

**March 18, 2024**

Board of Trustees  
Fort Scott Community College  
2108 S. Horton  
Fort Scott, KS 66701

The Board of Trustees of Fort Scott Community College will meet in regular session on **Monday, March 18, 2024**. The meeting will be held **in the meeting room of Cleaver-Burris Boileau Hall at Fort Scott Community College**.

**5:30 p.m.** Regular monthly Board meeting

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**THE AGENDA**

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**5:30 ROLL CALL, 3**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER, 4**

- A. Comments from the Chair, 4
- B. Comments from the Public, 4
- C. Review of Programs - Agriculture, 4

**CONSENT AGENDA, 5**

- A. Approval of Agenda, 5
- B. Approval of Minutes of previous Regular Board Meeting conducted on February 19, 2024, and Special Board Meeting conducted on February 29, 2024, 6
- C. Approval of Bills and Claims, 9
- D. Ratification of Contracts, 30
  - 1. Tri-Valley Shredding Agreement, 30
  - 2. Osawatimie State Hospital Agreement for Clinical Training, 32
- E. Approval of Personnel Actions, 5

**DISCUSSION ITEMS, 40**

- A. First Reading of Policies, 40
  - 1. Purchasing
  - 2. Travel Expenses
  - 3. College Vehicle Use
  - 4. Guidelines for Use of FSCC Facilities
- B. Honorary Degree, 45
- C. Graduation Ceremony Attendance, 46

**ACTION ITEMS, 47**

- A. Resolution 2024 - 2: Consideration of Sycamore Grove Apartments Lease Agreement, 47
- B. Resolution 2024 - 3: Consideration of Board Member Conflict of Interest Policy, 48
- C. Resolution 2024 - 4: Consideration of Board Meeting Rules of Order Policy, 49
- D. Resolution 2024 - 5: Consideration of Employee Tuition Scholarship Policy, 50
- E. Resolution 2024 - 6: Consideration of Campus Closings Due to Weather Policy, 51
- F. Resolution 2024 - 7: Consideration of Tuition and Fees for 2024-25 Academic Year, 52
- G. Resolution 2024 - 8: Consideration of Agreement Between FSCC and IDEA, 57

- H. Resolution 2024 - 9: Consideration of Culinary Arts Memorandum of Understanding Between FSCC and Southeast Kansas Education Service Center, 58
- I. Resolution 2024 - 10: Consideration of Amended Lease Agreement between FSCC and the City of Frontenac, 60

**REPORTS, 66**

- A. Higher Learning Commission
- B. Gordon Parks Museum
- C. Foundation
- D. Administration

**EXECUTIVE SESSION, 74**

**ADJOURNMENT, 75**

**UPCOMING CALENDAR DATES:**

- |                  |                             |
|------------------|-----------------------------|
| • March 18, 2024 | Board Meeting               |
| • April 15, 2024 | Board Meeting               |
| • May 20, 2024   | Board Meeting               |
| • May 27, 2024   | Memorial Day, Campus Closed |
| • June 17, 2024  | Board Meeting               |

Sincerely,  
Bryan Holt, Chair  
Jason Kegler, President

***FSCC's vision for the future is to support "Students First, Community Always" through a central focus on teaching and learning; advancing strong, innovative programs and departments; maximizing and leveraging opportunities; initiating efficient and effective processes; and developing the region's workforce.***

## ROLL CALL

\_\_\_\_\_ Ronda Bailey

\_\_\_\_\_ John Bartelsmeyer

\_\_\_\_\_ Jim Fewins

\_\_\_\_\_ Bryan Holt

\_\_\_\_\_ Chad McKinnis

\_\_\_\_\_ Doug Ropp

## **CALL TO ORDER**

**A. COMMENTS FROM THE CHAIR**

**B. COMMENTS FROM THE PUBLIC**

**C. REVIEW OF PROGRAMS - AGRICULTURE**



## CONSENT AGENDA

- A. APPROVAL OF AGENDA
- B. APPROVAL OF MINUTES OF PREVIOUS MEETINGS  
Attached are the minutes of the Regular Board Meeting conducted on February 19, 2024 and Special Board Meeting conducted on February 29, 2024.
- C. APPROVAL OF BILLS and CLAIMS  
Attached are the Bills and Claims Report.
- D. RATIFICATION OF CONTRACTS  
Attached are contracts for amounts less than the threshold required for Board approval.
- E. APPROVAL OF PERSONNEL ACTIONS
  - 1) Separations
    - a) Cale Griffiths, Custodian, effective February 29, 2024
    - b) Lance Coulter, Custodian, effective February 29, 2024
    - c) Geraldin Alaniz, Iowa MEP, effective February 29, 2024
    - d) McKinley Ward-LaSalle, Assistant Track/XC Coach, effective February 29, 2024
    - e) Mary Speyrer, Louisiana MEP, effective February 29, 2024
    - f) Jolee Carswell, Head Women's Basketball Coach, effective March 7, 2024
    - g) Kristen Havron, Cosmetology Instructor, effective March 8, 2024
    - h) Celina Moses, Assistant Director to Financial Aid, effective March 20, 2024
    - i) Jared Keylon, Director of Facilities and Operations, effective March 22, 2024
    - j) DeeDee Cheney, Athletics Secretary, effective March 31, 2024
  - 2) Transfers
    - a) Sara Sutton, from Agriculture Instructor/Meats Coach to Vice President of Career and Technical Education and Workforce Development, effective July 1, 2024

**RECOMMENDATION:** It is recommended that the Consent Agenda items be approved as presented.

BOARD ACTION:	MOTION ____	SECOND ____	VOTE ____
DISCUSSION:			
VOTE:	____ Bailey	____ Bartelsmeyer	____ Fewins
	____ Holt	____ McKinnis	____ Ropp

**FORT SCOTT COMMUNITY COLLEGE**  
**Minutes of the Board of Trustees Meeting**  
**February 19, 2024**

**PRESENT:** Ronda Bailey, John Bartelsmeyer, Jim Fewins, Bryan Holt, and Doug Ropp

**ALSO PRESENT:** Jason Kegler-President, Juley McDaniel-Board Clerk, faculty, staff, community members

Chairman Holt called the meeting to order at 5:31 pm in the meeting rooms of the Ellis Fine Arts Center.

The meeting was opened with the Pledge of Allegiance.

**COMMENTS FROM THE CHAIR:** Chairman Holt recognized the men's and women's track team who took first and second in the conference respectively, as well as Coach Redrick who was voted men's coach of the year. The men's 4x4 team broke the region's record and will go to Nationals.

Jim Fewins reported past FSCC president Jim Meisner passed away unexpectedly, and his funeral will be at the National Cemetery. More details will be shared when they become available.

**COMMENTS FROM THE PUBLIC:** Anne Dare asked about migrant education and IDEA at FSCC. Although she said she's not sure what it is and what it does for FSCC, she is concerned about the balances in those funds as shown on the treasurer's report. She said she found where IDEA was approved by the Board of Trustees in the March, 2023. She asked the Board to consider if IDEA is a partnership they want to continue.

**REVIEW OF PROGRAMS - VOLLEYBALL:** Coach Trisha Hamm and seven volleyball team members introduced themselves. Trisha started as head volleyball coach in the 2022-23 season, improving from 6-22 the first year to 13-16 the second year. The team made it to the playoffs for the first time in three years, hosted their first tournament in five years, and had a nationally ranked team GPA. The team participated in the welcome back to school at a local elementary school, has served as line judges at high school games, had a Greenbush day, and volunteered at trunk or treat, the spring kids fair, and worked the baseball admissions gate. Coach Hamm said they are always looking for community service opportunities. The team has four returning as sophomores, five committed, two offers are out, and two still to visit and offer, and all but 1 are from Kansas. The group agreed they have created a positive culture in the program. Board members were encouraged to attend games, help with the pancake feed, and help spread the word about their camps.

**CONSENT AGENDA:** A motion was made by Fewins, seconded by Bartelsmeyer, and carried by unanimous vote to approve the consent agenda.

**DISCUSSION ITEMS:**

- A. First Reading of Policies** - As part of a plan to consistently work towards updating Board Policy, the following policy revisions were reviewed for feedback. They will be presented for final approval at the next board meeting.
  - a. Board Member Conflicts of Interest
  - b. Board Meeting Rules of Order
  - c. Employee Tuition Scholarship
  - d. Campus Closings Due to Weather
- B. Five Year Financial Plan** - Dr. Kegler reported many have asked what FSCC's plan is to recover from financial concerns. He said many other presidents in the state have shared their financial plan. The financial plan pages are a framework for moving forward. Amounts will remain blank until the Board goes through a budget workshop to complete it.
- C. 2024 - 25 Academic Year Fees** - Dr. Kegler said he hoped to have numbers for fee increases, but is still waiting on a couple of outside entities to get back with FSCC on what things will cost. Dr. Kegler explained student fees will likely increase \$5 and most institutions across the state are increasing tuition and fees \$2 and \$3 respectively, so across the state institutions are seeing a fee increase of \$3 - \$5. Dr. Kegler said FSCC is anticipating a \$5 fee increase this year and potentially tuition increase next year, as

well as a housing increase of \$100 - \$200 depending on what rates Great Western Dining provides. The executive team will continue talking about rates.

- D. FSCC Athletic Hall of Fame Guidelines** - The Board reviewed the current requirements for admission to FSCC Athletic Hall of Fame. Based on the guidelines currently in place, it appears at least one of the students mentioned in a previous meeting is eligible to be nominated. Steve Anthony reiterated his desire to help with any part of the process.

#### **ACTION ITEMS:**

- A.** Resolution 2024 - 1: A motion was made by Fewins seconded by Bailey, and carried by unanimous vote to approve an increase in the allowed petty cash amounts from \$3,300 to \$5,300.
- B.** Resolution 2024 - 2: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to table the consideration to terminate the current lease with Sycamore Grove Apartments upon completion of the current agreement's term. Fewins requested additional figures on students, capacity, and fees, in order to make a decision. Ropp requested new board members be given a tour of the housing options so the board knows what they're being asked to consider.
- C.** Resolution 2024 - 3: A motion was made by Ropp, seconded by Fewins, and carried by unanimous vote to approve the Bank Signee Resolution.

#### **REPORTS:**

- **HLC** - The HLC Committee has continued meeting every other Tuesday, reviewing what has been done for each criterion since 2020. Dr. Kegler reported a digital copy of the progress will be provided to the Board. Dr. Kegler added the number of employees going to the HLC Conference has been reduced based on feedback. Dr. Kegler, Sonia Gugnani, and Sara Sutton will attend the conference in April in Chicago.
- **GORDON PARKS MUSEUM** - The Board reviewed a report provided by the Gordon Parks Museum. Dr. Kegler added he's received several compliments on the work that Kirk Sharp is doing.
- **FOUNDATION** - None
- **ADMINISTRATION** - The Board reviewed and heard updates from Miami County, Academic Affairs, Finance and Operations, Student Services, and President.

**EXECUTIVE SESSION:** A motion was made by Fewins, seconded by Bartelsmeyer and carried by unanimous vote to adjourn to executive session for 5 minutes beginning at 8:10 pm for the purpose of discussing non-elected personnel as it relates to discussion of identifiable personnel information of non-elected personnel with no action expected to follow. The Board invited Dr. Kegler to join.

**OPEN SESSION:** A motion was made at 8:16 pm by Fewins, seconded by Bartelsmeyer, and carried by unanimous vote to return to open session.

**ADJOURNMENT:** There being no further business to come before the Trustees, a motion to adjourn was made at 8:16 pm by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote.

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Chairman

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Clerk

**FORT SCOTT COMMUNITY COLLEGE**  
**Minutes of the Board of Trustees Meeting**  
**February 29, 2024**

**PRESENT:** Ronda Bailey, John Bartelsmeyer, Jim Fewins, Bryan Holt, Chad McKinnis, and Doug Ropp

**ALSO PRESENT:** Jason Kegler-President, Juley McDaniel-Board Clerk, faculty, staff, community members

Chairman Holt called the meeting to order at 1:01 pm in the Cleaver-Burris-Boileau Hall.

The meeting was opened with the Pledge of Allegiance.

**EXECUTIVE SESSION:** A motion was made by Ropp, seconded by Fewins, and carried by unanimous vote to adjourn to executive session for 45 minutes beginning at 1:05 pm for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship as it relates to information that is protected by the attorney-client relationship with no action expected to follow. The Board invited Zackery Reynolds, Dr. Kegler, and Gina Shelton to join.

**OPEN SESSION:** A motion was made at 1:50 pm by Bartelsmeyer, seconded by Ropp, and carried by unanimous vote to return to open session.

**EXECUTIVE SESSION:** A motion was made by Ropp, seconded by Bartelsmeyer, and carried by unanimous vote to adjourn to executive session for 30 minutes beginning at 1:53 pm for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship as it relates to information that is protected by the attorney-client relationship with no action expected to follow. The Board invited Zackery Reynolds, Dr. Kegler, and Gina Shelton to join.

**OPEN SESSION:** A motion was made at 2:25 pm by Ropp, seconded by Bailey, and carried by unanimous vote to return to open session.

**ADJOURNMENT:** There being no further business to come before the Trustees, a motion to adjourn was made at 2:26 pm by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote.

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Chairman

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Clerk

Fort Scott Community College  
Purchase Orders Issued  
between 01/17/2024 to 02/09/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
BIG SUGAR LUMBE	01/20/2024	42278	11-5530-7000	RODEO	12 x 6 x 12' standard & Better	19.78	
						19.78	
BIO CORPORATION	02/02/2024	42392	71-7199-7025	STUDENT FEES	Dissection supplies A&P	224.63	
						224.63	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Tate Crystal	50.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Landon McDaniel	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Avery McDaniel	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Reegan McDaniel	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Blaine Pitts	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Bane Nading	40.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Jace Harvey	50.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Gracin Pitts	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Macyn Pitts	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Hudson Hill	350.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	John Hill IV	350.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Marley Sutton	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	McKinley Sutton	240.00	
BOURBON COUNTY	01/20/2024	42282	98-0000-6190	UNCLASSIFIED	Tucker Sutton	240.00	
						3,000.00	
BRAINCHILD	01/31/2024	42382	25-2543-6149	HEP YEAR 3	HEP Yr3 Study Buddy Cartridges	2,020.00	
						2,020.00	
CAMPOS: BLANCA	02/09/2024	42596	37-3961-6030	IOWA PROJECT-11	IA PROJ-BLANCA C-JAN 2024	266.05	
						266.05	
CANON FINANCIAL	01/19/2024	42216	11-6600-6150	PRINT SHOP	Contract #218456-2	45.00	
CANON FINANCIAL	01/19/2024	42216	11-6600-6150	PRINT SHOP	Contract #218456-3	869.00	
CANON FINANCIAL	01/19/2024	42217	12-1202-6150	HARLEY DAVIDSON	Contract #218456-1	52.50	
						966.50	
CAPITAL ONE/WAL	01/25/2024	42331	27-2719-7000	TITLE IV/SSS-YE	Mentor/Workshop supplies	236.54	
CAPITAL ONE/WAL	02/07/2024	42498	12-1202-6510	HARLEY DAVIDSON	Custodial Supplies	74.51	
CAPITAL ONE/WAL	02/07/2024	42543	25-2543-7010	HEP YEAR 3	HEP Yr 3 Class Supplies	171.48	
						482.53	
CDL ELECTRIC CO	01/24/2024	42325	11-7100-6480	FACILITIES AND	SERVICE CALL FOR ICE MACHINE	85.00	
CDL ELECTRIC CO	01/29/2024	42354	11-7100-6480	FACILITIES AND	TIMER FOR ICE MAKER	189.65	
CDL ELECTRIC CO	01/29/2024	42354	11-7100-6480	FACILITIES AND	ESTIMATED LABOR	95.00	

Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
ACEN	02/28/2024	42791	12-1235-7010	NURSING	Invoice # 240160	1,250.00
ACEN	03/07/2024	42916	12-1235-7010	NURSING	Virtual Admission	625.00
						-----
						1,875.00
ALANIZ: GERALDI	03/06/2024	42885	37-3961-6030	IOWA PROJECT-11	IA PROJ-GERALDIN A - FEB 2024	509.70
						-----
						509.70
AMAZON CAPITAL	02/23/2024	42727	11-7100-6150	FACILITIES AND	postage meter tape	41.48
AMAZON CAPITAL	02/23/2024	42735	12-1215-7000	FT. SCOTT COSME	Rollabouts, supplies, disinfect	1,778.63
AMAZON CAPITAL	03/06/2024	42903	11-7100-7000	FACILITIES AND	BOILER IGNITER	120.00
AMAZON CAPITAL	03/07/2024	42915	11-7100-7000	FACILITIES AND	SHIPPING FOR PO 42903	7.00
AMAZON CAPITAL	03/07/2024	42918	25-2543-7010	HEP YEAR 3	HEP Yr3 Wireless Mouse	21.98
AMAZON CAPITAL	03/10/2024	42979	11-6400-7000	MIS DEPARTMENT	Fiber Optic Cleaning Kit	87.99
AMAZON CAPITAL	03/10/2024	42979	11-6400-7000	MIS DEPARTMENT	shipping if applicable	25.00
						-----
						2,082.08
ARKANSAS TECH U	03/05/2024	42868	25-3813-7010	CAMP YEAR 3	BOOKS/NAW MU PAW T01353805	774.50
ARKANSAS TECH U	03/05/2024	42868	25-3813-7010	CAMP YEAR 3	BOOKS/DEE LAW PAW T01318237	563.78
ARKANSAS TECH U	03/05/2024	42868	25-3813-7300	CAMP YEAR 3	T&F/DEE LA PAW T01318237	299.03
ARKANSAS TECH U	03/05/2024	42868	25-3813-7300	CAMP YEAR 3	T&F/SHAR KPAW T01355372	1,508.93
ARKANSAS TECH U	03/05/2024	42868	25-3813-7010	CAMP YEAR 3	BOOKS/SHAR KPAW T01355372	439.59
ARKANSAS TECH U	03/05/2024	42868	25-3813-7010	CAMP YEAR 3	BOOKS/MIN KA BYA LIN T01354611	575.15
ARKANSAS TECH U	03/05/2024	42868	25-3813-7300	CAMP YEAR 3	T&F/MIN KA BYA LIN T01354611	400.00
						-----
						4,560.98
ASCENDIUM EDUCA	03/07/2024	42919	11-5200-6520	FINANCIAL AID	Cohort Catalyst-Forbearance &	8.00
ASCENDIUM EDUCA	03/07/2024	42919	11-5200-6520	FINANCIAL AID	Cohort Catalyst-Grace Outreach	10.00
						-----
						18.00
AVALOS: ALMA MA	03/04/2024	42811	25-3813-6643	CAMP YEAR 3	FEBRUARY TUTOR/MENTOR SCCC	446.94
						-----
						446.94
AZTEC SOFTWARE	03/06/2024	42906	25-2543-7010	HEP YEAR 3	HEP Yr3 Student Supplies	2,868.00
						-----
						2,868.00
BAILEY DRONE SE	03/06/2024	42894	11-6300-6140	MARKETING/DIGIT	Rodeo Aggie Day Campus Video	500.00
						-----
						500.00
BAKER: JOSHUA D	03/04/2024	42834	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND	100.00
BAKER: JOSHUA D	03/04/2024	42834	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND	100.00

Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							200.00
BELTRAN: ADRIAN	03/06/2024	42898	25-2543-7485	HEP YEAR 3	Reimb HEP Yr3 Feb'24 Childcare		130.00
							130.00
BIG SUGAR LUMBE	02/28/2024	42790	11-7100-7000	FACILITIES AND	WEED EATER REPAIR		43.74
							43.74
BRADEN: CHAD	02/21/2024	42712	11-5500-9000	GENERAL ATHLETI	Rodeo School 2/24/24		800.00
							800.00
CAMPOS: BLANCA	03/06/2024	42890	37-3961-6030	IOWA PROJECT-11	IA PROJ-BLANCA C-FEB 2024		589.65
							589.65
CANON FINANCIAL	02/28/2024	42774	11-6600-6150	PRINT SHOP	Contract# 218456-3		869.00
CANON FINANCIAL	02/28/2024	42774	11-6600-6150	PRINT SHOP	Contract# 218456-3		869.00
CANON FINANCIAL	02/28/2024	42774	11-6600-6150	PRINT SHOP	Contract# 218456-3		869.00
CANON FINANCIAL	02/28/2024	42774	11-6600-6150	PRINT SHOP	Contract# 218456-3		869.00
CANON FINANCIAL	02/28/2024	42774	11-6600-6150	PRINT SHOP	Contract# 218456-3		869.00
CANON FINANCIAL	02/28/2024	42775	11-6600-6150	PRINT SHOP	Contract #218456-2		45.00
CANON FINANCIAL	02/28/2024	42775	11-6600-6150	PRINT SHOP	Contract #218456-2		45.00
CANON FINANCIAL	02/28/2024	42775	11-6600-6150	PRINT SHOP	Contract #218456-2		45.00
CANON FINANCIAL	02/28/2024	42775	11-6600-6150	PRINT SHOP	Contract #218456-2		45.00
CANON FINANCIAL	02/28/2024	42775	11-6600-6150	PRINT SHOP	Contract #218456-2		45.00
							4,570.00
CAPITAL ONE/WAL	02/20/2024	42708	11-5500-9000	GENERAL ATHLETI	to be used for concession		200.00
CAPITAL ONE/WAL	02/23/2024	42726	81-8100-8588	BOOKSTORE	restock resale snacks/soda		200.00
CAPITAL ONE/WAL	02/27/2024	42756	27-2719-7000	TITLE IV/SSS-YE	Workshop/Popcorn Friday Suppli		60.54
CAPITAL ONE/WAL	03/04/2024	42820	83-8383-7031	GREYHOUND/BOILE	81 OZ BLEACH		9.04
CAPITAL ONE/WAL	03/04/2024	42841	12-1216-7000	PITTSBURG COSME	LAUNDRY DETERGENT		11.72
							481.30
CASPER: BO	02/21/2024	42711	11-5500-9000	GENERAL ATHLETI	Rodeo School 2/24/24		800.00
							800.00
CASTLE BRANCH,	03/04/2024	42817	11-6140-7030	HUMAN RESOURCES	background checks		141.00
							141.00



Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
CDL ELECTRIC CO	02/26/2024	42741	11-7100-6480	FACILITIES AND	KITCHEN ADD/ICE MAKER		170.21
CDL ELECTRIC CO	02/27/2024	42762	11-7100-6480	FACILITIES AND	ADDITIONAL/TRIANER ICE MAKERS		756.68
							926.89
CHAN: LESLIE MA	03/07/2024	42924	25-2543-7485	HEP YEAR 3	Reimb HEP Yr3 Feb'24 Childcare		40.00
							40.00
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	810 Burke		98.43
CITY OF FORT SC	03/04/2024	42821	83-8387-6320	GARRISON APARTM	1731 Horton St		476.05
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	Ballfield		425.70
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	2108 Horton #1		130.07
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	2108 Horton #2		117.40
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	2108 Horton #3		74.67
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	2108 Horton #4		68.63
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	2108 Horton #5		1,819.85
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	2108 Horton #6		104.74
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	2108 Horton #7		52.83
CITY OF FORT SC	03/04/2024	42821	83-8384-6320	GREYHOUND LODGE	701 N National		938.18
CITY OF FORT SC	03/04/2024	42821	12-1206-6320	JOHN DEERE PROG	2301 Horton #1		80.23
CITY OF FORT SC	03/04/2024	42821	12-2603-6320	WELDING-FT SCOT	2301 Horton #1		63.74
CITY OF FORT SC	03/04/2024	42821	11-7100-6320	FACILITIES AND	16 S Hill		68.03
							4,518.55
CITY OF PITTSBU	03/04/2024	42822	12-1216-6320	PITTSBURG COSME	813 N Broadway 1/12-2/12		121.44
							121.44
CONLEY SALES LL	03/07/2024	42927	12-1230-7020	S.T.A.R.S.	STARS		25.00
							25.00
CONLEY SPRINKLE	03/04/2024	42823	11-7100-6480	FACILITIES AND	SERV CALL ELLIS SPRINKLER		320.00
CONLEY SPRINKLE	03/07/2024	42922	12-1202-6510	HARLEY DAVIDSON	QUARTERLY INSPECTIONS		1,215.00
CONLEY SPRINKLE	03/07/2024	42922	12-1202-6510	HARLEY DAVIDSON	ANNUAL INSPECTION		785.00
CONLEY SPRINKLE	03/07/2024	42923	11-7100-6510	FACILITIES AND	QUARTERLY INSPECTIONS		1,710.00
CONLEY SPRINKLE	03/07/2024	42923	11-7100-6510	FACILITIES AND	ANNUAL INSPECTIONS		1,440.00
							5,470.00
CONVERGEONE	03/08/2024	42964	11-6400-6650	MIS DEPARTMENT	EMC San hardware and Software		2,461.80
							2,461.80
CRIBBS: JOSEPH	03/10/2024	42983	12-1250-7000	ENVIRONMENTAL W	EWT2311460 EUDORA AWAT DONUTS		55.14
							55.14



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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
CURTIS: TRACY L	03/04/2024	42805	25-3813-6643	CAMP YEAR 3	FEBRUARY TUTOR/MENTOR OPSU		153.00
							153.00
DE LA TORRE: MO	02/21/2024	42718	25-2543-7480	HEP YEAR 3	HEP Yr3 Placement Stipend		25.00
							25.00
DE MATEO: MARCO	03/06/2024	42886	37-3961-6030	IOWA PROJECT-11	IA PROJ - MARCOS DE - FEB 2024		1,019.70
							1,019.70
DELL COMPUTER C	03/08/2024	42965	11-6400-6650	MIS DEPARTMENT	HYPERV3 Hardware renewal		1,091.99
							1,091.99
DESIGNING EDGE	03/05/2024	42871	75-7540-6190	RODEO	Cleland Bulls		316.00
DESIGNING EDGE	03/05/2024	42871	75-7540-6190	RODEO	Sleep Inn		286.00
DESIGNING EDGE	03/05/2024	42871	75-7540-6190	RODEO	Dusty's Air		347.00
DESIGNING EDGE	03/05/2024	42871	75-7540-6190	RODEO	Klein Ranch		394.00
DESIGNING EDGE	03/05/2024	42871	75-7540-6190	RODEO	Emmerson Cattle		338.00
DESIGNING EDGE	03/05/2024	42871	75-7540-6190	RODEO	Holmes Ranch		394.00
DESIGNING EDGE	03/05/2024	42871	75-7540-6190	RODEO	Postage on prints		45.00
							2,120.00
DODGE CITY COMM	02/27/2024	42754	25-2543-6645	HEP YEAR 3	HEP Yr3 March '24 Site Payment		1,500.00
							1,500.00
ELBRADER: DACI	03/04/2024	42833	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
ELBRADER: DACI	03/04/2024	42833	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
ELBRADER: DACI	03/04/2024	42833	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							310.00
ELSEVIER	02/23/2024	42736	12-1235-7010	NURSING	WEB00222908-4		2,298.05
ELSEVIER	02/23/2024	42737	12-1235-7010	NURSING	WEB00222908-3		2,298.05
ELSEVIER	03/10/2024	42980	12-1235-7010	NURSING	RN 230714-002206 PO 22023		7,397.02
ELSEVIER	03/10/2024	42981	12-1235-7010	NURSING	Halter Varcarolis' Foundation		800.73
ELSEVIER	03/10/2024	42982	12-1235-7010	NURSING	Sherpath for Ignatavicius Med		718.00
							13,511.85
ESPINO: DANIELA	03/06/2024	42901	25-2543-6644	HEP YEAR 3	HEP Yr3 Feb'24 Time Log		1,147.50
							1,147.50

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
EVERGY	02/28/2024	42779	83-8384-6340	GREYHOUND LODGE	701 National	1/9-2/7	3,826.22
EVERGY	02/28/2024	42780	83-8387-6340	GARRISON APARTM	1731 Horton #7	1/9-2/7	166.52
EVERGY	02/28/2024	42781	83-8387-6340	GARRISON APARTM	1731 Horton #5	1/9-2/7	190.15
EVERGY	02/28/2024	42782	11-7100-6340	FACILITIES AND	2108 Horton	1/9-2/7	3,224.66
EVERGY	02/28/2024	42783	11-7100-6340	FACILITIES AND	14 S Hill	1/9-2/7	240.07
EVERGY	02/28/2024	42784	11-7100-6340	FACILITIES AND	2108 Horton	1/9-2/7	19,244.21
EVERGY	02/28/2024	42785	83-8387-6340	GARRISON APARTM	1731 Horton #2	1/9-2/7	152.20
EVERGY	02/28/2024	42786	83-8387-6340	GARRISON APARTM	1/9-2/7 1731 Horton #10 #6		281.36
EVERGY	02/28/2024	42787	83-8387-6340	GARRISON APARTM	2108 Horton	1/9-2/7	492.42
EVERGY	03/04/2024	42843	83-8385-6340	SYCAMORE GROVE	920 Holbrook #8	1/9-2/7	58.04
EVERGY	03/04/2024	42844	83-8385-6340	SYCAMORE GROVE	920 Holbrook #7	1/9-2/7	47.92
EVERGY	03/04/2024	42845	83-8385-6340	SYCAMORE GROVE	401 10th	1/9-2/7	53.33
EVERGY	03/04/2024	42846	11-7100-6340	FACILITIES AND	18th & Horton	1/9-2/7	61.10
EVERGY	03/04/2024	42847	83-8385-6340	SYCAMORE GROVE	920 Holbrook #3	1/9-2/7	48.05
EVERGY	03/04/2024	42848	83-8385-6340	SYCAMORE GROVE	920 Holbrook #4	1/9-2/7	61.62
EVERGY	03/04/2024	42849	83-8385-6340	SYCAMORE GROVE	401 10th #6	1/9-2/7	66.58
EVERGY	03/04/2024	42850	83-8385-6340	SYCAMORE GROVE	924 Holbrook #4	1/9-2/7	68.27
EVERGY	03/04/2024	42851	11-7100-6340	FACILITIES AND	18th and Horton	1/9-2/7	28.01
EVERGY	03/04/2024	42852	83-8385-6340	SYCAMORE GROVE	401 W 10th #2	1/9-2/7	73.09
EVERGY	03/04/2024	42853	83-8385-6340	SYCAMORE GROVE	920 Holbrook #1	1/9-2/7	43.03
EVERGY	03/04/2024	42854	83-8385-6340	SYCAMORE GROVE	920 Holbrook #6	1/9-2/7	53.76
EVERGY	03/04/2024	42855	83-8385-6340	SYCAMORE GROVE	932 Holbrook #2	1/9-2/7	63.55
EVERGY	03/04/2024	42856	83-8385-6340	SYCAMORE GROVE	401 W 10th #5	1/9-2/7	79.45
EVERGY	03/04/2024	42857	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #5	1/9-2/7	93.07
EVERGY	03/04/2024	42858	83-8385-6340	SYCAMORE GROVE	401 W 10th #8	1/9-2/7	64.55
EVERGY	03/04/2024	42859	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #2	1/9-2/7	39.91
EVERGY	03/04/2024	42860	83-8385-6340	SYCAMORE GROVE	401 W 10th #7	1/9-2/7	82.08
EVERGY	03/04/2024	42861	83-8385-6340	SYCAMORE GROVE	401 W 10th #3	1/9-2/7	47.72
EVERGY	03/04/2024	42862	11-7100-6340	FACILITIES AND	16 S Hill	1/8-2/6	27.95
EVERGY	03/04/2024	42863	11-7100-6340	FACILITIES AND	2108 Horton BBall	1/9-2/7	26.81
EVERGY	03/04/2024	42864	11-7100-6340	FACILITIES AND	805 National	1/9-2/7	33.96
EVERGY	03/07/2024	42929	11-7100-6340	FACILITIES AND	16 S Hill		27.95
EVERGY	03/07/2024	42930	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #8		58.04
EVERGY	03/07/2024	42931	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #7		47.92
EVERGY	03/07/2024	42932	83-8385-6340	SYCAMORE GROVE	401 W 10th #4		53.33
EVERGY	03/07/2024	42933	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #3		48.05
EVERGY	03/07/2024	42934	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #4		61.62
EVERGY	03/07/2024	42935	83-8385-6340	SYCAMORE GROVE	401 W 10th #6		66.58
EVERGY	03/07/2024	42936	83-8385-6340	SYCAMORE GROVE	924 S Holbrook #4		68.27
EVERGY	03/07/2024	42937	11-7100-6340	FACILITIES AND	18th and Horton Lions		28.01
EVERGY	03/07/2024	42938	83-8385-6340	SYCAMORE GROVE	401 W 10th #2		73.09
EVERGY	03/07/2024	42939	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #1		43.03
EVERGY	03/07/2024	42940	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #6		53.76
EVERGY	03/07/2024	42941	83-8385-6340	SYCAMORE GROVE	932 S Holbrook #2		63.55
EVERGY	03/07/2024	42942	83-8385-6340	SYCAMORE GROVE	401 W 10th #5		79.45
EVERGY	03/07/2024	42943	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #5		93.07
EVERGY	03/07/2024	42944	83-8385-6340	SYCAMORE GROVE	401 W 10th #8		64.55
EVERGY	03/07/2024	42945	83-8385-6340	SYCAMORE GROVE	920 S Holbrook #2		39.91

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
EVERGY	03/07/2024	42946	83-8385-6340	SYCAMORE GROVE	401 W 10th #7	82.08
EVERGY	03/07/2024	42947	83-8385-6340	SYCAMORE GROVE	401 W 10th #3	47.72
EVERGY	03/07/2024	42948	11-7100-6340	FACILITIES AND	2108 S Horton BBall	26.81
EVERGY	03/07/2024	42949	11-7100-6340	FACILITIES AND	805 N National	33.96
EVERGY	03/08/2024	42956	11-7100-6340	FACILITIES AND	18th & Horton-Juco W	61.10
						30,261.51
FANKHAUSER: LUK	03/04/2024	42832	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND	100.00
FANKHAUSER: LUK	03/04/2024	42832	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND	100.00
						200.00
FARONICS TECHNO	02/23/2024	42725	11-6400-6650	MIS DEPARTMENT	Deep Freeze Renewal	1,260.00
						1,260.00
FED EX GROUND	03/04/2024	42818	25-3813-6150	CAMP YEAR 3	shipping 2-22	26.57
FED EX GROUND	03/04/2024	42818	25-3813-6150	CAMP YEAR 3	shipping 2-22	16.30
FED EX GROUND	03/04/2024	42818	25-3813-6150	CAMP YEAR 3	shipping 2-22	24.50
FED EX GROUND	03/04/2024	42819	81-8100-6150	BOOKSTORE	pass shipping 2-15	12.51
FED EX GROUND	03/04/2024	42819	11-5525-6150	BASEBALL	shipping 2-16	12.51
FED EX GROUND	03/04/2024	42819	81-8100-6150	BOOKSTORE	pass shipping 2-16	11.56
FED EX GROUND	03/04/2024	42819	81-8100-6150	BOOKSTORE	pass shipping 2-20	17.82
FED EX GROUND	03/04/2024	42819	25-2543-6150	HEP YEAR 3	shipping 2-20	6.85
FED EX GROUND	03/04/2024	42819	25-2543-6150	HEP YEAR 3	shipping 2-20	6.53
FED EX GROUND	03/04/2024	42819	81-8100-6150	BOOKSTORE	pass shipping 2-21	12.89
FED EX GROUND	03/04/2024	42819	25-2543-6150	HEP YEAR 3	shipping 2-22	18.78
FED EX GROUND	03/04/2024	42819	25-2543-6150	HEP YEAR 3	shipping 2-22	18.78
FED EX GROUND	03/04/2024	42819	25-2543-6150	HEP YEAR 3	shipping 2-22	20.98
FED EX GROUND	03/04/2024	42819	25-2543-6150	HEP YEAR 3	shipping 2-22	20.98
FED EX GROUND	03/04/2024	42838	81-8100-6150	BOOKSTORE	pass shipping 1-13	6.40
FED EX GROUND	03/04/2024	42838	11-5525-6150	BASEBALL	baseball shipping 2-13	12.51
FED EX GROUND	03/04/2024	42838	25-2543-6150	HEP YEAR 3	shipping 2-14	21.17
FED EX GROUND	03/04/2024	42839	81-8100-6150	BOOKSTORE	pass shipping 2-14	13.97
						281.61
First Avenue De	03/06/2024	42876	25-2543-7410	HEP YEAR 3	Reimb. Dental Abigail Sandoval	150.00
						150.00
FIVE CORNERS MI	02/23/2024	42728	11-4200-7000	ACADEMIC ADMINI	FUEL	10.00
FIVE CORNERS MI	02/28/2024	42778	11-7100-7250	FACILITIES AND	FUEL	29.00
FIVE CORNERS MI	03/04/2024	42865	11-4200-7000	ACADEMIC ADMINI	FUEL FOR JOHN DEERE	100.00
FIVE CORNERS MI	03/06/2024	42891	11-7100-7250	FACILITIES AND	Maint Inv#1013682	50.00
FIVE CORNERS MI	03/06/2024	42891	11-7100-7250	FACILITIES AND	Maint Inv#1013683	50.01
FIVE CORNERS MI	03/06/2024	42891	11-7100-7250	FACILITIES AND	Maint Inv#1019366	90.00



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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
FIVE CORNERS MI	03/06/2024	42891	11-7100-7250	FACILITIES AND	Maint Inv#1019833	60.02
FIVE CORNERS MI	03/06/2024	42891	11-7100-7250	FACILITIES AND	Maint Inv#1013733	28.99
FIVE CORNERS MI	03/07/2024	42913	12-1206-7020	JOHN DEERE PROG	fuel off road	243.75
FIVE CORNERS MI	03/08/2024	42958	11-7100-7030	FACILITIES AND	10W-30 MOTOR OIL	41.88
FIVE CORNERS MI	03/08/2024	42958	11-7100-7030	FACILITIES AND	OIL FILTERS FOR MOWERS	7.82
FIVE CORNERS MI	03/08/2024	42959	11-7100-7030	FACILITIES AND	FUEL FOR MOWERS	64.00
						-----
						775.47
FLINN SCIENTIFI	02/23/2024	42729	71-7199-7025	STUDENT FEES	Microbes Around Us / Glowing	143.98
						-----
						143.98
FORMS ONE	02/26/2024	42740	75-7540-6180	RODEO	Spring Rodeo Banners 5x3	500.00
						-----
						500.00
FRANKLIN: ARIAN	03/04/2024	42831	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND	100.00
FRANKLIN: ARIAN	03/04/2024	42831	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND	100.00
						-----
						200.00
FSCC	03/04/2024	42842	11-6500-6460	LOGISTICS	Warke's Wrecker Service	80.00
FSCC	03/08/2024	42975	11-4200-6260	ACADEMIC ADMINI	Marsha's Deli - food for KBOR	40.00
						-----
						120.00
FSCC PETTY CASH	02/19/2024	42703	12-1205-6011	AG DEPARTMENT	Meals for Team Travel	400.00
FSCC PETTY CASH	02/21/2024	42714	11-5552-6010	TRACK/XC-MEN	Championship budget National	900.00
FSCC PETTY CASH	02/21/2024	42714	11-5550-6010	TRACK/XC-WOMEN	Championship Budget National	1,400.00
FSCC PETTY CASH	02/27/2024	42757	11-5555-6010	FLAG FOOTBALL-W	Flagfootball Pratt March 23	210.00
FSCC PETTY CASH	02/27/2024	42758	11-5555-6010	FLAG FOOTBALL-W	Flagfootball Hesston March	210.00
FSCC PETTY CASH	02/27/2024	42759	11-5555-6010	FLAG FOOTBALL-W	Flagfootball Hesston April	210.00
FSCC PETTY CASH	02/27/2024	42761	11-5555-6010	FLAG FOOTBALL-W	FlagFootball Wausatosa April	420.00
FSCC PETTY CASH	02/27/2024	42763	11-5504-6010	GOLF-WOMEN	Women's golf @Dodge City	675.00
FSCC PETTY CASH	02/27/2024	42764	11-5504-6010	GOLF-WOMEN	Women's Golf @ Garden City	675.00
FSCC PETTY CASH	02/27/2024	42765	11-5504-6010	GOLF-WOMEN	Women's golf @ Emporia April	450.00
FSCC PETTY CASH	02/27/2024	42766	11-5504-6010	GOLF-WOMEN	Women's golf @Salina March	450.00
FSCC PETTY CASH	02/27/2024	42769	11-5506-6010	GOLF-MEN	Men's Golf Districts @ N KC	550.00
FSCC PETTY CASH	02/27/2024	42770	11-5506-6010	GOLF-MEN	Men's golf Newton @ Sand Creek	550.00
FSCC PETTY CASH	02/27/2024	42771	11-5506-6010	GOLF-MEN	Men's Golf Wichita @ Crestview	550.00
FSCC PETTY CASH	02/27/2024	42772	11-5506-6010	GOLF-MEN	Manhattan @ Colbert Hills	550.00
FSCC PETTY CASH	03/04/2024	42835	12-1206-6030	JOHN DEERE PROG	Meals on factory tours	210.00
FSCC PETTY CASH	03/04/2024	42836	12-1206-6010	JOHN DEERE PROG	meals on factory tours	1,785.00
FSCC PETTY CASH	03/06/2024	42880	75-7540-6190	RODEO	Spring 2024 Rodeo	1,800.00
FSCC PETTY CASH	03/06/2024	42892	11-5608-6010	CHEER/DANCE	Cheer attending MBB playoff	150.00
FSCC PETTY CASH	03/06/2024	42902	11-5552-6010	TRACK/XC-MEN	Coffeyville track meet	315.00
FSCC PETTY CASH	03/06/2024	42902	11-5550-6010	TRACK/XC-WOMEN	Coffeyville Track meet	315.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
FSCC PETTY CASH	03/06/2024	42908	11-5510-6010	BASKETBALL-MEN	MBB KJCCCTournament in Overlnd		1,170.00
FSCC PETTY CASH	03/06/2024	42908	11-5510-6010	BASKETBALL-MEN	snacks and water		100.00
FSCC PETTY CASH	03/06/2024	42910	11-5552-6010	TRACK/XC-MEN	TSU relays March 14-16		1,200.00
FSCC PETTY CASH	03/06/2024	42910	11-5550-6010	TRACK/XC-WOMEN	TSU relays March 14-16		825.00
							16,070.00
FSCC PRINT SHOP	02/20/2024	42705	11-6140-6150	HUMAN RESOURCES	Business reply-HR		1.75
FSCC PRINT SHOP	02/20/2024	42705	11-5525-6150	BASEBALL	Business reply-Baseball		1.75
FSCC PRINT SHOP	02/20/2024	42705	11-5525-6150	BASEBALL	Business reply-Baseball		5.25
FSCC PRINT SHOP	02/20/2024	42706	11-5500-6150	GENERAL ATHLETI	Supplies Athletic Dept		5.00
FSCC PRINT SHOP	02/20/2024	42706	11-5500-6150	GENERAL ATHLETI	Supplies Athletic Dept		7.00
FSCC PRINT SHOP	02/20/2024	42706	11-5525-6150	BASEBALL	Supplies Baseball		42.00
FSCC PRINT SHOP	02/20/2024	42706	11-5525-6150	BASEBALL	Supplies Baseball		20.00
FSCC PRINT SHOP	02/20/2024	42706	11-6200-6150	BUSINESS OFFICE	Supplies Business Office		64.00
FSCC PRINT SHOP	02/20/2024	42706	12-1744-6150	CDL	Supplies CDL		25.00
FSCC PRINT SHOP	02/20/2024	42706	12-1222-6150	CTEC	Supplies CTEC		44.00
FSCC PRINT SHOP	02/20/2024	42706	11-5200-6150	FINANCIAL AID	Supplies Financial Aid		38.00
FSCC PRINT SHOP	02/20/2024	42706	11-6850-6150	GORDON PARKS CE	Supplies Gordon Parks		.50
FSCC PRINT SHOP	02/20/2024	42706	83-8383-6150	GREYHOUND/BOILE	Supplies Housing		21.75
FSCC PRINT SHOP	02/20/2024	42706	83-8383-6150	GREYHOUND/BOILE	Supplies Housing		4.00
FSCC PRINT SHOP	02/20/2024	42706	11-4200-6150	ACADEMIC ADMINI	Supplies Physics		3.00
FSCC PRINT SHOP	02/20/2024	42706	11-4200-6150	ACADEMIC ADMINI	Supplies Bio		6.00
FSCC PRINT SHOP	02/20/2024	42706	11-4200-6150	ACADEMIC ADMINI	Supplies English		3.00
FSCC PRINT SHOP	02/20/2024	42706	11-5000-6150	STUDENT SERVICE	Supplies SSC Susan Benson		2.00
FSCC PRINT SHOP	02/20/2024	42706	11-4200-6150	ACADEMIC ADMINI	Supplies Music		2.50
FSCC PRINT SHOP	02/20/2024	42706	11-4200-6150	ACADEMIC ADMINI	Supplies English		55.00
FSCC PRINT SHOP	02/20/2024	42706	11-4200-6150	ACADEMIC ADMINI	Supplies Bio		3.00
FSCC PRINT SHOP	02/20/2024	42706	11-4200-6150	ACADEMIC ADMINI	Supplies Criminal Justice		7.00
FSCC PRINT SHOP	02/20/2024	42706	27-2719-7000	TITLE IV/SSS-YE	Supplies Trio		22.00
FSCC PRINT SHOP	02/20/2024	42706	27-2719-7000	TITLE IV/SSS-YE	Supplies Trio		9.00
FSCC PRINT SHOP	03/04/2024	42806	12-1250-6150	ENVIRONMENTAL W	EWT - Allie Birkett		6.20
FSCC PRINT SHOP	03/04/2024	42806	27-2719-7000	TITLE IV/SSS-YE	Trio		16.00
FSCC PRINT SHOP	03/04/2024	42806	25-3813-6150	CAMP YEAR 3	CAMP		2.00
FSCC PRINT SHOP	03/04/2024	42806	83-8383-6150	GREYHOUND/BOILE	Housing		.88
FSCC PRINT SHOP	03/04/2024	42806	12-1222-6150	CTEC	CTEC		4.85
FSCC PRINT SHOP	03/04/2024	42806	11-7100-6150	FACILITIES AND	Maintenance		5.40
FSCC PRINT SHOP	03/04/2024	42806	11-4200-6150	ACADEMIC ADMINI	Instruction - Rachel Stauffer		27.83
FSCC PRINT SHOP	03/04/2024	42806	11-2900-6150	STUDENT SUCCESS	Student Success Center-Jodi M		16.00
FSCC PRINT SHOP	03/04/2024	42806	11-5350-6150	ADMISSIONS	Admissions		38.00
FSCC PRINT SHOP	03/04/2024	42806	11-1180-7020	CHORUS	Music - Chris Goddard		6.22
FSCC PRINT SHOP	03/04/2024	42806	27-2719-7000	TITLE IV/SSS-YE	Trio-Stacy Bishop		1.15
FSCC PRINT SHOP	03/04/2024	42806	25-2543-6150	HEP YEAR 3	HEP-Hollie Souza		15.55
FSCC PRINT SHOP	03/04/2024	42806	11-4200-6150	ACADEMIC ADMINI	Instruction-Rachel Stauffer		36.41
FSCC PRINT SHOP	03/04/2024	42806	11-5300-6150	REGISTRAR	Registrar-Courtney Metcalf		6.63
FSCC PRINT SHOP	03/04/2024	42806	11-5000-6150	STUDENT SERVICE	Student Activity Comm-Alyssa Ma		6.24
FSCC PRINT SHOP	03/06/2024	42904	11-5350-6150	ADMISSIONS	Feb Supplies		99.00
FSCC PRINT SHOP	03/06/2024	42904	12-1205-6150	AG DEPARTMENT	Feb Supplies		29.00

Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
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FSCC PRINT SHOP	03/06/2024	42904	11-6200-6150	BUSINESS OFFICE	Feb Supplies		52.00
FSCC PRINT SHOP	03/06/2024	42904	12-1216-6150	PITTSBURG COSME	Feb Supplies		13.00
FSCC PRINT SHOP	03/06/2024	42904	11-5200-6150	FINANCIAL AID	Feb Supplies		4.00
FSCC PRINT SHOP	03/06/2024	42904	11-6850-6150	GORDON PARKS CE	Feb Supplies		1.50
FSCC PRINT SHOP	03/06/2024	42904	12-1202-6150	HARLEY DAVIDSON	Feb Supplies		1.00
FSCC PRINT SHOP	03/06/2024	42904	83-8383-6150	GREYHOUND/BOILE	Feb Supplies		6.00
FSCC PRINT SHOP	03/06/2024	42904	11-4200-6150	ACADEMIC ADMINI	Feb Supplies		44.50
FSCC PRINT SHOP	03/06/2024	42904	11-7100-6150	FACILITIES AND	Feb Supplies		10.50
FSCC PRINT SHOP	03/06/2024	42904	12-1235-6150	NURSING	Feb Supplies		5.00
FSCC PRINT SHOP	03/06/2024	42904	11-6600-6150	PRINT SHOP	Feb Supplies		2.00
FSCC PRINT SHOP	03/06/2024	42904	11-5300-6150	REGISTRAR	Feb Supplies		45.50
FSCC PRINT SHOP	03/06/2024	42904	11-5545-6150	SOFTBALL	Feb Supplies		.50
FSCC PRINT SHOP	03/06/2024	42904	11-5000-6150	STUDENT SERVICE	Feb Supplies		2.00
FSCC PRINT SHOP	03/06/2024	42904	11-1197-6150	SPEECH/DRAMA/TH	Feb Supplies		3.60
FSCC PRINT SHOP	03/06/2024	42904	27-2719-7000	TITLE IV/SSS-YE	Feb Supplies		12.65
FSCC PRINT SHOP	03/07/2024	42926	11-1197-6150	SPEECH/DRAMA/TH	Feb Business Reply		3.50
FSCC PRINT SHOP	03/07/2024	42926	25-3813-6150	CAMP YEAR 3	Feb Business Reply		9.70
FSCC PRINT SHOP	03/07/2024	42926	11-5525-6150	BASEBALL	Feb Business Reply		10.50
							<hr/>
							937.31
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GALLEGOS: MIRIA	03/06/2024	42896	25-2543-7485	HEP YEAR 3	Reimb HEP YR3 Feb'24 Childcare		150.00
							<hr/>
							150.00
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GARDEN CITY COM	02/27/2024	42753	25-2543-6645	HEP YEAR 3	HEP Yr3 March '24 Site Payment		2,000.00
							<hr/>
							2,000.00
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Garden City Vis	02/27/2024	42755	25-2543-7410	HEP YEAR 3	Reimb. HEP Yr3 Vision		150.00
							<hr/>
							150.00
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GENERAL MACHINE	02/23/2024	42733	12-2602-7020	WELDING-CTEC	belt for the skid steer		50.00
							<hr/>
							50.00
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GILLESPIE: TYLE	03/04/2024	42830	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
GILLESPIE: TYLE	03/04/2024	42830	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
							<hr/>
							200.00
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GRAINGER	02/23/2024	42734	83-8383-7000	GREYHOUND/BOILE	5 SHOWER CARTRIDGES		217.45
							<hr/>
							217.45
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GRANADOS: JESUS	03/04/2024	42816	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		60.00
GRANADOS: JESUS	03/04/2024	42816	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		180.00



Fort Scott Community College  
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
GRANADOS: JESUS	03/04/2024	42816	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							290.00
GREAT WESTERN D	02/20/2024	42704	84-8400-6640	FOODSERVICE/DIN	Student		16,225.30
GREAT WESTERN D	02/20/2024	42704	83-8383-7460	GREYHOUND/BOILE	R/A		245.23
GREAT WESTERN D	02/20/2024	42704	84-8400-6643	FOODSERVICE/DIN	Cashier		297.50
GREAT WESTERN D	02/26/2024	42742	84-8400-6640	FOODSERVICE/DIN	Students 2/21/24 wk ending		16,120.72
GREAT WESTERN D	02/26/2024	42742	83-8383-7460	GREYHOUND/BOILE	R/A 2/21/24 Wk ending		255.59
GREAT WESTERN D	02/26/2024	42742	84-8400-6643	FOODSERVICE/DIN	Cashier 2/21/24 Wk ending		297.50
GREAT WESTERN D	03/07/2024	42952	84-8400-6640	FOODSERVICE/DIN	Student 3/6 Wk ending		16,120.72
GREAT WESTERN D	03/07/2024	42952	83-8383-7460	GREYHOUND/BOILE	R/A 3/6 Wk ending		255.59
GREAT WESTERN D	03/07/2024	42952	84-8400-6643	FOODSERVICE/DIN	Cashier 3/6 Wk ending		297.50
GREAT WESTERN D	03/07/2024	42953	84-8400-6640	FOODSERVICE/DIN	Students 2/28 Wk ending		16,120.72
GREAT WESTERN D	03/07/2024	42953	83-8383-7460	GREYHOUND/BOILE	R/A 2/28 Wk ending		255.59
GREAT WESTERN D	03/07/2024	42953	84-8400-6643	FOODSERVICE/DIN	Cashier 2/28 Wk ending		297.50
							66,789.46
GRIFFITHS: DALE	02/23/2024	42730	11-4200-6030	ACADEMIC ADMINI	MEALS FOR TRAVEL BREAKFAST		5.00
GRIFFITHS: DALE	02/23/2024	42730	11-4200-6030	ACADEMIC ADMINI	MEALS FOR TRAVEL LUNCH		10.00
GRIFFITHS: DALE	02/23/2024	42730	11-4200-6030	ACADEMIC ADMINI	MEALS FOR TRAVEL DINNER		15.00
							30.00
HAILEMARIAM: KI	03/06/2024	42909	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
HAILEMARIAM: KI	03/06/2024	42909	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		140.00
HAILEMARIAM: KI	03/06/2024	42909	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							290.00
HEARTLAND PROPA	02/21/2024	42715	11-7100-6330	FACILITIES AND	Baseball Clubhouse		486.53
							486.53
HEIDRICKS TRUE	02/21/2024	42720	11-5500-9000	GENERAL ATHLETI	rental transacton with heidric		215.00
HEIDRICKS TRUE	02/23/2024	42732	11-5500-9000	GENERAL ATHLETI	rential charges for lift		215.00
							430.00
HENRY KRAFT INC	02/28/2024	42776	83-8383-7031	GREYHOUND/BOILE	JUMBO TOILET PAPER		84.64
HENRY KRAFT INC	02/28/2024	42776	83-8383-7031	GREYHOUND/BOILE	SINGLE TOILET PAPER		153.36
HENRY KRAFT INC	02/28/2024	42776	83-8383-7031	GREYHOUND/BOILE	GAL URINE NEUTRALIZER		33.48
HENRY KRAFT INC	02/28/2024	42776	83-8383-7031	GREYHOUND/BOILE	FUEL CHARGE		2.50
HENRY KRAFT INC	02/28/2024	42777	11-7100-7000	FACILITIES AND	JUMBO TOILET PAPER		126.96
HENRY KRAFT INC	02/28/2024	42777	11-7100-7000	FACILITIES AND	BROWN ROLL PAPER TOWELS		225.61
HENRY KRAFT INC	02/28/2024	42777	11-7100-7000	FACILITIES AND	COTTON MOPS		45.60
HENRY KRAFT INC	02/28/2024	42777	11-7100-7000	FACILITIES AND	12-16 GAL TRASH BAGS		34.00

Fort Scott Community College  
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
HENRY KRAFT INC	03/06/2024	42905	11-7100-7000	FACILITIES AND	JUMBO TOILE TISSUE	126.96
HENRY KRAFT INC	03/06/2024	42905	11-7100-7000	FACILITIES AND	SINGLE TOILET TISSUE	76.68
HENRY KRAFT INC	03/06/2024	42905	11-7100-7000	FACILITIES AND	ORANGE CLEANER ( 2 GAL)	220.63
HENRY KRAFT INC	03/06/2024	42905	11-7100-7000	FACILITIES AND	FUEL CHARGE	2.50
						-----
						1,132.92
HERRING BANK	03/07/2024	42954	71-0000-7000	UNCLASSIFIED	Feb 2024 Student	246.60
						-----
						246.60
HIGNETT: ANGELI	03/04/2024	42815	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND	100.00
HIGNETT: ANGELI	03/04/2024	42815	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND	100.00
						-----
						200.00
Hirschman: Dale	03/07/2024	42955	75-7540-6190	RODEO	PR Photos 4 photos per rodeo	400.00
						-----
						400.00
HTOO: BUI KU	02/29/2024	42802	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND	100.00
HTOO: BUI KU	02/29/2024	42802	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND	160.00
HTOO: BUI KU	02/29/2024	42802	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND	50.00
						-----
						310.00
HTOO: SAY KU	02/29/2024	42801	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND	100.00
HTOO: SAY KU	02/29/2024	42801	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND	160.00
HTOO: SAY KU	02/29/2024	42801	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND	50.00
						-----
						310.00
J & W SPORT SHO	03/04/2024	42866	12-1235-7000	NURSING	J & W	55.00
						-----
						55.00
JARRED, GILMORE	03/07/2024	42914	11-6200-6630	BUSINESS OFFICE	Audit June 30,2023 yr end	20,000.00
						-----
						20,000.00
JENZABAR	03/08/2024	42973	11-6400-6820	MIS DEPARTMENT	Implementation & Training	876.00
JENZABAR	03/08/2024	42974	11-6400-6820	MIS DEPARTMENT	Implementation & Training	5,146.50
						-----
						6,022.50
JOHNSON CONTROL	03/04/2024	42810	11-7100-6510	FACILITIES AND	ARONOLD ARENA SEMI-ANNUAL	1,296.00
JOHNSON CONTROL	03/04/2024	42810	11-7100-6510	FACILITIES AND	BURKE ST CAMPUS SEMI-ANNUAL	4,712.00
JOHNSON CONTROL	03/07/2024	42917	11-7100-6480	FACILITIES AND	REPLACE EXTIOR STROBES/EFAC	619.47



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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
JOHNSON CONTROL	03/07/2024	42917	11-7100-6480	FACILITIES AND	LABOR ESTIMATE		1,344.00
JOHNSON CONTROL	03/07/2024	42917	11-7100-6480	FACILITIES AND	FEEES FOR SPRINKLER AND		619.47
							8,590.94
JOHNSON: ALEXAN	03/06/2024	42884	37-3961-6030	IOWA PROJECT-11	IA PROJ - ALEX J - FEB 2024		823.50
							823.50
KANSAS GAS SERV	03/06/2024	42879	11-7100-6330	FACILITIES AND	2108 S Horton		292.26
KANSAS GAS SERV	03/06/2024	42879	11-7100-6330	FACILITIES AND	16 S Hill		761.18
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 s Holbrook #8		60.52
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #7		52.17
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #6		57.48
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #5		58.25
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #4		55.95
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #3		57.48
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #2		71.17
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	920 S Holbrook #1		61.30
KANSAS GAS SERV	03/06/2024	42879	12-1206-6330	JOHN DEERE PROG	2301 S Horton		919.76
KANSAS GAS SERV	03/06/2024	42879	12-1202-6330	HARLEY DAVIDSON	274 Industrial		601.62
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #8		47.59
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	932 S Holbrook #2		52.17
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #7		48.37
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #6		52.17
KANSAS GAS SERV	03/06/2024	42879	12-1216-6330	PITTSBURG COSME	813 N Broadway		570.31
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #5		48.37
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #4		49.90
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #3		46.85
KANSAS GAS SERV	03/06/2024	42879	83-8384-6330	GREYHOUND LODGE	701 N National		396.63
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	924 S Holbrook #4		57.48
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #2		46.08
KANSAS GAS SERV	03/06/2024	42879	83-8385-6330	SYCAMORE GROVE	401 W 10th #1		45.33
KANSAS GAS SERV	03/06/2024	42879	12-2603-6330	WELDING-FT SCOT	2212 Huntington Shop		144.11
							4,654.50
KANSAS RETAILER	02/26/2024	42750	76-0000-2160	UNCLASSIFIED	January 2024 Sales Tax		1,456.62
							1,456.62
KIRKLAND WELDIN	02/23/2024	42723	11-5530-7000	RODEO	OXY K OXYGEN K		38.00
KIRKLAND WELDIN	02/23/2024	42723	11-5530-7000	RODEO	ACET WS ACETYLENE WS		33.00
KIRKLAND WELDIN	02/26/2024	42739	11-4200-7000	ACADEMIC ADMINI	WELDING SUPPLIES		800.00
KIRKLAND WELDIN	03/04/2024	42824	12-2603-7020	WELDING-FT SCOT	PLASMA CUTTER REPAIR PARTS		150.00
							1,021.00

Fort Scott Community College  
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
KPAW: MUI LA SH	02/29/2024	42800	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
KPAW: MUI LA SH	02/29/2024	42800	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
KPAW: MUI LA SH	02/29/2024	42800	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							310.00
KPAW: SHAR	03/04/2024	42804	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
KPAW: SHAR	03/04/2024	42804	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
KPAW: SHAR	03/04/2024	42804	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							310.00
KWH Leather	03/05/2024	42872	75-7540-6190	RODEO	Spring Rodeo Awards		1,750.00
							1,750.00
LAKELAND OFFICE	02/28/2024	42773	11-6600-6151	PRINT SHOP	Contract# SYST-KS1068-01		452.08
LAKELAND OFFICE	03/06/2024	42899	11-6200-6150	BUSINESS OFFICE	Overage 11/30/23-2/28/24		272.16
LAKELAND OFFICE	03/07/2024	42951	11-6600-6151	PRINT SHOP	Contract#iPRC810-3EL0373844068		105.07
							829.31
LIMELIGHT MARKE	02/23/2024	42724	11-6300-6520	MARKETING/DIGIT	www.fortscott.edu hosting		225.00
							225.00
LIN: MIN KA BYA	02/29/2024	42798	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
LIN: MIN KA BYA	02/29/2024	42798	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
LIN: MIN KA BYA	02/29/2024	42798	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							310.00
LOCKWOOD MOTOR	02/28/2024	42789	11-7100-7000	FACILITIES AND	V BELT FOR HOOD VENT MOTOR		8.51
							8.51
LOGISOFT COMPUT	03/08/2024	42961	11-6400-6520	MIS DEPARTMENT	Azure P1 Licensing		1,642.00
LOGISOFT COMPUT	03/08/2024	42968	11-6400-6650	MIS DEPARTMENT	Adobe Creative Cloud (1 Year)		419.88
LOGISOFT COMPUT	03/08/2024	42969	11-6400-6650	MIS DEPARTMENT	VMWARE (1 seat) renewal		100.00
							2,161.88
LOWE: JESSIE L	03/04/2024	42829	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
LOWE: JESSIE L	03/04/2024	42829	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
LOWE: JESSIE L	03/04/2024	42829	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							250.00

Fort Scott Community College  
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
MABE: LINDSEY	03/06/2024	42887	37-3961-6030	IOWA PROJECT-11	IA PROJ-LINDSEY M - FEB 2024		620.50
							620.50
MALDONADO: MELI	03/04/2024	42814	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
MALDONADO: MELI	03/04/2024	42814	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
							200.00
MARROQUIN: EMIL	03/06/2024	42882	37-3961-6030	IOWA PROJECT-11	IA PROJ-EMILIA M - FEB 2024		837.15
							837.15
MARSHA'S DELI	02/21/2024	42709	11-5500-9000	GENERAL ATHLETI	Rodeo School 2/24/24		260.00
							260.00
MCVANN: AMANDA	03/06/2024	42883	37-3961-6030	IOWA PROJECT-11	IA PROJ - AMANDA MC-FEB 2024		517.00
							517.00
MELLENDEZ-TREJO:	03/05/2024	42873	25-2543-6645	HEP YEAR 3	HEP Yr3 Feb '24 Time Log		378.00
							378.00
Melgoza: Cristi	03/06/2024	42895	25-2543-7485	HEP YEAR 3	Reimb HEP Yr3 Feb'24 Childcare		140.00
							140.00
MERCHANTS FLEET	03/10/2024	42978	11-6500-6410	LOGISTICS	851279 Add'l for Tolls		36.75
							36.75
MONTALVAN: ZAYR	03/07/2024	42921	25-2543-7485	HEP YEAR 3	Reimb HEP Yr3 Feb'24 Childcare		55.00
							55.00
MOO: BAH BLU	02/29/2024	42797	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
MOO: BAH BLU	02/29/2024	42797	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
MOO: BAH BLU	02/29/2024	42797	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							310.00
MORENO: YANIRA	02/26/2024	42738	25-3813-7410	CAMP YEAR 3	REIMBURSE HEALTH SERVICES		200.00
MORENO: YANIRA	03/04/2024	42813	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
MORENO: YANIRA	03/04/2024	42813	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
							400.00

Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
MORRIS: RYLEIGH	03/04/2024	42828	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
MORRIS: RYLEIGH	03/04/2024	42828	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
MORRIS: RYLEIGH	03/04/2024	42828	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							250.00
NITSCHKE: OLIVI	03/04/2024	42827	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
NITSCHKE: OLIVI	03/04/2024	42827	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
							200.00
O'REILLY AUTO P	03/04/2024	42867	12-2602-7020	WELDING-CTEC	Hydrolic fluid for skid steer		86.98
							86.98
OFFICE MAX	03/07/2024	42950	11-6600-6152	PRINT SHOP	pallet of copy paper and		1,800.00
							1,800.00
OFFICE OF THE S	03/06/2024	42900	11-7100-6510	FACILITIES AND	BOILER CERTIFICATES		60.00
							60.00
ORTIZ: MARIA	03/06/2024	42897	25-2543-7485	HEP YEAR 3	Reimb HEP Yr3 Feb'24 Childcare		150.00
							150.00
PAESSLER AG	03/08/2024	42966	11-6400-6650	MIS DEPARTMENT	PRTG network monitor		450.00
							450.00
Page: Jentry	03/07/2024	42928	25-2543-6645	HEP YEAR 3	HEP Yr3 Feb '24 Time Log		40.00
							40.00
PAW: DEE LA	02/29/2024	42796	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
PAW: DEE LA	02/29/2024	42796	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
PAW: DEE LA	02/29/2024	42796	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
PAW: DEE LA	02/29/2024	42796	25-3813-7485	CAMP YEAR 3	REIMBURSE JAN & FEB CHILD CARE		277.94
							587.94
PAW: NAW MU	02/29/2024	42795	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
PAW: NAW MU	02/29/2024	42795	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
PAW: NAW MU	02/29/2024	42795	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							310.00



Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
PEDERSON: DREW	03/04/2024	42826	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
PEDERSON: DREW	03/04/2024	42826	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
							200.00
PENA: JOCELIN V	02/21/2024	42713	25-3813-7410	CAMP YEAR 3	REIMBURSE MEDICAL EXP / OPTIC		179.00
PENA: JOCELIN V	03/04/2024	42812	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
PENA: JOCELIN V	03/04/2024	42812	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
							379.00
PENA: YEIMYS	03/06/2024	42893	25-2543-7480	HEP YEAR 3	HEP Yr3 HSE Stipend		200.00
PENA: YEIMYS	03/06/2024	42893	25-2543-7475	HEP YEAR 3	HEP Yr3 Transp		50.00
							250.00
PHI THETA KAPPA	03/08/2024	42957	75-7539-6190	PHI THETA KAPPA	Stoles for May 2024		219.99
							219.99
PITNEY BOWES	02/21/2024	42722	11-7100-6330	FACILITIES AND	Business reply		64.07
							64.07
PRINT MANAGER	03/08/2024	42962	11-6400-6650	MIS DEPARTMENT	Print Manager Maintenance		400.50
							400.50
RAMOS: BRENDA	03/07/2024	42925	25-2543-7485	HEP YEAR 3	Reimb. HEP Yr3 Feb'24 Childcar		57.50
							57.50
RAVE MOBILE SAF	02/23/2024	42731	11-6400-6650	MIS DEPARTMENT	Rave Alert Basic		2,862.25
							2,862.25
RAZAM: WENDY	03/06/2024	42888	37-3961-6030	IOWA PROJECT-11	IA PROJ - WENDY R - FEB 2024		993.00
							993.00
RENO: DON	02/21/2024	42710	11-5500-9000	GENERAL ATHLETI	Rodeo School 2/24/24		3,450.00
							3,450.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Email Employment matter		20.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Frontenac lease Conf w/attorne		40.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Long phone Conf:Contract Issue		120.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Email w/Contract and Emplu que		120.00

Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Email: Frontenac Lease		40.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Phone call Contract matter		40.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	PC Frontenac lease email attor		60.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Voice mail Boar member; Dr Keg		20.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Prepare for meeting		140.00
REYNOLDS LAW FI	03/10/2024	42976	11-6100-6620	PRESIDENT'S OFF	Attend meeting		360.00
							-----
							960.00
ROBERTSON: SAMU	03/06/2024	42889	37-3961-6030	IOWA PROJECT-11	IA PROJ - SAM R-FEB 2024		361.80
							-----
							361.80
ROGERS BODY SHO	02/28/2024	42792	11-7100-6460	FACILITIES AND	REPAIRS TO STUDENT VEHICLE		1,076.90
							-----
							1,076.90
Rojas: Maria De	03/07/2024	42920	25-2543-7485	HEP YEAR 3	Reimb HEP Yr3 Feb'24 Childcare		90.00
							-----
							90.00
RUSSELLVILLE AD	02/27/2024	42751	25-2543-6645	HEP YEAR 3	HEP Yr 3 March'24 Stie Payment		1,500.00
							-----
							1,500.00
Sandoval: Abiga	02/21/2024	42717	25-2543-7480	HEP YEAR 3	HEP Yr3 HSE Stipend		200.00
Sandoval: Abiga	02/21/2024	42717	25-2543-7475	HEP YEAR 3	HEP YR3 Transp. Stipend		50.00
							-----
							250.00
SCROGGINS: MICA	02/29/2024	42803	25-3813-6643	CAMP YEAR 3	FEBRUARY TUTOR/MENTOR ATU		1,206.00
							-----
							1,206.00
SEWARD CO COMMU	02/27/2024	42752	25-2543-6645	HEP YEAR 3	HEP Yr 3 March'24 Site Payment		1,000.00
							-----
							1,000.00
SKITCH'S HAULIN	03/04/2024	42840	11-7100-7000	FACILITIES AND	PORTABLE TOILETS		250.00
							-----
							250.00
SO: EH SHEE DO	02/29/2024	42794	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
SO: EH SHEE DO	02/29/2024	42794	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
SO: EH SHEE DO	02/29/2024	42794	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							-----
							310.00

Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
SOE: HEH KU	02/29/2024	42793	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
SOE: HEH KU	02/29/2024	42793	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		160.00
SOE: HEH KU	02/29/2024	42793	25-3813-7460	CAMP YEAR 3	MARCH MEALS STIPEND		50.00
							310.00
SPINDLE: WILLIA	03/04/2024	42825	25-3813-7480	CAMP YEAR 3	MARCH STUDENT STIPEND		100.00
SPINDLE: WILLIA	03/04/2024	42825	25-3813-7475	CAMP YEAR 3	SPRING TRANSPORTATION STIPEND		100.00
							200.00
STOTTS: COLETTE	03/06/2024	42881	37-3961-6030	IOWA PROJECT-11	IA PROJ-COLETTE S - FEB 2024		110.00
							110.00
SURENCY LIFE &	02/20/2024	42707	11-6140-6642	HUMAN RESOURCES	March Cobra Admin Fee		100.80
SURENCY LIFE &	02/20/2024	42707	11-6140-6642	HUMAN RESOURCES	April Cobra Admin Fee		100.80
SURENCY LIFE &	02/20/2024	42707	11-6140-6642	HUMAN RESOURCES	May Cobra Admin Fee		100.80
SURENCY LIFE &	02/20/2024	42707	11-6140-6642	HUMAN RESOURCES	June Cobra Admin Fee		100.80
							403.20
Teachers Pay Te	02/28/2024	42788	71-7199-7025	STUDENT FEES	Physics and Environmental		201.61
							201.61
TLG Operations,	03/07/2024	42912	11-6500-6460	LOGISTICS	DPF filter cleaned		300.00
							300.00
TORRES-VARELA:	03/05/2024	42874	25-2543-6645	HEP YEAR 3	HEP Yr3 Feb '24 Time Log		195.00
							195.00
UMB CARD SERVIC	02/19/2024	42702	12-1205-6011	AG DEPARTMENT	SAN ANTONIO TRAVEL		1,200.00
UMB CARD SERVIC	02/21/2024	42716	11-5500-9000	GENERAL ATHLETI	Chamapionship budget		4,593.00
UMB CARD SERVIC	02/26/2024	42743	83-8384-6360	GREYHOUND LODGE	Optimum 701 N National		465.90
UMB CARD SERVIC	02/26/2024	42744	11-5504-6010	GOLF-WOMEN	Women's Golf @ Dodge City		510.00
UMB CARD SERVIC	02/26/2024	42745	11-5504-6010	GOLF-WOMEN	Woment's golf @ Garden city		570.00
UMB CARD SERVIC	02/26/2024	42746	11-5504-6010	GOLF-WOMEN	women's golf @ Emporia est		180.00
UMB CARD SERVIC	02/26/2024	42747	11-5504-6010	GOLF-WOMEN	Women's golf @ Salina est		195.00
UMB CARD SERVIC	02/26/2024	42748	11-5506-6010	GOLF-MEN	Men's golf Wichita est room		420.00
UMB CARD SERVIC	02/26/2024	42749	11-5506-6010	GOLF-MEN	Men's golf Newton est room		450.00
UMB CARD SERVIC	02/27/2024	42767	11-5506-6010	GOLF-MEN	Men's golf est room cost		420.00
UMB CARD SERVIC	02/27/2024	42768	11-5506-6010	GOLF-MEN	Men's golf Manhattan est room		462.00
UMB CARD SERVIC	03/04/2024	42807	11-7100-6690	FACILITIES AND	4States 3/1-3/31		153.55
UMB CARD SERVIC	03/04/2024	42807	11-7100-6690	FACILITIES AND	4States 3/1-3/31		263.64
UMB CARD SERVIC	03/04/2024	42807	11-7100-6690	FACILITIES AND	4States 3/1-3/31		263.64



Fort Scott Community College  
Purchase Orders Issued  
between 02/18/2024 to 03/11/2024

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
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UMB CARD SERVIC	03/04/2024	42807	11-7100-6690	FACILITIES AND	4States 3/1-3/31 Rodeo		263.65
UMB CARD SERVIC	03/04/2024	42807	11-7100-6690	FACILITIES AND	4States 3/1-3/31 Cosmo		336.25
UMB CARD SERVIC	03/04/2024	42807	11-7100-6690	FACILITIES AND	4States 3/1-3/31 Nursing		153.55
UMB CARD SERVIC	03/04/2024	42807	11-7100-6690	FACILITIES AND	4State 3/1-3/31 Ranch		153.55
UMB CARD SERVIC	03/04/2024	42807	12-1206-6690	JOHN DEERE PROG	4States 3/1-3/31 JD/Armory		153.55
UMB CARD SERVIC	03/04/2024	42807	83-8383-6690	GREYHOUND/BOILE	4States 3/1-3/31 Dorm/Cafe		336.25
UMB CARD SERVIC	03/04/2024	42807	83-8383-6690	GREYHOUND/BOILE	4States 3/1-3/31 Dorms		336.25
UMB CARD SERVIC	03/04/2024	42807	83-8384-6690	GREYHOUND LODGE	4States 3/1-3/31 Red Ram Housi		336.12
UMB CARD SERVIC	03/04/2024	42808	11-7100-6690	FACILITIES AND	4States 3/1-3/31		142.50
UMB CARD SERVIC	03/04/2024	42809	83-8387-6690	GARRISON APARTM	4States 3/1-3/31		263.65
UMB CARD SERVIC	03/04/2024	42837	12-1206-9000	JOHN DEERE PROG	Hotels for factory tours		3,135.00
UMB CARD SERVIC	03/05/2024	42869	11-6100-6270	PRESIDENT'S OFF	HLC ANNUAL CONFERENCE FEES		2,670.00
UMB CARD SERVIC	03/06/2024	42875	11-6100-6270	PRESIDENT'S OFF	Flights for the HLC Conference		615.00
UMB CARD SERVIC	03/06/2024	42877	12-1216-6680	PITTSBURG COSME	Craw-Kan PEC		150.00
UMB CARD SERVIC	03/06/2024	42877	11-5535-6360	ESPORTS	Craw-Kan E-Sports		500.00
UMB CARD SERVIC	03/06/2024	42877	11-5535-6360	ESPORTS	Craw-Kan Nursing		500.00
UMB CARD SERVIC	03/06/2024	42877	11-7100-6680	FACILITIES AND	Craw-Kan Hound Pound		209.99
UMB CARD SERVIC	03/06/2024	42877	11-7100-6310	FACILITIES AND	Craw-Kan VA		122.66-
UMB CARD SERVIC	03/06/2024	42877	11-7100-6680	FACILITIES AND	Craw-Kan Ballpark		70.00
UMB CARD SERVIC	03/06/2024	42877	83-8387-6360	GARRISON APARTM	Craw-Kan 1729 S Horton		209.99
UMB CARD SERVIC	03/06/2024	42877	11-7100-6310	FACILITIES AND	Craw-Kan VA		46.57-
UMB CARD SERVIC	03/06/2024	42877	11-7100-6310	FACILITIES AND	Craw-Kan VA		46.57-
UMB CARD SERVIC	03/06/2024	42877	11-7100-6310	FACILITIES AND	Craw-Kan VA		46.57-
UMB CARD SERVIC	03/06/2024	42878	83-8384-6315	GREYHOUND LODGE	AT&T Mar monthly statement		707.32
UMB CARD SERVIC	03/06/2024	42878	11-7100-6310	FACILITIES AND	AT&T Mar monthly statement		636.51
UMB CARD SERVIC	03/06/2024	42907	11-5510-6010	BASKETBALL-MEN	MJCCC Tournament MBB in		1,964.00
UMB CARD SERVIC	03/07/2024	42911	11-6500-6460	LOGISTICS	Diag and repair of medium		702.75
UMB CARD SERVIC	03/08/2024	42960	12-1240-7010	ALLIED HEALTH	CMA student applicaiton fees		41.00
UMB CARD SERVIC	03/08/2024	42963	11-6400-6650	MIS DEPARTMENT	Screen Connect Remote Support		624.00
UMB CARD SERVIC	03/08/2024	42967	11-6400-6650	MIS DEPARTMENT	Asana PM tool (5 Seats)		659.40
UMB CARD SERVIC	03/08/2024	42970	11-7100-6360	FACILITIES AND	Optimum 2108 Horton		688.75
UMB CARD SERVIC	03/08/2024	42971	83-8385-6360	SYCAMORE GROVE	Optimum 401 W 10th		600.00
UMB CARD SERVIC	03/08/2024	42972	11-7100-6360	FACILITIES AND	Optimum 2108 Horton		120.00
UMB CARD SERVIC	03/10/2024	42977	11-6400-6650	MIS DEPARTMENT	Harvest		648.00
UMB CARD SERVIC	03/10/2024	42984	11-5555-6010	FLAG FOOTBALL-W	Flagfootball Wausatosa April		741.30
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							28,552.69
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UNITED STATES P	03/05/2024	42870	11-6600-6153	PRINT SHOP	Business Reply Permit		320.00
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							320.00
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VALIDITY SCREEN	02/21/2024	42719	12-7425-7020	EMT	EMT student background checks		73.00
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							73.00
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WISEMAN'S DISCO	02/21/2024	42721	12-3551-5202	HEAVY EQUIPMENT	fix a tire on the FSCC Trailer		280.27
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							280.27



Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
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							282,991.95

# TriValley Developmental Services

## Document Shredding Agreement

This Document Shredding Agreement is by and between Tri-Valley Developmental Services, Inc., (TVDS) and the following CUSTOMER:

Name:	Fort Scott Community College
Address:	2108 South Horton Fort Scott, KS 66701
Mailing Address	2108 S. Horton
	Fort Scott, KS 66701
Telephone:	620-223-2700
E-mail:	ginas@fortscott.edu
Contact Person:	Gina Shelton

At CUSTOMER's request, TVDS will pick-up at CUSTOMER's business and destroy by shredding at TVDS' facility CUSTOMER's paper documents. TVDS will (i) maintain the confidentiality of the documents until they are shredded, (ii) certify to CUSTOMER the destruction of the documents, and (iii) unless otherwise directed by CUSTOMER, dispose of the shredded remains. In the event TVDS cannot for any reason complete the services described herein, the documents shall promptly be returned to CUSTOMER without charge.

For the services provided hereunder, CUSTOMER agrees to pay TVDS at the rate of \$.60 per pound for the documents shredded, with payment being due 30 days after the date of TVDS' invoice and amounts not paid when due accruing interest at the rate of 18% per annum.

Either party may terminate this Agreement at any time by so notifying the other in writing. This document sets forth the entire understanding and agreement of the parties on the matters described herein.

Rent \_\_\_\_\_ Collection Stations @ \$ \_\_\_\_\_ per month per station PLUS tax. OR

Purchase \_\_\_\_\_ Collection Stations @ \$ \_\_\_\_\_ each PLUS tax.

Gina Kamen  
TVDS Representative Signature  
employment coordinator  
Title  
2/26/24  
Date

\_\_\_\_\_  
Customer's Signature  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date



# Tri♥Valley Developmental Services

February 16, 2024

Dear Vendor:

We at Tri-Valley Developmental Services appreciate your patronage as a paper recycling vendor. Our Document Destruction program provides employment training and income for adults with intellectual and developmental disabilities.

In reviewing our financial data, we discovered that we have been charging the same rate for paper shredding for over 10 years. Our expenses have increased dramatically during this time. This includes both wages to shred and bale the paper, as well as transportation for picking up the paper.

We have also researched what other vendors are receiving to shred paper. As a result of this review, we have decided to increase our price for shredding documents.

We are increasing our price for shredding paper from 20 cents per pound to 60 cents per pound for any paper received on or after April 1<sup>st</sup>, 2024.

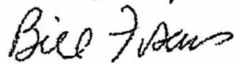
We feel this increase is necessary to continue to provide this service to you. Please review, sign, and return the enclosed agreement in the return envelope.

If you are sales tax exempt, please forward us a copy of your current sales tax exemption certificate.

We have also had problems with our employees not being able to lift some of the bags. Please limit each bag of paper to no more than fifty pounds.

If you have any questions, please contact our Assistant Director of Programming, Brandy Foster at 620-431-7401, ext. 301.

Sincerely,



Bill Fiscus  
Chief Executive Officer

enclosures

Tri♥Valley Developmental Services

**Brandy Foster**  
Asst. Director of Programming

3602 Johnson Drive  
P.O. Box 518  
Chanute, KS 66720  
620-431-7401 ext. 301  
Fax: 620-431-1409  
[bfoster@tvds.org](mailto:bfoster@tvds.org)



[www.tvds.org](http://www.tvds.org)

620-431-7401 | FAX 620-431-1409 | 521 W. 35 CH Pkwy, P.O. Box 518 | Chanute, KS 66720



**AGREEMENT FOR CLINICAL TRAINING**  
**Osawatomie State Hospital, a Division of the**  
**Kansas Department for Aging and Disability Services**

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THIS Agreement for Clinical Training is made and entered into by and between OSAWATOMIE STATE HOSPITAL, hereinafter ("Hospital"), 500 State Hospital Drive, Osawatomie, Kansas 66064 and Fort Scott Community College hereinafter ("School"), located at 2108 South Horton Street Fort Scott Kansas 66701.

WITNESSETH:

WHEREAS, Hospital is a state psychiatric hospital under the governance of the Kansas Department for Aging and Disability Services ("KDADS"), which KDADS and Hospital are both duly organized and operating in accordance with and pursuant to the laws of the State of Kansas; and

WHEREAS, School has a course of instruction for an Associate degree in nursing, (among other programs); and

WHEREAS, School desires to offer its students enrolled in said Associates degree program onsite clinical training; and

WHEREAS, Hospital is in the business of providing nursing care, among other services, to the public and is willing to participate in onsite clinical training of School's nursing students;

NOW THEREFORE, in consideration of the mutual premises above written, the terms and conditions hereinafter contained and other good and valuable consideration each to the other paid, receipt whereof is hereby acknowledged by each, the parties agree as follows:

1. The parties hereto agree to cooperate with one another in planning and providing to School's nurse students an onsite clinical training program in nursing activities that will provide educational experiences arising out of and reasonably illustrating, amplifying and increasing the classroom instruction provided said students prior to placement in said onsite clinical training program as a Hospital intern.
2. This agreement shall commence on 07/01/2024 through 07/30/2025 with the option to renew depending on results and availability of funds at the sole discretion of KDADS. However, either party hereto may sooner terminate this Agreement by giving the other written notice thereof at least sixty (60) days prior to the effective date of termination; and provided further that in the event of such termination, any student then participating in the onsite clinical training shall be permitted to complete said training.
3. During the term hereof, Hospital shall provide the physical facilities and professional personnel reasonably necessary to accomplish the clinical onsite activities and training agreed upon by the Parties in accordance with paragraph (1) above; provided, however, that designation of facilities and staff shall be at the sole discretion of Hospital and the same may be changed, enlarged, altered, or reduced at any time and from time to time, in the sole discretion of the Hospital, during the term of this Agreement.

4. School shall provide the faculty to administer the onsite clinical training program and to instruct the students; provided, however, that assignment of the students to Hospital clinical areas, including date(s) and time(s) of placement, shall be at the times, dates, and areas mutually agreed upon by the Parties in advance of said placement. If the Parties cannot agree, then the decision of Hospital shall control and be final and binding upon the Parties hereto.
5. Prior to arrival on the Hospital campus, the School will provide to the Hospital disease/immunization records for each instructor and student. This record will contain the date of a negative tuberculin skin test completed within the past year or a copy of a negative chest x-ray, date of a second MMR (measles, mumps, rubella) vaccination or disease, confirmation of chicken pox immunity by having had the disease or a vaccination, date of last tetanus and Hepatitis B vaccination, and date of current CPR certification within the past year.

The School will comply with the Occupational Safety and Health Administration's ("OSHA") Bloodborne Pathogen Standard for their instructors and students. This includes maintaining responsibility for education and follow up care of any exposure to a blood-borne pathogen while participating in the onsite clinical training program on the Hospital campus.

6. School's faculty and students will need to meet together from time to time and Hospital agrees to make available to School, for such meetings, Hospital's conference and meeting room facilities on the same terms and to the same extent said facilities are made available to Hospital personnel.
7. During the term of this agreement, whenever School faculty or students, or both, are on Hospital's premises, such faculty and student(s) shall comply themselves in accordance with the rules, regulations, and policies of KDADS, Hospital, and of the Hospital's Nursing Service, all as specifically set out in Hospital's Nursing Policies and Procedures Manual(s), including amendments thereto, and including any rules, regulations, policies or procedures of KDADS, Nursing, or Hospital, which School is given written notice during the term of this Agreement.
8. The Policy and Procedures Manual of the Hospital which contains KDADS policies and procedures pertinent to Hospital, and the Nursing Procedures Manual are available at OSH.net or in the Office of Staff Development and Training. Any manual in the Office of Staff Development is available, upon request, between 8:00 AM and 4:30 PM, Monday through Friday.
9. Hospital may suspend; in whole or in part, a student's participation in nursing activities if Hospital, in its sole discretion, determines student is not conducting him/herself in accordance with KDADS, Hospital or Nursing policies as described in Paragraph (7) above or is, by his/her acts or omissions, providing services below the Hospital's standard of care or in any way endangering or impairing Hospital's patients.
10. During the time School's faculty and students are actually on Hospital's premises, they may use Hospital's dining facilities at their expense.



11. School's students will not have any status as a professional or employee at Hospital, and they shall not, in any circumstances, be assigned by School or Hospital to fulfill duties of, or otherwise provide patient care on behalf of, an absent Hospital employee.
12. School shall indemnify and hold Hospital and KDADS harmless from any claims, actions, proceedings against, or damages sustained by, Hospital on account of, or arising out of, incidental or related, unauthorized disclosure of patient information by School, its faculty, students, or any other individuals who obtain and release such information without the prior consent of Hospital.
13. ALLOCATION OF RISK
  - a. Hospital agrees that it shall be responsible for all claims, expenses, damages, or liability on account of injury to person(s) or property, real or personal, arising from the negligent acts/omissions of its officers, employees, agents, or representatives; provided, however, that in no event or circumstances shall the Hospital or the State of Kansas or any other agency thereof hold harmless or indemnify School beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq. and amendments thereto).
  - b. School agrees that it shall be responsible for all claims, expenses, damages, or liability on account of injury to person(s) or property, real or personal, not otherwise covered by workers' compensation, professional liability, or other particular insurance arising from the negligent acts/omissions of its faculty, officers, employees, students, agents, or representatives and shall hold Hospital harmless there from and indemnify Hospital therefore to the extent permitted by applicable law.
  - c. The parties further agree that their respective policies of insurance for workers' compensation, professional malpractice, and any other insurance each party customarily maintains with respect to risk shall be applied to their customary employees or students for any covered injuries or events occurring in the course of, or arising out of, this Agreement and which are injuries customarily covered by one or more policies of insurance maintained by the party whose employee or student is injured or against whom another claims damages or injury.
  - d. School agrees that it shall advise its students that those participating in Hospital's onsite clinical training must be covered by professional malpractice insurance providing coverage of at least \$1,000,000.00 per person per occurrence / \$3,000,000.00 in the aggregate per occurrence. School agrees to advise its participating students to provide Hospital a certificate of insurance evidencing such professional malpractice coverage and that no individual student shall commence training hereunder unless and until such certificate has been provided to Hospital.
14. This Agreement shall be construed and enforced in accordance with the laws of the State of Kansas.
15. CLINICAL STANDARDS OF CARE:

- a. During the term of this Agreement, School's faculty and students participating in the clinical training and physically present at Hospital's premises in the State of Kansas shall practice in accordance with the laws of the State of Kansas, the rules, regulations, and policies of KDADS, Hospital, and the Nursing Service, including, but not limited to the Hospital's Risk Management Plan, Quality Improvement and Management policies, and Peer Review procedures.

Hospital shall provide such orientation, education, and training regarding these standards of care to the students and faculty participating in this Agreement at Hospital premises as Hospital deems appropriate from time to time during the term of this Agreement. Such orientation, education and training shall be at Hospital's cost, including that described in paragraph 16 below.

- b. At all times and in all events, Hospital shall retain full and exclusive authority and control over the care of its patients.
- c. Hospital may suspend, limit, or terminate the participation of a student or faculty member in Hospital's clinical training program if, as a result of Hospital's peer review procedures, Hospital determines that such student or faculty member is not conducting, or has not conducted, themselves in accordance with KDADS, Hospital or Nursing Service's policy/procedures or their professional ethics or is in any way endangering or impairing Hospital's patients or the care Hospital provides to its said patients, or any combination of said factors.

16. ORIENTATION / PATIENT CONFIDENTIALITY:

- a. All faculty and students who participate in said onsite clinical training program and are physically present at Hospital for such participation shall attend such orientation and training programs and classes as designated by Hospital from time to time during the term of this Agreement and shall attend class(es) conducted by Hospital explaining the state and federal laws governing disclosure of patient information. Each member of School's faculty who is physically present at Hospital at any time during the term of this Agreement shall sign a written Acknowledgment of Confidentiality identical in form to Attachment A attached hereto and incorporated herein by reference.
- b. No students shall commence training hereunder unless and until the student has signed a written acknowledgment of patient(s) privileges of confidentiality. Said Acknowledgment of Confidentiality shall be identical in form to Attachment A attached hereto and incorporated herein by reference.

17. CONFIDENTIALITY, PRIVACY AND HIPAA: Under federal law (42 CFR Part 2, as amended) and Kansas law (KSA 65-5601 *et seq.* and amendments thereto) information concerning the fact of treatment at Osawatomie State Hospital is privileged and cannot be disclosed by Hospital or School without the prior written consent of the patient or unless a statutory exception applies. Under said laws and the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") information regarding the care and treatment of a patient is privileged and cannot be disclosed by Hospital or School without the prior written consent of the patient or unless a statutory exception applies. School hereby acknowledges these patient privileges of confidentiality and



agrees to follow hospital policy and procedure with regard to disclosing information regarding a current or former hospital patient.

18. **AUTHORITY TO ACT:** Each party hereto warrants and represents that it is authorized by its governing body to execute this Agreement and that the persons executing the Agreement on each Party's behalf are authorized to so execute the same by, for and on behalf of each Party's governing body.
19. School shall furnish Hospital a list of its faculty who will administer the onsite clinical training program, together with each member's Kansas license number and expiration date, which list, upon approval by Hospital, shall be marked Attachment B, attached hereto and incorporated herein by reference.
20. **NOTICES:** Any notices sent, or required to be sent, hereunder shall be addressed to  
the Hospital as follows:

Susan Lynch  
Director of Nursing Education  
Osawatomie State Hospital  
500 State Hospital Dr.  
Osawatomie, KS 66064

Superintendent  
Ashley Byram  
Osawatomie State Hospital  
500 State Hospital Drive  
Osawatomie, Kansas 66064

Director of Nursing  
Mackenzie Smith  
Osawatomie State Hospital  
500 State Hospital Dr.  
Osawatomie, KS 66064

and to School, as follows:

Darcus Kottwitz  
Interim Director of Nursing  
Fort Scott Community College  
2108 South Horton Street  
Fort Scott, Kansas 66701

21. **SECURITY CLEARANCE AND DRUG SCREEN:** If applicable, all students or interns shall be subject to both a security clearance and drug screen. No clinical contact with the Hospital's patients will occur prior to both security clearance and drug screen. Any costs associated are borne by the Hospital; however, at the Hospital's sole discretion the student may be required to bear any and all costs.



22. ENTIRE AGREEMENT: This Agreement supersedes any and all other agreement between the parties hereto and represents their entire agreement. The terms of this agreement can be altered or modified only by written instrument signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have signed their names to this Agreement the day and year set after each name.

**OSAWATOMIE STATE HOSPITAL**

**Fort Scott Community College**

By: \_\_\_\_\_  
Ashley Byram, Superintendent

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Mackenzie Smith, Director of Nursing

Date: \_\_\_\_\_

By: Darcus Kottwitz Interim Director of Nursing  
Darcus Kottwitz, Interim Director Of  
Nursing

Date: Feb 29, 2024

By: \_\_\_\_\_  
Signatory, title

Date: \_\_\_\_\_

**APPENDIX A**  
**CONTRACTUAL PROVISIONS ATTACHMENT**

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 1<sup>st</sup> day of July, 2024.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting



requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

## DISCUSSION ITEMS

### A. FIRST READING OF POLICIES

#### 1. PURCHASING POLICY

The Board will purchase competitively without prejudice and seek maximum educational value for every dollar expended. The Board reserves the right to establish the quality of any goods or services purchased by the college, and said quality control shall not be subject to negotiations. The Board also reserves the right to maintain cost control authority over goods or services purchased by the college.

All college purchases (\$25-\$1,999.99) must be submitted and approved through the DPS/POISE system before the purchase is made. A purchase order must be approved and a purchase order number assigned before any college purchase can be made. **Purchases made without an approved purchase order (in advance) shall be paid for by the employee.**

To make a purchase for a student organization or student-sponsored activity, a Purchase Order Requisition must be approved by the sponsor and appropriate [Director, Vice President, or designee dean](#), after which it is processed through the Business Office. Requisitions ~~of \$1000 or over~~ will go to the President for final approval. ~~Requisitions less than \$1000 will follow the procedures of the person with budget authority.~~ The requisition must match the invoice within \$10 excluding shipping. If the overage is more than \$10 a supplemental requisition must be created. At any time that the circumstance arises when the employee responsible for approving the requisition is unavailable for an extended period of time, email authorization to temporarily assign a different approver must be submitted to the Business office. By electronically approving the requisition, the approver implies that all supporting documentation has been reviewed and the transaction is appropriate, accurate and complies with all policies.

#### **Bid Requirements**

Purchases made with college funds must adhere to the following guidelines:

A. \$0 - \$1,999.99 – Selection of supplier may be made by unrestricted open-market processes. Quotations may or may not be solicited, as determined by the department director or the Director of Business Operations.

B. \$2,000 - \$9,999.99 – Quotations shall informally be obtained from two (2) or more qualified sources of supply with consideration of quality and consideration of local businesses. The quotes will then be presented to the [Vice President of Finance](#) ~~Dean of Finance and Operations~~ for final approval.

C. \$10,000 - \$19,999.99 – Quotations will be obtained in writing from three (3) or more qualified sources of supply with consideration of quality and service and consideration of local businesses. The quotes will then be presented at the next Board of Trustees meeting for final approval.

D. \$20,000 and Up – Competitive, sealed bids or Requests for Proposals (RFP) will be prepared by the [Vice President of Finance](#) ~~Dean of Finance and Operations~~ with input from the requesting department on product specifications. The submitted bids from interested vendors will then be presented at the next Board of Trustees meeting for final approval.

Bid specifications including deadline for the bid submissions may be made public through the college approved newspaper or the FSCC website.

Bid Requirements will not be artificially divided by using multiple purchase orders to circumvent the bidding process.

## Petty Cash Account

As authorized by K.S.A. 72-8208, the Board of Trustees approves the establishment of a Petty Cash Fund in an amount not to exceed three thousand five hundred dollars (\$3500) ~~one thousand five hundred dollars (\$1,500)~~. Said fund is retained daily to allow the business office to meet needs of departments as they arise (cash box, cash payments, issuing change, etc.) ~~As well as to facilitate the cash issued to teams for travel meals.~~ ~~reimbursement of purchases not in excess of \$25 each.~~ No advances shall be made from the Petty Cash Fund.

The fund shall be kept separate from all other funds and be used only for authorized expenditures, and itemized receipts shall be taken for each expenditure. No part of such fund may be loaned or advanced against the salary of an employee. All employees entrusted with such funds under this policy shall be bonded by the College.

## 2. TRAVEL EXPENSES

The Board will provide reimbursement for expenses incurred in travel related to the performance and duties of college personnel when approved in advance by the appropriate Director, Vice President, or designee ~~Dean~~. Receipts for transportation, parking, hotels, meals, and other expenses will be submitted to the business office upon return of the trip attached to expense vouchers. For the authorized use of a personal car, employees will be reimbursed at a the State of Kansas mileage rate approved ~~established~~ by the Board. An employee who plans to use a college car or who expects to receive usage expenses for a private car must submit an employee travel request ~~an application for transportation to the vehicle supervisor~~. If the employee expects to miss class or other assigned duties, a suitable replacement must be provided or procedure for making up the class time missed before approval for the trip is given. ~~Travel advances will only be issued to employees responsible for the expenses of student groups and must be returned (within 30 days) to the Business Office.~~ The responsible employee will turn in all receipts and the travel expense form to the Business Office within 3 working days of the trip.

## 3. COLLEGE VEHICLE USE

Off campus use of FSCC vehicles shall be regulated by current law and insurance regulations and limited to FSCC sponsored/co-sponsored activities, FSCC community service projects, organizations or educational facilities within FSCC service area. Scheduling of cars, buses, and equipment to be used off campus is done by the Director of Logistics. Individual Directors, Vice Presidents, or designees ~~Deans~~ will approve all trips. All college-owned vehicles will be inspected regularly by the Director of Logistics. Any student or other person riding in college vehicles who violates the rules of the college will be reported to the proper administrative official. The latest driver of a vehicle is to report any defect found in a college vehicle to the Director of Logistics to be repaired as soon as possible.

All drivers shall register valid driver licenses upon hire and renewal with the Director of Logistics. Employees whose job responsibilities set forth the expectation of driving College vehicles must provide a copy of a current driver's license ~~motor vehicle record (MVR)~~ to the Director of Logistics. ~~FSCC will reimburse the employee for the cost of obtaining the MVR.~~ The MVR driver's license and insurance review may disqualify the person from operating a vehicle for College business and may jeopardize his/her employment if it is dependent on vehicle operation. Drivers shall provide an updated motor vehicle record (MVR) to the Director of Logistics for further insurance review after at-fault accidents and moving violations. If a driver's license is suspended or revoked at any time, the driver shall report such suspension or revocation to the Director of Logistics and shall not drive a school vehicle until restored to good standing. Recorded violations that exceed the following will be justification for denying authorization to a requesting driver. Where it is indicated that proof is necessary to lessen the restriction, acquiring and presenting that proof is the responsibility of the requesting driver.

Restrictions are based on the previous 12 month driving period and are in effect until the restriction period has expired.

Speed in excess of the maximum posted



- Two citations-one or both less than 10 mph above the maximum posted - six months
- Two citations more than 10 mph above the posted or three or more citations at any speed - one year.

#### Accidents

☐ Proof of citation showing no one at fault – no restriction (provide copy of police report or proof of payment by the other insurance carrier to show a nonchargeable accident)

☐ One accident where found at fault - six months

☐ Two accidents either at fault or not at fault - one year

Any authorized driver charged and ultimately convicted for driving while intoxicated (DWI) or driving under the influence (DUI) while operating a vehicle is subject to immediate loss of driving privileges, and, if alternate duties cannot be assigned, will be subject to termination.

### 4. GUIDELINES FOR USE OF FSCC FACILITIES

1. Reservations should be made at least two weeks in advance for necessary approval and can be made electronically by submitting an area request form through the FSCC website by calling 620-223-2700 ext. 461.

2. Reservations are not considered “agreed to” until an email confirmation has been received by the requestor and a payment has been made.

2.3. Persons making reservations will be held responsible for any damage to facilities or equipment. No decorations are allowed on the walls without permission. Moving of furniture in any building is prohibited unless prior arrangements have been made and approved. When decorating, the use of nails, etc. is NOT allowed on the walls.

3.4. All groups/organizations may use the College for educational, cultural, charitable, and non-profit purposes, as scheduling permits. Meeting rooms are expected to be in the same condition as found. Please put all trash in trash receptacle by the door. (Extra bags can be left)

4. 5.FSCC, USD234, and other Bourbon County schools’ reservations take precedence over all others. College functions and student groups/organizations will be given priority in scheduling of College facilities. Student groups/organizations will be responsible for observing the (2) weeks advance notice of event to be scheduled and are expected to submit the online area request form through the FSCC website. proper paperwork for approval; no fees will be assessed for use of facility facilities by FSCC groups/organizations. All reservations are subject to availability.

5.6. The Maintenance Department FSCC is to be notified immediately of any change in a scheduled event. A custodian will be on call during all community and college group meetings to give assistance as needed.

6.7. Great Western Dining will be used for any on-site food preparation by all groups and organizations holding an event on FSCC’s campus. Outside food is not allowed unless approved in advance by the Business Office. The reserving party is responsible for contacting Great Western Dining at 620.223.2700 ext. 520 5071 or [foodservice@fortscott.edu](mailto:foodservice@fortscott.edu).

7. ~~8.~~ Children brought to the campus must remain supervised.

~~8.9.~~ Payment must be made to FSCC and received by the Maintenance Department prior to event.

~~10.~~ The use of tobacco products are prohibited in FSCC Buildings.

~~11.~~ Alcohol and firearms are not allowed on the FSCC campus, facilities, or property.

~~9. 12.~~ FSCC reserves the right to cancel any and all activities previously scheduled.

## General Areas

### **Fees to Outside Organizations:**

~~A \$25 custodial fee will be charged, when custodian is required to work on an overtime basis.~~

Fees for non-FSCC organizations activities/events scheduled during normal business hours:

Non-Profit: No charge

For-Profit or events charging admission: \$35 fee

Fees for non-FSCC organizations activities/events scheduled outside normal operating hours:

Non-Profit:\$40 fee

For-Profit: \$50 fee

- Robert and Sylvia Bailey Hall
- Robert and Sylvia Bailey Hall classrooms
- Parking Lots/Grounds Usage
- Student Union

~~Greyhound (35-40 occupancy) and Heritage Rooms(40-50 occupancy)~~

~~Classrooms, as available:~~

~~Non-Profit Organizations—no charge.~~

~~For Profit and/or if admission charged—\$25~~

~~Fees may be waived for use of facilities during normal operating hours of FSCC.~~

## Agriculture Facilities

### Fees to Outside Organizations:

Fees for non-FSCC organizations activities/events scheduled during normal business hours:

Non-Profit: No charge

For-Profit or events charging admission: \$75 fee

Fees for non-FSCC organizations activities/events scheduled outside normal operating hours:

Non-Profit:\$40 fee

For-Profit: \$75 fee

\*Guidelines and policies regarding usage and fees will be discussed and given to you when your reservation is confirmed.

- Cleaver/Boileau/Burris Agriculture Hall
- \*Livestock Pens
- \*Arnold Arena – Rodeo Arena

### Athletic Areas

\*Guidelines and policies regarding usage and fees will be discussed and given to you when your reservation is confirmed.

- Arnold Arena – Gym
- Lyons Club Field
- Betty Ruth Willard Softball Fields
- Practice Football Field (80 yards)

### **~~USAGE POLICY FOR THE DANNY AND WILLA ELLIS FAMILY FINE ARTS CENTER~~**

~~Priority for usage of the Danny and Willa Ellis Family Fine Arts Center will be given to college-sponsored events. Other groups/organizations may use the center for educational, cultural, charitable, and non-profit purposes, as scheduling permits.~~

### **~~GUIDELINES FOR USE OF THE DANNY AND WILLA ELLIS FAMILY FINE ARTS CENTER~~**

~~1. Reservations should be made at least two weeks in advance for necessary approval and can be~~

~~Made by calling 620-223-2700 ext. 515.~~

~~2. Persons making reservations will be held responsible for any damage to facilities or equipment. All organizations must have a designated supervisor responsible for equipment and facility.~~

~~3. No decorations are allowed on the walls.~~

~~4. Facilities are expected to be in the same condition as found. All trash must be put in the trash receptacles provided.~~

~~5. An FSCC custodian will be on call during all events/meetings to give assistance as needed.~~

~~6. FSCC's food service, Great Western Dining, will be used for any on-site food service by all groups and organizations holding an event in the center. The reserving party is responsible for contacting Great Western Dining at 620.223.2700 ext. 520 or [foodservice@fortscott.edu](mailto:foodservice@fortscott.edu). No outside food may be brought in except as approved by Great Western Dining.~~

~~7. Payment must be made to FSCC and received prior to event.~~

~~8. FSCC reserves the right to cancel any and all activities previously scheduled.~~

~~9. The use of tobacco products are prohibited in FSCC buildings.~~

~~10. Alcohol and firearms are not allowed on FSCC campus, facilities or property. Apparatus or equipment must be approved prior to use.~~

## **B. HONORARY DEGREE**



## **C. GRADUATION CEREMONY ATTENDANCE**

**ACTION ITEMS**

**A. RESOLUTION 2024 - 2: CONSIDERATION OF SYCAMORE GROVE APARTMENTS  
LEASE AGREEMENT**

**BACKGROUND:** The consideration to terminate the lease with Sycamore Grove Apartments was tabled at the regular February Board meeting.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees agree to terminate the current lease with Sycamore Grove Apartments upon completion of the current agreement term.

BOARD ACTION:     MOTION \_\_\_\_                      SECOND \_\_\_\_                      VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

**B. RESOLUTION 2024 - 3: CONSIDERATION OF BOARD MEMBER CONFLICT OF INTEREST POLICY**

**BACKGROUND:** Following is the revised Board Member Conflict of Interest Policy as presented for discussion at last month's meeting.

In the event a Board member is employed by a corporation or business or has a secondary interest in a corporation or business which furnished goods or services to the college, the Board member shall declare his/her interest prior to and refrain from debating or voting for/against the approved motion upon the question of contracting with the company.

It is not the intent of this policy to prevent the college from contracting with corporations or businesses because a Board member is an employee of the firm. The policy is designed to prevent placing a Board member in a position where his/her interest in the college and his/her interest in his/her place of employment (or other indirect interest) might conflict and to avoid appearances of conflict of interest even though such conflict may not exist.

Annually, Board members will be asked to disclose any conflicts of interest.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve the Board Member Conflict of Interest Policy as presented.

BOARD ACTION:      MOTION \_\_\_\_      SECOND \_\_\_\_      VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

### C. RESOLUTION 2024 - 4: CONSIDERATION OF BOARD MEETING RULES OF ORDER POLICY

**BACKGROUND:** Following is the revised Board Meeting Rules of Order Policy as presented for discussion at last month's meeting.

Except as otherwise provided by law, or bylaws of the Board of Trustees, meetings of the Board shall be conducted in accordance with State Law and the recommendation of the Kansas Association of School Boards ~~Roberts Rules of Order, Revised~~.

~~The~~ chair (or vice chair in the absence of the chair) will conduct all meetings. In the absence of both the chair- and the vice chair~~man~~, the members present shall elect a chair pro tempore who will serve only for that part of the meeting in which the chair- and vice chair -are absent.

Any member of the Board who wishes to make a motion, second a motion or discuss pending business will first secure recognition of the Board chair~~man~~.

The chair will present each agenda item for discussion or designate the President or other staff member who will present the agenda item. All formal actions of the Board will be taken by ordinary motion unless a formal resolution is required by law. It will not be necessary for a motion to be before the Board in order to discuss an agenda item presented by the Board chair for consideration. In the ordinary course of events, the Board will discuss all matters other than routine procedural questions prior to the making of a motion in order that consensus may be facilitated.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve the Board Meeting Rules of Order Policy as presented.

BOARD ACTION:      MOTION \_\_\_\_      SECOND \_\_\_\_      VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp



**D. RESOLUTION 2024 - 5: CONSIDERATION OF EMPLOYEE TUITION SCHOLARSHIP POLICY**

**BACKGROUND:** Following is the revised Employee Tuition Scholarship Policy as presented for discussion at last month's meeting.

Employees and their immediate family members are eligible for ~~tuition~~-scholarships which cover the cost of In-District tuition and fees. The scholarship recipient pays specific course fees and cost of books/supplies. Employees should complete the necessary scholarship form for themselves and/or their immediate family members. ~~The form can be found on the employee pages. Copies of this form are available from the Admissions Office in the Student Services Office.~~ Employees should schedule classes that do not interfere with their regular working hours. The employee's supervisor and the appropriate dean/vice president must approve any exception. The individual may choose not to apply for the employee tuition scholarship if he or she applied and qualified for another institutional and/or endowment scholarship of greater value. An individual may not receive two or more institutional/endowed scholarships with assistance greater than the value of tuition.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve the Employee Tuition Scholarship Policy as presented.

BOARD ACTION:      MOTION \_\_\_\_      SECOND \_\_\_\_      VOTE \_\_\_\_

DISCUSSION:

VOTE:                \_\_\_\_ Bailey                        \_\_\_\_ Bartelsmeyer                \_\_\_\_ Fewins  
                             \_\_\_\_ Holt                                \_\_\_\_ McKinnis                        \_\_\_\_ Ropp

## E. RESOLUTION 2024 - 6: CONSIDERATION OF CAMPUS CLOSINGS DUE TO WEATHER POLICY

**BACKGROUND:** Following is the revised Consideration of Campus Closings Due to Weather Policy as presented for discussion at last month's meeting.

It is FSCC's policy to keep the college open for classes during bad weather. The decision to close campus will usually be made prior to 6:00am on the day of classes. If classes are cancelled, information will~~notification will~~ be submitted to the following local~~radio~~ and station or~~television~~ stations. Notification will also be made via the college website, social media, and email~~and other internal and external media as available.~~

### Radio Stations to listen to:

- KESM—El Dorado Springs
- KKOW – Pittsburg
- KMDQ/KOMB – Fort Scott
- KNEM/KNMO – Nevada

### TV Stations to Watch:

- KOAM (CBS Channel 7)
- KODE (ABC Channel 12)
- KSNF (NBC Channel 16)
- KSHB (NBC Channel 41)

In accordance with federal wage-and-hour laws, when the College remains open, faculty and staff who cannot come to work because of bad weather must take personal or vacation leave.

If the decision is made to close a particular site, the President, or designee, of the College may call a holiday for employees at the respective location(s). Even though the site is closed, administrative personnel are expected to coordinate activities and perform duties as necessary and appropriate.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve Campus Closings Due to Weather Policy as presented

BOARD ACTION:      MOTION \_\_\_\_      SECOND \_\_\_\_      VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

**F. RESOLUTION 2024 - 7: CONSIDERATION OF TUITION AND FEES FOR 2024-25 ACADEMIC YEAR**

**BACKGROUND:** Following are proposed tuition and fees for the 2024-25 academic year. Additional recommendations will be provided at the meeting.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve the tuition and fees for the 2024-25 academic year.

BOARD ACTION:      MOTION \_\_\_\_              SECOND \_\_\_\_              VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

Fort Scott Community College Academic Year 2024 - 2025 (Tuition & Fees, Dorm & Meals)

	Academic Year	Recommended	
	2023-2024	2024-2025	Comments
Tuition Per Credit Hour			
In-District (Bourbon County)	47.00	47.00	
High School Concurrent Classes (those served currently)	50.00	50.00	
In-State / Out-of-state / Contiguous	62.00	62.00	
International	128.00	128.00	
Fees Per Credit Hour Total - detailed below			
Student Activity Fee #1	24.00	30.50	Combined Student Activity Fee 1 and 2, plus an increase for scholarships and student life activities
Student Activity Fee #2	1.00	-	
General Fee	-	-	
Facilities Fee	7.20	7.00	
Student Wellness Fee	2.00	-	
Technology Fee	18.80	19.00	
Campus Security Fee	2.00	2.00	
Special Building Project Fee	6.00	7.50	Increased to cover the payment for Ellis.
Greenbush Virtual Fees Per Credit Hour			
	90.00		
Dormitory/Housing/Meal plans- Per Semester			
Dorm/ Housing Application Fee-non-refundable after Aug 1-Fall; Jan 1-Spring	125.00		
Greyhound Hall Dormitory - meal plan required			
Room (double occupancy)	1,330.00		
Private Room Rate - if available	1,995.00		
Meal Plan	1,660.00		
Boileau Hall Dormitory - meal plan required			
Room (double occupancy)	1,650.00		
Private room rate - if available	2,475.00		
Meal Plan	1,660.00		
Apartments - Garrison - Meal plans available for purchase			
			We will add a 5 or 7 meal plan for each resident.
Room (double occupancy per bedroom)	2,700.00		
Private room rate - if available	4,050.00		
Damage deposit	200.00		
Apartments - Sycamore - Meal plans available for purchase			
Room (double occupancy per bedroom)	2,700.00		Discontinued



Private room rate - if available	4,050.00		Discontinued
Damage deposit	200.00		Discontinued
Greyhound Lodge - Meal plans available for purchase			
Room only (double occupancy)	1,700.00		
Private room rate - if available	2,550.00		
Laundry Fee-per semester (Boileau,Greyhound Hall, Greyhound Lodge, Garrison)	25.00		
Additional meal plans available for off campus students			
19 meals per week (cost per semester)	1,660.00		Increase in food costs/contract pricing
10 meals per week (cost per semester)	845.00		
7 meals per week (cost per semester)	615.00		
	<b>Academic Year</b>		
	<b>2023-2024</b>		
<b>Miscellaneous Fees</b>			
ISF Check Charge	33.00		
Transcript Fee			
in house	5.00		
on-line	10.00		
International Student Application Fee	50.00		
Graduation Testing Fee (graduates not taking Capstone class)	50.00		
Stall Rental (per semester - per horse)	250.00		
Replacement student ID fee	7.00		
<b>Program or Course Fees</b>			
<b>Art Supplies</b>	30.00		
Science Lab Fee (per course) Bio, Chem, Phy Sci, <b>A&amp;P</b> , Paola	25.00		
CHE 1095 Chemistry online sections (lab <b>kit</b> )	180.00		
Physical Science online sections (lab <b>kit</b> )	180.00		
General Bio On Line sections (lab kit & access code)	120.00		
Anatomy & Physiology-all sections except Paola (dissection kit & access code)	120.00		
Agriculture Class Material Fee AGR 1204 & 2244	25.00		
Agriculture Class Material Fee AGR1061-Cattle artificial Insemination	375.00		
Math Courses - Hawkes Software	90.00		
<b>HVAC</b>			
Work Ready Certificates (1st Semester Only)	250.00		
HVAC EPA 608 \$40 Testing Fee	40.00		

HVAC Tool Set (1st Semester Only)-optional	Discontinued		
<b>John Deere and Harley Davidson Programs</b>			
John Deere Program Fee (Fall/Spring Only)	300.00		
John Deere Program Computer/ Software Fee (Fall/Spring Only)	100.00		
Harley-Davidson Program Fee (Fall/Spring Only)	665.00		
Harley - Davidson Tool Kit (optional)	Discontinued		
<b>Cosmetology &amp; Manicuring Program</b>			
Manicurist Uniform - Fort Scott & Pittsburg	65.00		
Manicurist Kit (one time) - Fort Scott & Pittsburg	500.00		
Program Fee - Cosmetology - Fort Scott & Pittsburg (per semester)	2,030.00		
Instructor in training kit - Fort Scott & Pittsburg	415.00		
<b>Nursing/ Allied Health / EMT Program Fees</b>			
EMT Beginner Lab Fees (includes background check)	305.00		
Practical Skills Examination Fee	125.00		
EMT Insurance	20.00		
EMT State Certification Application Fee	-		
EMT National written exam	100.00		
First Responder	50.00		
Allied Health Lab Fee ('CNA/CMA)	35.00		
ALH Insurance (CNA/CMA) (not refundable)	20.00		
Allied Health KADAD App Fee (CNA/CMA/HHA)	22.00		
Allied Health Online testing fee (CNA /HHA only)	18.00		
Nursing Program Fee and Lab Fee (Fall/Spring Only-Non refundable)	450.00		
Nursing Program Computer/Software fee	50.00		
<b>Individual Course Fees</b>			
CNT 1013 Intro to Craft Skills	225.00		
CNT 1033 Concrete I	225.00		
CNT 1053 Electrical I	225.00		
CNT 1103 Roof framing	225.00		
CNT 1113 Windows, Doors & Stairs	225.00		
CNT 1124 Carpentry Basics	225.00		
CNT 1134 Floors, Walls, Ceiling Frames	225.00		
CNT 2115 Exterior Carpentry	225.00		
CNT 2125 Interior Carpentry	225.00		
CNT 1084 Masonry I	195.00		
CNT 1106 Masonry Installation Tech	195.00		
CNT 1143 Tile Setting	195.00		
CNT 1153 Stone Laying	195.00		
CNT 2024 Masonry III	195.00		
CNT 2064 Masonry II	195.00		
CNT 2074 Masonry IV	195.00		

CNT 2086 Advanced Masonry Laying Tech	195.00		
HVC 1063 HVAC	175 .00		
HVC 1233 HVAC sheet metal	175.00		
HVC 1414 HVAC Fundamentals	175.00		
HVC 1424 HVAC Fundamentals Lab	175.00		
HVC 1434 Electrical Fundamentals	175.00		
HVC 1481 HVAC Special Project	175.00		
HVC 1533 Electrical Fundamentals Lab	175.00		
HVC 1633 Air Conditioning Design	175.00		
HVC 2382 Motors & Controls	175.00		
HVC 2413 Heating System Fundamentals	175.00		
HVC 2433 Residential Controls	175.00		
HVC 2443 Residential Controls Lab	175 .00		
HVC 2463 Air Conditioning Equipment Analysis	175.00		
HVC 2473 Air Conditioning Equipment Analysis	175.00		
HVC 2481 Special Project	175.00		
HVC 2482 Motors & Controls	175.00		
HVC 2513 Heating Lab	175.00		
WLD 1013 Basic SMAW Shielded Metal Arc Welding	200.00		
WLD 1023 Basic GMAW Gas Metal Arc Welding	200.00		
WLD 2013 Basic GTAW Gas Tungsten Arc Welding	200.00		
WLD 2023 Advanced Welding (SMAW II Shielded Metal Arc Welding II)	200.00		
WLD 2033 Special Welding Techniques	200.00		
WLD 2123 Advanced Welding (GMAW II Gas Metal Arc Welding II)	200.00		
CNT 1064 Intro to Heavy Equipment	175.00		
CNT 1054 Heavy Equipment I	225.00		
CNT 2054 Heavy Equipment II	225.00		
MAT 0213 Math Skills	90.00		
MAT 0953 Elementary Algebra	90.00		
MAT 1073 Intermediate Algebra	90.00		
MAT 1075 Intermediate Algebra with Review	90.00		
MAT 1083 College Algebra	90.00		
MAT 1084 College Algebra with Review	90.00		
EWT workshops - 2 days	140 .00		
EWT workshops - 1 day	70.00		
EWT 1261Cross Connections Control - Incl certification	250.00		
EWT 1262 Backflow prevention - incl certification	350.00		

**G. RESOLUTION 2024 - 8: CONSIDERATION OF AGREEMENT BETWEEN FSCC AND IDEA**

**BACKGROUND:** FSCC and IDEA first entered into an agreement on March 20, 2023. FSCC President and College Counsel want to meet with IDEA for the purpose of amending the original agreement.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve the FSCC President and College Counsel to meet with IDEA for the purpose of amending the agreement from March 20, 2023.

BOARD ACTION:      MOTION \_\_\_\_              SECOND \_\_\_\_              VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp



**H. RESOLUTION 2024 - 9: CONSIDERATION OF CULINARY ARTS MEMORANDUM  
OF UNDERSTANDING BETWEEN FSCC AND SOUTHEAST KANSAS EDUCATION  
SERVICE CENTER**

**BACKGROUND:** Following is a memorandum of understanding between FSCC and Southeast Kansas Education Service Center (SEKESC/Greenbush) pertaining to ongoing Culinary Arts services.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve the Culinary Arts Memorandum of Understanding between FSCC and Southeast Kansas Education Service Center as presented.

BOARD ACTION:      MOTION \_\_\_\_              SECOND \_\_\_\_              VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

**Fort Scott Community College  
Southeast Kansas Education Service Center - Greenbush  
Memorandum of Understanding**

Academic Year 2024-2025

**INTRODUCTION**

This document is a binding memorandum of understanding between Fort Scott Community College, hereafter FSCC and the Southeast Kansas Education Service Center (Greenbush). The intention of this memorandum is to identify the responsibilities and obligations for a Culinary Program to be offered at the Southeast Kansas Education Service Center - Greenbush, 947 W. 47 Hwy. Girard, KS 66743.

**POINTS OF UNDERSTANDING**

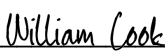
**FSCC**

1. FSCC will administer and be operationally responsible for providing culinary training and offer culinary courses.
  - 1.1. FSCC will enroll all participants and maintain records as required by the Kansas Board of Regents.
  - 1.2. Students will be officially enrolled in transcribed college courses.
  - 1.3. FSCC will provide the syllabi for the culinary courses.
  - 1.4. Eligible college courses may be considered dual credit for secondary students enrolled as sophomores, juniors or seniors.
  - 1.5. FSCC will not collect tuition and fees from the secondary students enrolled

**GREENBUSH**

2. Greenbush will employ and supervise all instructional staff.
  - 2.1. Greenbush instructional staff will teach the outcomes designated in the course syllabus.
  - 2.2. Greenbush instructional staff will submit to FSCC completed course rosters, grades, and assessment information as designated by FSCC policies.
  - 2.3. Students will be officially enrolled in transcribed college courses through FSCC.
  - 2.4. Eligible college courses may be considered dual credit for secondary students enrolled as sophomores, juniors or seniors in high school.
3. Greenbush will provide the culinary equipment, supplies, and materials to operate the culinary courses.
  - 3.1. Greenbush will provide the online learning platform as approved by FSCC & all staff required to operate the program.
4. Greenbush will not collect fees from FSCC.
5. FSCC and Greenbush agree to promote and market the Culinary Program in a cooperative effort to provide college and high school dual credit benefiting students and school districts.
  - 5.1. FSCC will develop marketing materials that identify FSCC, and the Greenbush Culinary Program.
  - 5.2. Greenbush will distribute marketing materials to school districts and promote the benefits of FSCC culinary courses for college and high school dual credit.

The parties whose signatures appear below agree to this memorandum of understanding in principle. It is recognized by all parties that the terms of this agreement are binding and may be reviewed annually at the time of budget approval.

DocuSigned by:  
  
Southeast Kansas Education  
Service Center-Greenbush

February 22, 2024

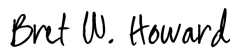
Date

Board of Trustees  
Fort Scott Community College

Date

Attest Clerk of the Board:

DocuSigned by:



B014FBEDD78B4F0...

Date: February 22, 2024

**I. RESOLUTION 2024 - 10: CONSIDERATION OF AMENDED LEASE AGREEMENT  
BETWEEN FSCC AND THE CITY OF FRONTENAC**

**BACKGROUND:** Following is an amendment to the lease between FSCC and the City of Frontenac. FSCC's Harley Davidson program is housed in a building leased from the City of Frontenac. None of the leases have identified a specific property description. The amended lease includes a description of the property being leased.

**RECOMMENDATION:** It is recommended the FSCC Board of Trustees approve the amended lease agreement between FSCC and the City of Frontenac

BOARD ACTION:      MOTION \_\_\_\_      SECOND \_\_\_\_      VOTE \_\_\_\_

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

## **AMENDMENT TO LEASE AGREEMENT**

THIS AMENDMENT ("Amendment") is made and entered into on the 5th day of February 2024, by and between Fort Scott Community College ("FSCC"), and the City of Frontenac, Kansas (the "City").

### **RECITALS**

**WHEREAS**, by written agreement dated August 1, 2004 (hereafter referred to as the "First Lease"), FSCC and the City entered into an agreement whereby (1) the City, at the request of FSCC, acquired certain property in the City of Frontenac, Crawford County, Kansas and constructed a building in which FSCC's Harley Davidson technical college program was housed ("the Building"); and (2) FSCC leased said property for an unspecified term;

**WHEREAS**, by written agreement dated April 18, 2005 (hereafter referred to as the "Second Lease"), FSCC and the City entered into an agreement whereby (1) the City made additions and improvements to the Building; and (2) FSCC continued to lease the property for an unspecified term;

**WHEREAS**, by written agreement dated June 20, 2014 (hereafter referred to as the "Third Lease"), FSCC and the City entered into an agreement whereby (1) FSCC continued to lease the property, but this time for a term of ten (10) years beginning July 1, 2015; and (2) the City agreed to deed the property to FSCC upon the expiration of the lease term (i.e. on July 1, 2025), provided that all lease payments had been made by FSCC;

**WHEREAS**, the First Lease, the Second Lease, and the Third Lease did not and do not contain a specific description of the property (1) being leased by FSCC from the City; and (2) to eventually be deeded to FSCC by the City per the terms of the Third Lease; and

**WHEREAS**, the parties wish to amend the Third Lease to include a description of the property being leased by and eventually to be deeded to FSCC.

**NOW THEREFORE**, FSCC and the City do hereby agree to amend the Third Lease as follows:

1. The following shall be inserted prior to the heading "PAYMENT AMOUNT, DUE DATE and LATE CHARGES":

#### **DESCRIPTION OF PROPERTY**

The property which is the subject of this agreement and which is being leased to FSCC pursuant to the terms hereof, is described as follows:

TRACT1:

A TRACT OF LAND LOCATED IN LOT 1, NORTH INDUSTRIAL PARK ADDITION,  
CITY OF FRONTENAC, KANSAS, FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE N00°27'11" W ON THE WEST LINE OF LOT 1 A DISTANCE OF 321.40 FEET; THENCE N89°26'01" E TO A POINT ON THE EAST LINE OF LOT 1 A DISTANCE OF 300.10 FEET; THENCE S 00°29'45" E ON SAID EAST LINE TO THE SOUTHWEST CORNER LOT 6 A DISTANCE OF 13.05 FEET; THENCE N89°53'39" E ON THE LINE BETWEEN LOT 1 AND LOT 6 A DISTANCE OF 50.50 FEET; THENCE S 00 degrees 05'41" E TO THE SOUTH LINE OF SAID LOT 1 A DISTANCE OF 310.96 FEET; THENCE S89°55'42" W ON SAID SOUTH LINE TO THE POINT OF BEGINNING 348.67 FEET. TRACT 1 CONTAINS 2.58 ACRES, MORE OR LESS.

Except and subject to the following easement:

A 30 FOOT EASEMENT LOCATED IN LOT 1, NORTH INDUSTRIAL PARK ADDITION, CITY OF FRONTENAC, KANSAS, FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE N00°27'11"W ON THE WEST LINE OF LOT 1 A DISTANCE OF 30.00 FEET; THENCE N89°55'42"E TO A POINT ON THE EAST LINE OF LOT 1 A DISTANCE OF 348.86 FEET; THENCE S00°05'41"E ON SAID EAST LINE TO THE SOUTHEAST CORNER OF SAID LOT 1 A DISTANCE OF 30.00 FEET; THENCE S89°55'42"W ON SAID SOUTH LINE TO THE POINT OF BEGINNING A DISTANCE OF 348.67 FEET. EASEMENT TRACT CONTAINS 0.24 ACRES, MORE OR LESS.

for ingress and egress to the real estate that lies to the east, said easement to be for the benefit of, and said easement to be maintained by, the owners of the said real property to the east.

together with all improvements located thereon, and all easements and appurtenances belonging or appertaining thereto (the "Property").

Attached hereto and incorporated herein as "Exhibit A" and "Exhibit B" are surveys of the Property and easement.

2. The following paragraph shall be added at the end of the section titled "GENERAL PROVISIONS":

Any reference herein to the property which is the subject of this Agreement, whether or not the term "property" is capitalized, shall mean and refer to the Property, as said term is defined by the Amendment.

**RATIFICATION.** Except as specifically amended hereby, each and every other term and condition of the Third Lease shall remain unchanged and in full force and effect without modification, and FSCC and the City hereby ratify and affirm the same. The Third



Lease as amended by this Amendment constitutes the entire agreement and understanding of the parties, and all prior negotiations, correspondence, proposals, prior documents, and verbal understandings have no effect thereon and are superseded by this Amendment.

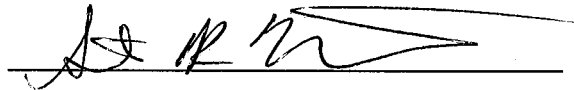
**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment the day and year first written above.

**Fort Scott Community College ("FSCC")**

\_\_\_\_\_  
By: \_\_\_\_\_

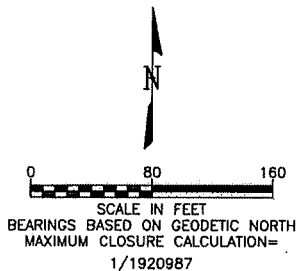
Title: \_\_\_\_\_

**City of Frontenac, Kansas (the "City")**

  
\_\_\_\_\_

By: Steve Morrison \_\_\_\_\_

Title: Mayor \_\_\_\_\_



**REFERENCE DOCUMENTS:**

PLAT OF NORTH INDUSTRIAL PARK

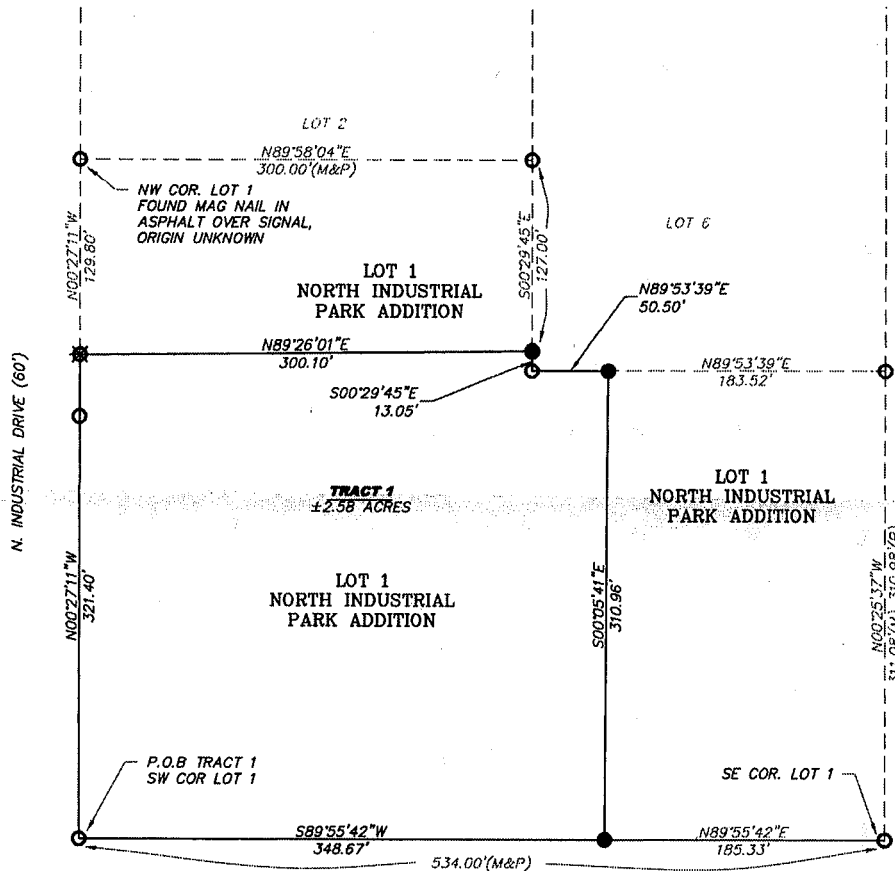
**GENERAL NOTES:**

NO GAPS OR OVERLAPS FOUND.  
EASEMENTS, SETBACKS, AND  
OTHER ENCUMBRANCES OF  
RECORD ARE NOT SHOWN BY  
SPECIFIC AGREEMENT WITH  
CLIENT.

**LEGEND**

- - SET 1/2" X 24" BAR WITH AEA CAP (LS94)
- - FOUND IRON BAR WITH ALBERTINI CAP OR AS NOTED
- ⊗ - SET COTTON SPINDLE IN ASPHALT
- (M) - MEASURED DISTANCE
- (P) - PLAT DISTANCE
- - SURVEYED PROPERTY LINES

RESERVED FOR REGISTER OF DEEDS OFFICE USE



A PRIVATE SURVEY WAS COMPLETED AUGUST 9, 2022 FOR MR. ZACKERY REYNOLDS OF A TRACT LOCATED IN LOT 1, NORTH INDUSTRIAL PARK, CITY OF FRONTENAC, KANSAS.

**TRACT 1:**

A TRACT OF LAND LOCATED IN LOT 1, NORTH INDUSTRIAL PARK ADDITION, CITY OF FRONTENAC, KANSAS, FURTHER DESCRIBED AS FOLLOWS:  
BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE N00°27'11"W ON THE WEST LINE OF LOT 1 A DISTANCE OF 321.40 FEET; THENCE N89°26'01"E TO A POINT ON THE EAST LINE OF LOT 1 A DISTANCE OF 300.10 FEET; THENCE S00°29'45"E ON SAID EAST LINE TO THE SOUTHWEST CORNER LOT 6 A DISTANCE OF 13.05 FEET; THENCE N89°53'39"E ON THE LINE BETWEEN LOT 1 AND LOT 6 A DISTANCE OF 50.50 FEET; THENCE S00°05'41"E TO THE SOUTH LINE OF SAID LOT 1 A DISTANCE OF 310.96 FEET; THENCE S89°55'42"W ON SAID SOUTH LINE TO THE POINT OF BEGINNING, 348.67 FEET. TRACT 1 CONTAINS 2.58 ACRES, MORE OR LESS. LEGAL DESCRIPTION WRITTEN BY L. FRANK YOUNG, KS. LICENSE #LS-960 ON 8-9-2021.

I, L. FRANK YOUNG, DO HEREBY CERTIFY THE ABOVE SURVEY WAS CONDUCTED ON THE GROUND UNDER MY SUPERVISION AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.



L. FRANK YOUNG, P.E., RLS  
KANSAS LICENSE #960

This survey has been reviewed pursuant to KSA 58-2005 and is in compliance with this act. No other warranties are extended or implied.  
Approved: *William A. Cook*  
WILLIAM A. COOK, RLS 1020  
Date: 8-15-22

EXHIBIT A

**CERTIFICATE OF SURVEY**  
TRACT IN LOT 1, N. INDUSTRIAL PARK  
FRONTENAC, KANSAS

Job No. 602Z

Date: 8-9-22

Drawn By: CRE

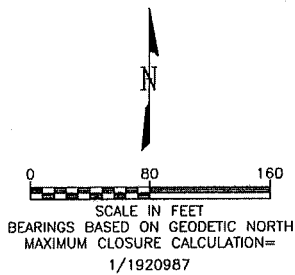
Ordered By:  
ZACKERY REYNOLDS

Date of Field Work: 5-26-22



**Agricultural  
Engineering  
Associates**

1000 Promontory Drive  
Unlontown, Kansas 66779  
620-756-1000

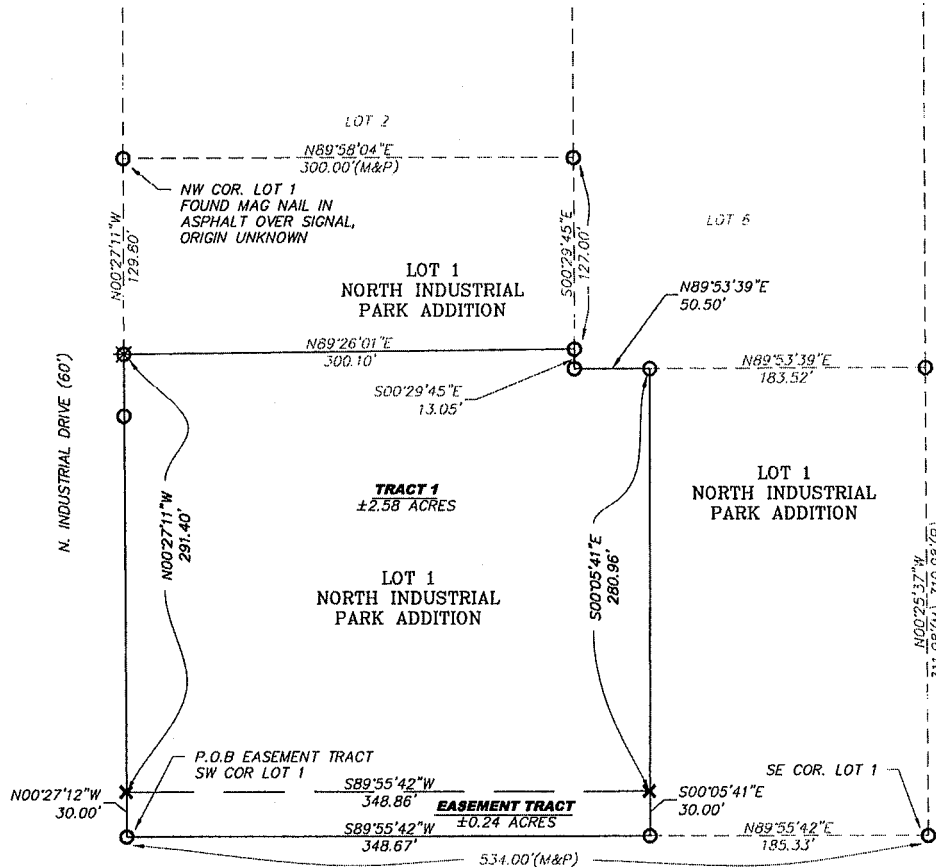


REFERENCE DOCUMENTS:  
PLAT OF NORTH INDUSTRIAL PARK

GENERAL NOTES:  
NO GAPS OR OVERLAPS FOUND.  
EASEMENTS, SETBACKS, AND  
OTHER ENCUMBRANCES OF  
RECORD ARE NOT SHOWN BY  
SPECIFIC AGREEMENT WITH  
CLIENT.

LEGEND	
X	-CALCULATED POINT
○	-FOUND IRON BAR WITH ALBERTINI CAP OR AS NOTED
⊗	-FOUND COTTON SPINDLE IN ASPHALT
(M)	-MEASURED DISTANCE
(P)	-PLAT DISTANCE
---	-EASEMENT LINES

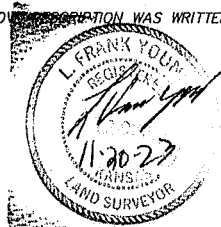
RESERVED FOR REGISTER OF DEEDS OFFICE USE



A 30 FOOT EASEMENT DESCRIPTION WAS WRITTEN 20 NOVEMBER 2023 FOR MR. STEPHEN ANGERMEYER AND THE CITY OF FRONTENAC OF A TRACT LOCATED IN LOT 1, NORTH INDUSTRIAL PARK, CITY OF FRONTENAC, KANSAS.

**TRACT 1:**  
A 30 FOOT EASEMENT LOCATED IN LOT 1, NORTH INDUSTRIAL PARK ADDITION, CITY OF FRONTENAC, KANSAS, FURTHER DESCRIBED AS FOLLOWS:  
BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE N00°27'11"W ON THE WEST LINE OF LOT 1 A DISTANCE OF 30.00 FEET; THENCE N89°55'42"E TO A POINT ON THE EAST LINE OF LOT 1 A DISTANCE OF 348.86 FEET; THENCE S00°05'41"E ON SAID EAST LINE TO THE SOUTHEAST CORNER OF SAID LOT 1 A DISTANCE OF 30.00 FEET; THENCE S89°55'42"W ON SAID SOUTH LINE TO THE POINT OF BEGINNING A DISTANCE OF 348.67 FEET.  
EASEMENT TRACT CONTAINS 0.24 ACRES, MORE OR LESS. LEGAL DESCRIPTION WRITTEN BY L. FRANK YOUNG, KS. LICENSE #LS-960 ON 8-9-2021

I, L. FRANK YOUNG, DO HEREBY CERTIFY THE ABOVE INFORMATION WAS WRITTEN UNDER MY SUPERVISION AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.



L. FRANK YOUNG, P.E., RLS  
KANSAS LICENSE #960

This survey has been reviewed pursuant to KSA 58-2005 and is in compliance with this act. No other warranties are extended or implied.

Approved: WILLIAM A. COOK, RLS 1020  
Date: \_\_\_\_\_

EXHIBIT B

**EASEMENT SURVEY**  
TRACT IN LOT 1, N. INDUSTRIAL PARK  
FRONTENAC, KANSAS

Job No. 6530  
Date: 20 Nov 23  
Drawn By: MJC  
Ordered By:  
Stephen Angermeyer

**Agricultural Engineering Associates**  
1000 Promontory Drive  
Uniontown, Kansas 66779  
620-756-1000

S:\PROJECTS\Angermeyer\SSS Angermeyer - 11-20-23\ANG. SURVAY. 11-20-23\11-20-23.DWG

## **REPORTS**

**A.** Higher Learning Commission

**B.** Gordon Parks Museum

**C.** Foundation

**D.** Administration

## **Gordon Parks Museum**

### **Monthly Report Update/Events February 2024**

**Please Note: This report does not include all-current job duties, projects, meetings, and events.**

- Work on Planning for Gordon Parks Celebration, Oct 3-5, 2024.
- Work on Planning for Kansas Museum Conference Nov 6-8, 2024.
- Working with Beach Museum of Art at K-State to Provide a Convening with Art Bridges event. March 20-22, 2024.
- Provided a speaking presentation at Neosho Community College on Feb 1, 2024
- Provided a speaking presentation to the Greater Kansas City Black History Study Group at the Black Archives Center in Kansas City, MO on Feb 10, 2024
- Worked on Black History Month Celebration Events. James Reese Europe in partnership with the Lowell Milken Center on Feb 15, 2024. Approximately 80 people in attendance.
- Provided Poster Panel exhibit over 100 Black Innovators and leaders throughout history.
- Parsons Middle School toured the museum and attended the James Reese Europe Event on Feb 15 with 20 total
- Worked on the Commemorative Park at the AME Church property location. Applying for Grants.
- Worked on Fort Scott, Now Project photos.
- Worked on the Langston Hughes and Gordon Parks Display Project.
- Work on Archives and Collections.
- Work on SEK Museum Alliance Video Promotion.
- Th museum hosted the SEK Museum Alliance Meeting Feb 12 in partnership with the Fort Scott National Historic Site and the Lowell Milken Center. This was museum professionals from around the SEK. We had approximately 40 people in attendance.
- Eugene Ware Fifth Grade Class toured the museum Feb 22 with over 140 students and teachers and also did activity in the theater and watch documentaries in the meeting rooms.
- FSCC Golf, Track, and Women's BB teams had 35 recruits and parents tour the museum during the month of February.

We had 40 visitors walk in and with a combination of tours, presentations and any other events we had 315 visitors from all over the nation in February.

#### **City and State where some of the February 2024 visitors come from**

Paola, KS  
Honolulu, HI  
Fort Scott, KS  
Parsons, KS  
Farlington, KS  
Erie, KS  
Welda, KS  
Girard, KS  
Topeka, KS  
Santa Fe, NM

**Others did not list where they were from.**



Case Hillary Hayden Wendy Axel Ruby Jean  
 Kolbe Julia Crewson No take  
 Heidi Callan Gabrielle Lily  
 com'ab Braxton Abby Meyer  
 messia Bush Maddie Daphney Rhodes  
 Lynn Randall Camerine Moore  
 zabelle William Nicholas  
 tryke Piper Wyatt Peiffer  
 Marie Snaffer  
 Haen Emma  
 Bralyon  
 Nicole  
 Bruner

Gordon Parks Museum  
 Thank you for  
 being so welcoming  
 and the amazing  
 tour!  
 JES 6<sup>th</sup> grad

Thank you  
 so much!  
 Ms. Davis

JAC'S  
 THANK YOU SO MUCH!  
 -CASSIE JOHANNING

m i k e y

Thanks for  
 hospitality and  
 you showed  
 us some

We had a great  
 trip! Thank you  
 for your amazing  
 introduction and

## Student Services – March 2024

### **Student Life/Campus Security:**

- Developed RA schedule for the spring semester.
- Met with a student activity committee and developed the activity calendar for the spring semester. We will meet again in April to develop a calendar of activities for the fall 24 semester, including move-in day and welcome week.
- Neon Dance was held in the FSCC cafeteria. Thank you to all of our resident assistants and Alyssa Martin for working on the event. Over 150 students attended the dance.
- Held meetings with resident assistants to go over protocols and procedures for room checks and searches.
- Continued work on Strategic Enrollment Management (SEM) plan.
- Trained Alyssa Martin, who has been assisting us in a housing director capacity.
- Modified the housing applications for fall of 2024. We will release applications for fall on March 20 at 8:00am.
- Modified the housing contracts for the 2024-25 year.
- Opened sign-ups for intramural volleyball and basketball seasons. The VB season will start after spring break, and the basketball season the first week of April.
- Trained two students who live at Garrison Quarters to assist the housing department on fire alarms and drills at the apartment complex.
- Discussed the meal calendar for 2024-25 with Marci and Great Western Dining.
- Developed housing plan to align with the new John Deere program. Students will have available housing at the Greyhound Lodge on 12-month terms, matching the length of the new program schedule.

### **Advising:**

What we are currently working on:

- Enrollment for late-start Spring 2024 and summer 2024
- Preparing for Fall 2024 enrollment to open
- counseling/completing withdraws—long term/short term consequences
- Speaking to First Year Experience classes about upcoming deadlines
- Advising students on how/when to use student accounts: GIZMO, Blackboard, Student Email
- Getting student accounts, such as student email, activated for students
- Setting up Degree Audits and re-checking for graduation
- General Advisement meetings—students prepping for graduation requirements
- Processing Accommodations requests for students who qualify
- Meeting with potential students on campus/athletic visits
- Participating in Kan-Ahead meetings/discussions
- Participating in SAP/Degree Appeal Committee meetings
- Curriculum Committee meetings
- Reworking/finalizing benchmarks for Advising (Co-Curricular committee meetings)
- J-1 trainings/meetings (Registration and Advising)
- HLC Criterion 1, 3, and 4 meetings (some work on Criterion 5)
- Updating advisors on changes to curriculum or advising procedures
- Discussions about giving the Advising Survey/Noel-Levitz survey
- Re-started the Retention Committee (2 meetings in!)
- Participated in Empower Me summit for student w/disabilities
- TRIO grant informational meetings for the re-write

- OCR Audit—finishing up and preparing to close out

### **Trio:**

- Have approximately 145 “Active” students. Hosting “Popcorn Fridays” as a recruiting effort. Funded to serve 150.
- Hosted “Advisor Game Day” for students. Approximately 20 students and 6 staff/mentors participated. One student said, “Now, this is student life!”
- Hosted Financial Literacy Workshop on 2/21/24. Jamie Armstrong, AAMS presented to approximately 15 students.
- Assisted students with completing their FAFSA for 24-25 academic year on FAFSA Day (2/28/24).
- 2 staff participated in Priority 2 Budget Management and Statutory/Regulatory Requirements Training 2/19-2/21.
- Participating in trainings and meetings to prepare for TRIO SSS Grant re-write.
- Participating/attending meetings related to Advising and Math Pathways for Fall ’24 semester.
- Participating on Retention Committee.
- Participating on Co-Curricular Assessment Committee.
- Hosting Healthy Relationships workshop on 3/18/24, with guest speaker, Stephanie Spitz.
- Visiting Mid-America Nazarene University and attending performance at New Theatre on 3/27/24.
- Will be participating in FSHS Career Fair on 4/2/24 to inform First Generation Students about support programs that are available to them in college. Will be giving away t-shirts funded by FSACF Grant Competition.

### **Registrar:**

#### *Reports/Rosters/Schedule:*

- 20<sup>th</sup> Day Report
- Spring IPEDS Fall Enrollment
- College Board Annual Survey
- Benchmark Report Phase II
- Will be posting holds for students missing transcripts shortly
- Withdrawal processing will begin soon
- Working through transcripts sent for students wishing to reverse transfer
- Working on setting up all Systemwide Transfer courses as equivalencies in FSCC’s SIS
- Editing and inputting schedule updates for the 4-day fall 2024 semester

#### *J1 Updates*

- Attending bi-weekly Project Manager Meetings with Jenzabar
- J-1 Finance Trainings have started
- Continued work on Common Module configuration worksheets – plan to finish over spring break
- Continued work on Registration Module configuration worksheets – plan to finish over spring break
- Finished up Student Life Configurations Worksheets
- Weekly Module Manager meetings

#### *Graduation*

- Finalizing graduation list

- Ceremony detail emails will go out shortly
- Collecting Petition to Graduate forms and tracking in the SIS
- Working on ceremony details

*Training/Other:*

- Working on updating degree maps (programs of study) with Instruction for alignment with KBOR and the Catalog in anticipation of implementation of KBOR's Systemwide General Education Package which will begin Fall 2025
- Assisting with HLC Accreditation Criterion 1 & 4
- Curriculum Committee Meeting
- Academic Calendar Committee Meeting
- Institutional Learning Outcomes Meeting
- Virtually attended the Kansas Community College Registrar's for a roundtable over Math Pathways, Degree Maps, Gen Ed Core, and other KBOR topics

*International Student Coordinator Duties/PDSO:*

- Checked program end dates for all students to ensure I-20 is up-to-date for transfer/graduation

**Admissions Update**

- We gave roughly 12 scheduled campus tours throughout March.
- Admissions representatives will continue to visit high schools after Spring Break and will do so until school is out.
- We have a tour scheduled for 60 students from Oklahoma on 3/18/24.
- Admissions will be planning for Preview Day on 4/5/24
- Admissions along with Advising are planning for enrollment days for the remainder of this semester.
- Marcus, Tanya, and Vicki visited FSHS for parent teacher conferences to discuss FSCC and concurrent classes with parents on 3/6.
- Admissions sent 366 text messages in March with about a 5% reply rate.
- We will be "awarding" scholarships to prospective high school students for the 24-25 school year, contingent on their grades after Spring Break.

**Ambassadors**

- Ambassadors continue to work in and keep the pantry open for students throughout the week.
- The pantry has continued to receive support from the community with multiple donations from Valu Merchandisers.
- Ambassadors volunteered at FSHS Future Finance event Wednesday 2/28/23. The organizer was very impressed with their ability.

## Instruction Office

- Completed and submitted the overload contracts.
- Continue to update degree maps in degree audit and catalog.
- Working on course evaluations.
- Ongoing monthly collaboration meeting with FSHS.
- Working with faculty on revising the course descriptions for courses.
- Updating the fall 2024 course schedule
  - Soft opening is March 18<sup>th</sup>.
  - Schedule will be open for enrollment on April 1<sup>st</sup> for returning students.
  - New students can enroll starting April 10<sup>th</sup>.
- Submitted the paperwork to KBOR for Quantitative Reasoning for Systemwide Transfer Course list.
- Providing guidance on math pathways.
- Working on the Kansas Nursing Grant Initiative.

## **Institutional Research Update for March 2024**

- Reporting data to the state and federal government
  - Ongoing reporting to National Student Clearinghouse and developing process improvements for gathering the data
  - Completed and submitted the Follow Up report (in collaboration with the Instruction Office and CTE Faculty) to track student success after CTE program completion
  - Collecting and analyzing data for Assessment, Retention, and HLC teams
- Jenzabar One Migration
  - Facilitating weekly team updates and ongoing communications
  - Continued work in the Student Life module in collaboration with Registrar, Business Office, Admissions, Advising, and Maintenance
  - Launching Business Office-related projects such as General Ledger, Budget, and Financial Aid, and performing in-depth analyses of current practices with Jenzabar Migration team
- Perkins
  - Ongoing collaboration with the SEK Consortium (FSCC, Pitt State, Allen CC, Independence CC) to spend Perkins dollars to strengthen CTE in the SE Kansas Region
  - Completed March Progress Report with expenditures, revisions, and narratives within goals
  - Working with KBOR and Perkins administration/faculty on campus to improve policies and workflows
- Day-to-day
  - Ongoing various internal reports to increase visibility and effectiveness
  - Working in the POISE system to improve reporting and solve technical issues as we approach the J1 migration
    - Troubleshooting Statistics screens and live report screens; this is an ongoing effort to provide effective tools to our administration and faculty
    - Adjusting the FSCC Application and other forms to bring them into compliance



- Assisting Instruction Office with various tasks, including the upcoming Fall 2024 Course Schedule

## EXECUTIVE SESSION

**RECOMMENDATION:** It is recommended that the Board adjourn to executive session.

### MOVE TO EXECUTIVE SESSION:

BOARD ACTION:    MOTION \_\_\_\_            SECOND \_\_\_\_            VOTE \_\_\_\_  
DISCUSSION:  
VOTE:            \_\_\_\_ Bailey                    \_\_\_\_ Bartelsmeyer            \_\_\_\_ Fewins  
                     \_\_\_\_ Holt                        \_\_\_\_ McKinnis                \_\_\_\_ Ropp

### MOVE TO REGULAR SESSION:

BOARD ACTION:    MOTION \_\_\_\_            SECOND \_\_\_\_            VOTE \_\_\_\_  
DISCUSSION:  
VOTE:            \_\_\_\_ Bailey                    \_\_\_\_ Bartelsmeyer            \_\_\_\_ Fewins  
                     \_\_\_\_ Holt                        \_\_\_\_ McKinnis                \_\_\_\_ Ropp

## ADJOURN

BOARD ACTION:    MOTION \_\_\_\_    SECOND \_\_\_\_    VOTE \_\_\_\_  
DISCUSSION:

VOTE:            \_\_\_\_ Bailey            \_\_\_\_ Bartelsmeyer            \_\_\_\_ Fewins  
                     \_\_\_\_ Holt            \_\_\_\_ McKinnis            \_\_\_\_ Ropp