

# FORT SCOTT COMMUNITY COLLEGE

## 2023-2024 Dependent Verification Form (V5-Aggregate)

This form can only be hand-delivered or mailed to the Financial Aid Office.

It cannot be faxed or e-mailed.

Fort Scott Community College, Attn: Financial Aid Office, 2108 S. Horton, Fort Scott KS, 66701

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Student's Last Name	Student's First Name	M.I.	Student ID#
Student's Street Address	City	State	Zip
			Student's DOB

### Household Members and Number in College:

List below the people in the *parent(s)' household*. EVEN IF THEY ARE NOT ATTENDING COLLEGE. Include:

- The student
- The parent(s), including a stepparent, even if the student does not live with the parent(s).
- The parent(s)' other children if the parent(s) will provide more than half of their support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards even if the children do not live with the parent(s).
- Other people if they now live with the parent(s) and the student's parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Full Name	Age	Relationship	College Attending (Or leave blank)	Enrolled at Least Half Time (Y/N)
<i>John Doe (example)</i>	<i>18</i>	<i>Brother</i>	<i>FSCC</i>	<i>Yes</i>
		Self		

- For any household member you listed above, also indicate who will be enrolled at least half-time at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024

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## Student's Tax Information:

Did the student file taxes for the 2021 year? ☐ Yes ☐ No

*If no*, skip to the **TAX NON-FILER** section below. *(Do not fill out the tax filer section).*

*If yes*, please continue to the **TAX FILER** section. *(Do not fill out the tax non-filer section).*

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### **TAX FILER:**

In order to verify the student's tax information, one of the following steps must be completed:  
*(Please refer to the detailed directions at the end of this form).*

- ☐ The student has used or is going to use the IRS Data Retrieval Tool on their FAFSA.
- ☐ The student has submitted or is going to submit an IRS Tax Return Transcript to the Financial Aid Office.

NOTE: For electronic filers, the IRS Data Retrieval Tool and the IRS Tax Return Transcript should be available 2-3 weeks after their 2021 IRS Income Tax Return has been accepted by the IRS. For paper filers, they are available after 8-11 weeks.

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### **TAX NON-FILER:**

- ☐ The student *was not* employed and had no income earned from work in 2021.
- ☐ The student *was* employed and had income earned from work in 2021.

NOTE: If the student was employed, list below the names of all the student's employers, the amount earned from each employer in 2021, and attach copies of all 2021W-2 forms issued by the employer(s).

Employer Name	2021 Amount Earned	W-2 Form Attached (Y/N)
<i>John's Auto Body Shop (example)</i>	<i>\$2,000</i>	<i>Yes</i>

Provide documentation from the IRS dated on or after October 1, 2023 that indicates a 2021 IRS income tax return was not filed with the IRS, or a signed statement certifying that the individual attempted to obtain confirmation of non-filing from the IRS and was unable to obtain the required documentation

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## Parent(s)' Tax Information:

Did the student's parent(s) file taxes for the 2021 year? ☐ Yes ☐ No

*If no*, skip to the **TAX NON-FILER** section below. (Do not fill out the tax filer section).

*If yes*, please continue to the **TAX FILER** section. (Do not fill out the tax non-filer section).

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### **TAX FILER:**

In order to verify the parent(s)' tax information, one of the following steps must be completed:  
(Please refer to the detailed directions at the end of this form).

- ☐ The student has used or is going to use the IRS Data Retrieval Tool on their FAFSA for their parent(s)' tax information.
- ☐ The student has submitted or is going to submit their parent(s)' IRS Tax Return Transcript(s) OR 1040's to the Financial Aid Office.

**NOTE:** *If the student's parent(s) filed separately, they will need to obtain tax return transcripts for both individuals.* For electronic filers, the IRS Data Retrieval Tool and the IRS Tax Return Transcript should be available 2-3 weeks after their 2021 IRS Income Tax Return has been accepted by the IRS. For paper filers, they are available after 8-11 weeks.

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### **TAX NON-FILER:**

- ☐ The student's parent(s) *were not* employed and had no income earned from work in 2021.
- ☐ The student's parent(s) *were* employed and had income earned from work in 2021.

**NOTE:** If the student's parent(s) were employed, list below the names of all the parent(s)' employers, the amount earned from each employer in 2021, and attach copies of all 2021 W-2 forms issued by the employer(s).

Employer Name	2021 Amount Earned	W-2 Form Attached (Y/N)
<i>John's Auto Body Shop (example)</i>	<i>\$2,000</i>	<i>Yes</i>

Provide documentation from the IRS dated on or after October 1, 2021 that indicates a 2021 IRS income tax return was not filed with the IRS, or a signed statement certifying that the individual attempted to obtain confirmation of non-filing from the IRS and was unable to obtain the required documentation

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## High School Completion Status:

Provide **ONE** of the following documents that indicate the student's high school completion status when the student will begin college in 2023-2024.

- The student's final *official* high school transcript that shows the date when the diploma was awarded. (This item may be faxed directly from the student's high school to 620-768-2938).
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If you have *already submitted* one of the above-mentioned items, please check here: ☐

If you are *going to submit* one of the above-mentioned items, please check here: ☐

If one of the above-mentioned items is *attached to this form*, please check here: ☐

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## Identity and Statement of Educational Purpose (To be signed at the FSCC Financial Aid Office\*):

The student must appear in person at Fort Scott Community College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this Statement  
(Print Student's Name)

of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Fort Scott Community College for 2023-2024.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

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#### FOR FINANCIAL AID OFFICE USE ONLY:

WITNESS \_\_\_\_\_

DATE \_\_\_\_\_

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\*If you are unable to appear in person at the FSCC Financial Aid Office, please see the following page.

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## Identity and Statement of Educational Purpose (To be signed in the Presence of a Notary):

If the student is unable to appear in person at Fort Scott Community College to verify his or her identity, the student must provide to the institution:

- A. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- B. The original Statement of Education Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this

(Print Student's Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Fort Scott Community College for 2022-2023.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

### Notary's Certificate of Acknowledgement

*Notary's certification may vary by State*

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_

(Date)

(Notary's name)

personally appeared, \_\_\_\_\_, and proved to me on basis

(Printed name of signer)

of satisfactory evidence of identification \_\_\_\_\_ to be the above-

(Type of government-issued photo ID provided)

named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary Signature)

My commission expires on \_\_\_\_\_.

(Date)

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## Certification and Signatures:

Each person signing below certifies that all of the Information reported is complete and correct.

**WARNING:** If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

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## Certification

### READ, SIGN, AND DATE

If you are the student, by signing this application you certify that you (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it, (4) will notify your college if you default on a federal student loan, and (5) will not receive a Federal Pell Grant from more than one college for the same period of time.

If you are the parent or the student, by signing this application you agree, if asked, to provide information that will verify the accuracy of your completed form. This information may include U.S. or state income tax forms that you filed or required to file. Also, you certify that you understand that the Secretary of Education has the authority to verify information reported on this application with the Internal Revenue Service and other federal agencies. If you sign any document related to the federal student aid programs electronically using a Personal Identification Number (PIN), you certify that you are the person identified by the PIN and have not disclosed that PIN to anyone else. If you purposely give false or misleading information, you may be fined \$20,000, sent to prison, or both.

Everyone whose information is given on this form should sign below. The student (and at least one parent, if parent information is given) MUST sign below.

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Student's FSCC ID# \_\_\_\_\_

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**This form must be submitted to the Financial Aid Office by the following dates:**

*Fall 2023– November 10<sup>th</sup>, 2023*

*Spring 2024 – April 26<sup>th</sup>, 2024*

*Summer 2024 – June 7<sup>th</sup>, 2024 (4-week session) and July 5<sup>th</sup>, 2024 (8-week session)*

**Failure to meet these deadlines may result in no aid awarded for that semester.**

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