

**FORT SCOTT COMMUNITY COLLEGE**  
**VA Education Benefits**  
**REQUEST FOR ENROLLMENT CERTIFICATION**

FSCC Student ID \_\_\_\_\_ ADDRESS \_\_\_\_\_  
NAME \_\_\_\_\_ CITY, STATE, ZIP \_\_\_\_\_  
SSN \_\_\_\_\_ PHONE # \_\_\_\_\_

I request enrollment certification for: Fall \_\_\_ Spring \_\_\_ Summer \_\_\_ 20\_\_\_

My FSCC degree/certificate objective is: \_\_\_\_\_

I have checked my schedule with the Advising Office and I am only enrolled in classes leading to my degree or certificate: YES \_\_\_ NO \_\_\_

GUEST STUDENTS: Please list Parent School \_\_\_\_\_

*Guest Students must request a "PARENT SCHOOL LETTER" to be sent to the FSCC VA Certifying Official*

I am a:

New FSCC Student\* \_\_\_ Continuing FSCC Student \_\_\_ Transfer student to FSCC\* \_\_\_

*\*Students who have previously used their benefits at another school must complete a change of place of training form at [www.qibill.va.gov](http://www.qibill.va.gov)*

I request to have my enrollment certified to the VA for the following benefit:

\_\_\_ Chapter 33 Post 9/11  
\_\_\_ Chapter 30 Montgomery GI Bill  
\_\_\_ Chapter 1606 MGIB for Select Reserve/National Guard  
\_\_\_ Chapter 1607 REAP  
\_\_\_ VRAP-Veterans Retraining Assistance Program  
\_\_\_ Chapter 35 Dependent/Survivor Education Assistance  
   VA File # \_\_\_\_\_  
\_\_\_ Chapter 31 VA Vocational Rehabilitation  
   VA Case Manager \_\_\_\_\_

I have provided accurate information, have read and understand the reverse side of this form and agree to comply with all VA regulations

Signature \_\_\_\_\_ Date \_\_\_\_\_

- You must submit a Request for Enrollment Certification form to the FSCC VA Certifying Official to have enrollment certified to the VA.
- Regardless of the courses you enroll in, the FSCC VA Certifying Official can only certify to the VA enrollment in courses that are required for your FSCC degree/certificate as defined in the FSCC catalog and that are approved by the VA.
- Prior credit from all previous colleges must be evaluated and credited toward your degree/certificate requirements. Therefore, ALL official transcripts must be received before enrollment will be certified.
- **Short term and late start classes are only certified for the period in which they meet. The VA will only count them in your total number of hours enrolled for the period they are in session. *This can affect your enrollment status and your payment level!***
- If you drop or add classes, enroll in classes outside your compliance agreement, repeat classes, enroll in short-term late start classes, or are dropped for non-attendance, ***your enrollment status may change and will be automatically reported to the VA.***
- **You must attend class and make Satisfactory Academic Progress (SAP) as defined in the FSCC Catalog.**
- If you are placed on academic warning, probation or suspension, FSCC is required to report this status to the VA.

**Other important information:**

- ❖ The FSCC VA Certifying Official will correspond with students via the FSCC Student Email system. It is your responsibility to check your FSCC email account.
- ❖ **Chapters 30, 1606, 1607, and VRAP must verify attendance monthly (online via WAVE or by phone).**
- ❖ The Post 9/11 GI Bill only pays the in-state tuition charges and associated fees. The student is responsible for the border or out of state difference. Also, if your benefit eligibility is less than 100%, the student is responsible for the remainder of the charges.
- ❖ **Service members using Tuition Assistance (TA) must apply for this benefit separately from the GI Bill application at [www.goarmyed.com](http://www.goarmyed.com) and submit an authorized approval to the FSCC Business Office.**