

**FORT SCOTT COMMUNITY COLLEGE**

**BOARD OF TRUSTEES – REGULAR MEETING MINUTES**

MARCH 13, 2026 – 12:00 p.m.

Burriss Agricultural Hall

PRESENT: Ronda Bailey, Destry Brown, Chad Cosens, Marilyn Hoyt, Chad McKinnis

ABSENT: Doug Ropp

ALSO PRESENT: President Dr. Jack Welch; Clerk Gina Shelton; Dr. Larry Guerrero; Lindsay Hill; Vanessa Poyner; Dave Wiemers, members of the faculty, staff, and public.

**1.0 Call to Order**

The meeting was called to order at 12:00 p.m. with a roll call of the board members. Vice-Chair Chad McKinnis served as Chair in the absence of Chair Doug Ropp.

**2.0 Flag Salute & Invocation**

Completed.

**3.0 Approval of Official Agenda (Action)**

Motion by Brown, second by Bailey, to approve the agenda for today’s meeting with the following changes and additions. Motion approved unanimously.

Changes to the Consent Agenda:

- Removal of Item 8.4, Contract for FRAME Grant Duplexes
- Addition of Jenzabar Contract for Canvas Integration Services

Changes and Additions to New Business:

- 8.1 changed to Approval of Certificates A & C for Farm and Ranch Management
- 8.2 changed to Addition of the Equine Management and Production Program – Certificate C
- 8.3 changed to Addition of a Pharmacy Technician Program

#### **4.0 Approval of Consent Agenda (Action)**

There was discussion of whether the removal of the Contract for the FRAME Grant was enough or whether the RFP should be rescinded. Administration will find out best practice and make a recommendation based upon those findings.

Motion by McKinnis; second by Bailey; to approve the following Consent Agenda as presented. Motion approved unanimously.

#### 4.1 Minutes

- February 13, 2026, Board of Trustees Special Meeting
- February 16, 2026, Board of Trustees Meeting
- March 02, 2026, Board of Trustees Special Meeting

#### 4.2 Financials – Cash Flow Report

Fort Scott Community College Rev/Exp 2025-2026									
	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	2/28/2026
Fund #/Description	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	YTD Revenue (Exp)
FUND 11 - GENERAL	\$ (720,413.57)	\$ (278,947.19)	\$ (196,436.51)	\$ (88,390.54)	\$ (657,911.90)	\$ (460,757.31)	\$ 2,660,883.42	\$ (48,667.34)	\$ 209,359.06
FUND 12 - VOCATIONAL	(79,817.37)	352,292.88	979,926.40	134,928.62	(258,784.74)	(206,663.11)	310,856.10	173,285.25	1,406,024.03
FUND 13 - ADULT EDUCATION	-	(17,000.00)	-	-	-	-	-	-	(17,000.00)
FUND 38 - STUDENT SUCCESS	(128.81)	216,930.01	(8,300.69)	(44,748.92)	(7,133.72)	(6,461.56)	(8,994.52)	(7,657.19)	133,504.60
FUND 39 - BUSINESS INDUSTRY AND APPRENTICESHIP	-	288,120.00	(3,700.00)	-	-	-	-	-	284,420.00
FUND 61 - CAPITAL OUTLAY	432,986.00	(31,907.44)	-	(46,000.00)	(10,472.35)	-	-	-	344,606.21
FUND 67- ELLIS	-	(792.00)	(176,726.07)	60,384.00	(1,041.00)	(858.00)	(469.50)	(31,479.14)	(150,981.71)
FUND 71 - STUDENT FEES	(1,306.00)	(2,071.79)	(2,370.83)	(16,585.66)	(23,782.50)	2,818.00	102,188.40	(64,910.21)	(6,020.59)
FUND 81 - BOOKSTORE	(4,403.83)	(32,338.88)	(9,791.49)	11,171.21	(4,262.25)	(6,422.86)	(5,792.66)	(4,909.11)	(56,749.87)
FUND 82 - STUDENT UNION									-
FUND 83 - RESIDENCE HALLS	(1,535.17)	(136,015.07)	(17,844.58)	289,238.13	(18,684.75)	(37,570.06)	(107,365.76)	148,607.42	118,830.16
FUND 84 - DINING HALL	-	(7,847.41)	(48,729.12)	176,057.44	(67,615.50)	(64,582.98)	3,040.23	204,065.81	194,388.47
ALL Other Funds(HEP,Grants,Title,SL etc)	153,793.59	(31,259.52)	46,371.98	(237,409.74)	(33,471.98)	(112,708.21)	(192,711.95)	(943,007.02)	(1,350,402.85)
<b>TOTALS</b>	<b>\$ (220,825.16)</b>	<b>\$ 319,163.59</b>	<b>\$ 562,399.09</b>	<b>\$ 238,644.54</b>	<b>\$ (1,083,160.69)</b>	<b>\$ (893,206.09)</b>	<b>\$ 2,761,633.76</b>	<b>\$ (574,671.53)</b>	<b>\$ 1,109,977.51</b>

Fort Scott Community College Cash Balances 2025-2026		
Month - ALL FUNDS	Monthly Cash Activity	Running Cash Balance
Cash Balance 06/30/25 - UNAUDITED, BUT ADJUSTED		\$ 4,127,120.59
7/31/2025	\$ 36,464.77	\$ 4,163,585.36
8/31/2025	\$ 621,530.92	\$ 4,785,116.28
9/30/2025	\$ 843,866.30	\$ 5,628,982.58
10/31/2025	\$ (842,705.87)	\$ 4,786,276.71
11/30/2025	\$ (878,550.86)	\$ 3,907,725.85
12/31/2025	\$ (631,634.86)	\$ 3,276,090.99
1/31/2026	\$ 3,157,451.53	\$ 6,433,542.52
2/28/2026	\$ (777,040.44)	\$ 5,656,502.08
3/31/2026		\$ 5,656,502.08
4/30/2026		\$ 5,656,502.08
5/31/2026		\$ 5,656,502.08
6/30/2026		\$ 5,656,502.08
<b>YTD Totals</b>	<b>\$ 1,529,381.49</b>	<b>\$ 5,656,502.08</b>

Bank Balance as of:			
Account		2/28/2026	3/10/2026
Deposit		\$ 930,377.90	\$ 1,030,754.34
Direct Loans		\$ 100.74	\$ 100.00
Operating		\$ 1.00	\$ 1.00
Payroll		\$ 100.00	\$ 100.00
UMB		\$ 158,045.67	\$ 158,045.67 *
Herring		\$ 30,370.18	\$ 130,533.03
Savings		\$ 4,651,102.02	\$ 5,651,102.02
		\$ 5,770,097.51	\$ 6,970,636.06
Booster		\$ 229,571.40	\$ 245,018.76
All funds		\$ 5,999,668.91	\$ 7,215,654.82

\*last statement balance

Savings		
<b>3% Transfer Savings Account</b>	\$ 409,879.82	Total
July	\$ 30,000.00	\$ 439,879.82
August	\$ 70,000.00	\$ 509,879.82
Sept	\$ 53,095.10	\$ 562,974.92
Oct	\$ 64,834.94	\$ 627,809.86
Nov	\$ 15,964.55	\$ 643,774.41
Dec	\$ 7,203.03	\$ 650,977.44
Jan	\$ 107,054.23	\$ 758,031.67
Feb	\$ 7,979.36	\$ 766,011.03
YTD Revenues	\$ 11,871,040.20	
3% Savings	\$ 356,131.21	
YTD Savings	\$ 356,131.21	
Difference		0.00

### 4.3 Check Register - \$815,849.56

Payment Type	Prefix	Number	Name	Date	Amount	Rtn/Void Dte	Void	Void Description
C Check Payment	AP	372829	AHEARN DOWNING	2/13/2026	\$ 160.00			
C Check Payment	AP	372830	ALMA MARINA AVALOS	2/13/2026	\$ 113.40			
C Check Payment	AP	372831	ANA MCAULEY	2/13/2026	\$ 175.00			
C Check Payment	AP	372832	ANAY ALMANZA	2/13/2026	\$ 175.00			
C Check Payment	AP	372833	ANDREW BOHRER	2/13/2026	\$ 175.00			
C Check Payment	AP	372834	BAH LAY	2/13/2026	\$ 175.00			
C Check Payment	AP	372835	BLAIR SANCHEZ	2/13/2026	\$ 175.00			
C Check Payment	AP	372836	CHARLOTTE WILSON	2/13/2026	\$ 175.00			
C Check Payment	AP	372837	DANICA KNAPP	2/13/2026	\$ 175.00			
C Check Payment	AP	372838	DAVID HAYS	2/13/2026	\$ 175.00			
C Check Payment	AP	372839	FERNANDO LOPEZ	2/13/2026	\$ 175.00			
C Check Payment	AP	372840	FSCC	2/13/2026	\$ 19,492.00			
C Check Payment	AP	372841	ILA RICHARDSON	2/13/2026	\$ 175.00			
C Check Payment	AP	372842	JAHIR RODRIGUEZ	2/13/2026	\$ 175.00			
C Check Payment	AP	372843	JESSIE OLIVO	2/13/2026	\$ 175.00			
C Check Payment	AP	372844	JUSTINE POPE	2/13/2026	\$ 175.00			
C Check Payment	AP	372845	MICAH SCROGGINS	2/13/2026	\$ 900.00			
C Check Payment	AP	372846	LESLIE DE LA FUENTE	2/13/2026	\$ 100.00			
C Check Payment	AP	372847	MU KBAW KU	2/13/2026	\$ 175.00			
C Check Payment	AP	372848	NAIDELIN ALMANZA	2/13/2026	\$ 175.00			
C Check Payment	AP	372849	NATIONAL HEP/CAMP ASSN	2/13/2026	\$ 1,250.00			
C Check Payment	AP	372850	SAY KUE PAW	2/13/2026	\$ 175.00	2/20/2026	Y	WRONG NAME ON PO/CHECK
C Check Payment	AP	372851	SCCC/ATS	2/13/2026	\$ 7,597.54			
C Check Payment	AP	372852	SU EAT	2/13/2026	\$ 175.00			
C Check Payment	AP	372853	SYDNEY CLAPPER	2/13/2026	\$ 175.00			
C Check Payment	AP	372854	KANSAS DEPT OF REVENUE	7/25/2025	\$ 735.58	8/31/2025		
C Check Payment	AP	372855	DOHERTY STEEL INC	2/18/2026	\$ 2,200.00			
C Check Payment	AP	372856	JOCKS NITCH	2/18/2026	\$ 6,315.50			
C Check Payment	AP	372857	JUDY'S IRON & METAL	2/18/2026	\$ 164.95			
C Check Payment	AP	372858	UMB CARD SERVICES	2/27/2026	\$ 28,105.22			
C Check Payment	AP	372859	UMB BANK	1/2/2026	\$ 333.70			
C Check Payment	AP	372860	UMB BANK	1/2/2026	\$ 317.97			
C Check Payment	AP	372861	UMB BANK	1/2/2026	\$ 137.77			
C Check Payment	AP	372862	UMB BANK	1/5/2026	\$ 100.76			
C Check Payment	AP	372863	AMAZON CAPITAL SERVICES	2/25/2026	\$ 4,887.04			
C Check Payment	AP	372864	KANSAS DEPT OF REVENUE	2/25/2026	\$ 1,584.99			
C Check Payment	AP	372865	ASSESSMENT TECHNOLOGIES INST.	2/26/2026	\$ 9,870.50			
C Check Payment	AP	372866	CAROLINA BIOLOGICAL SUPPLY CO	2/26/2026	\$ 909.52			
C Check Payment	AP	372867	KARLESKINT-MARSH CONSTRUCTION	3/2/2026	\$ 26,470.00			
C Check Payment	AP	372868	LANDMARK NATIONAL BANK	2/17/2026	\$ 168.40			
C Check Payment	AP	372869	ASCENDIUM EDUCATION SOLUTIONS	3/6/2026	\$ 190.50			
C Check Payment	AP	372870	AVERY LUMBER	3/6/2026	\$ 2,657.28			
C Check Payment	AP	372871	BIG SUGAR LUMBER & HOME CENTER	3/6/2026	\$ 412.05			
C Check Payment	AP	372872	BROWN'S SEPTIC SERVICE	3/6/2026	\$ 150.00			
C Check Payment	AP	372873	C.R. MCKELLIPS RODEO COMPANY INC	3/6/2026	\$ 1,250.00			
C Check Payment	AP	372874	CARE4ALL HOME MEDICAL EQUIP	3/6/2026	\$ 60.00			
C Check Payment	AP	372875	CE WATER MANAGEMENT INC	3/6/2026	\$ 162.00			
C Check Payment	AP	372876	CFC SECURITY DBA SOLIS	3/6/2026	\$ 2,546.97			
C Check Payment	AP	372877	CITY OF FORT SCOTT	3/6/2026	\$ 5,413.74			
C Check Payment	AP	372878	CITY OF FRONTENAC	3/6/2026	\$ 74.28			
C Check Payment	AP	372879	COSMOPROF	3/6/2026	\$ 164.38			
C Check Payment	AP	372880	DALLAS KLEIN	3/6/2026	\$ 2,250.00			
C Check Payment	AP	372881	DAVE WIEMERS	3/6/2026	\$ 69.96			
C Check Payment	AP	372882	DION PETE WILEY	3/6/2026	\$ 2,800.00			
C Check Payment	AP	372883	ECOLAB FOOD SAFETY	3/6/2026	\$ 442.94			
C Check Payment	AP	372884	FIVE CORNERS MINI-MART	3/6/2026	\$ 197.31			
C Check Payment	AP	372885	FLOWERS BY LEANNA	3/6/2026	\$ 14.00			
C Check Payment	AP	372886	FORT SCOTT BROADCASTING	3/6/2026	\$ 90.00			
C Check Payment	AP	372887	FORT SCOTT TRIBUNE	3/6/2026	\$ 46.26			
C Check Payment	AP	372888	FSCC BOOKSTORE	3/6/2026	\$ 370.72			
C Check Payment	AP	372889	FSCC FOUNDATION	3/6/2026	\$ 343.94			
C Check Payment	AP	372890	FSCC PRINT SHOP	3/6/2026	\$ 1,080.55			
C Check Payment	AP	372891	GREAT WESTERN DINING SERVICE	3/6/2026	\$ 61,135.04			
C Check Payment	AP	372892	HEIDRICKS TRUE VALUE	3/6/2026	\$ 201.46			
C Check Payment	AP	372893	HENRY KRAFT INC	3/6/2026	\$ 2,296.65			
C Check Payment	AP	372894	HOWIES ATHLETIC TAPE	3/6/2026	\$ 917.32			
C Check Payment	AP	372895	JAYHAWK USD #346	3/6/2026	\$ 1,230.00			
C Check Payment	AP	372896	JENZABAR	3/6/2026	\$ 273.75			
C Check Payment	AP	372897	JOCKS NITCH	3/6/2026	\$ 16,085.25			

C Check Payment	AP	372898	Jason Johnson	3/6/2026	\$ 1,328.71		
C Check Payment	AP	372899	JUDY'S IRON & METAL	3/6/2026	\$ 1,645.53		
C Check Payment	AP	372900	KANSAS WATER ENVIRONMENT ASSN	3/6/2026	\$ 500.00		
C Check Payment	AP	372901	KARLESKINT-MARSH CONSTRUCTION	3/6/2026	\$ 13,162.90		
C Check Payment	AP	372902	KEMSA INC	3/6/2026	\$ 70.00		
C Check Payment	AP	372903	KIRKLAND WELDING SUPPLIES	3/6/2026	\$ 2,140.85		
C Check Payment	AP	372904	KS - Fort Scott High School	3/6/2026	\$ 14,196.25		
C Check Payment	AP	372905	KS - Louisburg High School	3/6/2026	\$ 24,651.25		
C Check Payment	AP	372906	KT HEALTH CLINIC	3/6/2026	\$ 68.00		
C Check Payment	AP	372907	Bill R Lalman	3/6/2026	\$ 500.00		
C Check Payment	AP	372908	LEWIS & ELLIS, LLC	3/6/2026	\$ 8,200.00		
C Check Payment	AP	372909	LOCKWOOD MOTOR SUPPLY	3/6/2026	\$ 444.19		
C Check Payment	AP	372910	Zach Kenneth Loper	3/6/2026	\$ 150.00		
C Check Payment	AP	372911	MARLO BEAUTY SUPPLY	3/6/2026	\$ 648.60		
C Check Payment	AP	372912	MARSHA'S DELI	3/6/2026	\$ 29.95		
C Check Payment	AP	372913	MASTERS RENTALS & LEASING	3/6/2026	\$ 9,081.00		
C Check Payment	AP	372914	MCGRAW-HILL INC	3/6/2026	\$ 489.75		
C Check Payment	AP	372915	MIDWEST MINERALS	3/6/2026	\$ 314.82		
C Check Payment	AP	372916	MILLER FEED & OIL	3/6/2026	\$ 318.86		
C Check Payment	AP	372917	MPH DEVELOPMENT, LLC	3/6/2026	\$ 13,685.76		
C Check Payment	AP	372918	NITRO PROMO	3/6/2026	\$ 1,030.00		
C Check Payment	AP	372919	NORTHEAST KS LIBRARY SYSTEM	3/6/2026	\$ 2,205.00		
C Check Payment	AP	372920	OFFICE OF THE ST FIRE MARSHALL	3/6/2026	\$ 120.00		
C Check Payment	AP	372921	OSAWATOMIE CHAMBER OF COMMERCE	3/6/2026	\$ 125.00		
C Check Payment	AP	372922	Otis Elevator Co	3/6/2026	\$ 580.52		
C Check Payment	AP	372923	PAOLA HIGH SCHOOL	3/6/2026	\$ 16,348.75		
C Check Payment	AP	372924	PEARSON EDUCATION INC	3/6/2026	\$ 2,199.80		
C Check Payment	AP	372925	PEST X SOLUTIONS	3/6/2026	\$ 925.00		
C Check Payment	AP	372926	PLEASANT HOME RENTALS LLC	3/6/2026	\$ 1,600.00		
C Check Payment	AP	372927	PLEASANTON USD 344	3/6/2026	\$ 922.50		
C Check Payment	AP	372928	PLUMBMASTER, INC	3/6/2026	\$ 392.35		
C Check Payment	AP	372929	PRAIRIE VIEW USD 362	3/6/2026	\$ 5,688.75		
C Check Payment	AP	372930	PRODUCERS MFA	3/6/2026	\$ 1,577.84		
C Check Payment	AP	372931	SEKAN PRINTING CO	3/6/2026	\$ 41.12		
C Check Payment	AP	372932	SLEEP INN & SUITES FORT SCOTT	3/6/2026	\$ 207.76		
C Check Payment	AP	372933	STAPLES	3/6/2026	\$ 107.80		
C Check Payment	AP	372934	STATE BEAUTY SUPPLY	3/6/2026	\$ 841.47		
C Check Payment	AP	372935	STRICKLAND BROS 10 MN OIL CHNG	3/6/2026	\$ 106.99		
C Check Payment	AP	372936	TALON POWERSPORTS SOLUTIONS	3/6/2026	\$ 291.75		
C Check Payment	AP	372937	TRI-VALLEY DEVELOPMENTAL SERV.	3/6/2026	\$ 18.60		
C Check Payment	AP	372938	UNIONTOWN USD 235	3/6/2026	\$ 307.50		
C Check Payment	AP	372939	UNITED CANVAS & SLING, INC DBA UCS, INC	3/6/2026	\$ 6,945.00		
C Check Payment	AP	372940	VALIDITY SCREENING SOLUTIONS	3/6/2026	\$ 38.00		
C Check Payment	AP	372941	VMS SOFTWARE	3/6/2026	\$ 7,155.00		
C Check Payment	AP	372942	WICHITA PUBLIC SCHOOLS	3/6/2026	\$ 175.00		
C Check Payment	AP	372943	KARLESKINT-MARSH CONSTRUCTION	3/6/2026	\$ 12,650.00		
C Check Payment	AP	372944	UMB BANK	2/3/2026	\$ 140.63		
C Check Payment	AP	372945	UMB BANK	2/3/2026	\$ 137.77		
C Check Payment	AP	372946	UMB BANK	2/3/2026	\$ 134.70		
C Check Payment	AP	372947	BRIGGS AUTO	3/6/2026	\$ 344.82		
C Check Payment	AP	372948	JENZABAR	3/6/2026	\$ 219.00		
C Check Payment	AP	372949	FSCC PETTY CASH	3/6/2026	\$ 40.00		
C Check Payment	AP	372950	ST. MARY'S CHURCH	3/6/2026	\$ 1,793.75		
C Check Payment	AP	372951	KTK Electric LLC	3/6/2026	\$ 79.92		
C Check Payment	AP	372952	US DEPARTMENT OF EDUCATION	2/26/2026	\$ 6,304.00		
C Check Payment	AP	372953	US DEPARTMENT OF EDUCATION	2/26/2026	\$ 2,859.00		
C Check Payment	AP	372954	US DEPARTMENT OF EDUCATION	2/26/2026	\$ 1,867.00		
C Check Payment	AP	372955	LAKELAND OFFICE SYSTEMS	3/2/2026	\$ 278.60		
C Check Payment	AP	372956	LEASE FINANCE SERVICES	3/3/2026	\$ 2,833.60		
C Check Payment	AP	372957	TOUCHTONE COMM INC	3/4/2026	\$ 36.71		
C Check Payment	AP	372958	FOUR STATE SANITATION	3/5/2026	\$ 2,666.48		
C Check Payment	AP	372959	PITNEY BOWES INC	3/6/2026	\$ 675.20		
C Check Payment	AP	372960	JOHNSON CONTROLS FIRE PROTECT	3/6/2026	\$ 508.93		
C Check Payment	AP	372961	PITNEY BOWES INC	3/6/2026	\$ 1,046.12		
C Check Payment	AP	372962	JOHNSON CONTROLS FIRE PROTECT	3/6/2026	\$ 9,608.26		
C Check Payment	AP	372963	HOME DEPOT CREDIT SERVICES	3/6/2026	\$ 967.77		
C Check Payment	AP	372964	FED EX GROUND	3/6/2026	\$ 701.41		
C Check Payment	AP	372965	ALLEGIANTECHNOLOGY	3/6/2026	\$ 3,598.19		
C Check Payment	AP	372966	PHILLIPS 66-COMMERCIAL	3/9/2026	\$ 3,170.94		
C Check Payment	AP	372967	SECURITY BANK OF KANSAS CITY	3/9/2026	\$ 37,660.90		
C Check Payment	AP	372968	CRAW-KAN	3/10/2026	\$ 539.98		

C Check Payment	AP	372969	KANSAS GAS SERVICE	3/18/2026	\$ 4,943.46			
C Check Payment	AP	372970	WOODRIVER ENERGY	3/20/2026	\$ 5,311.48			
C Check Payment	AP	372971	LETICIA GUERECA	3/9/2026	\$ 1,568.00			
C Check Payment	AP	372972	VICTORIA ZAMORA DE BANGS	3/9/2026	\$ 369.00			
C Check Payment	AP	372973	VERONICA ALVARADO	3/9/2026	\$ 96.00			
C Check Payment	AP	372974	Suri Guzman Rodriguez	3/9/2026	\$ 64.00			
C Check Payment	AP	372975	SONIA CARDENAS MARTINEZ	3/9/2026	\$ 128.00			
C Check Payment	AP	372976	DIANA SANCHEZ RODRIGUEZ	3/9/2026	\$ 80.00			
C Check Payment	AP	372977	ADRIAN BELTRAN	3/9/2026	\$ 144.00			
C Check Payment	AP	372978	CELINA SOLIS	3/9/2026	\$ 96.00			
C Check Payment	AP	372979	GARDEN CITY COMMUNITY COLLEGE	3/9/2026	\$ 3,000.00			
C Check Payment	AP	372980	EMILY NIETO	3/9/2026	\$ 770.00			
C Check Payment	AP	372981	SEWARD CO COMMUNITY COLLEGE	3/9/2026	\$ 2,500.00			
C Check Payment	AP	372982	RUSSELLVILLE ADULT ED CENTER	3/9/2026	\$ 1,500.00			
C Check Payment	AP	372983	PEARSON EDUCATION INC	3/9/2026	\$ 1,100.00			
C Check Payment	AP	372984	DANIELA ESPINO	3/9/2026	\$ 191.00			
C Check Payment	AP	372985	NADER MARQUEZ OSORIO	3/9/2026	\$ 50.00			
C Check Payment	AP	372986	LAURA GOMEZ PEREDA	3/9/2026	\$ 350.00			
C Check Payment	AP	372987	ALMA ARMENDARIZ JAQUEZ	3/9/2026	\$ 50.00			
C Check Payment	AP	372988	MARIA RIVAS FUENTES	3/9/2026	\$ 400.00			
C Check Payment	AP	372989	NEW READERS PRESS	3/9/2026	\$ 220.00			
C Check Payment	AP	372990	MARSHA'S DELI	3/9/2026	\$ 119.75			
C Check Payment	AP	372991	ANDREW BOHRER	3/9/2026	\$ 175.00			
C Check Payment	AP	372992	SYDNEY CLAPPER	3/9/2026	\$ 320.00			
C Check Payment	AP	372993	DAVID HAYS	3/9/2026	\$ 175.00			
C Check Payment	AP	372994	DANICA KNAPP	3/9/2026	\$ 175.00			
C Check Payment	AP	372995	ANA MCAULEY	3/9/2026	\$ 175.00			
C Check Payment	AP	372996	JUSTINE POPE	3/9/2026	\$ 175.00			
C Check Payment	AP	372997	ILA RICHARDSON	3/9/2026	\$ 175.00			
C Check Payment	AP	372998	BLAIR SANCHEZ	3/9/2026	\$ 475.00			
C Check Payment	AP	372999	CHARLOTTE WILSON	3/9/2026	\$ 175.00			
C Check Payment	AP	373000	MICAH SCROGGINS	3/9/2026	\$ 1,230.00			
C Check Payment	AP	373001	PAW KPRU SAY	3/9/2026	\$ 350.00			
C Check Payment	AP	373002	JESSIE OLIVO	3/9/2026	\$ 175.00			
C Check Payment	AP	373003	BAH LAY	3/9/2026	\$ 175.00			
C Check Payment	AP	373004	MU KBAW KU	3/9/2026	\$ 175.00			
C Check Payment	AP	373005	SU EAT	3/9/2026	\$ 175.00			
C Check Payment	AP	373006	ARKANSAS TECH UNIVERSITY	3/9/2026	\$ 3,957.87			
C Check Payment	AP	373007	OPSU OK PANHANDLE STATE UNIV	3/9/2026	\$ 323.94			
C Check Payment	AP	373008	JAHIR RODRIGUEZ	3/9/2026	\$ 175.00			
C Check Payment	AP	373009	YADIRA MENDOZA	3/9/2026	\$ 350.00			
C Check Payment	AP	373010	LESLIE DE LA FUENTE	3/9/2026	\$ 170.00			
C Check Payment	AP	373011	ALMA MARINA AVALOS	3/9/2026	\$ 265.00			
C Check Payment	AP	373012	FERNANDO LOPEZ	3/9/2026	\$ 175.00			
C Check Payment	AP	373013	AHEARN DOWNING	3/9/2026	\$ 175.00			
C Check Payment	AP	373014	NAIDELIN ALMANZA	3/9/2026	\$ 175.00			
C Check Payment	AP	373015	ANAY ALMANZA	3/9/2026	\$ 175.00			
C Check Payment	AP	373016	PRODUCERS MFA	3/9/2026	\$ 732.40			
C Check Payment	AP	373017	SLEEP INN & SUITES FORT SCOTT	3/9/2026	\$ 103.88			
C Check Payment	AP	373018	JOSTENS INC	3/9/2026	\$ 888.19			
C Check Payment	AP	373019	GILMORE & BELL PC	3/10/2026	\$ 1,591.00			
C Check Payment	AP	373020	EVERGY	3/23/2026	\$ 800.65			
<b>Total AP Checks</b>					\$ 487,841.41			
<b>Total Student Refund Checks</b>					\$328,008.15			
<b>Total Checks</b>					\$ 815,849.56			

4.4 Payroll – February 13, 2026 - \$635,461.17

4.5 Contract Ratification

- KASB Legal Assistance Fund 2026-27



# LEGAL ASSISTANCE FUND CONTRACT FORM

This Adoption Agreement and Legal Assistance Fund Contract is entered into this 13 day of March, 2026 by and between the Kansas Association of School Boards Legal Assistance Fund Trust (hereinafter referred to as the "Fund") and Fort Scott Community College (District Name)        (USD No.), Bourbon County, Kansas (hereinafter referred to as the "Participating Board").

**WITNESSETH:**

That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Fund pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund, which is available upon request. The Participating Board further agrees to make payment to the Fund of Thirty One ~~Thousand~~ <sup>① hundred</sup> dollars (\$3,100.00), as the legal assistance fund fee for the period of July 1, 2026, THROUGH June 30, 2027, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Access to legal counsel through telephone or email communication;
2. Legal research matters relevant and responsive to the needs of Participating Boards;
3. Analysis and interpretation of important court decisions and laws affecting schools;
4. Written memoranda or legal opinions on specific legal questions asked by a Participating Board;
5. Access to legal resources such as handbooks, toolkits, and forms; and
6. Bi-annual policy updates.

The Fund and the Participating Board further agree that in consideration of the continuing consultant services as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal representation, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

USD or Entity No. \_\_\_\_\_, Bourbon County, KS.

Board President/Director Signature [Signature] Date 3/13/2026

Board Clerk Signature [Signature] Date 3/13/2026

Kansas Association of School Boards  
Legal Assistance Fund

Mail this completed and signed form with any included payments to:  
Kansas Association of School Boards  
6342 SW 21st St., Topeka, Kansas 66615  
ATTN: Sheryl Fincham

#### 4.5 Contract Ratification (continued)

- Jenzabar Canvas Integration Services



**SECONDARY SERVICES ORDER (the "Order")**  
**Order Date: February 25, 2026**

By signing this Order, Client is purchasing the Secondary Services at the rate identified below (such total consulting hours referred to as the "Project"). This Order and the Secondary Services to be provided shall be governed by either (i) the Client's Master Agreement with Jenzabar if the Client has an agreement on file with Jenzabar or (ii) Jenzabar's Secondary Services Terms and Conditions located at [www.myjenzabar.net](http://www.myjenzabar.net). This Order expires if not signed by Client within fifteen (15) days of the Order Date. Jenzabar is not bound by the pricing and terms of this Order unless this Order has been signed by Jenzabar.

Client			
Client Name:	Fort Scott Community College	Client Representative:	Ben Souza
Client Address:	2108 S. Horton-	Client Phone No.:	620-223-2700
City, State, Zip:	Fort Scott, KS 66701-3199	Client Email:	bens@fortscott.edu

Jenzabar Project Contact Information			
Consultant:	Dan Youtzy	Project Manager:	Alexandra Bellin
Phone No.:	800.247.3622	Phone No.:	TBD
Email:	daniel.youtzy@jenzabar.com	Email:	Alexandra.Bellin@jenzabar.com
Sales Rep:	Brendan Reihs	Sales Rep Email:	brendan.reihs@jenzabar.com

Project Estimate					Special Billing Instructions
Project Hours Estimate	Type	No. of Hours	Rate	Subtotal	
	Consulting:	80	\$240	\$19,200	
	PM:	16	\$240	\$3,840	
	Other:			\$0	
<b>Total Project Estimate (exclusive of travel times, costs &amp; expenses):</b>				<b>\$23,040</b>	

Project Scope			
Project Description:	Canvas Integration Services	Project Schedule Date:	TBD

**Project Specifics:** Jenzabar will create an integration between Jenzabar One (J1) and Canvas using CSV files. This includes sending data for all active courses to Canvas with student and faculty enrollments information. Data will be sent to Canvas on a schedule defined by the client. The data that should be sent to Canvas is the following:

- Users – send users (students and faculty) associated with active courses in J1 to Canvas
- Accounts – students & faculty associated with courses to allow users to log into Canvas
- o Logins should be associated with the student or faculty member's \*EML email address
- Terms – all terms defined in J1 should be sent to Canvas
- o The integration will ignore all years/terms including, and prior to, 2025 SP. The integration should begin with 2025 SU courses.
- Courses – all active courses in J1 should be sent to Canvas
- o Ensure course start and end dates are sent instead of always defaulting to the term start and end dates; only if the course doesn't have start and end dates defined should the term start and end dates be used
- o Students should not be allowed to submit coursework prior to the start of the course or after the course end date
- o Faculty and students should be able to see the course information in Canvas up to 7 days after the end of the course (the coursework end date is the true section\_schedules.end\_dte, but the 'open' date for the course should be dateadd(day, 7, section\_schedules.end\_dte))
- o Faculty should be allowed to re-open certain assignments via Canvas during that post-coursework window to allow students to resubmit if needed without the date and other information from J1 overriding it
- o Courses should have a naming convention per the client's requirements
- o Courses that exist only in Canvas should be ignored by the J1 integration
- Sections – all active sections in J1 for the courses sent to Canvas should also be sent to Canvas
- Enrollments – all active students enrolled in J1 courses/sections sent to Canvas should be sent to Canvas
- o Roles for users for individual courses should always be additive, and the process should never remove existing roles in Canvas
- o When a student withdraws from the course, ensure that the history is retained in Canvas so that the faculty member can see the student's information

Mid-term and final grades from Canvas will also be imported into J1.

**Assumptions**

- Client is using Google SSO for students (which J1 feeds based on their \*EML of @students.fortscott.edu), and Microsoft/Entra SSO for staff/faculty. The Microsoft/Entra SSO uses the staff/faculty member's @fortscott.edu address, which should be their \*EML as well.
- Jenzabar will match the SIS IDs for the existing courses that Canvas will be converting from Blackboard.
- The first term the Client plans to use Canvas for is the Summer of 2026 courses.

**Client Obligations**

- Client has active licensing needed for any third-party applications to complete the work described above.
- The project code will be installed in an up-to-date test environment, and the client will test it prior to it being installed in a production environment.
- Client will ensure that pre-requisites defined in the resulting detailed Work Plan are handled prior to the start of the project work.
- Client will ensure provide Jenzabar with any deliverables requested in the Work Plan at least 2 weeks prior to the start of development and ensure that all prerequisites are met prior to the start of development. Delays in the delivery of this information will result in the rescheduling of the project when resources are next available.
- Client will respond to questions from the Developer in a timely manner during the development cycle. Delays in responding may result in the rescheduling of the project when Developer resources are next available.

<b>Payment Terms</b>	The Secondary Services shall be billed on a time and materials basis and shall be paid by Client upon receipt of an invoice for the Secondary Services performed.
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<b>Estimate</b>	The Order is Jenzabar's estimate of the time needed for the Project including the preparation, planning, consulting, post trip reporting and project management and is based on the information that Client has provided to Jenzabar. More (or less) time may be needed for the Project. All pricing terms are based on the Project description. Any requested changes or additions to the Project will be considered a change order and will be priced at then-current rates and addressed in a change order to this Order.
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<b>Third-Party Integration</b>	Client represents that it holds the proper licensing and authorization for Jenzabar to perform the integration services for Canvas and will indemnify Jenzabar for any claim from any third party alleging that Jenzabar was not authorized to perform this work.
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<b>Use Period</b>	The Secondary Services listed on this Order expire if not used by the Client within twelve (12) months from the Order Date (such period referred to as the "Use Period"). Should Client wish to continue the Project beyond the Use Period, Client may prior to the end of the Use Period submit a written request to extend the Use Period of this Project one time for an additional period of up to twelve (12) months, and Jenzabar has the right to accept or deny any such request and to re-price any remaining hours on the Project at then-current rates.
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<b>Travel Time and Travel Expenses</b>	Any travel time and travel expenses incurred by Jenzabar related to the Project are not included in the Project Estimate listed above and will be billed separately. For any travel time and expenses associated with the Project, all such travel time and expenses will be payable upon receipt of an invoice. The travel time rate is One Hundred Dollars (\$100) per hour for time spent traveling to Client's location, with an eight (8) hour maximum charge per trip. Travel expenses including, but not limited to, meals, communications expenses and lodging are the responsibility of the Client. Jenzabar will use reasonable efforts to minimize billable travel expenditures.
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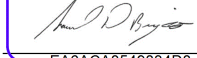
<b>Cancellation Fees</b>	If Client cancels or reschedules any confirmed Professional Services engagement less than seven (7) business days in advance and Jenzabar is unable to reschedule the assigned resource to another billable project for the entire cancellation period, Jenzabar will bill Client a late-cancellation penalty of One Thousand Six Hundred Dollars (\$1,600). Client will also be billed for any non-refundable travel expenses associated with the cancellation of the scheduled visit, regardless of resource rescheduling efforts. Future rescheduling of the Professional Services may be contingent upon the full payment of any cancellation fees.
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<b>Support and Maintenance</b>	For any Jenzabar software that is delivered or customized by Jenzabar, Jenzabar will only offer to provide support and maintenance pursuant to a separate support and maintenance agreement.
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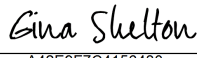
<b>Third Party Consultant</b>	This Order is an estimate and/or a fixed price offering in which the hours, costs, and fees listed herein are based on a number of assumptions including, without limitation, that Client is not engaging an independent third party consultant to assist Client with the Project as provided in this Order. If Client engages a third party consultant to assist Client with part of or all of the Project, Client understands that such involvement may result in additional time, costs, and/or fees for the Project, and therefore, Jenzabar reserves the right to adjust the estimate and/or assess additional time, fees, and/or costs that might result from the third party consultant's involvement. Prior to involving any third party consultant, Client must have such third party consultant execute a Jenzabar approved nondisclosure agreement.
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This Order has been executed on behalf of the parties by their duly authorized representatives. By signing this Order, the Client agrees that the Order and the Secondary Services to be provided shall be governed by either (i) the Client's Master Agreement with Jenzabar if the Client has an agreement on file with Jenzabar or (ii) Jenzabar's Secondary Services Terms and Conditions located at [www.myjenzabar.net](http://www.myjenzabar.net) and that the Client has reviewed such applicable terms in either the Master Agreement or Jenzabar's Secondary Services Terms and Conditions.

**JENZABAR, INC.**

By:   
 EA6ACA8549834D8...  
 Name: Sam Burgio  
 Title: President and COO  
 Date: February 27, 2026

**CLIENT** Signed by:

By:   
 A42E9F7C4156430...  
 Name: Gina Shelton  
 Title: \_\_\_\_\_  
 Date: February 27, 2026

## **5.0 Community, Employee, and Student Recognition (Information)**

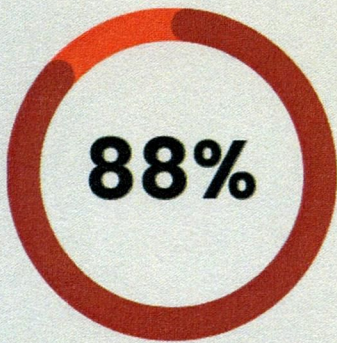
### **5.1 Program Review – TRIO Student Support Services Program**

Holli Mason, TRIO Director, and Alisa Nolan, TRIO Advisor, presented to the Board. The TRIO program focuses on increasing college retention, improving graduation rates, and supporting successful transfers from two-year programs to four-year institutions for students in need of academic support, regardless of background. First-generation, financially eligible, and students with disabilities qualify for TRIO.

TRIO provides comprehensive support services, including counseling, tutoring, assistance with applying to four-year schools, campus visits, financial literacy education, and guidance in accessing student financial aid. Additionally, the program offers job and career counseling. The FSCC TRIO program currently serves 150 students.

# TRIO

## Student Support Services



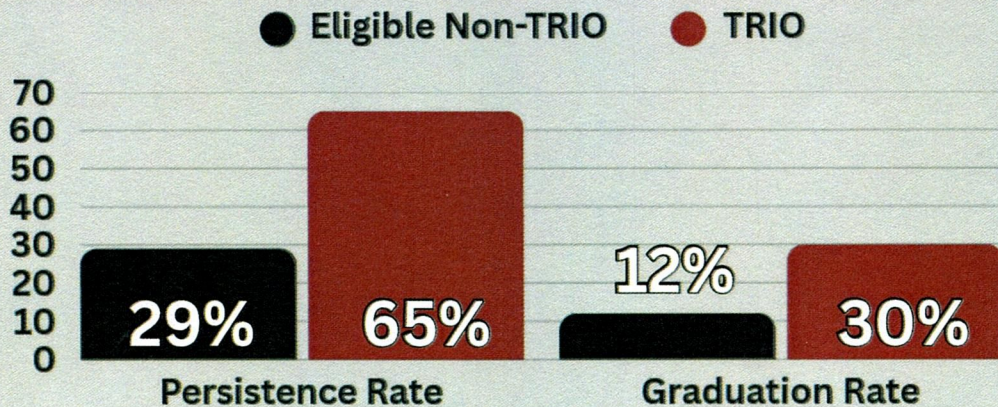
88% of TRIO students are in Good Academic Standing

TRIO is a federally funded grant program to support students while at FSCC and help them transfer to a university. TRIO provides academic, personal, and financial advising, campus visits, cultural events, monthly workshops, tutoring and transfer assistance. First generation, financially eligible, and students with a disability qualify for TRIO.



3 out of 4 students report Academic Advising as the most valuable support

**FSCC's Outstanding Sophomore has been a TRIO student 2020, 2021, 2022, and 2024.**



"The people who work for TRIO are extremely nice and caring people. They helped me stay connected on campus, and actually cared about me as a person and my goals for the future. My favorite part was going to TRIO events and also going into the TRIO office everyday for help or company."

**Former TRIO Student**

## 5.2 Trustee Emeritus Award

The Board recognized three former members of the Board of Trustees. Robert Nelson, John Bartelsmeyer, and Jim Fewins each offered remarks. Dr. Jack Welch presented each individual with a plaque of recognition.

Bernita Hill will also be awarded Emeritus Trustee status; however, she was unable to attend.

## 5.3 Recognitions - Students

Recognitions included NJCAA Pitcher of the Week Izac Thompson and the NJCAA D2 Region 6 Tournament Champion Men's Basketball Team, including their coach Matt Glover. Students were presented with a certificate of recognition.

## 2025-26 Men's Basketball Roster

No. □	Name □	Pos.	Ht.	Yr.	Hometown
0	<u>Rashid Faruq</u>	Point Guard	5'9	FR	Washington, D.C.
1	<u>Jadyn Hollis</u>	Guard	5'8	SO	Fort Worth, TX
2	<u>Makaen Hastings</u>	Guard	6'1	SO	Arlington, TX
3	<u>J'Twane Mike</u>	Guard	6'0	FR	Colorado Springs, CO
5	<u>Devin Boone</u>	Forward	6'4	SO	Dallas, TX
10	<u>Xavier January</u>	Forward	6'5	SO	Atlanta, GA
11	<u>Sir Ryan Dennis</u>	Point Guard	5'7	RS-FR	Wichita, KS
12	<u>Marko Taft</u>	Guard	6'2	SO	Hong Kong
13	<u>Noah Porter</u>	Forward	6'7	FR	Garnett, KS
23	<u>Malachi Wesley</u>	Forward	6'6	SO	Riverton, KS
25	<u>Miles McMonigle</u>	Forward	6'4	FR	Denver, CO
30	<u>Cass Henry</u>	Forward	6'8	SO	Littleton, CO
33	<u>Ibyn McCormick</u>	Forward	6'5	RS-FR	Seattle, WA
50	<u>Jaylen Calloway</u>	Guard	6'0	SO	St. Louis, MO
RS	<u>Taylor Frost</u>	Forward	6'3	RS	Washington, D.C.
RS	<u>Tara Majok</u>	Forward	6'2	RS	Denver, CO
RS	<u>Fabian Morris</u>	Forward	6'6	RS	Denver, CO
	<u>Blake Marshall</u>	Shooting Guard	6'3	RS	Colorado Springs, CO
	<u>Breckin McBride</u>	Point Guard	5'10	RS	Basehor, KS
	<u>Kaden O'Bray</u>	Small Forward	6'3	RS	Pittsburg, KS

## **6.0 Leadership Reports & Updates (Information)**

There were no additional reports or updates, as these were presented at the Board Workshop on Thursday, March 2.

## **7.0 Old Business**

7.1 State of the College address will be May 21 at 12 p.m. at the Ellis Fine Arts Building.

7.2 Employee Scholarship Proposals 2026-2027 (Action)

Vanessa Poyner presented revisions to the Employee Tuition Scholarship policy. Motion by Brown, second by Cosens, to approve the revised policy requiring employees to be employed prior to the start of the semester in which they apply. Motion approved unanimously.

### *Employee Tuition Scholarship Policy Revision*

*Employees and their immediate family members are eligible for scholarships which cover the cost of in-district tuition and fees for all FSCC programs. The scholarship recipient pays specific course fees and cost of books/supplies. Employee should complete the necessary scholarship form for themselves and/or their immediate family members. Employees must be employed by FSCC prior to the start of the semester in which they are applying for the scholarship. Employees should schedule classes that do not interfere with their regular working hours. The employee's supervisor and the appropriate vice president must approve any exception. The individual may choose not to apply for the employee tuition scholarship if he/she applied and qualified for another institutional and/or endowment scholarship of greater value. An individual may not receive two or more institutional/endowed scholarships with assistance greater than the value of tuition.*

### 7.3 Agreement - STARS (Action)

Discussion regarding agreement replacing prior MOU with STARS. Motion by Hoyt, second by Brown, to allow the President to finalize the agreement between FSCC and STARS. Motion approved unanimously.

## AGREEMENT

The parties to this agreement, made effective the date it is last signed by both parties below, are Fort Scott Community College ("FSCC") and Stars Linn County Foundation, a Kansas Not-for-Profit Corporation (STARS).

1. This agreement is to memorialize the parties' understanding regarding the operation of the Southeast Technical Academy for Rural Students ("STARS") in Pleasanton Kansas.
2. STARS is in possession of the location at 1701 Laurel Street, Pleasanton, Kansas and agrees to make this space available for the operation of the FSCC program, for instruction and related administrative services.
3. The term of this agreement is from \_\_\_\_\_, 2026 to \_\_\_\_\_ 2031. Either party may thereafter terminate this agreement without cause by providing the other party with at least thirty (30) days advance written notice prior to the expiration of the regular semester course of instruction, provided, however, any ongoing courses will be permitted to be completed at the FSCC campus at 1701 Laurel Street, Pleasanton, Kansas. Provided, however, this agreement is subject to the requirements of K.S.A. 71-201b and 201c and Department of Administration Form DA-146a, as amended.
4. **Is there a rent provision since Stars owns the building, and who will pay the utilities?**
5. FSCC agrees to pay the salary and benefits of FSCC faculty. Each party shall be responsible for any statutory duties and requirements relating to its employees, such as responsibility for workers compensation and unemployment compensation.
6. FSCC agrees to provide the curriculum and instruction for technical instruction and classes offered at the program, including HVAC, carpentry, heavy equipment, EMT, welding, criminal justice and CNA. FSCC may provide additional classes in the future.
7. STARS agrees, during the entire term of this agreement, to maintain and make all reasonable and necessary repairs to keep all the property, real and personal, inside and outside, in good condition and working order and shall provide regular custodial services. FSCC will provide custodial supplies.
8. This agreement is subject to change or termination at any time by the Kansas Legislature or Kansas Board of Regents. In the event of a change in the Kansas statutory or case law which prohibits this program from

proceeding, this agreement shall be terminated with no recourse by either party. In the event of a change in the Kansas statutes which materially effects the ability of either party to comply with the terms and conditions of this agreement, including by not limited to termination of or material reduction in state aid, the parties agree to enter into good faith negotiations for purposes of re-negotiating this agreement.

9. STARS shall continuously maintain, at its sole cost and expense, commercial general public liability insurance, insuring its interest in, and use and operation of, the premises, including the parking lot, which shall provide coverage limits at least \$1,000,000.00 for injury to any one (1) person (including death) and not less than \$2,000,000.00 for any one (1) accident. Said insurance policy shall be approved by the FSCC and a current copy of the certificate of insurance confirming said insurance coverages, shall be provided to FSCC on or before the date of execution of this agreement, and shall be kept in full force and effect during the entire term of this agreement. Said certificate shall also provide that the insurance policy cannot be cancelled nor the coverages therein be changed without thirty (30) days prior written notice, and FSCC shall be identified as an additional named insured under the policy.

10. This agreement is not a lease and the parties are not to be considered to be in partnership. FSCC is not assuming any duties and liabilities that apply to the owners and occupiers of land. STARS is not assuming any liabilities in connection with the actual providing of instruction and training. Each party therefore agrees to indemnify and hold the other harmless of and from any liabilities it may incur which arise out of the obligations and duties of the other.

11. This Agreement **may not** be assigned and shall be binding upon and shall inure to the benefit of the parties hereto and its successors. **Is there any further need for a right of first refusal as stated in the original agreement?**

#### 11. Miscellaneous

11.1 Modification of Agreement. This Agreement may be amended or modified only in writing signed by all of the Parties.

11.2 Notices. All notices and communications shall be in writing and shall be sufficiently given if delivered in person or mailed by certified mail or registered mail, return receipt requested, postage prepaid, addressed as follows:

Stars Linn County Foundation  
1701 Laurel Street  
Pleasanton, Kansas 66743

Fort Scott Community College  
2108 S. Horton  
Fort Scott, KS 66701

Any party at any time by notice to the other party may designate additional or different addresses for subsequent notices or communications. If a notice or communication is mailed in the manner provide above, it is duly given when mailed by first class mail, postage prepaid, addressed as provided above, whether or not the addressee receives it.

11.3 Severability. The invalidity or unenforceability of any provision of this Agreement shall not invalidate or affect the enforceability of any other provision of this Agreement.

11.4 Entire Agreement. This Agreement sets forth the entire agreement among the parties with respect to the subject matter hereof.

11.5 Waiver. No delay in the exercise of any right under this Agreement shall waive such right.

11.6 Governing Law. The laws of the State of Kansas shall govern this Agreement, excluding any such laws directing the application of the laws of another jurisdiction.

11.7 Headings. Headings in this Agreement are for the convenience only and shall not affect the interpretation of this Agreement.

11.8 Schedules and Exhibits. All Schedules and Exhibits attached to this Agreement, if any, are hereby incorporated in and made a part of this Agreement.

11.9 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall have the force and effect of an original, and all of which shall constitute one and the same Agreement.

11.10 Rights of Parties. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the Parties and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any Party to this Agreement, nor shall any provision give any third person any right of subrogation or action over against any Party to this Agreement.

The Parties have hereto agreed with the terms and conditions as listed above on the date below noted.

Fort Scott Community College

By: \_\_\_\_\_, Chairperson of the Board of Trustees

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Attest: \_\_\_\_\_ (Board Clerk)

Stars Linn County Foundation

By: \_\_\_\_\_ Date: \_\_\_\_\_

Jay L. Allen, President

## **8.0 New Business**

### **8.1 Farm and Ranch Management Certificates (Action)**

Dr. Guerrero presented the addition of certificates in Farm and Ranch Management. There was discussion. Information was presented on the additions in detail at the Board Workshop on March 12, 2026. Board Member Brown requested that new items should be presented to the board the month prior and take action upon those items the following month to provide the board time for consideration.

Motion by Bailey, second by Hoyt, to approve the addition of certifications. Motion approved unanimously.

## Farm and Ranch Management - New Cert A Option

ADD Existing FSCC AG Classes to the Cert A:

- AGR 2044 Animal Reproduction (4)
- AGR 2323 Marketing of Agricultural Products (3)

Create NEW FSCC Classes:

- NEW Class – AGR XXX Beef Production (3)

Beef Production Accounting Description:

- This course provides a comprehensive study of beef cattle production systems in the United States with emphasis on cow-calf, stocker, and feedlot enterprises. Students will examine breed selection, reproduction, nutrition, herd health, genetic improvement, marketing strategies, facility management, and economic decision-making. Practical applications include performance evaluation, record analysis, and production planning for sustainable and profitable beef operations.

SWAP/NEW:

- Swap BUS 1013 Principles of Accounting for AGR XXX – Farm Records and Accounting (3)

Farm Records and Accounting Description:

- This course provides an introduction to farm financial recordkeeping and basic agricultural accounting principles. Students learn to develop, organize, and analyze farm business records including income statements, balance sheets, cash flow statements, enterprise budgets, and depreciation schedules. Emphasis is placed on recordkeeping systems, financial analysis, tax considerations, and decision-making tools used in modern agricultural operations. Students gain practical experience using farm management software and accounting methods to evaluate profitability, monitor performance, and improve farm business management.

## **New Farm and Ranch Certificate A Course Requirements**

**AGR 1013** Agricultural Calculations – **3 credit hours**

**AGR 1204** Principles of Soil Science – **4 credit hours** OR **AGR 2244** Plant Science – **4 credit hours**

**AGR 1222** FYE Agriculture Orientation – **2 credit hours**

**AGR 1243** Principles of Animal Science – **3 credit hours**

**AGR 2253** Farm & Ranch Management – **3 credit hours**

**AGR XXX** – Beef Production – **3 credit hours**

**Total Hours 18**

## **Farm and Ranch Management - New Cert C Option**

ADD Existing FSCC AG Classes to the Cert A:

- AGR 2044 Animal Reproduction (4)
- AGR 2323 Marketing of Agricultural Products (3)

Create NEW FSCC Classes:

- NEW Class – AGR XXX Beef Production (3)

Beef Production Accounting Description:

- This course provides a comprehensive study of beef cattle production systems in the United States with emphasis on cow-calf, stocker, and feedlot enterprises. Students will examine breed selection, reproduction, nutrition, herd health, genetic improvement, marketing strategies, facility management, and economic decision-making. Practical applications include performance evaluation, record analysis, and production planning for sustainable and profitable beef operations.

SWAP/NEW:

- Swap BUS 1013 Principles of Accounting for AGR XXX – Farm Records and Accounting (3)

Farm Records and Accounting Description:

- This course provides an introduction to farm financial recordkeeping and basic agricultural accounting principles. Students learn to develop, organize, and analyze farm business records including income statements, balance sheets, cash flow statements, enterprise budgets, and depreciation schedules. Emphasis is placed on recordkeeping systems, financial analysis, tax considerations, and decision-making tools used in modern agricultural operations. Students gain practical experience using farm management software and accounting methods to evaluate profitability, monitor performance, and improve farm business management.

## **New Farm and Ranch Certificate C Class Requirements**

**AGR 1013** Agricultural Calculations – **3 credit hours**

**AGR 1053** Introduction to Computers in Agriculture – **3 credit hours**

**AGR 1204** Principles of Soil Science – **4 credit hours** OR **AGR 2244** Plant Science – **4 credit hours**

**AGR 1222** FYE Agriculture Orientation – **2 credit hours**

**AGR 1243** Principles of Animal Science – **3 credit hours**

**AGR 1252** Animal Science & Industry – **2 credit hours**

**AGR 1263** Principles of Ag Economics – **3 credit hours**

**AGR 2013** Agriculture Communications – **3 credit hours**

**AGR 2044** Animal Reproduction – **4 credit hours**

**AGR 2203** Principles of Feeding – **3 credit hours**

**AGR 2253** Farm & Ranch Management – **3 credit hours**

**AGR 2323** Marketing of Agricultural Products – **3 credit hours**

**AGR Electives 6 hours**

**AGR XXX – Farm Records and Accounting – 3 credit hours**

**AGR XXX – Beef Production – 3 credit hours**

**Total Hours 48**

**AG FARM &  
RANCH**

**EQUINE  
MANAGEMENT  
AND  
PRODUCTION**

**EQUINE SCIENCE  
AAS  
future  
ABC**

**CERTIFICATE  
A**

**16-29 CR**

**CERTIFICATE  
B**

**30-44 CR**

**CERTIFICATE  
C**

**45-59 CR**

## 8.2 Equine Management & Production Program (Action)

Dr. Guerrero presented the addition of the Equine Management and Production program. Information was also presented on the additions in detail at the Board Workshop on March 12, 2026. There was discussion. Agriculture Faculty Sara Sutton answered questions from the board on potential numbers, the curriculum, and discussed an annual report which will collect student and program data. Motion by Cosens, second by Bailey, to approve the program with the addition of a full-time instructor funded by Perkins for the first year of the program. Motion approved unanimously.

## **EQUINE MANAGEMENT and PRODUCTION Certificate C**

### **Classes we currently offer:**

- AGR1222, FYE Agriculture ORIENTATION, 2 hours
- AGR2203, PRINCIPLES OF FEEDING, 3 hours
- AGR1243, PRINCIPLES OF ANIMAL SCIENCE, 3 hours
- AGR2044, ANIMAL REPRODUCTION, 4 hours
- AGR2323, MARKETING OF AG PRODUCTS, 3 hours
- AGR1053, INTRODUCTION TO COMPUTERS IN AGRICULTURE, 3 hours
- AGR 1253 PRINCIPLES OF HORSESHOEING, 3 hours

### **NEW CLASSES we would have to add:**

- NEW Western Horsemanship I 3 hours
- NEW Western Horsemanship II 3 Hours
- NEW Western Horsemanship III 3 hours
- NEW Western Horsemanship IV 3 hours
- NEW Horse Production 3 Credits
- NEW Equine Reproduction 1 hour
- NEW Equine Nutrition 1 hour
- NEW Equine Anatomy 1 hour
- NEW Farm Records and Accounting 3 hours (swap this with the current BUS 1013 Principles of Accounting)
  - FSCC Description: This course provides an introduction to farm financial recordkeeping and basic agricultural accounting principles. Students learn to develop, organize, and analyze farm business records including income statements, balance sheets, cash flow statements, enterprise budgets, and depreciation schedules. Emphasis is placed on recordkeeping systems, financial analysis, tax considerations, and decision-making tools used in modern agricultural operations. Students gain practical experience using farm management software and accounting methods to evaluate profitability, monitor performance, and improve farm business management.
- NEW Equine Management Technology I 4 hours
- NEW Equine Management Technology II 4 hours

**This would make the certificate 50 hours total**

### 8.3 Pharmacy Technician Certificate (Action)

Dr. Guerrero presented the addition of the Pharmacy Technician Certificate. The board confirmed that there would not need to be any additional personnel added as the college has instructors in place. Motion by Brown, second by Hoyt, to approve the certificate program. Motion approved unanimously.

## FSCC

### PHARMACY TECHNICIAN CERTIFICATE PROGRAM

**Pharmacy Technicians** help deliver the safe, effective medications patients need. Students can learn to prepare & provide medications, assist patients, and help manage pharmacy operations. In less than a year, you can confidently pursue the Pharmacy Technician Certification Board examination (PTCB) (\$129)

**Pharmacy Technician** job market is considered a "hot" and stable field with a 6% to 7% projected growth rate from 2024–2034, which is faster than the average for all occupations. Driven by an aging population and increased demand for prescription medications, approximately 47,000–49,000 openings are projected annually.

Bureau of Labor Statistics

**Key Aspects** of the Pharmacy Tech Job Market: \$43,000-\$61,000

**Growing Responsibilities:** Due to pharmacist shortages, technicians are increasingly taking on advanced roles like administering vaccinations, managing hazardous drugs, and handling insurance.

**Additional Faculty:** Adjunct Only, FTE: None

**Additional Space:** None

**Additional Cost:** Medical Medication Cart \$2,000, (Perkins) Textbooks \$349

**Location:** FSCC Miami County Campus

**Target High School:** Paola, Louisburg, Osawatomie, Prairie View

**Projected Enrollment:** 8, 1<sup>st</sup> semester

# PHARMACY TECHNICIAN

Date \_\_\_\_\_ Catalog Date \_\_\_\_\_

Name \_\_\_\_\_ SID# \_\_\_\_\_  
Last First Middle

Permanent Address \_\_\_\_\_  
Street City State Zip Code

FSCC Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Home FSCC

Email: \_\_\_\_\_ Minor: \_\_\_\_\_

Completed: \_\_\_\_\_ **AREA I: CORE CURRICULUM (16 sch\*)** To be completed: \_\_\_\_\_

REQUIRED COURSE TITLES	COURSES	HR	GR	COURSE TITLE	COURSES	HR	GR
ALH Medical Terminology	1000	3				4	
ALH Pharmacy Technician I	1001	5				4	
						3	
						3	
ENG Eng Comp I or Public Speaking	1200/1204	3				3	
ALH Pharmacy Technician II	2000	5				3	
						3	
		16					

\*sch=School Credit Hours

**AREA II: MAJOR REQUIREMENTS (14 sch)**

REQUIRED COURSE TITLES	COURSES	HR	GR	COURSE TITLE	COURSES	HR	GR
						3	
						3	
						3	
						3	
						3	
						3	
						3	

Completed: \_\_\_\_\_ Advanced: \_\_\_\_\_ **AREA III: ACADEMIC MINOR (18 sch)** To be completed: \_\_\_\_\_

COURSE TITLE	COURSES	HR	GR	COURSE TITLE	COURSES	HR	GR

PLEASE SEE REVERSE SIDE FOR ADDITIONAL REQUIREMENTS

**PHARMACY TECH  
POSSIBILITY**

**HS JUNIOR  
FALL  
CNA  
COURSE**

**HS JUNIOR  
SPRING  
MED TERM  
COURSE**

**HS SENIOR  
FALL  
PHARM I  
COURSE**

**HS SENIOR  
SPRING  
ENG  
PHARM II  
COURSE**

## **9.0 Public Forum**

There were no comments from the public.

## **10.0 Executive Session – Security Matters**

### **10.1 Enter Executive Session – Security Matters (Action)**

Motion by McKinnis: I move that the board recess into the small conference room into executive session to discuss security measures, pursuant to the exception to protect infrastructure and security of information systems, under K.S.A. 75-4319(b)(12), and that the open meeting shall resume at 1:37 p.m. in Burriss Hall.

The board invites President Dr. Jack Welch, Lindsay Hill, Gina Shelton, and Stephen Mitchell to join the session.

Second by Cosens; motion approved unanimously.

The board entered executive session at 1:07 p.m. for 30 minutes in the small conference room.

### **10.2 Exit Executive Session – Security Matters & Return to Open Session (Information)**

The board returned to open session at 1:37 p.m. with no action.

## **11.0 Executive Session – Personnel Matters**

### **11.1 Enter Executive Session – Personnel Matters (Action)**

Motion by Brown: I move that the board recess into the small conference room into executive session to discuss personnel matters of non-elected personnel, pursuant to the exception to protect the privacy interests of individuals under K.S.A. 75-4319(b)(1), and that the open meeting shall resume at 2:00 p.m. in Burriss Hall.

The board invites President Dr. Jack Welch and Gina Shelton to join the session.

Second by Hoyt; motion approved unanimously.

The Board entered executive session at 1:40 p.m. for 20 minutes in the small conference room.

The Board returned to open session at 2:00 p.m. The Board then made a motion to return to executive session.

Motion by McKinnis: I move that the board recess into the small conference room into executive session to discuss personnel matters of non-elected personnel, pursuant to the

exception to protect the privacy interests of individuals under K.S.A. 75-4319(b)(1), and that the open meeting shall resume at 2:16 p.m. in Burris Hall.

The board invites President Dr. Jack Welch and Gina Shelton to join the session.

Second by Hoyt; motion approved unanimously.

The board entered executive session at 2:01 p.m. for 15 minutes in the small conference room.

#### 11.2 Exit Executive Session – Personnel Matters & Return to Open Session (Information)

Board Trustee Brown exited the meeting at 2:15 p.m.

The board returned to open session at 2:16 p.m.

#### 11.3 Employment Matters of Non-Elected Personnel (Action)

Motion by Cosens to approve the following non-elected personnel matters:

- Tori Murphy from Instruction Office Assistant to TRIO Advisor, effective 03/23/2026
- Mataiya Barber, Assistant Volleyball Coach, effective 04/01/2026

Second by Hoyt; motion approved unanimously.

#### Addition to the Agenda

Motion by Cosens to amend the agenda to add an action item to provide direction to Dr. Welch.

Second by Bailey; motion approved unanimously.

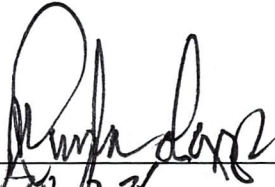
Motion by Cosens to allow Dr. Welch and administration to enter into discussion with USD 234 to enter into a partnership.

Second by Hoyt; motion approved unanimously.

**12.0 Board Comments** – There were no comments shared.

**13.0 Adjournment (Action)**

Motion by Cosens; second by Hoyt; to adjourn at 2:19 p.m.; motion approved unanimously.

Board Chair:   
Date: 04/20/2016

Attest:

Clerk, Board of Trustees: 

Date: 04/20/2016

Re: 03/13/26 Minutes