FORT SCOTT COMMUNITY COLLEGE

Minutes of the Board of Trustees Working Session March 21, 2022 4:00 p.m. – 6:30 p.m.

PRESENT: John Bartelsmeyer, Dave Elliott, Jim Fewins, Kirk Hart, Bryan Holt, and Robert Nelson

ALSO PRESENT: Alysia Johnston, President, Juley McDaniel, Board Clerk, Janet Fancher, Adam Borth, Tom Havron, Julie Eichenberger, Kris Mengarelli, Ralph Beacham, Jordan Howard, Jason Simon, Chris Larsen

AGENDA:

- Mission/Vision Overview, Alysia Johnston, 1
- Strategic Plan Report, Ralph Beacham, 18
- Entry Level Driver Training (ELDT), Crawford Tech Ed Center, Kris Mengarelli, 38
- Nursing Program/Collaboration with CHC of SEK, Jordan Howard, 46
- Higher Ed Emergency Relief Funds (HEERF)/Deferred Maintenance Projects, Julie Eichenberger, 54
- Housing/Greyhound Fitness Center/Foundation update, Tom Havron, 65
- Bailey Hall Re-model/Migrant Programs, Janet Fancher, 71
- New Programs, Adam Borth, 82
- Vision & Mission Summary/Suggestions, Board of Trustees

ALYSIA JOHNSTON - MISSION/VISION OVERVIEW

Reviewed mission statement and core values. The greatest asset at FSCC is personnel.

We'll come back in June for another working session for the Board to evaluate where all this information fits with the mission and vision, along with budget.

Mission statement

Fort Scott Community College is an institution of higher learning with a long history of culture and diversity that provides affordable academic, technical, and occupational programs to meet student needs while fostering a mutually supportive relationship between the college and its communities.

Core Values:

- Personal success and growth: Empower students, community, and employees to attain their goals by providing opportunities in a supportive, safe environment.
- Integrity and Respect: A focus on communication, relationships and experiences that value students, community, and employees; fostering a safe environment for all.
- Diversity and Inclusion: Operate as one college in purpose, plans, priorities, and processes.
- Stewardship: The careful, transparent, and responsible management of all resources under our care, including monetary, physical, and human resources.

Vision:

FSCC's vision for the future is to support "Students First, Community Always" through a central focus on teaching and learning; advancing strong, innovative programs and departments; maximizing and leveraging opportunities; initiating efficient and effective processes; and developing the region's workforce.

Reviewed capital improvement projects for 2021-2023 using COVID grant funding. Among other qualifiers, anything done to spread students out or renovate HVAC systems qualified for use of HEERF funds.

FSCC received \$5,085,879, and \$2,715,070 has been spent thus far. Projects include:

Total COVID Grant Funding = \$5,085,879

- Spent = \$2,715,070
- Remaining = \$2,646,561

Project	*Cost	Funding	Funding	Funding
		HEERF (Moved to General Fund)	HEERF (Direct Grant \$)	Other
Bailey Re- model	\$1,200,000 (total w/ HVAC and Snack bar = \$1,600,000)	\$640,000		\$560,000 Bailey Donation
Bailey central HVAC system (part of remodel)	\$300,000		\$300,000	
Bailey snack bar (part of remodel)	\$100,000		\$100,000	
Arnold Arena East side HVAC	\$250,000		\$250,000	
Cafeteria Re- model	\$900,000		\$700,000	\$200,000 - Great Western Dining
ERP – Upgrade current data system	\$2,000,000	\$610,000		\$1,390,000 – Foundation Unrestricted
Total Cost	\$4,750,000			
Funding		\$1,250,000	\$1,350,000	\$2,150,000
Total HEERF Funding		\$2,600,000		
Total Funding	\$4,750,000			

Robert Nelson commented that FSCC hasn't had so many projects going on at the same time, and it's great that so many things are going. Alysia credited the staff involved handling the projects and attributed the timelines of the projects to completion time frames required by the grants.

Shared Strategic Plan document. Ralph will follow up with more information regarding the Strategic Plan.

Strategic Plan

While this plan was carefully crafted through extensive data and input from a variety of sources utilizing realistic but aspirational timelines, it cannot take into account all unanticipated events that could modify, delay or even terminate a particular aspect. A strategic plan represents data trends and a snapshot of what is transpiring at a particular moment at the College and community, which could alter rapidly. Significant changes in funding, laws, accreditation, enrollment, environmental factors, and/or other unforeseen events all may play a role as to what is accomplished or altered in this plan. The College must be nimble to react to challenges as well as opportunities that come throughout the course of carrying out the plan.



Foster relationships with the communities FSCC serves

Strategy 1: Optimize and expand community outreach **Tactics:**

Effectively communicate FSCC's impact on the community
 Increase in social media presence, updated/current website, increase in signage (Hound-Tron), Greyhounds give back newsletter, FSCC Annual Report, CTEC Annual Report. We plan to increase publications (and have added this as Key Performance Indicator 5)

Integration Scale							
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full		

- Identify opportunities for FSCC students, faculty, and staff to volunteer in the community.

Volunteering with annual Kids' Fairs, Back to School Bash, numerous volunteer hours from FSCC Athletics, annual parade involvement, Chamber events, host events such as community Home Show, career fairs, lunch and learns, school district hands-on involvement at CTEC in Pittsburg.

Integration Scale 0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full

- Publicize FSCC's economic impact on the community

Publish an Annual Report which contains economic impact information. Publish economic impact statement in each months board agenda and ensure the agenda is posted on the website. Document attendance at FSCC events and estimate economic impact (this has been added as KPI 6)

	Integration Scale						
1	0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full	

Foster relationships with the communities FSCC serves

Strategy 2: Strengthen community partnerships

Tactics:

- College participation in community activities at city, county, regional, and state levels

Survey employees regarding volunteer and service work. Establish a repository of current agreements with community partners (added KPI7: Increase formalized partnership agreements). Faculty, staff, and students volunteer with annual Kid's Fairs, Back to School Bash, numerous volunteer hours from FSCC Athletics, annual parade involvement, Chamber events, county inter-local agreements, partnerships with CTEC, school districts, PSU, regional hospitals, state level boards and organizations, host events such as community Home Show, career fairs, lunch and learns, school district hands-on involvement at CTEC in Pittsburg.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------	-------------	-------------	--------------	-----------------	----------

- Encourage members of the community to participate in college advisory boards and governing agencies

Actively encourage participation and recruitment in advisory boards, the board of trustees, the foundation board, and Gordon Parks Museum Board.

Integration Scale

0 - None 1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------------------	-------------	--------------	-----------------	----------

- Expand manufacturing day and other specialty events

Increased attendance at Mfg Day, Jr./Sr. Day, plays, kids college, kids fairs, back to school jam and other on campus events. We have added Mfg Day at CTEC, suicide awareness at Paola, CTEC Job Fair, Paola Job Fair, middle school and high school tours, participation with human trafficking awareness event, stop smoking events. Expanded options for continuing education.

Inted	ration	Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

Foster relationships with the communities FSCC serves

Strategy 3: Increase community participation in campus activities

Tactics:

- Increase FSCC facility usage by community members for the benefit of the community

Hold events for USD 234, Kiwanis, Rotary, Local businesses; and publish an annual facility usage report

	Integration Scale							
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full			

- Provide noncredit courses and training opportunities based on community needs

Identify Business & Industry needs and engagement opportunities for the community. Document all non-credit hours/offerings (added KPI8).

Integration Scale							
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full		

- 1. Participation on Advisory Boards
- 2. Positive Community Survey Results
- 3. Increased number of attendees at FSCC's community events
- 4. Increased number of FSCC volunteer hours in the community
- 5. Increased publications to improve community involvement and awareness
- 6. Increase FSCC's economic impact on the community
- 7. Increased number of formalized partnership agreements
- 8. Document all non-credit hours and offerings annually

Cultivate quality enhancements for education and learning

Strategy 1: Improve academic processes

Tactics:

- Revise orientation and capstone classes

Continue redesign capstone and orientation courses.

Integration Scale

0 - None 1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------------------	-------------	--------------	-----------------	----------

- Develop academic affairs policy manual

Complete the process of developing an academic affairs policy manual.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------	-------------	-------------	--------------	-----------------	----------

- Establish deadlines and schedules for catalog updates

Deadlines for catalog updates and the publishing of the catalog on the web, are the last day of June. The tactic is fully integrated.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

- Regular modification and updates to assessment website to reflect current information and findings.

Website established for posting the data. AMS Watermark used for data entry and assessment follow-up. Assessment reports and findings will be published on website.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------	-------------	-------------	--------------	-----------------	----------

Cultivate quality enhancements for education and learning

Strategy 2: Maintain compliance with accreditors and oversight agencies

Tactics:

Ensure alignment between degree audits, catalog, and KBOR
 Program/course inventory and degree audit are continually updated to align with catalog; the revised program review process provides an additional check and balance for alignment. This tactic is fully integrated.

Integration Scale							
) - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full		

- Provide training for compliance-based issues

Training via speakers, webinars, and conference opportunities for topics such as Title IX/VAWA, FERPA, cybersecurity, and ADA provided annually.

	Integration Scale								
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full				

Cultivate quality enhancements for education and learning

Strategy 3: Increase teaching effectiveness

Tactics:

0 - None

- Increase professional development opportunities related to teaching and learning

Provide funding for professional development opportunities annually as designated in the negotiated agreement. Support faculty pursuit of professional development.

	Integration S	cale		
na!	2 - Partial	3 - Moderate	4 - Significant	5 - Full

- Enhance classroom technology

Continue to add new technologies to the classroom setting, such as Hover cams, smart TVs, Zoom Software, and updated computers.

	Integration Scale								
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full				

- Optimize distance education

Evaluate online classes for quality online instruction. Offer more courses synchronously utilizing technologies, such as Zoom and LMS.

			Integration 9	Scale		
ſ	0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

- Standardize the curriculum across campuses including concurrent credit courses

Concurrent courses required to use master syllabus and final. Annual evaluations of concurrent courses/instructors.

	Integration Scale								
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full				

- 1. Employee survey
- 2. Student survey
- 3. Performance indicators
- 4. Classroom observation
- 5. Curriculum assessments
- 6. Entrance/exit exams
- 7. Noel-Levitz SSI

Promote Student Success

Strategy 1: Provide high quality customer service

Tactics:

- Assess students' needs and develop a course schedule that meets their needs

Student surveys administered annually to determine efficacy of the schedule.

Integration Scale							
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full		

Communicate with division chairs about scheduling needs
 Division chairs and faculty work together to develop schedules for their departments.

Integration Scale									
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full				

- Develop document providing guidance for departments to direct student inquiries

Collect information, develop document, and disseminate to employees. Add Key Performance Indicator 5, Advising Survey.

	Integration Scale .									
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full					

- Develop a timely enrollment process

Enrollment opens at a predetermined date each semester. Individualized and differentiated academic advising provided to students.

	Integration Scale									
1	0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full				

Promote Student Success

Strategy 2: Develop a sense of community

Tactics:

- Publicize and encourage student participation in FSCC-sponsored activities

Announcements go out to students via student e-mails, text alerts and social media. Program sponsors provide opportunities and incentives to students to participate.

			_	
Int	anr	atic	nn S	cale
11116	-91	ull	7112	Cuic

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

- Provide sufficient and safe housing options

Evaluate student enrollment trends. Investigate opportunities to upgrade housing.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------	-------------	-------------	--------------	-----------------	----------

- Increase number of activities offered to students

Monthly activities provided for dorm students utilizing RA's. Open gym for students on certain nights of the week. Promote student involvement in clubs, student organizations, and activities (e.g. theatrical performances)

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------	-------------	-------------	--------------	-----------------	----------

- Increase participation of GED students in activities

Intentionally seek input from GED instructors and students. Utilize same strategies for "increasing number of activities offered to students" in previous tactic.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full	

Promote Student Success

Strategy 3: Effectively recruit students

Tactics:

- Publicize placement rates and wages of graduates

Publish Career and Tech Education degrees/certificate graduation and wages on the website. Add Key Performance Indicator 6 (K-Tip Report).

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

- Advertise FSCC's offerings in academics and scholarships

Utilize social media, print, radio, and related mediums for advertising. Evaluate updated online scholarship application and process. Provide website link to outside scholarships, including development/endowment scholarships.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------	-------------	-------------	--------------	-----------------	----------

- Host events to advertise FSCC's offerings

Host Senior Day and Junior/Senior day to invite students to campus. Host additional activities which promote FSCC, such as Aggie Day, Math Relays, history day, music festival, drama productions, nursing presentations, children's fair, home and garden show, breakfast with Santa, rodeo, athletic events, and continuing education opportunities.

Integration Scale

0 - None 1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------------------	-------------	--------------	-----------------	----------

- Create a culture of recruitment

Develop ideas to facilitate communication with potential students. Provide opportunities for all employees to be FSCC ambassadors.

Integration Scale

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full	0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
--	----------	-------------	-------------	--------------	-----------------	----------

- 1. Increased enrollment
- 2. Completion or graduation rates
- 3. Student satisfaction survey
- 4. Retention rates
- 5. Advising Survey
- 6. KTIP Report

Through fiscal responsibility, ensure reliable and safe facilities and equipment

Strategy 1: Develop a culture of fiscal responsibility

Tactics:

 Promote and continuously communicate a shared fiscal vision
 Continue meetings with directors to go over financials, review budget and expenses monthly. Practice 10 day close. Adapt 1099 process.
 Provide composite financial index to external stakeholders.

Into	aration	Scale	
inte	gration	1 Scale	

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full

- Incorporate energy effective technology

Update the lighting to LED. Upgrade windows/doors to increase efficiency. Implement zone controlled HVAC systems.

Integration Scale

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full

- Develop a proactive maintenance plan (Deferred and Preventative)

Annually identify and prioritize projects. Budget accordingly to meet those needs. Explore software, calendars, and/or processes to assist with deferred maintenance. Collaborate with external entities, such as local, county, and state governments.

Integration Scale

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full

- Develop a long-range technology plan

Continue to update and revise the technology plan. Upgrade technology, such as phone systems, document drop box, and security Initiatives.

Integration Scale

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full

- Develop a comprehensive transportation plan

Develop approach of utilizing both purchase and lease of vehicles to maximize feasibility. Increase the logistical efficiency of the college fleet vehicles.

Integration Scale

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full

- Develop e-waste and equipment disposal plan

Promote usage of e-waste and equipment disposal forms. Continue developing plan for timeline/requirement for property disposal.

Integration Scale

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full

14

Through fiscal responsibility, ensure reliable and safe facilities and equipment

Strategy 2: Maximize Fiscal Stability

Tactics:

- Implement Strategic Budgeting Process

Continue to utilize Zero-Based Budgeting. Review additional opportunities to streamline budget process. Budget requests linked to strategic plan.

Integr	ation	Scale	9

0 - None 1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------------------	-------------	--------------	-----------------	----------

- Review institutional expenditures and processes

Review outsourced services and contracts, modify as applicable. Review and revise items (e.g. school dude forms, water dispensers, etc.) for cost effectiveness.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------	-------------	-------------	--------------	-----------------	----------

- Improve management of college assets

Develop software system for door key inventory. Explore asset management system to inventory assets, locations, and responsible users.

Integration Scale

0 - None 1 - Minimal 2 - Partial 3 - Moderate 4 - Significant 5 - Full
--

- 1. Decreased cost
- 2. Decrease in emergency expenditures
- 3. Increase storage availability

Promote employee engagement

Strategy 1: Promote strategies for employee success

Tactics:

Increase awareness and understanding of policies and procedures.
 Annually update employee training manuals, board policy, employee handbook, and departmental handbooks. Include new information for policies and procedures during in-service and conversation meetings.

Integration Scale						
	0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

 Improve new employee training
 Continue development of formal onboarding process. Assign a mentor to new employees.

Integration Scale						
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full	

Encourage employees to establish professional development goals
 Establish a professional development budget for each department.
 Create and utilize a professional development request form.

	Integration Scale						
ł	0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full	

Conduct 360 degree evaluations
 Develop and implement an annual process for 360 degree evaluations.

Integration Scale					
0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

Promote employee engagement

Strategy 2: Create an atmosphere of unity

Tactics:

- Enhance communication among employees

Host institution-wide conversation meetings monthly and small group meetings with President quarterly to share information. Conduct and utilize feedback provided on annual employee satisfaction surveys and exit surveys.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

- Increase number of social events for employees

Continue hosting events that encourage employee interaction and participation (e.g. family cookout at fall in-service, end of year luncheon).

Integration Scale

0 - None 1 - M	dinimal 2 - Partial	3 - Moderate	4 - Significant	5 - Full
----------------	---------------------	--------------	-----------------	----------

- Provide avenues for employee recognition

Continue to celebrate employment milestones and explore ways to contribute to the significance of those milestones. Improve emeritus staff policy and implement faculty/staff of the year process for recognition.

Integration Scale

0 - None	1 - Minimal	2 - Partial	3 - Moderate	4 - Significant	5 - Full

- 1. Formalized new employee checklist
- 2. Results of employee satisfaction survey (median scores of 3.5 on a 5.0 scale)
- 3. Professional learning communities established for utilizing campus technologies
- 4. Employee retention data

RALPH BEACHAM – STRATEGIC PLAN REPORT

A large cross section created FSCC's strategic plan that includes strategies and tactics to meet the goals. The strategic plan is updated annually. Ralph provided the current status of all strategies and tactics.

Significant discussion took place regarding identifying the college's economic impact on the community. Companies can provide a detailed synapsis of an institution's impact, but the service is between \$30,000 and \$40,000. The methods for analyzing the impact are available, but digging the information out of the college's current ERP (data) system is problematic.

Goal 1 - Foster relationships with the communities FSCC serves

Strategy 1	Optimize and Expand Community Outreach					
Tactic 1	Effectively communic	cate FSCC's im	pact on the	community		
Cool 1	Stratogy 1 Tagtic 1	Number of	Publish	Number of Hits		
Goari	Goal 1 Strategy 1 Tactic 1		Date	Number of hits		
	Website Updates		7-1 to 6-	0		
Website Upo			30	U		
			7-1 to 6-	0		
Social Media Updates		0	30	U		
FSCC Annual Report				2		
CTEC Annual	Report					

	Identify opportunities for FSCC students, faculty, and staff to volunteer in the community				
Tactic 2					
		Number of	Total		
Goal 1	Strategy 1 Tactic 2	Activities	Volunteer		
		Identified	Hours		
Faculty Volu	Faculty Volunteer Activities		248		
Staff Volunteer Activities		13	13		
Student Volu	unteer Activities	0	0		

During the Fall Semester of 2021-22 school year FSCC Faculty participated in 48 voluntary activities in the community, providing 248 hours of service; FSCC Staff participated in 13 voluntary activities in the community, providing 13 hours of service; and, FSCC students participated in no voluntary activities in the community, providing no hours of service; totaling no activities and no hours of service.

Tactic 3	Publicize FSCC's e	Publicize FSCC's economic impact on the community				
Goal 1 Strategy 1 Tactic 3		Date of				
		Action				
Economic Impact Statement		0				
Shared with Board		0	2			
Published on Website		0				

Strategy 2	Strengthen community partnerships				
	College participation in community activities at city, county,			t city, county,	
Tactic 1	ctic 1 regional, and state levels				
Goal 1 Strategy 2 Tactic 1		Number of	Activity		
GOal 1	Strategy 2 Tactic 1	Activities	Hours		
College Com	munity Involvement	58	261		

During the Fall Semester of the 2021-22 school year FSCC partnered with the community in 58 activities, providing XXX hours of service and involving 261 participants.

T 2	Encourage members of the community to participate in college advisory boards and governing agencies				
Tactic 2	advisory bod	irds and gove	rning agen	cies	
Goal 1	Strategy 2 Tactic 2	Number of	Activity	Number	
Goari	Strategy 2 ractic 2	Activities	Hours	Participating	
FSCC Adviso	ry Board Community	16	28.5	111	
Participation	Participation		20.3	111	
FSCC Board	FSCC Board Community Participation		7.3	27	
			7.5		
FSCC Founda	ation Community	2	11	2	
Participation		2	11	2	
GPM Foundation Community					
Participation	1	5	6.65	24	

During the Fall Semester 2021-22 school year community members participated in 25college governance related activities activities, providing 66.5 hours of service; and, community members participated in 5 Museum governance related activities activities, providing 6.65 hours of service

Tactic 3	Expand manufacturing day and other specialty events					
Goal 1 Strategy 2 Tactic 3		Number of New or Expanded Events	Event Hours	Number Participating		
New Specialty Events		0	0	0		
Specialty Events Expanded		0	0	0		

Strategy 3	Increase community participation in campus activities					
	Increase number of events held at FSCC for the benefit of the					
Tactic 1	community					
0,		Number of New Events	Event Hours	Number Participating		
New Commi	unity Events	0	0	0		

	Provide noncredit courses and training opportunities based on				
Tactic 2	community needs				
Cool 1	Coold Stanton 2 To the 2		Course	Number	
Goal 1 Strategy 3 Tactic 2		Courses	Hours	Participating	
Non-Credit Courses Offered		0	0	0	

Goal 2 - Cultivate quality enhancements for education and learning

Strategy 1	Improve academic processes					
Tactic 1	Revise orientation and capstone classes					
Cool 2 Stunton and Tookin 4		Date Revision	Date Revision	Date Revision		
Goal Z	Goal 2 Strategy 1 Tactic 1		Approved	Implemented		
Revise Capstone Course		0	0	0		
Revise Orientation Course		0	0	0		

Tactic 2	Develo	p academic affair	s policy manua	
Goal 2 Strategy 1 Tactic 2		Date Development Completed	Date Approved	Date Implemented
Develop Academic Affairs Manual		0	0	0

Tactic 3	Establish deadlines and schedules for catalog updates					
Goal 2	Goal 2 Strategy 1 Tactic 3		Date Spring Schedule Published	Date Summer Schedule Published		
Meet Establ	ished Deadlines for					
Publication of	of Schedules	0	0	0		

	Regular modification and updates to assessment website to reflect current					
Tactic 4		informati	on and findings.			
Cool 2	Stratogy 1 Tactic /	Development	Summer Data	Fall Data	Spring Data	
Goal 2 Strategy 1 Tactic 4		Finalized	Published	Published	Published	
Develop Protocol for Reporting		0				
Assessment	Results					
Update Asse	ssment Page: Student	0				
Learning Outcomes						
Develop Protocol for Publishing		0	0	0	0	
Assessment	Data					

Strategy 2	Maintain compliance with accreditors and oversight agencies				
Tactic 1	Ensure alignment between degree audits, catalog, and KBOR				
Goal 2 Strategy 2 Tactic 1		No. of	Courses	Degree Audits	
		Meetings Held	Updated	Upgraded	
Continue Process of Course					
Inventory Updates and Degree		0	0	0	
Audits					

Tactic 2	Provide training for compliance-based issues					
Goal 2 Strategy 2 Tactic 2		No of	Hours of	Total		
		No. of Trainings Held	Training	Employees		
			Provided	Trained		
Provide Focused Trainings on Compliance-based Issues		0	0	0		
		U	U	0		

Strategy 3	Increase teaching effectiveness						
Tactic 1a	Increase professional development opportunities related to teaching and learning						
Goal 2 S	Strategy 3 Tactic 1a	Budget Developed Supporting PD	Budget Implemented Supporting PD	Hours of PD Funded	Number of Funded PD Participants		
Provide Fund Developmen	ding for Professional	0	0	0	0		

Tactic 1b	Increase professional development opportunities related to teaching and learning				
Goal 2 S	Strategy 3 Tactic 1b	No. of New Student Focused Topics	No. of Trainings Held	Hours of Training Provided	Total Part Time Trained
· ·	o Address Student nt Related Topics	0	0	0	0

Tactic 2	Enhance classroom technology					
Goal 2 Strategy 3 Tactic 2		No. of Classrooms Outfitted	No. of Pieces of Tech, Added	Number of Staff Trained	Total Hours of Training Provided	
	e process of Adding w Technology to	0	0			
Provide PD t	o Instructors Utilizing			0	0	

Tactic 3a	Optimize distance education					
Goal 2 Strategy 3 Tactic 3a		Online Course Evaluation System Developed	Online Course Evaluation System Implemented	Total Online Courses Evaluated		
Evaluate Online Classes for Quality Instruction		0	0	0		

Tactic 3b	0	ptimize distance	education	
Goal 2 Strategy 3 Tactic 3b		No. of New Courses	Total Distance Ed. FTE	Total Distance Ed. Credit Hrs. Generated
Increase Number of Synchronous Distance Education Courses		0	0	0

	Standardize the curriculum across campuses including concurrent credit				
Tactic 4a	courses				
		No. of Courses Brought Into Compliance	Credits Awarded in Concurrent Courses	FTE Enrollment in Concurrent Courses	
	e No. of Concurrent Compliance with Policies	26 out of 38 courses offered	2559	170.6	

During the Fall Semester of the 2021-22 school year the Academic Affairs

Department worked with concurrent high scchool instructors to align 28 concurrent courses with their college counterpart, generating 2,559 credit hours enrollment from 170.6 FTE students.

Tactic 4b	Standardize the curriculum across campuses including concurrent credit				
Goal 2 Strategy 3 Tactic 4b		Annual			
		Concurrent		Į.	
		Evaluations			
		Completed			
Annually Evaluate Concurrent Courses and Instructors		0	0		
		0	0		

Goal 3 - Promote student success					
Strategy 1	Provide high quality customer service				
Tactic 1	Assess students' needs and develop a course schedule that meets their needs				
Goal 3 Strategy 1 Tactic 1		Date Survey Completed	No of Students Surveyed	Changes Made Based on Survey Results	
Continue Mu Surveys	ultiple Student	0	0	0	

Tactic 2	Communicate with division chairs about scheduling needs					
Goal 3 Strategy 1 Tactic 2		Fall Schedule Info. Shared	Spring Schedule Info. Shared	Summer Schedule Info. Shared		
Dates of division chair/faculty course scheduling meetings		0	0	0		
Dates Sched Shared	uling Information	0	0	0		

Tactic 3	Develop document providing guidance for departments to direct student inquiries				
Goal 3 S	Strategy 1 Tactic 3				
Edit College Phone Sheet to Identify Student Service Personnel by Responsibility		0			

Tactic 4a	Develop a timely enrollment process				
Goal 3 Strategy 1 Tactic 4a		Date Fall Schedule Published	Date Spring Schedule Published	Date Summer Schedule Published	
Meet Establ Publication	ished Deadlines for of Schedules	0	0	0	

Tactic 4b	Develop a timely enrollment process					
1.		Percent of	Percent of	Percent of		
		Students	Students	Students		
		Satisifed	Satisifed	Satisifed with		
		with	with	Academic		
Goal 3 S	trategy 1 Tactic 4b	Academic	Academic	Advising		
			Advising	Provided in		
			Provided in	Summer		
		Fall	Spring			
Provide Individualized/Differentiated Academic Advising		FSCC Respondent satisfaction is .2 below National group's satisfaction				

During the Fall 2021 Semester 178 Of 891 students (19.9%) completed the Noel Levitz Student Satisfaction survey. Based on the data FSCC students are .2 less satisfied with their counseling experience that the students in the national comparitive group.

Strategy 2	Develop a sense of community				
Tactic 1	Publicize and encour	age student p	articipation ii	n FSCC-sponso	red activities
Goal 3 S	Strategy 2 Tactic 1	No. of Email Announcements	No. of Text Announcements	No. of Social Media Announcement	No. of Participation Incentives Offered Announcement
	ouncements Shared ts Via Social Media	22	50	23	14

During the Fall Semester of the 2021-22 school year, 22 email announcements, 50 text announcements, and 23 other social media announcements were sent to students promoting individual student activities available on campus, Fourteen participation incentives were offered to students.

Tactic 2	Provide sufficient and safer housing options				
Goal 3 Strategy 2 Tactic 2		TBD			
Research Continues on Additional Student Housing Options		0			

Tactic 3a	Increase number of activities offered to students					
Goal 3 S	trategy 2 Tactic 3a	Date System Developed	Date System Implemented	No. of Students Using System	No. of New Activities Implemented	
,	mote Monthly r Dorm Students	0	0	0	0	

No Dorm activities in Fall due to COVID restrictions

Tactic 3b	Increase number of activities offered to students				
Goal 3 Strategy 2 Tactic 3b		No. of New Activities Implemented		SEE 3-2-1	
Promote Student Involvement in Clubs, Student Organizations, and Activities		0			

Tactic 4	Inci	rease particip	ation of GED	students in act	ivities	
Goal 3 S	Strategy 2 Tactic 4	Date System Developed	Date System Implemented	No. of Students Using System	No. of New Activities Implemented	No. of GED Instructor Trainings
for GED Stud	Social Media System dents with Like Communicate	0	0	0	0	0
****	D Instructors to D Student Interaction	0	· 0	0	0	0
Media Conn	O Student Social ections for Input on ampus Activities	0	0	0	0	0

Strategy 3	Effectively recruit students				
Tactic 1	Publicize placement ro	Publicize placement rates and wages of graduates			
Goal 3 Strategy 3 Tactic 1		Date Updated	Web Link		
Update Graduate Placement and Wage Data on Website Inc. Key Performance Indicator #6.		0	0		

Tactic 2	Advertise FSCC's offerings in academics and scholarships				
Goal 3 Strategy 3 Tactic 2		No. of Ads Placed	Dates Online Application Updated	#1	
Advertise Scholarship Availability thru Social Media		. 0	0		
Advertise Sc thru Radio	Advertise Scholarship Availability thru Radio		0		
Advertise Scholarship Availability thru Print		0	0		
Advertise Scholarship Availability thru Television		0	0		

Tactic 3	Hosi	Host events to advertise FSCC's offerings					
Goal 3 Strategy 3 Tactic 3		No. of Events	Total Student Participation	New Events Added	New Event Participation		
Increase Eve to Campus	ents to Draw Students	0	0 >	0	0		
Continue Ev to Campus	ents to Draw Students	0	0	0	0		

Tactic 4	Create	Create a culture of recruitment					
Goal 3 Strategy 3 Tactic 4		No. of New Ideas	No. of PD Sessions Held	No. of Participants in PD			
	as to Facilitate n with Potential	0					
	essional nt to All Employees on e Ambassadors		0	0			

Goal 4 - Through fiscal responsibility, ensure reliable and safe facilities and equipment

Strategy 1	Develop a culture of fiscal responsibility					
Tactic 1	Promote and continuously communicate a shared fiscal vision					
Goal 4 Strategy 1 Tactic 1		No. of New Tactics Developed	1099 Process Updated	Student Info To Board		
1	Develop New Tactics Financial Situation	0				
Update 109	9 Process		0			
	dent Financial o Board of Trustees			0		

Tactic 2	Incorporate energy effective technology as possible				
Goal 4 Strategy 1 Tactic 2		No. of Units			
		Upgraded	e:		
Update Tube	e lighting to LED	0			
Update Windows and Doors		0			
1.6					
Implement Zone Controlled HVAC		0			

Tactic 3	Develop a proactive maintenance plan				
Goal 4 Strategy 1 Tactic 3		Date Plan Developed	Date Plan Implemented		
Develop a Proactive Maintenance Plan w. Budget		0	0		
Develop a Plan to Collaborate with External Entities		0	0		

Tactic 4	Develop a long-range technology plan				
Goal 4 Strategy 1 Tactic 4		Date Plan Developed	Date Plan Implemented	No. of New Initiatives	No. of Goals Developed
Revise the Proactive Technology Plan w. New Initiatives & Goals		0	0	0	0

Tactic 5	Develop a comprehensive transportation plan					
Goal 4	Strategy 1 Tactic 5	Date Plan Developed	Date Plan Implemented			
Develop Approach for Utilizing both Purchased and Leased Vehicles.		0	0			
Develop Plan to Increase Logistical Efficiency.		0	0			

Tactic 6		Develop an e-waste disposa	e-waste disposal plan			
Goal 4 S	Strategy 1 Tactic 6	Plan Implementation Continues	No. of New Goals Developed	No. of previous Year's Goals Met		
l'i	refine Implement the /aste Disposal Plan	0	· 0	0		

Tactic 7	Develop e-waste and equipment disposal form						
I Goal 4 Strategy 1 Tactic 7		Form Developed	Form Implemented	No. of Forms Submitted			
Develop an E-Waste Disposal Form		0	0	0			

Strategy 2	Develop a culture of fiscal responsibility						
Tactic 1	Implement Strategic Budget Process						
Goal 4 Strategy 2 Tactic 1		System Developed	System Implemented	Number of Budgets Prepared			
ľ	Utilize Zero-Based ied to Strategic Plan	0	0	0			

Tactic 2	Review Institutional Expenditures and Processes					
Goal 4 Strategy 2 Tactic 2		Review Schedule Developed	Number of Reviews Conducted	Total Savings		
Review Outsourced Services and Contracts		0	0	0		

Tactic 3		Improve Management of College Assets						
Goal 4 Strategy 2 Tactic 3		Develop System	Implement System	Review Asset Management Plan	Adopt Asset Management Plan			
Develop Sys Inventory	stem for Door Key	0	0					
Explore Asso System	et Management			0	0			

G	Goal 5 - Promote employee engagement						
Strategy 1	Promote strategies for employee success						
Tactic 1	Increase Awarenes	Increase Awareness and Understanding of Policies and Procedures					
Goal 5 Strategy 1 Tactic 1		Dates of Updates	Dates of Distribution to Employees				
Annually Update Employee Training Manuals, Board Policy, Employee Handbook, and Department Handbooks.		0	0				
Include New Information During In- Service and Conversation Meetings		0	0				

Tactic 2	Improve New Employee Training						
Goal 5 Strategy 1 Tactic 2		No. of Revisions to Policy	No. of New Employees	No. of Mentors Assigned			
Continue Development of New Employee Onboarding Process, Inc. Mentors		0	0	0			

Tactic 3	Encourag	Encourage faculty to establish professional development goals						
Goal 5 S	trategy 1 Tactic 3	Date PD Application Process Developed	Date PD Application Implemented	No. Of PD Applicants	No. of PD Approvals			
to Allow Faci	Implement Process ulty to Apply for vidual PD Support rsonal Goals	0	0	0	0			

Tactic 4	Conduct 360 Degree evaluations					
Goal 5 Strategy 1 Tactic 4		Date 360 Evaluation Process Developed	Date 360 Evaluations Implemented	No. Of 360 Evaluations		
Develop and Implement Annual Process for 360 Degree Evaluations		0	0	0		

Strategy 2	Create an Atmosphere of Unity						
Tactic 1a	Enhance communications among employees						
Goal 5 Strategy 2 Tactic 1a		Develop	Implement	No. of	Average		
		Evaluation	Evaluation	Conversation	Attendance		
		Process	Process	Meetings Held	at Meetings		
Host Institut	ion-Wide	0	0	0	0		
Conversation	n Meetings	0	0	U			

Goal 5 Strategy 2 Tactic 1b	Date Feedback Process Developed	Date Feedback Process Implemented	No of Policy/Procedural Changes Made Based on Surveys	No. of Survey Participants
Conduct and Utilize Feedback on Annual Employee Satisfaction and Exit Surveys	0	0	0	0

Tactic 2	Incr	Increase the Number of Social Events for Employees							
Goal 5 Strategy 2 Tactic 2		Develop New Employee Social Events	Implement New Employee Social Events	No. of New Events	Average Attendance at Staff Events				
	sting Events That mployee Interaction ation	0	0	0	0				

Tactic 3	Provide avenues for employee recognition			
Goal 5 Strategy 2 Tactic 3		Date Process Developed	Date Process Implemented	Dare Recognition Awarded
Improve Emeritus Staff Policy		0	0	0
Develop & Implement Staff Member of the Year Award		0	0	0

		Tasks for	which yo	ou have a	primary re	esponsib	ility									
Position	Current Name	(Goal - St	rategy -	Tactic)												
President	Alysia Johnston	3-3-4	4-1-1	4-2-3	5-2-1a	5-2-3				81					West of	
Asst. to President	Darlene Wood	1-2-2	3-3-1													
VP Finance & Operations	Julie Eichenberger	1-1-3	4-1-1	4-1-5	4-2-1	4-2-2	Marin Tell		No. of the last							Silletin.
VP Student Affairs	Tom Havron	1-1-2	1-2-2	1-3-1	2-2-2	3-2-2	3-3-4									
VP Academic Affairs	Adam Borth	1-2-1	1-2-2	1-2-3	1-3-1	2-1-1	2-1-2	2-1-3	2-2-1	2-3-1a/b	2-3-2	2-3-3a/b	3-1-2	3-1-4a	3-3-1	5-1-3
Goal 2 Strategy 1 Tactic 3	Janet Fancher	2-2-2	3-1-1	3-1-3	3-1-4a/b	3-3-2	3-3-3	3-3-4								
Dir Human Resources	Juley McDaniel	1-1-3	1-2-2	2-2-2	5-1-1	5-1-2	5-2-1b	5-2-2	5-2-3					TA SPENI	A Section	E Page
Dir CTEC	Kris Mengarelli	1-1-1	1-2-1													
Grants & Spec Proj	Ralph Beacham	1-1-3	1			Note His		O Property	THE STATE				C Treat			
Dir Inst Research	Jacob Reichard	1-2-2														
Dir Inst Effectiveness	Sonia Gugnani	2-1-1	2-1-4	2-3-4a/6)						True les	Tribe 15		471-8-5		安区区
Dir Strat Comms	Kassie Fugate-Cate	1-1-1	1-1-2	1-1-3	1-2-3	2-1-3	2-1-4	3-2-1	3-2-3b	3-2-4	3-3-1	3-3-2	3-3-3			
Receptionist	Cindy Proctor	3-1-3												File of the		A End
Dir Admissions	Brian Lancaster	3-3-2	3-3-3													
Dir Financial Aid	Lillie Grubb	4-1-1	- FIRST										E plices			216.2
Dir IT	Jason Simon	2-3-2	4-1-4	4-1-6	4-1-7											
Dir Lib Svs	Susie Arvidson	1-3-2	2-1-1	2-3-3a							4			nye (i		
Printer	Charles Howser	4-1-5														
Dir Facilities & Operations	Jared Keylon	4-1-2	4-1-3	4-2-2	4-2-3	450.44		42/20			A.					ENT.E.
Dir Student Life	Marci Myers	3-2-3a														
Employee Relations	Courtney Metcalf	5-2-2	5-2-3				ALC HOLDE									
Dir Parms Museum	Kirk Sharp	1-2-2														
Dept. Head Business	Deb Cummings/Kevin Thomure	2-3-3b														
Dept. Head Math/Science	Tracy Springer	2-3-3b														
Dept. Head English/Fine Arts	Maria Bahr	2-3-3b					A STORY									
Dept. Head Agriculture	Sara Sutton	2-3-3b														
Dept. Head Allied Health	Vickie Laderer	2-3-3b												THE	The films	
Dept. Head Nursing	Jordan Howard	2-3-3b														eracensor common
Sponsor Social Squad	Kassie Fugate-Cate	3-2-1	3-2-3b								113		STATE OF	THE STATE OF THE S		
Sponsor STEM Club	Robert Doyle	3-2-1	3-2-3b									-				
Sponsor Student Nursing	Judy Neilson	3-2-1	3-2-3b						3.			Service and	1/2 1/5			425
Sponsor PTK FSCC	Susie Arvidson	3-2-1	3-2-3b													
Sponsor PTK MCC	Buddy Tanck	3-2-1	3-2-3b				Kry. IK 18									100

KRIS MENGARELLI – ENTRY LEVEL DRIVER TRAINING (ELDT)/CRAWFORD TECH ED CENTER (CTEC)

Federal Motor Carrier Safety Administration (FMCSA) made changes requiring anyone obtaining a first time CDL after February must have entry level driver training. CDLs are in very high demand right now. FSCC could pull its previous truck driving program off the shelf and make some adjustments to the program to fit the current local, state, and national need.

Students would go through ELDT theory through online curriculum set by FMCSA. Then students would complete Behind the Wheel (BTW) requirements set by FMCSA. Both components will allow students to pass the Kansas CDL knowledge exam and driving exam to earn CDL.

This would be a not-for-credit-hour project lasting 4 – 8 weeks depending on the skill set the student starts with. Approximate anticipated cost of around \$3,000. FSCC is working with the KS Department of Commerce on the project. Ideally, utilization of Workforce Aid through the Department of Commerce is possible. In-kind services from the participating businesses/municipalities will also be a resource for starting the program (ex. Business fixing FSCC's tractor trailer, using the company's dump truck or school's bus, etc.)

Municipalities (Fort Scott, Bourbon County, Girard, Pittsburg) are interested in working in partnership to obtain CDLs for their new employees.

FSCC hopes to also be a third party testing site to test students so they don't have to endure long delays to schedule a test at the designated testing sites.



ELDT/CDL Training Course Information

Program Length

This training may be completed in a minimum of four weeks, or a maximum of eight weeks. Completion time is contingent on the participants' allocation of time, effort, and ability to the training.

Cost

\$3,000 (If participating as part of an agreement with employer, the employer may provide partial or full funding to pay for the participant.)

Training

The training will use both online theory instruction, supplemented with an instructor and designated computer lab time. Behind the Wheel (BTW) training will occur after the participant has successfully earned the state of Kansas Commercial Learners Permit.

Expected Outcomes

Outcome 1

Participants will complete the Entry-Level Driver Training (ELDT) theory requirements set forth by the Federal Motor Carrier Safety Administration (FMCSA).

Outcome 2

Participants will complete the Entry-Level Driver Training (ELDT) Behind the Wheel (BTW) requirements set forth by the Federal Motor Carrier Safety Administration (FMCSA).

Outcome 3

Participants will successfully pass the Kansas CDL knowledge exam and Kansas CDL driving exam for earning the appropriate CDL and/or endorsements.

Course Outline

<u>Day 1</u>:

Welcome and Questions

- Show proof of valid Kansas Driver's License
- Register for the class within FSCC system (Appendix A)
- Register with ELDT Direct (voucher number will be provided)
- Register at Truckers Against Trafficking to complete the course as required by the State of Kansas.

https://education.truckersagainsttrafficking.org/my-courses/my-courses/

- Handouts: Kansas Commercial Driver's License Manual, ELDT Curriculum
- Schedule DOT Physical at CHC Walk-in Clinic
- Schedule Drug Test at CHC Walk-in Clinic
- Background check if seeking the Hazardous Material Endorsement

Day 2 - 7 (Week 1):

Medical requirements and Review CDL Manual

- Provide copy of DOT Physical to FSCC
- Provide copy of clean Drug Test to FSCC
- Review sections 1, 2, 3, 5 and 6 of the Kansas Commercial Driver's License Manual

Day 8 - 14 (Week 2):

Review CDL Manual, pass CLP, complete theory requirements

- Review sections 11, 12, and 13 of the Kansas Commercial Driver's License Manual
 - o Take and pass the written exam for Kansas Commercial Learner's Permit (CLP) (by day 14)
 - The CLP exam can be scheduled and taken at any time from a local DMV
- Complete the ELDT Direct Theory Course (online)
- Complete the Truckers Against Trafficking course and provide copy of the certificate.

Day 15 - 28 (Week 3-4):

Schedule skills test, BtW training

- ELDT Behind the Wheel training
- Schedule driving test at appropriate Commercial Driver's License Skills Testing office

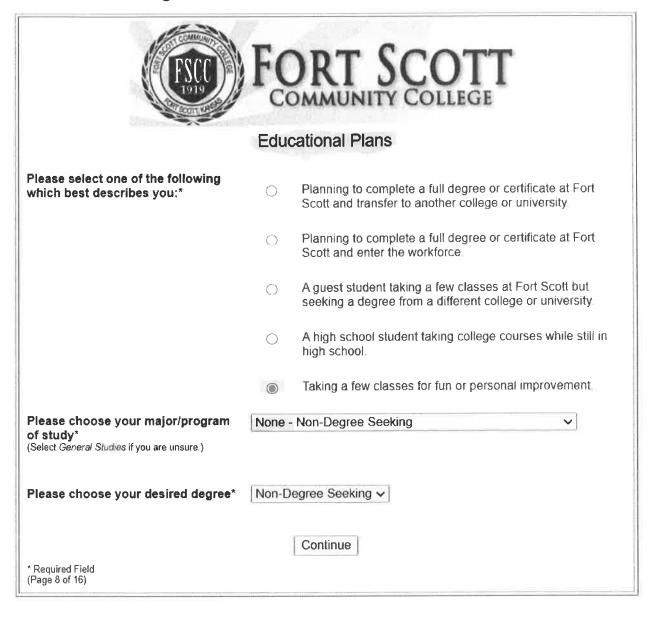
Day 28 - 56 (Week 5-8):

Finish BtW training, earn CDL

- Successfully pass skills test and earn CDL (continue training as necessary during this time period)
 - Note: Training must be complete and skills test taken by the end of week eight.

Appendix A

- 1. Apply at this website
 - https://fsccax.fortscott.edu/application.html
 - a. Ensure your educational plans screen is marked non-degree seeking



b. Ensure you know this information!



Final Authorization

Fort Scott Community College uses a student portal called GIZMO. The system is secured by the use of a four digit PIN number. Please select your PIN. (The PIN must be exactly four digits and may not begin with a zero.)
PIN
Select a temporary password for your FSCC Student E-mail account. (The password must be at least eight characters long and may not begin with a zero.)
Password
Fort Scott Community College has permission to use my directory information, student identification photograph, and future photographs for the purpose of institutional research, student verification, and/or marketing.
I certify that all the information I have provided on this application is complete and correct to the best of my knowledge, and that all prior academic work is accounted for. I also authorize the release of all my high school or college transcripts and other pertinent records to Fort Scott Community College. I understand that failure to disclose information or providing false information on this application could result in my dismissal from Fort Scott Community College.
○ Yes ○ No
By pressing the submit button you are certifying that all the information is complete and correct.
Continue

Appendix B

Behind the Wheel Curriculum

Behind-the-Wheel - Range

BTW range training must teach driving exercises related to basic vehicle control skills and mastery of basic maneuvers, as covered in §§ 383.111 and 383.113 of this chapter, necessary to operate the vehicle safely. The training providers will teach activities in this unit on a driving range as defined in § 380.605. The training provider must teach "Get Out and Look" (GOAL) to the driver-trainee as it applies to units A2.2-2.6.

Unit A2.1 Vehicle Inspection Pre-Trip/Enroute/Post-Trip

Driver-trainees must demonstrate proficiency in conducting pre-trip and post-trip inspections as specified in §§ 392.7 and 396.11, including appropriate inspection locations. Instruction must also be provided on enroute vehicle inspections.

Unit A2.2 Straight Line Backing

Driver-trainees must demonstrate proficiency in proper techniques for performing various straight line backing maneuvers to appropriate criteria/acceptable tolerances.

Unit A2.3 Alley Dock Backing (45/90 Degree)

Driver-trainees must demonstrate proficiency in proper techniques for performing 45/90 degree alley dock maneuvers to appropriate criteria/acceptable tolerances.

Unit A2.4 Off-Set Backing

Driver-trainees must demonstrate proficiency in proper techniques for performing off-set right and left backing maneuvers to appropriate criteria/acceptable tolerances.

Unit A2.5 Parallel Parking Blind Side

Driver-trainees must demonstrate proficiency in proper techniques for performing parallel parking blind side positions/maneuvers to appropriate criteria/acceptable tolerances.

Unit A2.6 Parallel Parking Sight Side

Driver-trainees must demonstrate proficiency in proper techniques for performing sight side parallel parking maneuvers to appropriate criteria/acceptable tolerances.

Unit A2.7 Coupling and Uncoupling

Driver-trainees must demonstrate proficiency in proper techniques for coupling, inspecting, and uncoupling combination vehicle units, as applicable.

Behind-the-Wheel - Public Road

The instructor must engage in active two-way communication with the driver-trainees during all active BTW public road training sessions. Skills described in paragraphs A3.8 through 3.12 of this section must be discussed during public road training, but not necessarily performed. Driver-trainees are not required to demonstrate proficiency in the skills described in paragraphs A3.8 through 3.12.

Unit A3.1 Vehicle Controls Including: Left Turn, Right Turns, Lane Changes, Curves at Highway Speeds, and Entry and Exit on the Interstate or Controlled Access Highway Driver-trainees must demonstrate proficiency in proper techniques for initiating vehicle movement, executing left and right turns, changing lanes, navigating curves at speed, entry and exit on the interstate or controlled access highway, and stopping the vehicle in a controlled manner.

Unit A3.2 Shifting/Transmission

Driver-trainees must demonstrate proficiency in proper techniques for performing safe and fuel-efficient shifting.

Unit A3.3 Communications/Signaling

Driver-trainees must demonstrate proficiency in proper techniques for signaling intentions and effectively communicating with other drivers.

Unit A3.4 Visual Search

Driver-trainees must demonstrate proficiency in proper techniques for visually searching the road for potential hazards and critical objects.

Unit A3.5 Speed and Space Management

Driver-trainees must demonstrate proficiency in proper habits and techniques for adjusting and maintaining vehicle speed, taking into consideration various factors such as traffic and road conditions. Driver-trainees must demonstrate proficiency in maintaining proper speed to keep appropriate spacing between the driver-trainee's CMV and other vehicles. Instruction must include methods for calibrating safe following distances under an array of conditions including traffic, weather, and CMV weight and length.

Unit A3.6 Safe Driver Behavior

Driver-trainees must demonstrate proficiency in safe driver behavior during their operation of the CMV.

Unit A3.7 Hours of Service (HOS) Requirements

Driver-trainees must demonstrate proficiency in the basic activities required by the HOS regulations, such as completing a Driver's Daily Log (electronic and paper), timesheet, and logbook recap, as appropriate.

Unit A3.8 Hazard Perception

Driver-trainees must demonstrate their ability to recognize potential hazards in the driving environment in time to reduce the severity of the hazard and neutralize possible

emergency situations. Driver-trainees must demonstrate the ability to identify road conditions and other road users that are a potential threat to the safety of the combination vehicle and suggest appropriate adjustments.

Unit A3.9 Railroad (RR)-Highway Grade Crossing

Driver-trainees must demonstrate the ability to recognize potential dangers and to demonstrate appropriate safety procedures when RR-highway grade crossings are reasonably available.

Unit A3.10 Night Operation

Driver-trainees must be familiar with how to operate a CMV safely at night. Training providers must teach driver-trainees that night driving presents specific circumstances that require heightened attention on the part of the driver. Driver-trainees must be taught special requirements for night vision, communications, speed, space management, and proper use of lights.

Unit A3.11 Extreme Driving Conditions

Driver-trainees must be familiar with the special risks created by, and the heightened precautions required by, driving CMVs under extreme driving conditions, such as heavy rain, high wind, high heat, fog, snow, ice, steep grades, and sharp curves. Driver-trainees must demonstrate their ability to recognize the changes in basic driving habits needed to deal with the specific challenges presented by these extreme driving conditions.

Unit A3.12 Skid Control/Recovery, Jackknifing, and Other Emergencies Driver-trainees must know the causes of skidding and jackknifing and techniques for avoiding and recovering from them. Driver-trainees must know how to maintain directional control and bring the CMV to a stop in the shortest possible distance while operating over a slippery surface. Driver-trainees must be familiar with proper techniques for responding to CMV emergencies, such as evasive steering, emergency braking, and off-road recovery. They must also know how to prevent or respond to brake failures, tire blowouts, hydroplaning, and rollovers.

JORDAN HOWARD - NURSING PROGRAM/COLLABORATION WITH CHC OF SEK

Nursing program has been at Burke Street Campus since 2005. HVAC is an ongoing issue with the building because of the way the building was built. A repair/replacement estimate provided three years ago expected a cost of \$1,000,000 for HVAC alone. FSCC has been talking to CHC about the building at 902 S. Horton. FSCC would also have use of 2 rooms in the Price Chopper building when CHC opens there. Jordan provided comparison of the two buildings including repairs, utilities, HVAC, etc.

A huge challenge for nursing program has been securing faculty because professional nurses are able to make so much more working in a facility as opposed to teaching. CHC is interested in partnering for a shared faculty member. The nurse would be employed by CHC to teach as well as work as a professional nurse for CHC. This arrangement would allow the individual to be paid more because they would be a CHC employee and not subject to FSCC's faculty salary schedule. Clinical could also be held at CHC. There are currently about 70 students in the program.

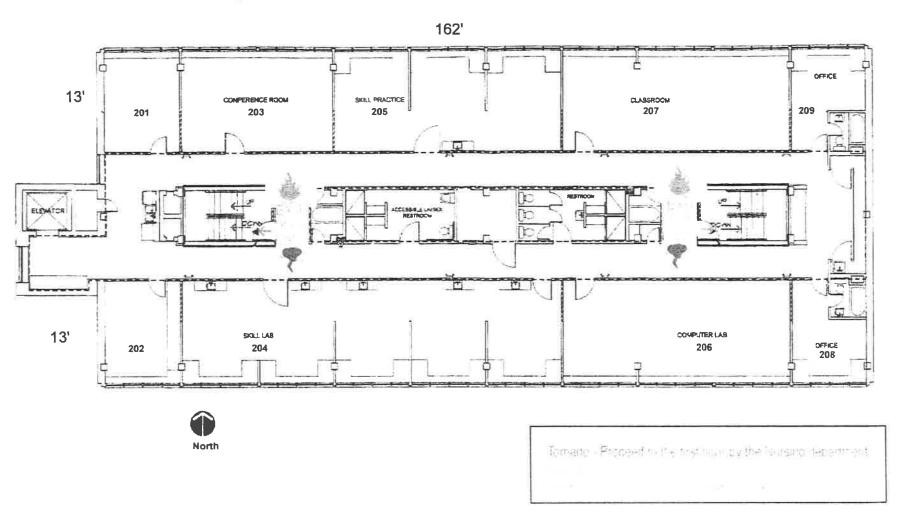
What happens with the Burke Street Campus is up to what the Board of Trustees wants. It could be sold. There has been discussion over the years of turning the building into student housing, but the costs associated with doing so are prohibitive.

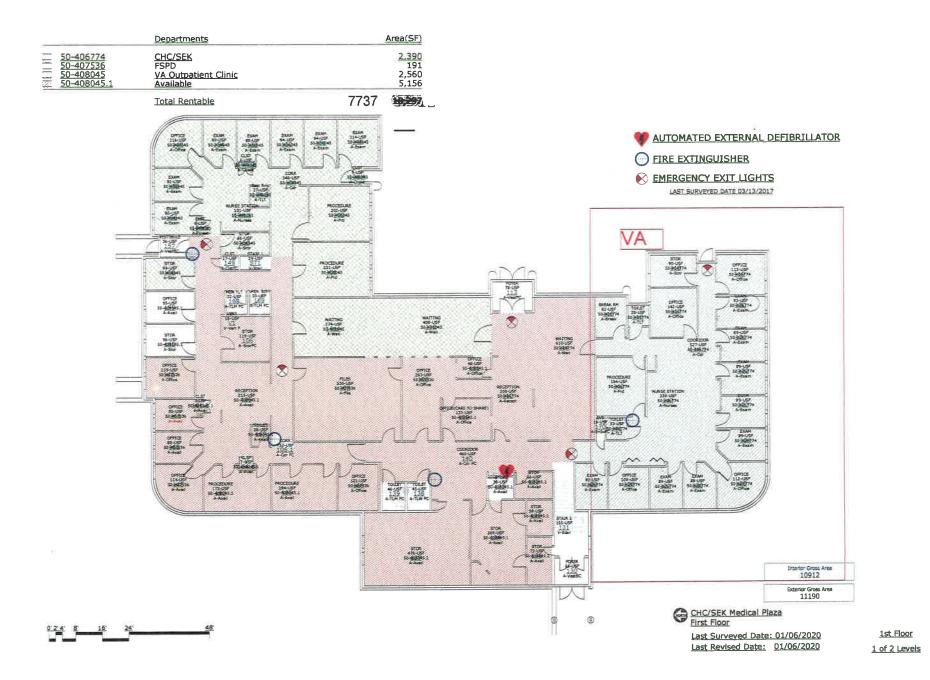
	Burke Street	Horton Street/CHC Deal	Difference
Built	1956	1984	
Remodel	2007 (Removing walls)	1994	
Size	Utilize about 8,000 – 10,000 sq. ft.	10,817 sq. ft. plus office space and two classrooms at old Price Chopper Building	
Utilities (month)	\$2,221 (8 year average)	\$1,638 (3 month average)	\$7,000 year saving
Repairs	\$7,628 (6 year average)	Less than \$2,000 (3 year average)	\$5,628 year savings Total savings per year = \$12,628
HVAC	Installed 1990 – One system at a time	2008 – 2014 – Split System	
Scholarship		\$2,500 – yearly	
Faculty		Share Faculty to help salary	

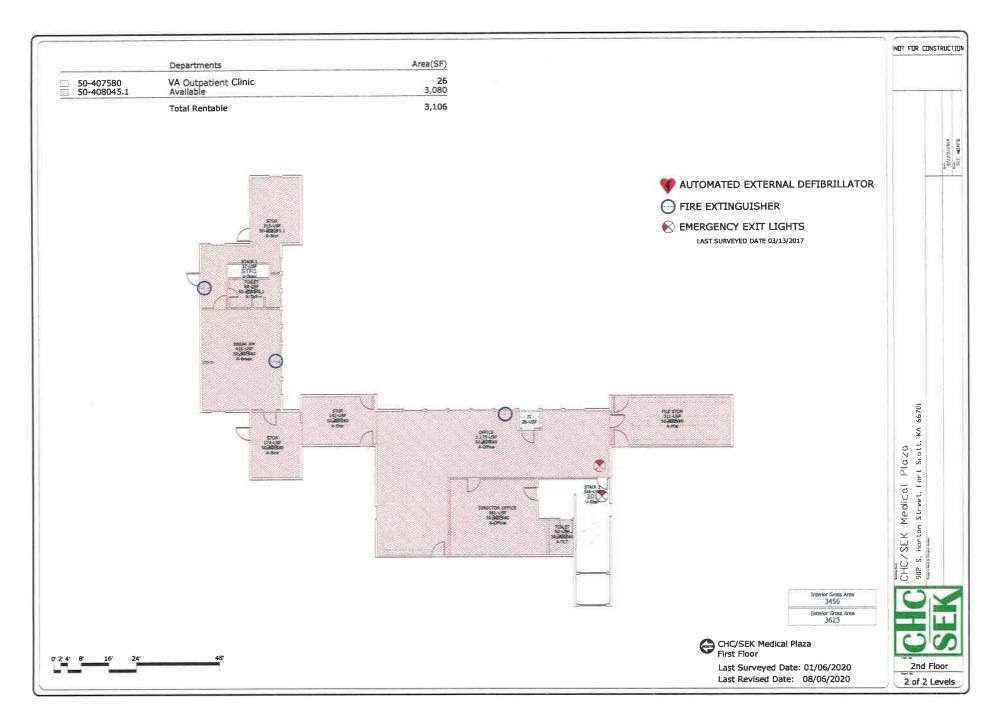
Burke Street - First Floor TORNADO SHELTER 100' Classroom Class Classroom Classroom 14' room MEP HEP CNA Lab Commons First Floor Plan Tornado - Procesa to the hallmay outside the Norsmo department

Burke Street - Second Floor











3015 N. MICHIGAN, P.O. BOX 1832, PITTSBURG, KS 66762 KPOSTAI@CHCSEK.ORG
PHONE: 620.240.5012 FAX: 620.235.0869

February 17, 2022

Alysia Johnston, President Fort Scott Community College 2108 South Horton Street Fort Scott, Kansas 66701

RE:

Letter of Intent – Sale of 902 S. Horton

Fort Scott, Bourbon County, Kansas 66701

Ms. Johnston,

As a continuation of our discussion regarding the sale of CHC/SEK's 902 S. Horton, Fort Scott, Bourbon County, Kansas, 66701 property (Property), we are pleased to present this Letter of Intent ("LOI") to summarize the principal terms of the arrangements being considered by Community Health Center of Southeast Kansas, Inc. (CHC/SEK) and Fort Scott Community College (FSCC). (The contemplated arrangements are referred to as the "Proposed Sale" and CHC/SEK and FSCC are referred to collectively as "Parties.")

- 1. Structure and Proposed Sale. Following execution of this LOI by both Parties, the Parties shall cooperate in the negotiation and preparation of a detailed, substantive Owner Finance Agreement and essential legal documents (e.g. deed, mortgage) satisfactory to both Parties. The terms of the Proposed Sale are as follows:
 - a. CHC/SEK shall sell the Property to FSCC at the valuation calculated by Bourbon County, Kansas, totaling Four Hundred Eighty-Two Thousand, Eight Hundred Seventy Dollars and 00/100 Cents (\$482,870.00).
 - b. CHC/SEK shall provide FSCC owner-financing amortized for a ten (10) year term at a 2.5% interest rate.
 - c. CHC/SEK shall provide title to the Property to FSCC on March 1, 2023. FSCC shall make the first payment of approximately Four Thousand, Five Hundred Fifty-Two Dollars and 01/100 Cents (\$4,552.01) on March 1, 2023, prior to acquiring title.
 - d. FSCC shall obtain property insurance for the total value of the Property prior to taking title to the Property.
 - e. FSCC shall be liable for any repairs required on the Property following assumption of title on March 1, 2023.
 - f. FSCC shall assume all current leases and agreements involving the Property from CHC/SEK.
 - 2. Ongoing Affiliation. Given FSCC and CHC/SEK are able to reach an agreement regarding the sale of the Property, CHC/SEK would look for opportunities to expand our affiliation with FSCC, including, but not limited to, scholarships and educational programs.

Letter of Intent (902 S. Horton Street)
Fort Scott Community College
February 17, 2022
Page 2 of 3

- 3. Termination. This LOI will be effect commencing on execution by both Parties and continuing until the earliest of: (a) execution of the Proposed Sale by both Parties; (b) written notice by either Party to the other Party of its decision, acting in its sole discretion and whether for any reason or no reason, to terminate the discussions and negotiations contemplated by this LOI; or (c) 11:59 PM Central Standard Time on March 1, 2023, (a "Termination") whereupon this LOI shall automatically terminate and be or no force or effect.
- 4. Governing Law. This LOI shall be governed by and construed in accordance with the laws of the State of Kansas.
- 5. No Third-Party Beneficiaries. Nothing contained herein is intended to or shall be construed to confer upon any other person or entity other than the Parties or their successors or assigns any remedies under or by reason of this LOI.
- 6. **Expenses**. Each of the Parties shall bear its own expenses and costs incurred in connection with the Proposed Sale unless otherwise covered in the Proposed Sale.
- 7. Confidentiality. To the extent permitted by law, CHC/SEK and FSCC will keep this LOI and any negotiations related to the Proposed Sale confidential. Notwithstanding the foregoing, the confidential information may be shared with any consultants, agents, financial advisors, attorneys, accountants, lenders, and other similar persons who represent a party. This clause shall survive the termination of this LOI.
- 8. No Binding Agreement. This LOI does not create any form of legally binding commitment or obligation on the part of either Party or its affiliates. No agreement shall be found to exist unless and until the Proposed Sale has been executed and delivered. The Parties acknowledge that the terms in this LOI do not include all of the material terms to be negotiated as part of the Proposed Sale and neither Party or their affiliates may bring a claim or action against the other Party for failure to enter the Proposed Sale or for termination of this LOI.
- 9. **Miscellaneous.** This LOI may be executed in counterparts, each of which shall be deemed to be an original but together shall constitute one LOI. This LOI may only be modified upon written agreement by both Parties.

Please let me know if you have any questions. We look forward to working with you and FSCC.

(Remainder of Page Intentionally Left Blank, Signature Page to Follow.)

JULIE EICHENBERGER – HIGHER ED EMERGENCY RELIEF FUNDS (HEERF)/ DEFERRED MAINTENANCE PROJECTS

A list of capital improvement project expenditures since 2019 was provided. More specific information about future plans will be provided as budget begins to take place.

An overview of HEERF, Strengthening Institutions, and SPARK 2 grant funds spent was reviewed. Items that support remote learning, HVAC, transportation,

The grant funds have been very advantageous as many of the projects completed would not have been affordable if it were not for the grant funds.

Fort Scott Community College Strategic Planning March 2022 Capital Improvement Projects Expenditures

Capital Expenditures

	Actual	Actual	Actual	Budget	YTD Mar Actual	Budg Possibilities
Project List	FY 19	FY 20	FY 21	FY 22	FY 22	FY 23
Administration Building & Various		- 1				
Admin/Greyhound -repair water lines to boiler						
Kitchen - Fryer						
Fitness Center - renovate					+	
Cafeteria update						
Install additional electric - Pitt cosmo.conf room.classroom.FB locker room	2,934					
Cafeteria - equipment - ice cream machine, single & double door frigs	14,490					
3 AEDs	14,430	4,047			+	
Security System Upgrades- main campus - phase 2		33,373			-	
Drink/Bottle Stations - 4 (Bailey(2), Burke, Welding)		5,560			-	
Office Remodeling (F/A-MEP/ Bookstore/Endowment)		13,030				
Admin Bldg - repairs to HVAC		15,030	0 221			
Admin blug - repairs to HVAC			8,231			
Arnold Arena & Athletics					+	
Arnold Arena Roof						
Arnold Arena - Gym Floor	184,721	41,679				
Arnold Arena-athletic training room / locker rooms / softball field bathroom		,				
Arena - lighting			-			
Arena - concrete ADA unloading & seating pads	5,700		<u> </u>			
Rodeo Canopy	3,733	31,645				
Bleachers - Gym		66,675				
Repair Steps & Landing (softball) & bathrooms (baseball)					8,276	
Turf fields - baseball and softball - contract					1,515,413	
Rodeo - rebuild participant chutes & corrals					13,060	
Bailey Hall						
Carpet - Faculty Offices						
Carpet/Tile - computer lab - Bailey						
Carpet - Advising offices& classroom						
Bailey Hall (tower removal, trio remodel, CAD classroom, carpet faculty loung	e)					
Bailey - HVAC repairs	11,233					
Bailey - concrete repair	9,400					
Student union Carpet		7,385				
Library RTU repairs			18,290			
Biology Lab Gas shutoff			10,288			
Boileau Dorm						

Fort Scott Community College Strategic Planning March 2022 Capital Improvement Projects Expenditures

	Actual	Actual	Actual	Budget	YTD Mar Actual	Budg Possibilities
Project List	FY 19	FY 20	FY 21	FY 22	FY 22	FY 23
Boileau - water repair						
Boileau - doors / closures						
Water Fountain - Boileau						
Boilea Dorm - replace washers/dryers						
Boileau Camera Install			27,465			
Door Access System					74,945	
Burke Street Building						
Exterior - single story						
Exterior - 3 story section - North side		27,400				
Burris Building						
Ag Dept move to Burris						
Ag Expansion - Burris Hall		65,307				
Parking Lot Solar Lights -4		3,090				
Ellis Fine Arts Center						
Fine Arts Center - Handicap door						
Ellis - replace exit lights - 10	6,596					
Air Handler Upgrades - Gordon Parks Museum-primarily			7,667			
Greyhound Dorm						
Greyhound Bathrooms (stalls & countertops)	4,049					
Dorm #1 Furniture						
Water Fountain - Greyhound						
Greyhound Dorm (window repair, countertops)						
Laundry room upgrade		9,512				
Painting / repair on 3rd floor and baths		6,625				
Stair Treads	1,049					
Window Replacement & upgrade of AC's		7,762	2,887			
GH/BH - installed new HVAC Coil			13,868			
3rd floor - paint/repair -remove wardrobes					3,179	
Exterior						
Repair bank erosion - pond - feeder / fencing	1,300					
Building Renovate / Repair						
LED lamps & globes - park lights	2,036					
Walking Trail Solar Lights (6 - west trail)		6,000				
Campus signage - smoke free		13,245				

Fort Scott Community College Strategic Planning March 2022 Capital Improvement Projects Expenditures

	Actual	Actual	Actual	Budget	YTD Mar Actual	Budg Possibilitie
Project List	FY 19	FY 20	FY 21	FY 22	FY 22	FY 23
Concrete sidewalks - replace broken sections-handicap(Bailey,	Arnold, behind Ag Bldg)				1,259	
John Deere						
East Campus - John Deere						
Install Sump Pump		2,025				
Greyhound Lodge						
Dorm Furniture - Lodge	6,487					
Purchase & renovate	78,840					
Sidewalk and Basement Ramp		13,200				
Paint exterior, guttering, soffit		17,541				
Security System (cameras) Upgrades- phase 1	37,983					
FSCC Garrison Apartments						
Purchased by Grant monies			-			
Renovate			81,496	230,000	246,216	
Sycamore Apartments						
Dorm Furniture - Sycamore	16,465	11,431				
Welding Building						
Renovate for shop - incl, exterior & interior						
Exterior Signage		1,625				
Ventilation System						XXX
Weight Room - Hill St Bldg						
Renovation			245,250	229,114	221,505	
Equipment			247,137		(7,861)	
Roof repair						XXX
Nursing Program Building Renovation						XXX
	383,281	388,157	662,579	459,114	2,075,992	
Grand Total	\$83,281	300,137	002,379	433,114	2,013,332	



SUMMARY OF ALL FUNDS

NOTE 1: GRANT DEADLINE FOR STUDENT, INSTITUTIONAL & STRENGTHENING INSTITUTIONS
HAS BEEN MOVED TO JUNE 30, 2023
NOTE 2: HEERF GRANT FUNDS CANNOT BE DEPOSITED IN AN INTEREST BEARING ACCOUNT
OR BE USED FOR ATHLETICS.

Grant	Monies Received	Expenditures	Remaining Funds
Student	2,987,151	2,365,770	621,381
Institutional	4,118,590	2,676,649	1,441,941
Strengthening Institutions	313,390	157,862	155,528
Spark #1	308,717	308,717	0
Spark #2	345,182	345,182	0
Maintenance of Effort	24,401	18,704	5,697
Grand Total	8,097,431	5,872,884	2,224,547

STUDENT GRANT FUNDS SUMMARY

- TOTAL GRANT FUNDS RECEIVED
 - * \$2,987,151
- EXPENDITURE OF FUNDS TO DATE
 - **\$2,365,770**
- REMAINING FUNDS
 - \$621,381

STUDENT GRANT EXPENDITURES

* MAY 5, 2020 THROUGH JUNE 23, 2020

565 STUDENTS \$317,960

• JULY 27, 2020 THROUGH AUGUST 31, 2020

565 STUDENTS \$152,550

MARCH 26, 2021 THROUGH APRIL 16, 2021

784 STUDENTS \$338,782

• APRIL 21, 2021 THROUGH MAY 6, 2021

AUGUST 2021 THROUGH SUMMER 2022

830 STUDENTS \$233,775

\$1,322,703

HOURS OF ENROLLMENT WITH GRANT GUIDELINE EXCEPTIONS

AWARDED AS LUMP SUM TO THOSE WHO HAD PREVIOUSLY ACCEPTED

UP TO \$500 ON BALANCES DUE ON STUDENT ACCOUNT

UP TO \$500 FOR STUDENTS WHO HAD PREVIOUSLY PAID ON THEIR ACCOUNT.

FSCC IS AWARDING STUDENT FUNDS IN THE ACADEMIC YEAR OF FALL 2021 THROUGH SUMMER 2022 BY AWARDING SCHOLARSHIPS FOR GENERAL FEES PER CREDIT HOUR.

INSTITUTIONAL GRANT FUNDS SUMMARY

- TOTAL GRANT FUNDS RECEIVED
 - \$4,118,590
- EXPENDITURE OF FUNDS TO DATE
 - \$2,676,649
- REMAINING FUNDS
 - \$1,441,941

INSTITUTIONAL GRANT EXPENDITURES

- . INSTRUCTIONAL NEEDS
 - THEATRE REFRESH TO BE ABLE TO USE AS LARGE CLASSROOM CONDUCIVE TO SOCIAL DISTANCING.
 - * AUDIO EQUIPMENT & MICROPHONES FOR REMOTE LEARNING
 - * REMOTE LEARNING PROCTORING
 - HOVER CAMS REMOTE TEACHING EQUIPMENT
 - . COVID TESTING STRIPS FOR NURSING STUDENTS
 - . STUDENT LAPTOPS
- * SOCIAL DISTANCING
 - REMAINDER OF COST FOR 35 & 25 PASSENGER SHUTTLE BUSES
 - PRIVACY SCREENS FOR SEPARATION IN ALLIED HEALTH CLASSES
- * SANITIZING
 - . MASKS, CLOROX WIPES, THERMOMETERS
 - BOTTLE FILL WATER FOUNTAINS
- FURNISHINGS
 - . CHANGE OF FURNITURE IN STUDENT UNION FOR DISINFECTING PURPOSES
 - PITTSBURG COSMETOLOGY SALON CHAIRS REPLACE OLD CHAIRS NOT ABLE TO DISINFECT
- * LOST REVENUE TUITION & FEES, DORMS, BOOKSTORE, COSMETOLOGY SERVICES, QUARANTINE ROOMS, ETC.

- PURCHASE OF GARRISON APARTMENTS FOR STUDENT HOUSING NEEDS
- * STUDENT BALANCES DUE IN COVID SEMESTERS
- * HAZARD PAY FOR EMPLOYEES
- " NEW PHONE SYSTEM WITH UPGRADES TO FACILITATE REMOTE WORKERS NEEDS

STRENGTHENING INSTITUTIONS GRANT FUNDS SUMMARY

- TOTAL GRANT FUNDS RECEIVED
 - \$313,390
- * EXPENDITURE OF FUNDS TO DATE
 - **\$157,862**
- REMAINING FUNDS
 - **9 \$ 155,528**

STRENGTHENING INSTITUTIONS GRANT EXPENDITURES

- SALARIES
 - ONLINE FACULTY INCREASED PAY
 - SALARY FOR LOSS OF BENEFIT TIME
 - IT STAFF ADDITIONAL TIME DURING SEMESTER BREAK FOR INSTALL OF GRANT EQUIPMENT
- ZOOM ROOMS FOR NURSING TO FACILITATE REMOTE LEARNING

SPARK #1 GRANT FUNDS SUMMARY

- TOTAL GRANT FUNDS RECEIVED
 - \$ 308,717
- * EXPENDITURE OF FUNDS TO DATE
 - \$ 308,717
- REMAINING FUNDS
 - \$ 0.00

SPARK #1 GRANT EXPENDITURES

ADDITIONAL HOUSING - TO PROVIDE SPACE FOR SOCIAL DISTANCING & QUARANTINE OF STUDENTS

- . LEASE / RENT
- FURNISHINGS INCLUDING BEDS, CHESTS, LAUNDRY FACILITIES, LOUNGE AREA FURNITURE
- . NETWORK EQUIPMENT AND INSTALL FOR WIFI SERVICE
- . STAFF FOR ADDITIONAL CLEANING
- TRANSPORTATION PROVIDING SPACE FOR SOCIAL DISTANCING
 - 35 AND 25 PASSENGER SHUTTLE BUS (PARTIAL)
- EDUCATIONAL NEEDS
 - . LARGE SCREEN DISPLAYS / HOVERCAMS FOR DISTANCE LEARNING
 - . LAPTOPS FOR FACULTY & STAFF FOR REMOTE TEACHING AND WORK
 - . RESPONDUS TO ENSURE ACADEMIC INTEGRITY FOR REMOTE TESTING
- * AUDIO EQUIPMENT, WEBCAMS, CABLING
- SANITIZING EQUIPMENT
 - * MASKS, DISINFECTANT WIPES, THERMOMETERS, HAND SANITIZER & STANDS
 - . LARGE DISINFECTANT MISTING EQUIPMENT FOR CLASSROOMS, OFFICES & DORMS

SPARK #2 GRANT FUNDS SUMMARY

- TOTAL GRANT FUNDS RECEIVED
 - * \$ 345,182
- *** EXPENDITURE OF FUNDS TO DATE**
 - ° \$ 345,182
- REMAINING FUNDS
 - \$ 0.00

SPARK #2 GRANT EXPENDITURES

- BUDGETED PERSONNEL & SERVICES DIVERTED TO SUBSTANTIALLY DIFFERENT DUTIES
 - IT STAFF TO FACILITATE DISTANCE LEARNING & REMOTE WORK EQUIPMENT INSTALLATION & QUESTIONS
 - ATHLETIC DIRECTOR WHO WAS CONTACT TRACER FOR DORM STUDENTS & ATHLETIC TEAMS
 - BUSINESS OFFICE TO MANAGE MULTIPLE GRANT DUTIES
 - DORM COORDINATOR FOR QUARANTINE MANAGEMENT & MEALS
- FACILITATING DISTANCE LEARNING LAPTOPS, WEBCAMS, VIDEO AND AUDIO EQUIPMENT TO CONTINUE TO MOVE US TO REMOTE LEARNING IN SPRING 2020 AND FORWARD
- IMPROVE TELEWORK CAPABILITIES OF PUBLIC EMPLOYEES LAPTOPS, WEBCAMS, HOTSPOTS FOR STAFF TO WORK REMOTELY
- PUBLIC HEALTH EXPENSES—COVID TESTING STRIPS, MASKS, GLOVES, SANITIZING MACHINES, DISINFECTING TURF FIELD, CHANGING OF DORM FURNITURE TO BE CONDUCIVE TO SANITIZATION ABILITIES, SNEEZE GUARDS, EQUIPMENT TO SANITIZE ATHLETIC PRACTICE CLOTHING.

 CAFETERIA TABLES & CHAIRS REPLACED WITH SMALLER TABLES & CHAIRS FOR SOCIAL DISTANCING

MAINTENANCE OF EFFORT **GRANT FUNDS SUMMARY**

- TOTAL GRANT FUNDS RECEIVED
 - **\$ 24,401**
- * EXPENDITURE OF FUNDS TO DATE
 - \$ 18,704
- REMAINING FUNDS
 - \$ 5,697

MAINTENANCE OF EFFORT GRANT EXPENDITURES • CAMERA & ACCESSORIES

Zaka i sali pake Panka hi sala manak

- * MICROSCOPES
- LARGE SCREEN MONITORS & MOUNTS FOR SOCIAL DISTANCING IN **OFFICES**

- REPLACE OFFICE CHAIRS
- * BASE CABINETS FOR BIOLOGY LAB
- * WHITEBOARDS & MAPS

TOM HAVRON – HOUSING/GREYHOUND FITNESS CENTER/FOUNDATION UPDATE

Fall 2022 housing availability of 352 beds. Yearly roster projection of 324 student athletes and activity participants.

Currently above \$8 million in liabilities and assets. Scholarship giving has increased over the last three years. Additionally last fall and spring all concurrent high school student costs were able to be covered.

The givecampus.com platform will launch for FSCC in the next couple months. The link can be shared directly with donors and payments can be made through paypal and venmo as well. The site will produce valuable and useful information about donors.

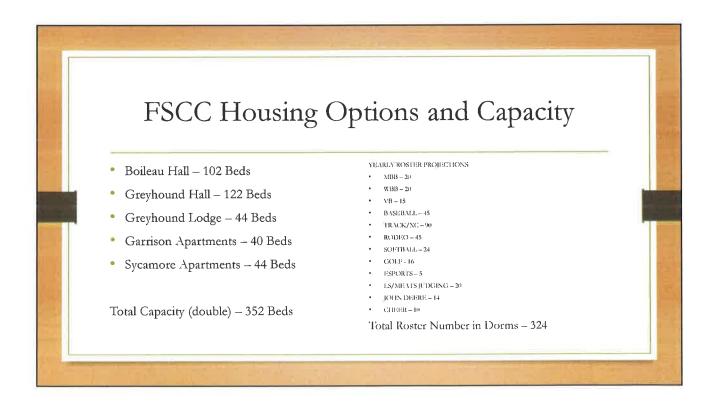
Upcoming events: Endowment/Foundation dinner -4/12. Hall of Fame weekend -5/6-7. Foundation Gala -7/16. All events will be held in the River Room.

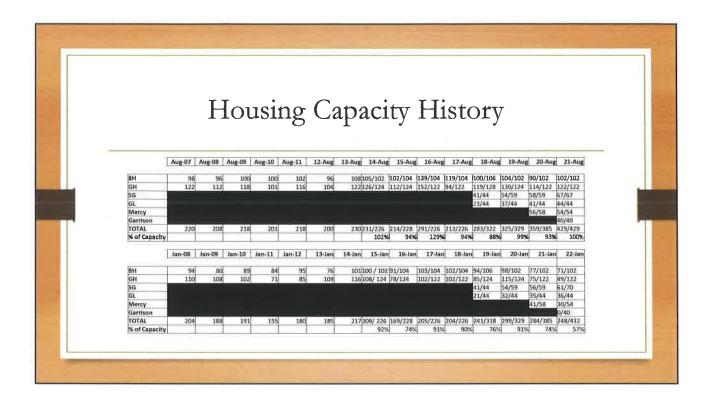
Pictures of updated facilities at Lions Field, Ty Cullor Field, and Greyhound Fitness Complex. Turfing of baseball and softball fields eliminates the maintenance costs of natural fields, and both sports will donate \$20,000 each of fundraised money. Travel/relocated games expenses for fall and early spring games are eliminated. Anticipate savings of about

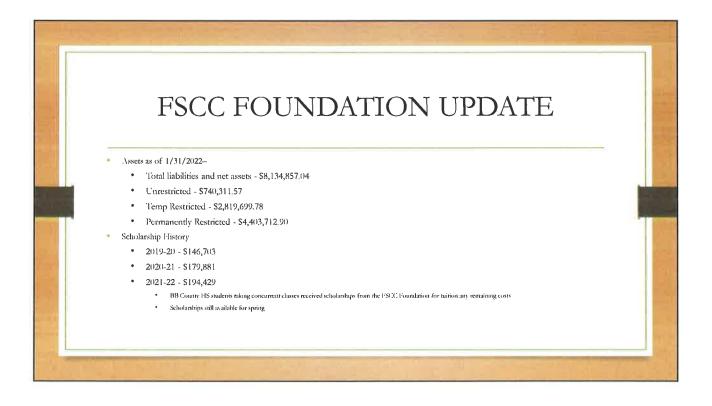
\$97,000 of athletic budget per year. Revenue from hosting summer tournaments will also go toward turf expense.

Students loving the facilities at Greyhound Fitness Complex.







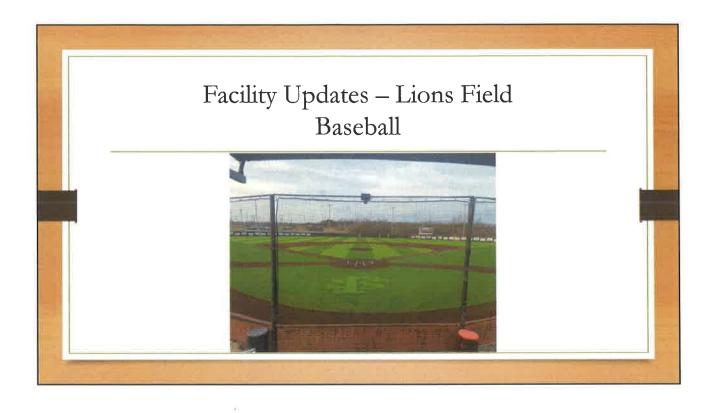


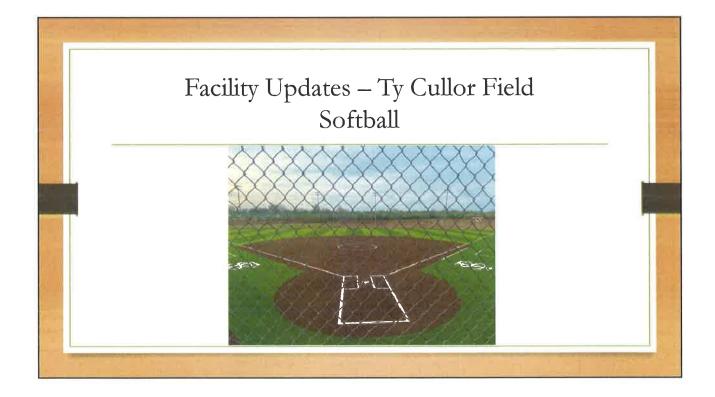
GiveCampus Platform

- Platform to provide a central access point for fundraising campaigns within the FSCC Foundation office
- Capable of storing donor information, allowing FSCC to create, track, and contact an active donor database
- https://www.givecampus.com/schools/DruryUniversity/drury-athleticschampions-challenge-2021/?a=4781248#updates
- Free for FSCC groups with unlimited amount of campaigns

FOUNDATION EVENTS SPRING 2022

- FOUNDATION/ENDOWMENT Dinner April 12th
- May 6th Athletics Banquet/Award Ceremony
- May 7th
 - · AM FSCC Hall of Fame Golf Tournament
 - PM Hall of Fame Ceremony
 - Jolee Sharp
 - Dave LaRoche
 - Chris Beard
 - Taylyn Barkley
- Foundation Gala July 16th









JANET FANCHER – MIGRANT PROGRAMS/BAILEY HALL REMODEL

HEP, CAMP, TRIO, and MEP grants were summarized.

CAMP – assists migrant and seasonal farm workers and their families through their first year of college. Students are provided a laptop and allowed to keep it if their GPA meets the requirements. Pays for ½ of a professional tutor salary.

HEP – serves migrant students and their families in achieving high school equivalency (GED) and proceed to employment, higher ed, military, etc. Santos Manrique serves as recruiter and associate dean in Crawford County.

TRIO – provides academic support to 150 eligible students and helps with transition to a 4 year institution. TRIO program assists in keeping the Student Success Center fully staffed.

Quality Control/Special Projects:

FSCC serves as the fiscal agent.

MEP A and B –money comes from Office of Migrant Ed from the state through to us.

ISOSY and GOSOSY – serves migrant individuals who are no longer in school (out of school youth)

IDRC and IRRC – identifies and recruits individuals and families that can benefit from the migrant programs.

IOWA Project

PASS

National PASS – membership for Portable Assisted Study Sequence. Supports students who don't remain in a particular district long enough to achieve benchmarks. Also serves students who are just a few hours short of graduation. PASS provides access to the material outside of school hours. The annual cost for a state depends on what the state's office of migrant education allows (\$8,000 - \$15,000)/year.

PASS Dissemination Center – disseminate any non-migrant courses to school districts, juvenile detention centers, boys homes, etc. for \$70/course.

Renderings of Bailey remodel and anticipated timeline were shared.

Grant Applications every 5 years---

Tri-State CAMP

Tri-State CAMP (College Assistance Migrant Program) assists migrant and seasonal farm workers and their immediate family members to successfully complete the first undergraduate year of study in a college or university and provides follow-up services to help students continue in post-secondary education. Tri-State College Assistance Migrant Program (CAMP) is 100% funded by the U.S. Department of Education and the Office of Migrant Education. The total five-year award amount = \$2,365,949.

Staff consists of Lynne Wheeler, Pam Constans, Veronica Snow, and Susan Benson. Susan's position is funded by CAMP, TRIO and FSCC to provide tutoring for the entire student body.

Tri-State CAMP recruits students from Kansas, Oklahoma and Arkansas. Tri-State CAMP has four satellite college sites:

- Fort Scott Community College (FSCC) located in Fort Scott, Kansas
- Seward County Community College (SCCC) located in Liberal, Kansas
- Oklahoma Panhandle State University (OPSU) located in Goodwell, Oklahoma
- Arkansas Tech University-Ozark campus (ATU-O) located in Ozark, Arkansas

Services

Eligible students receive financial assistance and other individualized services such as assistance with application processing for admissions, financial aid and housing; personalized tutoring; academic advising/career counseling; mentoring program/student advocacy; health services; cultural activities/campus visits; transportation stipends; childcare stipends; incidental stipends; and transitional services for continuing CAMP students.

Tri-State HEP(High School Equivalency Program)

Tri-State HEP is a program for migrant students and their families who are unable to graduate from high school because of frequent family moves. The high school equivalency program is funded through the U.S. Department of Education.

The program goals include: Completion of G.E.D. and placement in post-secondary education, careers or the military.

We have several satellite locations where we offer GED evening and/or day classes, such as Liberal, Garden City, and Dodge City, Kansas, Russellville and Northwest Arkansas, and Guymon (OPSU), Oklahoma.

Eligible students receive free the following:

- Free instruction and testing (online or on-campus)
- Free books and supplies
- Free tutoring and mentoring
- Laptop and WiFi checkout
- Opportunities to participate in cultural events or college campus visits
- Assistance with job advancement, ESL enrollment, or college enrollment
- Stipends for vision, hearing, or medical expenses
- Monthly stipends for childcare while in class (also includes online classes)
- Stipend of \$200 to apply toward personal expenses, at the end of instruction

The total five year award amount is \$2,361,167.

Staff consists of Jena Russell, Kenda Major, and Santos Manrique. Santos also fulfills institutional needs for our Pittsburg facilities and students, as an Associate Dean.

TRIO

TRIO Student Support Services (SSS) is a federally funded program that provides academic support to 150 eligible students enrolled at Fort Scott Community College. FSCC's TRIO Student Support Services can help you to complete difficult courses with tutoring and supplemental instruction. In addition, SSS can help with your transition to a four year college. If you need assistance with finding financial aid or need additional counseling, then FSCC's Student Support Services is here for you!

SSS provides the following services to all members, free of charge: mentoring, academic advising, personal coaching, transfer and scholarship assistance, campus visits, cultural events, tutoring services, and workshops. Along with our services is an opportunity to meet great people, have the support for school, and have the experience of a lifetime. Take advantage of your opportunities and allow us to coach you, mentor you, and send you on to your next academic destination. The total 5 year award amount--\$1,304,195.

—Staff consists of Holli Mason, Jodi Murrow, Stacy Bishop and Jodee Smith. Jodi Murrow and Stacy Bishop are partially funded through FSCC. Jodi serves as the SSC(student success center) director, and Stacy is SSC support. <u>All</u> of the TRIO staff assist in the SSC with testing and tutoring needs.

Quality Control/Special Projects--

Fiscal agent—special projects—we do not apply for grant funding of these programs. Staff consists of Jennifer Quick and Pam Hightower.

		Total	Indirect	FSCC	
Grant/Project	Date Cycle	Budget	Expenses	AdmAllow	HELPFUL NOTES
MEP A (current GL 37-3718)	July 1-June 30	613,139.68	567,721.93	45,417.00	KSDE Special project; Quality Control staff
MEP B (current GL 37-2218)	July 1-June 30	645,925.32	598,079.00	47,846.00	Advocates (4 f/t; 1 p/t); new group added
ISOSY cig (current GL 37-3767) yr 2	Oct. 1-Sept. 30	315,000.00	291,666.67	23,333.33	18 states membership dues of \$17,500 to create annual budget
GOSOSY clg (GL 37-3765) yr 5					spend down
IDRC cig (current GL 37-3787) yr 2	Oct. 1-Sept. 30	481,000.00	445,370.37	35,629.63	26 states memnbership dues of \$18,500 to create annual budget
IRRC cig (GL 37-3785) year 5					spend down
IOWA Project (current GL 37-3960)	July 1-June 30	848,237.00	785,404.63	62,832.37	IA ID&R/OSY staff; FSCC/jq bills quarterly
PASS non-migrant GL 28-2812 (temp)	July 1-June 30	50,000.00	46,297.00	3,703.00	not a grant; budget=carryover + revenue/sales + possbile MEP excess/allocation per KSDE; TEMP, budget \$50,000 per mc
ISOSY travel/activity (GL 37-3757)*	do not expire	191,000.00			each state may send travel/act, funds; carry over every year; do not expire
IDRC travel/activity (GL 37-3780)**	do not expire	419,852.00			each state may send travel/act. funds; carry over every year; do not expire
	APRX. TOTAL	***********	***********	***********	

helpful information:

MEP=_Migrant Education Program
clg=consortium Incentive grant (3-5 yr. grant cycle); FSCC/jq bills each state for clg state dues
iSOSY=Instructional Services for Qut-of-School and Secondary Youth
iDRC=Identification & Recruitment Consortium
GOSOSY=Graduation & Qutcomes for Success for Qut-of-School-Youth
iRRC=Identification & Recruitment Rapid Response Consortium
PASS=Portable Assisted Study Sequence

**NOTE: beg. Oct. 1, 2021, yr. 1 2020-2021 IDRC & ISOSY cig balances transferred to these to spend down per cig leadership teams

updated 12/16/2021

Membership programs

National PASS-----

One of the educational challenges for secondary migrant students is credit accrual. The National PASS(Portal Assisted Study Sequence) Program provides a successful option to migrant programs seeking flexibility for their students. PASS provides student choice, is flexible to meet differentiated student needs, and is portable. Courses are developed to help students earn credits and graduate with academic diplomas from their high schools. Flexibility in administering PASS enhances instructional opportunities for students in a variety of settings. PASS consists of self-contained, semi-independent study course.

Membership cost is based on OME((office of migrant education) allocation. Membership costs range between 8-15k annually.

Membership provides access to all curriculum, scholarship dollars, curriculum updates, professional development, technology updates. Current state members include: Arizona, Kansas, Nebraska, North Dakota, Washington and Wisconsin. Staff consists of Janet Fancher and Janet Reynolds.

PASS Dissemination Center----

Disseminate any non-migrant courses and charge \$70 per course unless noted on the order form. The National PASS curriculum materials are utilized by the dissemination center. Staff consists of Jennifer Quick and Pam Hightower. Currently Dissemination, prints, binds, and ships to:

NE Education Cooperative	Bald Knobb	AR
AR Dept. of Education	Little Rock	AR
Tuckerman High School	Tuckerman	AR
Holly School District RE-3	Holly	со
Polk County Public Schools	Bartow	FL
Cascade School District	Cascade	ID
Horshshoe Bend High School	Horseshoe Bend	ID
Campus High School	Wichita	KS
Haysville High School	Haysville	KS
Mill Creek Learning Center/Olathe Schools	Olathe	KS
Staton County Jr/Sr High School	Johnson	KS
Topeka Public Schools	Topeka	KS
Swartz Creek Community Schools/Virtual Learning	Swartz Creek	МІ
ESU 7	Columbus	NE
Douglas County Youth Center	Omaha	NE
Harvard Public Schools	Harvard	NE
Nebraska City Public Schools	Nebraska City	NE
Omaha Home for Boys	Omaha	NE
Omaha Street School	Omaha	NE
Sodus Central Schools	Sodus	NY
Elma High School	Elma	WA
Entiat Middle-High School	Entiat	WA
Peninsula School District	Gig Harbor	WA
Prosser Schools	Prosser	WA
Benton-Franklin Counties Juvenile Justice Center	Kennewick	WI
Mineral Point High School	Mineral Point	WI

A RENOVATION FOR

FSCC BAILEY HALL

FORT SCOTT, KANSAS

Issue Date: 08/06/2021

Project No.: 1934

STRUCTURAL ENGINEER:

ROBBINS ENGINEERING CONSULTANTS 1723 N. CHESNUT AVE. **FAYETTEVILLE, AR 72703** 479.301.2331

MECHANICAL ENGINEER:

HSA ENGINEERING 7405 ELLIS ST FORT SMITH, AR 72916 479.452.8922

Hight Jackson

5201 W Village Parkway, Suite 3001 Rogers, Arkansas 72758 (479) 464-4965 I www.hjarch.com



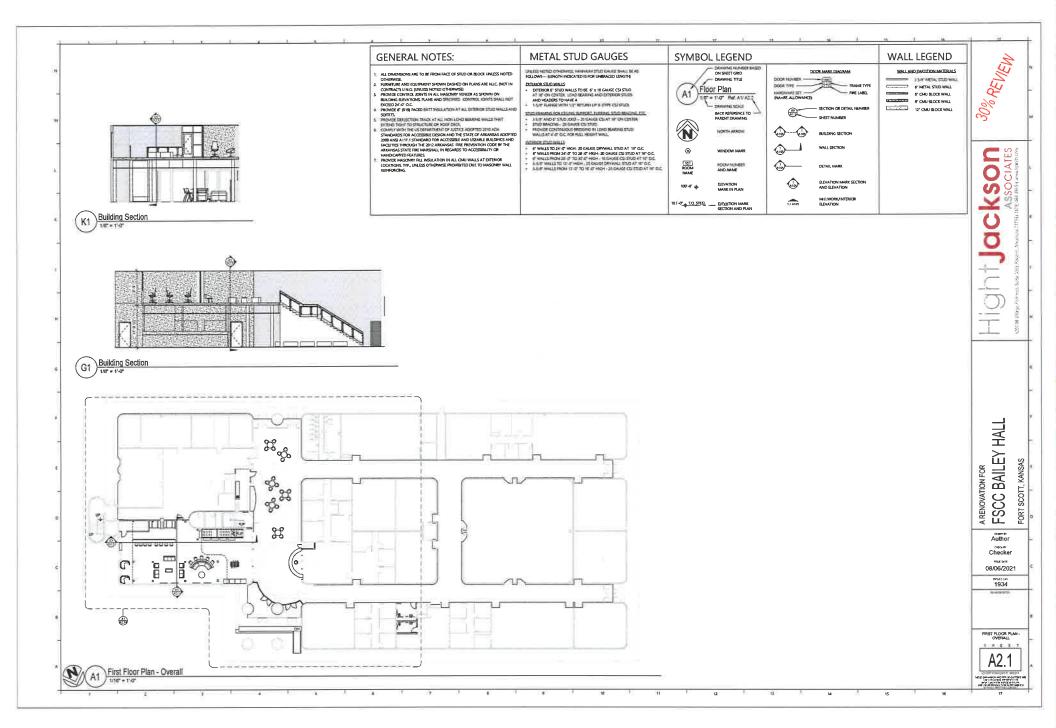
Drawing Index

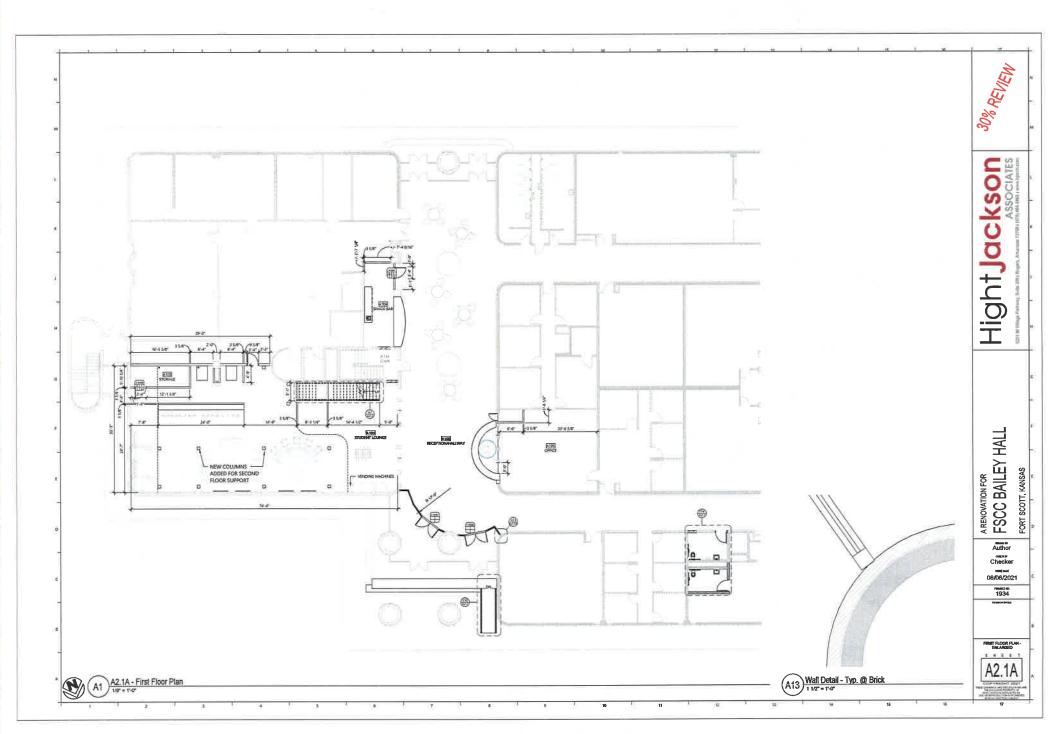
ARCHTECTURAL
A12 CODE FOOTPRINT
A20 DIMENSION FLAG
A21 REST ROOM PLAN - OVERALL
A21A FIRST ROOM PLAN - OVERALL
A21A FIRST ROOM PLAN - OVERALL
A21A FIRST ROOM PLAN - OVERALL
A22 BROWN OVERBER OVER FLAG
A23 BROWN CONTINES AND WOOM IN

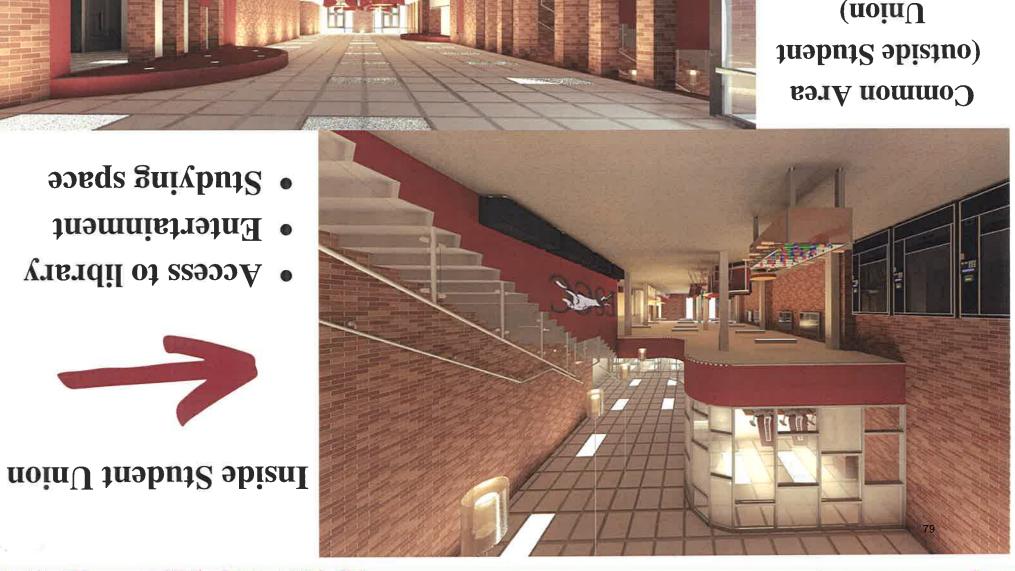
A22 SECOND FLOOR PLANS RESTROOM PLANS NAME SESTAIN PLANS
A23 PROSH SCHEDULE / MELLWORK BLEVATIONS

PRICE FLAND, I MELWICHE DETHES

DOOR SCHEDULE / DOOR / WINDOW / RIAME BLEVATIONS / DETALS







(noinU



enoissimbA • • Studying area

Welcome

Seating for Snack Bar



Demo - 12 days - Mon 3/21/22 to Mon 4/11/22

- Architectural and MEP 12 days Mon 3/21/22 to Mon 4/11/22
- Electrical 12 days Mon 3/21/22 to Mon 4/11/22

Rough-in 44 days - Mon 4/11/22 to Wed 6/29/22

- Concrete Footers/Anchor Bolts 1 week Mon 4/11/22 to Mon 4/18/22
- Set Steel 4 weeks Mon 4/18/22 Tue 5/17/22
- Decking 2 weeks Tue 5/17/22 to Wed 6/1/22
- Concrete Flooring 1 week Wed 6/1/22 to Wed 6/8/22
- Wall Framing 5 weeks Tue 5/24/22 to Wed 6/29/22
- Mechanical Equip/Ductwork/Piping 5 weeks Tue
 5/24/22 to Wed 6/29/22
- Controls 5 weeks Tue 5/24/22 to Wed 6/29/22
- Electrical 5 weeks Tue 5/24/22 to Wed 6/29/22
- Plumbing 2 weeks Tue 5/24/22 to Wed 6/8/22

Finishes 54 days Wed 6/29/22 Wed 10/5/22

- Sheetrock/Tape/Mud/Sand 3 weeks Wed 6/29/22 to Thu 7/21/22
- Insulation 2 weeks Wed 6/29/22 to Thu 7/14/22
- Plumbing Fixtures 1 week Thu 7/21/22 to Thu 7/28/22

- Ceiling Grid 1 week Thu 7/21/22 to Thu 7/28/22
- Ceiling Tile 2 weeks Thu 7/28/22 to Thu 8/11/22
- Electrical 3 weeks Thu 7/28/22 to Thu 8/18/22
- Ductwork/Grilles 3 weeks Thu 7/28/22 to Thu 8/18/22
- Carpet/LVT 2 weeks Thu 8/18/22 to Thu 9/1/22
- Railing/Glass 2 weeks Thu 9/1/22 to Mon 9/19/22
- Millwork 2 weeks Thu 9/1/22 to Mon 9/19/22
- Rollup/Curtain Doors 2 weeks Mon 9/12/22 to Mon 9/26/22
- Stairs 2 weeks Mon 9/19/22 to Mon 10/3/22
- Storefront 2 weeks Mon 9/19/22 to Mon 10/3/22
- Controls 2 weeks Thu 8/18/22 to Thu 9/1/22
- Startup 2 weeks Thu 9/1/22 to Mon 9/19/22
- TAB 1 week Mon 9/19/22 to Mon 9/26/22
- Outdoor Concrete 1 week Mon 9/19/22 to Mon 9/26/22
- Outdoor Railings 1.5 weeks Mon 9/26/22 to Wed 10/5/22
- Substantial Completion 0 days Wed 10/5/22 to Wed 10/5/22

Project Closeout 5 days Wed 10/5/22 Mon 10/17/22

- Punchlist 1 week Wed 10/5/22 to Thu 10/13/22
- Owner Walk-Through/Final Completion 1 day Thu 10/13/22 to Mon 10/17/22
- Closeout Documents 0 days Mon 10/17/22 to Mon 10/17/22

<u>ADAM BORTH – NEW PROGRAMS</u>

Heavy Equipment Operator: A portion of the program is already offered, and additional will be put on the end. Several industries have come to us requesting a method to train heavy equipment operators. Looking to have the program be SB155 eligible. Applied for simulators for the program, which are \$80,000 each. This encompasses excavating, backhoes, grading, etc.

CHC would like for us to look at medical assistant, radiation tech. We're also considering aesthetics.

Offerings in Pleasanton were discussed. Pre-enrollment numbers are over 80 Linn County students. All would be SB155 classes.