincerely,

A handwritten signature in black ink that reads "Terri Floyd". The signature is written in a cursive style.

Terri Floyd

BCAC Board Members:

- | | |
|----------------------|-----------------------|
| Deb Anderson | Deb Halsey |
| Elaine Buerge | Justin Meeks |
| Bre Eden | Kelly Nelson |
| Steve Floyd | Robin Whitlock |
| Terri Floyd | Chris Woods |
| Trent Freeman | |

Student Services – April 2024

Student Life/Campus Security:

- Met with student activity committee and to develop the activity calendar for the fall semester. Welcome week activities also starting to be planned.
- Held meetings with resident assistants to go over protocols and procedures for room checks and searches.
- Modified the housing applications for fall of 2024 which were released for students on 3/20. As of 4/10 we have 154 for the fall semester. Male housing at Garrison is Full, and the Greyhound Lodge is also Full. We will remove those housing options from the online application for this fall.
- Modified the housing contracts for the 2024-25 year.
- Completed the intramural volleyball season and kicked off the basketball season.
- Worked with the Kansas Department of Wildlife and Parks to provide fishing poles and gear for student use. Students will need to purchase licenses on their own and check out the gear with FSCC. We plan to hold clinics starting this fall to educate our students on fishing in southeast Kansas.
- Developed job description and application for the new student resident assistant position. We will have around 10 students who will work for FSCC in a RA capacity, starting this fall.
- Developed housing plan to align with the new John Deere program. Students will have available housing at the Greyhound Lodge on 12-month terms, matching the length of the new program schedule. These students will be charged \$300/month for the duration of their program.

Advising:

What we are currently working on:

- Enrollment for summer 2024 and Fall 2024
- Enrollment days—April 10; FSHS April 16, May 22
- Scheduling team enrollments
- Preview day—April 5th
- Attended Chamber Coffee—announcement of open enrollment
- counseling/completing withdraws—long term/short term consequences
- Speaking to First Year Experience classes about upcoming deadlines
- Advising students on how/when to use student accounts: GIZMO, Blackboard, Student Email
- Getting student accounts, such as student email, activated for students
- Setting up Degree Audits and re-checking for graduation
- General Advisement meetings—students prepping for graduation requirements
- Processing Accommodations requests for students who qualify
- Meeting with potential students on campus/athletic visits
- Participating in Kan-Ahead meetings/discussions
- Participating in SAP/Degree Appeal Committee meetings
- Curriculum Committee meetings
- HLC meetings
- Reworking/finalizing benchmarks for Advising (Co-Curricular committee meetings)
- J-1 trainings/meetings (Registration and Advising)
- HLC Criterion 1, 3, and 4 meetings (some work on Criterion 5)
- Updating advisors on changes to curriculum or advising procedures
- Prepping for administration of the Advising Survey/Noel-Levitz survey

- Retention Committee meetings—looking over past data (3 meetings in!)
- OCR Audit—finishing up and preparing to close out

Trio:

- Have 150 Active students. Funded to serve 150.
- Hosted Healthy Relationships workshop on 3/18/24, with guest speaker, Stephanie Spitz. Students responded well, and stayed after to talk with Stephanie, and then congregated in TRIO office to continue discussing the topic.
- Visited Mid-America Nazarene University and attended performance at New Theatre on 3/27/24.
- Participated in FSHS Career Fair on 4/2/24 to inform First Generation Students about support programs that are available to them in college. Gave away 50 t-shirts funded by FSACF Grant Competition in honor of First-Generation College Celebration Day.
- Participating in trainings and meetings to prepare for TRIO SSS Grant re-write.
- Participating/attending meetings related to Advising and Math Pathways for Fall '24 semester.
- Participating on Retention Committee.
- Participating on Co-Curricular Assessment Committee.
- Will be conducting a Budget Meal Workshop on 4/17/24.
- Will be visiting University of Arkansas and Crystal Bridges Museum of American Art on 4/24/24.
- Will be partnering with Student Life to host a Field Day for students on 5/2/24.
- TRIO Recognition Ceremony will be held on 5/6/24.

Registrar:

Reports/Rosters/Schedule:

- *Provided information for the S&P Global Report*
- *Provided information for KACCBO Report*
- *Records Analyst posted enrollment holds for students missing transcripts*
- *Notified all prospective reverse transfer students if they are eligible for degree completion*
- *Working on setting up all Systemwide Transfer courses as equivalencies in FSCC's SIS*
- *Adjusting schedule times/dates for Fall 2024*
- *Set important dates for Summer 2024 and Fall Intersession 2024*
- *Updated AP Equivalency Score Chart to align with KBOR's General Education Framework and Systemwide Transfer list*
- *Creating equivalency charts for IB, CLEP, and Cambridge International*
- *Added Heavy Equipment Operator Certificate and John Deere Agricultural Technology Certificate to degree audit and made minor changes to other degrees as well*
- *Provided information for HLC Institutional Update*

J1 Updates

- *Attending bi-weekly Project Manager Meetings with Jenzabar*
- *Attended several trainings for J-1 Finance, Financial Aid, and Admin/IT*
- *Continued work on Common Module configuration worksheets*
- *Continued work on Registration Module configuration worksheets*
- *Weekly Module Manager meetings*

Graduation

- *Approximately 238 students have filled out the Petition to Graduate from for the Spring 2024 semester*
- *At this time 153 plan to participate in the ceremony, including those returning who completed their program in fall*
- *9:00 AM Ceremony: AAS Degrees, Certificates, and AGS Degrees; Noon Ceremony: AS and AA Degrees*
- *Outstanding Alumna has been identified and the reception is being planned*
- *Outstanding Sophomores are being narrowed down next week*

Training/Other:

- *Working on updating degree maps (programs of study) with Instruction for alignment with KBOR and the Catalog in anticipation of implementation of KBOR's Systemwide General Education Package which will begin Fall 2025*
- *Assisting with HLC Accreditation Criterion 1 & 4*
- *Curriculum Committee Meeting*
- *Institutional Learning Outcomes Meeting*
- *Attended KBOR's virtual Spring Webinar*
- *Parchment Quarterly Meeting*
- *Assisted with Aggie Days*

International Student Coordinator Duties/PDSO:

- *Working on I-17 Recertification*
- *Precia is assisting prospective students for fall*
- *Two international students will graduate this semester*

Admissions Update

- Admissions had our first Enrollment Day on 4/10/24 with 5 students in attendance. The students toured campus, met faculty, and enrolled for the Fall. There will be a second day in May.
- FSHS is visiting campus with 15-20 seniors on 4/16/24. They all plan to enroll for this Fall and will get a tour of campus.
- Pleasanton HS brought a Group of 20 students on 4/8/24 to tour campus and meet with admissions.
- Admissions along with many other departments attended the FSHS SkillsUSA fair at FSHS on 5/3/24 as well as Riverton College fair on 5/3/24.
- Admissions will be attending Hume Reality Day on 4/17/24
- We have currently given 11 tours of campus this month and have at least 7 more scheduled.
- We are encouraging students to schedule tours of campus as we are recruiting at high schools.
- In the last 30 days admissions has sent 830 messages using TextMagic with a 10.69% reply rate.

Ambassadors

- The ambassadors will be assisting admissions with enrollment days to assist in giving tours to students.
- The ambassadors will continue to have the pantry open for students and have done spectacular at organizing the pantry.
- The pantry has been used heavily by students.
- We continue to receive donations from community sponsors.

After the last board meeting we received the notification of a fee increase of \$195 for the lab kit for online Physical Science class. We will need to put in the packet for approval. Also, we got the OSHA 10 fees approved last meeting for CNT1001, but the same fees apply to HVC1231 and WLD1003. I don't know if we need to take those to the board again. Below is the report from my office.

Instruction Office Update:

- Enrollment for fall and fall intersession opened April 1st.
- Attended the KSBN meeting in Topeka.
 - Continue to meet with Nursing Task Force to implement the strategic plan.
 - Applied for the Nursing Initiative Grant.
- John Deere
 - Assisted with John Deere open house enrollment on April 5th. We have 20 students enrolled.
 - Secured contribution from Heritage Dealership in the amount of \$26,000 towards the remodeling of a classroom in the John Deere building.
- Perkins audit update
 - Assisted with completing institutional evaluation forms.
 - Reviewed the self-evaluation form for each program.
 - Met with the auditors to review our programs strengths and opportunities.
- KBOR Update
 - Working on a list of online Excel in CTE courses to submit.
- Update from the TEA meeting.
 - FSCC submitted the Heavy Equipment certificate to KBOR.
 - Heavy Equipment certificate was approved by the TEA committee on April 11th.
- Collaborating with the registrar's office on Gen. Ed. core, degree maps and degree audits.
- Created overload contracts for late start classes.
- Attended the Fort Scott High school career fair on April 3rd. We had multiple programs participate from FSCC.
- Working on fulltime and concurrent faculty evaluations.
- PTK
 - PTK induction ceremony was on April 10. 20 new students were inducted.
 - Attended the All Kansas Academic Award Luncheon in Junction City, where two of our students were recognized.

Institutional Research Update for April 2024

- Reporting data to the state and federal government
 - Continuing to collect and upload routine reports to the National Student Clearinghouse
 - Collecting and analyzing data for Assessment, Retention, and HLC teams
 - Completed the IPEDS Spring Survey in collaboration with Registrar, Human Resources, Library, and Financial Aid
 - Reworking some report mechanisms to ensure data is in compliance with state requirements
 - Attended several trainings and webinars related to upcoming changes in the annual data collection cycle for KBOR
 - Mapping new data points in our Student Information System to accommodate upcoming requirements
- Jenzabar One Migration

- Facilitating weekly team updates and ongoing communications
- Worked alongside IT to create network infrastructure required for Jenzabar One to function in our environment
- Underwent in-depth training for Administrators of the Jenzabar One product alongside IT and Registrar
- Ramping up the data mapping and configuration processes:
 - Mapping tables in Jenzabar One for our data to populate once we migrate
 - Logging into test environments with other FSCC staff to familiarize our team with the new system
- Collaborating with nearly every department on campus at this stage to complete configuration worksheets and workflow documentation
- Perkins
 - Ongoing collaboration with the SEK Consortium (FSCC, Pitt State, Allen CC, Independence CC) to spend Perkins dollars to strengthen CTE in the SE Kansas Region
 - Completed a full CTE Program Review with the Kansas Board of Regents:
 - KBOR provided training for CTE administrators and faculty on our campus for best practices for utilizing Perkins dollars
 - Each CTE program completed a self-evaluation and these were reviewed with each faculty member
 - FSCC was commended on our ability and willingness to support Special Populations and help them succeed in the classroom
 - Performed a full inventory of CTE equipment purchased with Perkins money since 2007
 - Now beginning efforts in cleaning up this inventory, removing items from State Inventory that are now fully owned by FSCC due to KBOR policy
 - Analyzing historical inventory to identify high points and weak points in purchasing; cleaning up these processes and forming ideas for future equipment purchases
 - Collaborating with CTE administrators and faculty on campus to develop new policies and schedules for Perkins (and CTE in general) to greatly improve our processes
 - These efforts serve to eliminate barriers between Faculty and Perkins dollars – increasing awareness and providing training to ensure:
 - Cutting edge technology is purchased for the classrooms
 - High-quality objectives are strategized, funded, and executed to improve every facet of our CTE programs
 - Beginning to write the Perkins Grant for 2024-2025; filling out paperwork, identifying key objectives and metrics, etc.
- Day-to-day
 - Ongoing various internal reports to increase visibility and effectiveness
 - Continuing efforts in the POISE system to improve reporting and solve technical issues as we approach the J1 migration
 - Troubleshooting Statistics screens and live report screens; this is an ongoing effort to provide effective tools to our administration and faculty
 - Adjusted the FSCC Application and other forms to bring them into compliance; now looking into improvements into what data we collect in the application
 - Assisting Instruction Office with various tasks

EXECUTIVE SESSION

RECOMMENDATION: It is recommended that the Board adjourn to executive session.

MOVE TO EXECUTIVE SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:
VOTE: ____ Bailey ____ Bartelsmeyer ____ Fewins
 ____ Holt ____ McKinnis ____ Ropp

MOVE TO REGULAR SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:
VOTE: ____ Bailey ____ Bartelsmeyer ____ Fewins
 ____ Holt ____ McKinnis ____ Ropp

ADJOURN

BOARD ACTION: MOTION _____ SECOND _____ VOTE _____
DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp