

FORT SCOTT COMMUNITY COLLEGE

BOARD OF TRUSTEES – REGULAR MEETING MINUTES

FEBRUARY 16, 2026 – 5:30 p.m.

Ellis Fine Arts Building

PRESENT: Ronda Bailey, Destry Brown, Chad Cosens, Marilyn Hoyt, Chad McKinnis, Doug Ropp

ABSENT: None

ALSO PRESENT: President Dr. Jack Welch; Clerk Gina Shelton; Dr. Larry Guerrero; Lindsay Hill; Vanessa Poyner; Dave Wiemers, Amia Carr; members of the faculty, staff, and public.

1.0 Call to Order

The meeting was called to order at 5:30 p.m. with a roll call of the board members.

2.0 Flag Salute & Invocation

Completed.

3.0 Approval of Official Agenda (Action)

Motion by Brown, second by Hoyt, for the agenda for tonight’s meeting be approved as presented with the change of 8.2 to an action item and the addition of 8.3 March meeting date. Motion approved unanimously.

5:32 p.m. Trustee Brown exits the meeting.

4.0 Approval of Consent Agenda (Action)

Motion by McKinnis; second by Bailey; the following Consent Agenda approved as presented. Motion approved unanimously.

4.1 Minutes

- January 23, 2026, Board of Trustees Special Meeting
- January 26, 2026, Board of Trustees Meeting
- February 02, 2026, Board of Trustees Special Meeting

4.2 Financials – Cash Flow Report

Fort Scott Community College Cash Balances 2025-2026		
Month - ALL FUNDS	Monthly Cash Activity	Running Cash Balance
Cash Balance 06/30/25 - UNAUDITED		\$ 3,912,308.71
7/31/2025	\$ 76,760.88	\$ 3,989,069.59
8/31/2025	\$ 622,318.84	\$ 4,611,388.43
9/30/2025	\$ 829,714.47	\$ 5,441,102.90
10/31/2025	\$ (887,766.67)	\$ 4,553,336.23
11/30/2025	\$ (878,550.86)	\$ 3,674,785.37
12/31/2025	\$ (631,634.86)	\$ 3,043,150.51
1/31/2026	\$ 3,683,513.28	\$ 6,726,663.79
2/28/2026		\$ 6,726,663.79
3/31/2026		\$ 6,726,663.79
4/30/2026		\$ 6,726,663.79
5/31/2026		\$ 6,726,663.79
6/30/2026		\$ 6,726,663.79
YTD Totals	\$ 2,814,355.08	\$ 6,726,663.79

Bank Balance as of:			
Account		1/31/2026	2/13/2026
Deposit		\$ 5,851,728.00	\$ 1,040,885.71
Direct Loans		\$ 124.15	\$ 48,032.15
Operating		\$ 1.00	\$ 1.00
Payroll		\$ 100.00	\$ 100.00
UMB		\$ 151,222.98	\$ 151,222.98 *
Herring		\$ 30,370.18	\$ 29,707.18
Savings		\$ 651,102.02	\$ 4,651,102.02
		\$ 6,684,648.33	\$ 5,921,051.04
Booster		\$ 235,901.57	\$ 245,018.76
All funds		\$ 6,920,549.90	\$ 6,166,069.80

*last statement balance

Savings		
3% Transfer Savings Account	\$ 409,879.82	Total
July	\$ 30,000.00	\$ 439,879.82
August	\$ 70,000.00	\$ 509,879.82
Sept	\$ 53,095.10	\$ 562,974.92
Oct	\$ 64,834.94	\$ 627,809.86
Nov	\$ 15,964.55	\$ 643,774.41
Dec	\$ 7,203.03	\$ 650,977.44
Jan	\$ 107,054.23	\$ 758,031.67
YTD Int		
YTD Revenues	\$ 11,605,061.69	
3% Savings	\$ 348,151.85	
YTD Savings	\$ 348,151.85	
Difference		(0.00)

Fort Scott Community College Rev/Exp 2025-2026								
	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	1/31/2026
Fund #/Description	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	Revenue/(Exp)	YTD Revenue (Exp)
FUND 11 - GENERAL	\$ (703,052.62)	\$ (270,322.23)	\$ (190,588.63)	\$ (76,945.90)	\$ (654,482.14)	\$ (461,590.57)	\$ 3,651,335.67	\$ 1,294,353.58
FUND 12 - VOCATIONAL	(78,950.23)	355,459.88	1,009,438.65	146,674.64	(243,803.86)	(197,125.75)	818,831.76	1,810,525.09
FUND 13 - ADULT EDUCATION	-	(17,000.00)	-	-	-	-	-	(17,000.00)
FUND 38 - STUDENT SUCCESS	(128.81)	216,930.01	(8,300.69)	(44,748.92)	(7,133.72)	(6,461.56)	(1,809.85)	148,346.46
FUND 39 - BUSINESS INDUSTRY AND APPRENTICESHIP	-	288,120.00	(3,700.00)	-	-	-	-	284,420.00
FUND 61 - CAPITAL OUTLAY	432,986.00	(31,907.44)	-	(46,000.00)	(10,472.35)	-	-	344,606.21
FUND 67- ELLIS	-	-	(176,726.07)	60,384.00	(1,041.00)	(858.00)	50,626.50	(67,614.57)
FUND 71 - STUDENT FEES	(1,306.00)	(321.29)	(2,370.83)	(15,285.66)	(5,114.50)	5,122.00	333,382.90	314,106.62
FUND 81 - BOOKSTORE	(4,398.79)	(31,842.24)	(9,571.49)	11,196.90	(4,262.25)	(6,422.86)	4,369.86	(40,930.87)
FUND 82 - STUDENT UNION	-	-	-	-	-	-	-	-
FUND 83 - RESIDENCE HALLS	(1,267.81)	(136,015.07)	(17,844.58)	289,238.13	(18,684.75)	(32,675.60)	175,809.44	258,559.76
FUND 84 - DINING HALL	-	(7,847.41)	(48,729.12)	176,057.44	(67,615.50)	(64,582.98)	246,240.23	233,522.66
ALL Other Funds(HEP,Grants,Title,SL etc)	386,627.50	91,248.01	113,703.67	(182,108.18)	54,555.26	(77,888.22)	(77,647.31)	308,490.73
TOTALS	\$ 30,509.24	\$ 456,502.22	\$ 665,310.91	\$ 318,462.45	\$ (958,054.81)	\$ (842,483.54)	\$ 5,201,139.20	\$ 4,871,385.67

4.3 Check Register - \$483,321.50

Payment Type	Prefix	Number	Name	Date	Amount	Rtn/Void Dte	Void	Void Description
C Check Payment	AP	372674	EMILY BOECK	2/2/2026	\$ 5.00	2/3/2026	Y	FORGOT TO BACK DATE THE CHECK TO 5/5/25
C Check Payment	AP	372675	EMILY BOECK	5/5/2025	\$ 5.00	6/30/2025		
C Check Payment	AP	372676	DEPARTMENT OF VETERANS AFFAIRS	2/3/2026	\$ 1,193.42			
C Check Payment	AP	372677	PARKER MCINTYRE	6/30/2025	\$ 30.00	6/30/2025		
C Check Payment	AP	372678	GROSS INSURANCE AGENCY INC	8/9/2024	\$ 10.00	6/30/2025		
C Check Payment	AP	372679	LANDMARK NATIONAL BANK	7/15/2025	\$ 175.40	7/31/2025		
C Check Payment	AP	372680	UMB BANK	7/1/2025	\$ 450.73	7/31/2025		
C Check Payment	AP	372681	UMB BANK	7/1/2025	\$ 187.98	7/31/2025		
C Check Payment	AP	372682	UMB BANK	7/1/2025	\$ 84.80	7/31/2025		
C Check Payment	AP	372684	LANDMARK NATIONAL BANK	8/15/2025	\$ 166.40	8/31/2025		
C Check Payment	AP	372685	UMB BANK	8/1/2025	\$ 775.42	8/31/2025		
C Check Payment	AP	372686	UMB BANK	8/1/2025	\$ 187.98	8/31/2025		
C Check Payment	AP	372687	UMB BANK	8/1/2025	\$ 84.80	8/31/2025		
C Check Payment	AP	372688	UMB BANK	8/4/2025	\$ 96.00	8/31/2025		
C Check Payment	AP	372689	LANDMARK NATIONAL BANK	9/15/2025	\$ 144.00			
C Check Payment	AP	372690	UMB BANK	9/2/2025	\$ 187.98			
C Check Payment	AP	372691	UMB BANK	9/3/2025	\$ 110.03			
C Check Payment	AP	372692	UMB BANK	9/3/2025	\$ 271.80			
C Check Payment	AP	372693	UMB BANK	9/3/2025	\$ 84.80			
C Check Payment	AP	372694	LANDMARK NATIONAL BANK	10/15/2025	\$ 191.20			
C Check Payment	AP	372695	UMB BANK	10/1/2025	\$ 187.98			
C Check Payment	AP	372696	UMB BANK	10/1/2025	\$ 138.36			
C Check Payment	AP	372697	UMB BANK	10/1/2025	\$ 134.70			
C Check Payment	AP	372698	UMB BANK	10/2/2025	\$ 106.44			
C Check Payment	AP	372699	LANDMARK NATIONAL BANK	11/14/2025	\$ 202.40	8/31/2025		
C Check Payment	AP	372700	UMB BANK	11/3/2025	\$ 187.98			
C Check Payment	AP	372701	UMB BANK	11/3/2025	\$ 137.77			
C Check Payment	AP	372702	UMB BANK	11/3/2025	\$ 134.70			
C Check Payment	AP	372703	UMB BANK	11/4/2025	\$ 108.44			
C Check Payment	AP	372704	LANDMARK NATIONAL BANK	12/15/2025	\$ 173.00			
C Check Payment	AP	372705	UMB BANK	12/1/2025	\$ 187.98			
C Check Payment	AP	372706	UMB BANK	12/2/2025	\$ 103.13			
C Check Payment	AP	372707	UMB BANK	12/2/2025	\$ 336.77			
C Check Payment	AP	372708	UMB BANK	12/2/2025	\$ 134.70			
C Check Payment	AP	372709	LANDMARK NATIONAL BANK	1/15/2026	\$ 166.60			
C Check Payment	AP	372710	INA ALERT INC	2/5/2026	\$ 28,176.21			
C Check Payment	AP	372711	MASTERS RENTALS & LEASING	2/5/2026	\$ 12,375.00			
C Check Payment	AP	372712	JUSTIN MOCK	2/6/2026	\$ 100.00			
C Check Payment	AP	372713	ANGIE SCRAPPER	2/6/2026	\$ 100.00			
C Check Payment	AP	372714	AMAZON CAPITAL SERVICES	2/6/2026	\$ 1,689.34			
C Check Payment	AP	372715	VOIDED AND GAVE TO FORMS ONE FOR A CHECK ORDER		\$ -	2/9/2026	Y	
C Check Payment	AP	372716	NATIONAL HEP/CAMP ASSN	2/9/2026	\$ 1,250.00			
C Check Payment	AP	372717	SEWARD CO COMMUNITY COLLEGE	2/9/2026	\$ 2,500.00			
C Check Payment	AP	372718	BONTERRA	2/9/2026	\$ 13,888.80			
C Check Payment	AP	372719	DANIELA ESPINO	2/9/2026	\$ 234.80			
C Check Payment	AP	372720	YAJAIRA ESPINOSA GONZALEZ	2/9/2026	\$ 50.00			
C Check Payment	AP	372721	RUSSELLVILLE ADULT ED CENTER	2/9/2026	\$ 1,500.00			
C Check Payment	AP	372722	VICTORIA ZAMORA DE BANGS	2/9/2026	\$ 364.50			
C Check Payment	AP	372723	DIANA SANCHEZ RODRIGUEZ	2/9/2026	\$ 144.00			
C Check Payment	AP	372724	Suri Guzman Rodriguez	2/9/2026	\$ 56.00			
C Check Payment	AP	372725	VERONICA ALVARADO	2/9/2026	\$ 104.00			
C Check Payment	AP	372726	SONIA CARDENAS MARTINEZ	2/9/2026	\$ 32.00			
C Check Payment	AP	372727	CELINA SOLIS	2/9/2026	\$ 16.00			
C Check Payment	AP	372728	ADRIAN BELTRAN	2/9/2026	\$ 132.00			
C Check Payment	AP	372729	LETICIA GUERECA	2/9/2026	\$ 2,102.00			
C Check Payment	AP	372730	EMILY NIETO	2/9/2026	\$ 640.00			
C Check Payment	AP	372731	ALEJANDRA GARZA	2/9/2026	\$ 510.00			
C Check Payment	AP	372732	FSCC PETTY CASH	2/10/2026	\$ 1,200.00			
C Check Payment	AP	372733	FSCC PETTY CASH	2/10/2026	\$ 1,200.00			
C Check Payment	AP	372734	FSCC PETTY CASH	2/11/2026	\$ 1,200.00			
C Check Payment	AP	372735	FSCC PETTY CASH	2/11/2026	\$ 1,200.00			
C Check Payment	AP	372736	FSCC PETTY CASH	2/11/2026	\$ 1,200.00			
C Check Payment	AP	372737	2-Far Design Co LLC	2/11/2026	\$ 1,608.00			
C Check Payment	AP	372738	ALIGNMENT SERVICE & SUPPLY	2/11/2026	\$ 20.00			
C Check Payment	AP	372739	ASCENDIUM EDUCATION SOLUTIONS	2/11/2026	\$ 305.00			
C Check Payment	AP	372740	ASSESSMENT TECHNOLOGIES INST.	2/11/2026	\$ 2,100.00			
C Check Payment	AP	372741	AVERY LUMBER	2/11/2026	\$ 281.12			
C Check Payment	AP	372742	BERNADETTE FETTEROLF	2/11/2026	\$ 2,929.79			
C Check Payment	AP	372743	BLUEGRASS EQUIPMENT LLC	2/11/2026	\$ 5,702.50			
C Check Payment	AP	372744	BIG SUGAR LUMBER & HOME CENTER	2/11/2026	\$ 174.98			
C Check Payment	AP	372745	CE WATER MANAGEMENT INC	2/11/2026	\$ 162.00			
C Check Payment	AP	372746	CFC SECURITY DBA SOLIS	2/11/2026	\$ 2,546.97			
C Check Payment	AP	372747	CITY OF FORT SCOTT	2/11/2026	\$ 2,185.84			
C Check Payment	AP	372748	CITY OF FRONTENAC	2/11/2026	\$ 80.96			
C Check Payment	AP	372749	DALLAS KLEIN	2/11/2026	\$ 3,450.00			
C Check Payment	AP	372750	DUNN,HANNAH	2/11/2026	\$ 12.80			
C Check Payment	AP	372751	ECOLAB FOOD SAFETY	2/11/2026	\$ 326.59			
C Check Payment	AP	372752	FARM TALK NEWSPAPER	2/11/2026	\$ 816.13			
C Check Payment	AP	372753	FASTENER SUPPLY	2/11/2026	\$ 61.98			
C Check Payment	AP	372754	FIVE CORNERS MINI-MART	2/11/2026	\$ 205.33			
C Check Payment	AP	372755	FLOWERS BY LEANNA	2/11/2026	\$ 35.00			
C Check Payment	AP	372756	FORT SCOTT BROADCASTING	2/11/2026	\$ 390.00			

C Check Payment	AP	372757	FORT SCOTT CHAMBER OF COMMERCE	2/11/2026	\$ 2,000.00			
C Check Payment	AP	372758	FORT SCOTT TRIBUNE	2/11/2026	\$ 51.50			
C Check Payment	AP	372759	FSCC BOOKSTORE	2/11/2026	\$ 295.08			
C Check Payment	AP	372760	GRANTWATCH INC	2/11/2026	\$ 480.00			
C Check Payment	AP	372761	GREAT WESTERN DINING SERVICE	2/11/2026	\$ 44,407.60			
C Check Payment	AP	372762	HAWKES LEARNING SYSTEMS	2/11/2026	\$ 4,553.50			
C Check Payment	AP	372763	HENRY KRAFT INC	2/11/2026	\$ 1,163.05			
C Check Payment	AP	372764	HIGHER EDUCATION PUBLICATIONS	2/11/2026	\$ 125.00			
C Check Payment	AP	372765	HEIDRICKS TRUE VALUE	2/11/2026	\$ 136.93			
C Check Payment	AP	372766	JENZABAR	2/11/2026	\$ 1,000.00			
C Check Payment	AP	372767	JOHN HILL III	2/11/2026	\$ 700.00			
C Check Payment	AP	372768	KASFAA	2/11/2026	\$ 150.00			
C Check Payment	AP	372769	KASTLE GRINDING LLC	2/11/2026	\$ 70.00			
C Check Payment	AP	372770	KEY INDUSTRIES INC	2/11/2026	\$ 331.10			
C Check Payment	AP	372771	KRYTERION INC	2/11/2026	\$ 90.00			
C Check Payment	AP	372772	KTk Electric LLC	2/11/2026	\$ 3,583.64			
C Check Payment	AP	372773	KIRKLAND WELDING SUPPLIES	2/11/2026	\$ 885.10			
C Check Payment	AP	372774	LARRY GUERRERO	2/11/2026	\$ 309.18			
C Check Payment	AP	372775	LOCKWOOD MOTOR SUPPLY	2/11/2026	\$ 309.38			
C Check Payment	AP	372776	LOCKWORX MOBILE LOCKSMITHING	2/11/2026	\$ 130.00			
C Check Payment	AP	372777	MARSHA'S DELI	2/11/2026	\$ 32.70			
C Check Payment	AP	372778	MASTERS RENTALS & LEASING	2/11/2026	\$ 12,480.00			
C Check Payment	AP	372779	MCGRAW-HILL INC	2/11/2026	\$ 971.94			
C Check Payment	AP	372780	MPH DEVELOPMENT, LLC	2/11/2026	\$ 13,272.20			
C Check Payment	AP	372781	MAYCO ACE HARDWARE	2/11/2026	\$ 99.16			
C Check Payment	AP	372782	O'REILLY AUTO PARTS	2/11/2026	\$ 277.18			
C Check Payment	AP	372783	PARTNERS FINANCIAL LLC	2/11/2026	\$ 276.71			
C Check Payment	AP	372784	PEST X SOLUTIONS	2/11/2026	\$ 925.00			
C Check Payment	AP	372785	PLATINUM INTERSECTION LLC	2/11/2026	\$ 93.50			
C Check Payment	AP	372786	PLEASANT HOME RENTALS LLC	2/11/2026	\$ 1,600.00			
C Check Payment	AP	372787	PRODUCERS MFA	2/11/2026	\$ 746.44			
C Check Payment	AP	372788	Sara Sutton	2/11/2026	\$ 450.00			
C Check Payment	AP	372789	SCOTTCO LLC	2/11/2026	\$ 24.36			
C Check Payment	AP	372790	Shelby A Defebaugh	2/11/2026	\$ 6.80			
C Check Payment	AP	372791	SOUTHEAST KANSAS LIBRARY SYSTEM	2/11/2026	\$ 1,000.00			
C Check Payment	AP	372792	STAPLES	2/11/2026	\$ 96.59			
C Check Payment	AP	372793	STATE BEAUTY SUPPLY	2/11/2026	\$ 924.65			
C Check Payment	AP	372794	TALON POWERSPORTS SOLUTIONS	2/11/2026	\$ 291.75			
C Check Payment	AP	372795	Taylor N Bailey	2/11/2026	\$ 16.60			
C Check Payment	AP	372796	TOAS Designs LLC	2/11/2026	\$ 312.00			
C Check Payment	AP	372797	VALIDITY SCREENING SOLUTIONS	2/11/2026	\$ 97.00			
C Check Payment	AP	372798	ZACH SAINT PIERRE	2/11/2026	\$ 109.90			
C Check Payment	AP	372799	GAUMARD SCIENTIFIC CO	2/11/2026	\$ 452.50			
C Check Payment	AP	372800	CHERYL CRAIG	2/11/2026	\$ 50.00			
C Check Payment	AP	372801	HEARTLAND PROPANE	2/11/2026	\$ 582.94	2/11/2026	Y	PRINTER SKIPPED A CHECK AND NUMBERING IS OFF
C Check Payment	AP	372802	CANON FINANCIAL SERVICES, INC.	2/11/2026	\$ 869.00	2/11/2026	Y	PRINTER SKIPPED A CHECK AND NUMBERING IS OFF
C Check Payment	AP	372803	KJCCC	2/11/2026	\$ 18,164.86	2/11/2026	Y	PRINTER SKIPPED A CHECK AND NUMBERING IS OFF
C Check Payment	AP	372804	SHERWIN WILLIAMS	2/11/2026	\$ 120.35	2/11/2026	Y	PRINTER SKIPPED A CHECK AND NUMBERING IS OFF
C Check Payment	AP	372806	HEARTLAND PROPANE	2/11/2026	\$ 582.94			
C Check Payment	AP	372807	CANON FINANCIAL SERVICES, INC.	2/11/2026	\$ 869.00			
C Check Payment	AP	372808	KJCCC	2/11/2026	\$ 18,164.86			
C Check Payment	AP	372809	SHERWIN WILLIAMS	2/11/2026	\$ 120.35			
C Check Payment	AP	372810	MATTHEW GLOVER	2/11/2026	\$ 173.50			
C Check Payment	AP	372811	MIDWEST MINERALS	2/11/2026	\$ 319.44			
C Check Payment	AP	372812	SECURITY BANK OF KANSAS CITY	2/9/2026	\$ 112,031.25			
C Check Payment	AP	372813	SECURITY BANK OF KANSAS CITY	2/10/2026	\$ 1,750.00			
C Check Payment	AP	372814	KANSAS DEPT OF REVENUE	1/29/2026	\$ 198.57			
C Check Payment	AP	372815	HERRING BANK	2/11/2026	\$ 632.80			
C Check Payment	AP	372816	ALLEGiant TECHNOLOGY	2/11/2026	\$ 3,584.51			
C Check Payment	AP	372817	CRAW-KAN	2/11/2026	\$ 539.98			
C Check Payment	AP	372818	FED EX GROUND	2/11/2026	\$ 161.09			
C Check Payment	AP	372819	FOUR STATE SANITATION	2/11/2026	\$ 3,002.60			
C Check Payment	AP	372820	HOME DEPOT CREDIT SERVICES	2/11/2026	\$ 6,885.84			
C Check Payment	AP	372821	JOHNSON CONTROLS FIRE PROTECT	2/11/2026	\$ 2,548.00			
C Check Payment	AP	372822	TOUCHTONE COMM INC	2/26/2026	\$ 36.56			
C Check Payment	AP	372823	KANSAS GAS SERVICE	2/17/2026	\$ 4,736.72			
C Check Payment	AP	372824	PHILLIPS 66-COMMERCIAL	2/18/2026	\$ 2,662.19			
C Check Payment	AP	372825	AT&T	2/20/2026	\$ 1,784.09			
C Check Payment	AP	372826	EVERGY	2/20/2026	\$ 610.71			
C Check Payment	AP	372827	EVERGY	2/25/2026	\$ 31,701.36			
C Check Payment	AP	372828	KANSAS GAS SERVICE	2/25/2026	\$ 3,068.17			
E Electronic Payment	AP	9000167	UMB CARD SERVICES	1/23/2026	\$ 28,993.38			
E Electronic Payment	AP	9000168	SECURITY BANK OF KANSAS CITY	1/29/2026	\$ 40,805.07	2/3/2026	Y	NEEDED TO BACKDATE/ NEEDS TO BE A CHECK
Total AP Checks					\$ 483,321.50			
Total Student Refund Checks					\$ -			
Total Checks					\$ 483,321.50			

4.4 Payroll – January 15, 2026 - \$660,869.98

4.5 Contract Ratification

- IT Contract
- Addendum for 701 N National



TECH AUDIT & ANALYSIS INDEPENDENT CONTRACTOR AGREEMENT

Between Fort Scott Community College (KS) & Contractor

This Independent Contractor Agreement ("Agreement") is entered into as of February 9, 2026, by and between:

Client:

Fort Scott Community College

2108 S. Horton St.

Fort Scott, Kansas 66701

("Client")

and

Contractor:

Stephen Mitchell

748 240th

Fort Scott, KS 66701

("Contractor")

Collectively, the "Parties."

1. Scope of Services

1.1 Services. Contractor will perform a technology audit and analysis of Client's IT systems ("Services"), including:

- review of infrastructure, networks, endpoints, and cloud services
- review of cybersecurity posture and configurations
- analysis of policies, procedures, and technical controls
- risk identification, impact assessment, and recommendations
- written report summarizing findings and remediation roadmap

1.2 Out of Scope. Unless approved in writing, Services do not include:

- remediation or implementation
- penetration testing
- system administration or repairs
- managed services

1.3 Changes. Any changes to scope require written approval from both Parties.

2. Term and Schedule

This Agreement begins on February 9, 2026 and remains in effect until the Services are completed or terminated.

3. Deliverables

Contractor will provide:

- written audit report (PDF/Word)
- risk register and prioritization
- recommended remediation steps
- optional final review meeting

4. Fees, Hourly Billing, and Maximum Hours

4.1 Hourly Rate. Contractor will bill at \$140/hour.

4.2 Maximum Hours (Hour Cap). Contractor shall not exceed 24 hours without prior written approval.

4.3 Not-to-Exceed Amount (NTE). Total fees shall not exceed \$3360 without prior written approval.

4.4 Contractor will notify Client when 75% of the Hour Cap is reached.

4.5 Invoices & Payment. Contractor will invoice monthly, and Client will pay within 30 days.

4.6 Expenses. No expenses may be billed without prior written approval.

5. Client Responsibilities

Client will:

- provide timely access to systems, documents, and personnel
- designate a primary point of contact
- ensure Contractor has necessary permissions

6. Confidentiality & NDA

6.1 Definition. Confidential Information includes all non-public information disclosed during the engagement.

6.2 Obligations. Contractor shall maintain strict confidentiality, use information solely to perform Services, and will protect it using reasonable safeguards.

6.3 Exceptions. Confidential Information does not include information publicly available or independently developed.

6.4 Return or Destruction. Upon request or completion, Contractor will return or destroy Confidential Information.

6.5 Survival. Obligations survive for five years.

7. FERPA Compliance

7.1 Contractor acknowledges Client is subject to FERPA.

7.2 Contractor is designated as a school official with legitimate educational interest.

7.3 Contractor shall not disclose student information.

7.4 Contractor will protect PII using industry-standard safeguards.

7.5 Contractor will return or destroy FERPA-protected records upon completion.

7.6 Obligations survive indefinitely.

8. Data Access & Security

Contractor may require read-only access and will not disrupt systems.

9. Intellectual Property

Client owns deliverables created for this engagement.

10. Independent Contractor Status

Contractor is not an employee of Client.

11. Termination

Either Party may terminate with 14 days' notice.

12. Warranties & Disclaimers

Contractor will perform Services professionally. No guarantee all vulnerabilities will be identified.

13. Limitation of Liability

Contractor's liability is limited to fees paid.

14. Governing Law

Kansas law governs this Agreement.

15. Entire Agreement

This Agreement is the full understanding of the Parties.

SIGNATURES

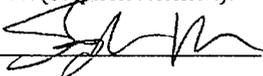
CLIENT (Fort Scott Community College):

Signature: 

Date: 2-11-2026

Jack Welch, President

CONTRACTOR (Stephen Mitchell):

Signature: 

Date: 2-10-26

Stephen Mitchell, IT Professional



AMENDMENT

to Real Estate Contract

THIS AMENDMENT FORM IS FOR USE IN CHANGING THE TERMS OF AN EXISTING CONTRACT. IT IS NOT INTENDED FOR USE AS PART OF AN OFFER OR COUNTER OFFER DURING NEGOTIATIONS.

1 **SELLER/LANDLORD:** _____ Fort Scott Community College _____

2 **BUYER/TENANT:** _____ RRG Fund I, LLC _____

3 **PROPERTY:** _____ Fort Scott, KS 66701 _____

4 **EFFECTIVE DATE OF CONTRACT:** _____ 12/23/2025 _____

5 ***This amendment modifies the terms of the above referenced contract. Except for the changes noted below,***
6 ***all of the other provisions of the contract shall remain in full effect.***

7
8 **1. BASE CONTRACT - Paragraph # 5 , or _____ ADDENDUM - Paragraph # _____**
9 **is changed as follows:**

10 Closing is extended to on or before March 1st

11 Buyer may take possession on or after February 10th, subject to receipt of the lender's written clear to close and Buyer

12 depositing all cash required to close into escrow with Security 1st Title. No major demolition or structural alterations shall

13 occur prior to closing.

14 **2. BASE CONTRACT - Paragraph # _____ , or _____ ADDENDUM - Paragraph # _____**
15 **is changed as follows:**

16
17
18
19

20 **3. BASE CONTRACT - Paragraph # _____ , or _____ ADDENDUM - Paragraph # _____**
21 **is changed as follows:**

22
23
24
25

26 **4. ADDITIONAL TERMS:**

27
28
29
30

31 **5. ADDITIONAL PAGES.** The _____ additional pages attached to this Amendment contain terms which are an
32 integral part of this Contract.

33
34 **CAREFULLY READ THE TERMS HEREOF BEFORE SIGNING. WHEN SIGNED BY ALL PARTIES,**
35 **THIS DOCUMENT BECOMES PART OF A LEGALLY BINDING CONTRACT.**
36 **IF NOT UNDERSTOOD, CONSULT AN ATTORNEY BEFORE SIGNING.**

37 *Jack Welch* dotloop verified 01/27/26 6:27 AM CST 4TF1-JRTP-YXNK-GQQC

38 **SELLER/LANDLORD** **DATE**

39
40

41 **SELLER/LANDLORD** **DATE**

37 *Shane Lamb* dotloop verified 01/29/26 2:44 PM CST OCJ8-K1KL-EH6Y-I4ZR

38 **BUYER/TENANT** **DATE**

39
40

41 **BUYER/TENANT** **DATE**

42
Approved by Legal Counsel of the Kansas City Regional Association of REALTORS® for exclusive use by its REALTOR® members. No warranty is made or implied as to the legal validity or adequacy of this Contract, or that it complies in every respect with the law or that its use is appropriate for all situations. Local law, customs and practices, and differing circumstances in each transaction may dictate that amendments to this Contract be made. Last revised October 2023. All previous versions of this document may no longer be valid. Copyright January 2026.

5:33 p.m. - Trustee Brown enters the meeting.

5.0 Community, Employee, and Student Recognition (Information)

Program Review - CDL

JD Handy, CDL Instructor, presented a program review on the CDL program, including the history, current format, 100% job placement, expansion of the program to Miami campus, and future opportunities. Donovan Zornes, a student of the program, discussed with the board how the program had impacted his life. There was discussion.

Recognitions

Dave Wiemers, Athletic Director, introduced new coaches Luis Pulido, Head Men's Soccer coach; Gem Pulido, Head Women's Soccer coach; Kiana Saint Pierre, Head Softball coach; Zach Saint Pierre, Assistant Softball coach; Naron Rollins, Head Track & Field coach; Connor Southard, Assistant Track coach; and Brandon Moore, Assistant Track coach. Mr. Wiemers shared brief details of each coach, along with their respective programs to include how many students come from those programs.

6.0 Leadership Reports & Updates (Information)

As leadership reports were discussed and presented at the board workshop, Friday, February 13, Chair Ropp asked for any additional updates. The only update was from Dr. Welch who noted that there would be negotiations meet and greet between teams on Wednesday.

7.0 Old Business

7.1 Scholarship Proposals 2026-2027 (Action)

Motion by Ropp to adopt the scholarship proposals as recommended by the scholarship committee for the academic and institutional.

Second by McKinnis; motion approved unanimously.

2026-2027

Academic Scholarship Proposal

2024-2025	2025-2026	Proposed 2026-2027
<p>Presidential Ambassadors Tuition, Fees, and Books up to 18 hours 3.75 GPA <u>Bourbon County Resident</u> Must maintain a 3.75 GPA</p>	<p>Presidential Ambassadors Tuition, Fees and books up to 18 hours 3.5 GPA <u>Kansas Resident</u></p> <ul style="list-style-type: none"> • Must apply, interview, and participate in specific activities to fulfill the requirements. • Foundation will pay for 8 ambassadors • Academic Scholarship Agreement 	<p>Presidential Ambassadors Tuition, Fees and books up to 18 hours 3.5 GPA Priority for Kansas, but open for all States. Athletics can use these after LOI's are full.</p> <ul style="list-style-type: none"> • Must apply, interview, and participate in specific activities to fulfill the requirements. • Foundation will pay for 8 ambassadors • Academic Scholarship Agreement
<p>Academic Excellence Tuition and Books up to 18 hours 3.5 GPA <u>Kansas Resident</u></p>	<p>Academic Excellence Tuition and Books up to 18 hours 3.5 GPA <u>Kansas Resident</u></p> <ul style="list-style-type: none"> • Academic Scholarship Agreement 	<p>Academic Excellence Tuition and Books up to 18 hours 3.5 GPA Priority for Kansas, but open for all States. Athletics can use these after LOI's are full.</p> <p>Academic Scholarship Agreement</p>
<p>Greyhound Excellence Tuition up to 6 hrs. 3.0 GPA <u>Kansas or specific MO resident</u></p>	<p>Greyhound Excellence Tuition up to 12 hours 3.0 GPA <u>Kansas or specific MO residents</u></p> <ul style="list-style-type: none"> • Academic Scholarship Agreement 	<p>Greyhound Excellence Tuition up to 12 hours GPA Priority for Kansas, but open for all States. Athletics can use these after LOI's are full.</p> <p>Academic Scholarship Agreement</p>

<p>BBCO Waiver Tuition up to 18 hours Bourbon County Resident 2.5 GPA</p>	<p>BB County Waiver Tuition up to 15 hours</p> <ul style="list-style-type: none"> • Graduated from a Bourbon County HS or lived in BB County for 5 years or more. • 2.5 GPA and must maintain this GPA to keep the waiver. • Waiver must be completed 	<p>BB County Waiver Tuition up to 15 hours</p> <ul style="list-style-type: none"> • Graduated from a Bourbon County HS or lived in BB County for 5 years or more. • 2.5 GPA and must maintain this GPA to keep the waiver. • Waiver must be completed • Foundation & Admissions will re-word the application and share the applicants to make sure Bourbon County kids get covered.
<p>Employee & Family Tuition and Fees FSCC Employee, spouse, or dependent family member of FSCC employee</p>	<p>Employee & Family Tuition and Fees FSCC Employee, spouse, or dependent family member of FSCC employee</p>	<p>Employee & Family Tuition and Fees FSCC Employee, spouse, or dependent family member of FSCC employee</p> <ul style="list-style-type: none"> • Limited amount of scholarship funds per person. • Employee must be employed prior to the start of the semester in which they are applying for.

2026-2027 FSCC Institutional Scholarship Funding Proposal

Recommendation: Adoption of Universal Institutional Scholarship Benefits & In-State Tuition Classification

Fort Scott Community College is committed to simplifying scholarship processes, promoting enrollment growth, and ensuring equitable access to financial support for all students. The model chosen provides a unified scholarship structure and extends in-state tuition benefits to all scholarship recipients. This model aligns with FSCC's strategic enrollment goals, strengthens recruitment opportunities, and enhances the overall student experience.

Universal Institutional Scholarship Benefits & In-State Tuition Classification

Under this model, **all students who receive an FSCC institutional scholarship—academic, athletic, activity-based, or other institutional awards—will receive the same standardized tuition-and-books scholarship package and be classified as in-state for tuition purposes, regardless of residency.**

Key Features

- **Standardized Scholarship Package**
 - All institutional scholarship recipients receive the same tuition-and-books benefit.
 - Ensures fairness and consistency across academic, athletic, and activity programs.
 - Reduces confusion related to varying scholarship amounts and award structures.
- **In-State Tuition Classification**
 - Every scholarship recipient is billed at the in-state tuition rate.
 - Increases FSCC's competitiveness when recruiting out-of-state and regional students.
- **Housing Incentive**
 - Any student who chooses to live on campus—whether on scholarship or not—will automatically receive the in-state tuition rate.
 - Strongly supports increased housing occupancy and enhances campus engagement.

Advantages

- **Simplifies processes** for Admissions, Financial Aid, Business Office, Athletics, and Activities.
- **Promotes fairness and transparency** in scholarship awarding across all student populations.
- **Strengthens recruitment** by offering predictable, competitive scholarship benefits.
- **Boosts dorm occupancy** through a meaningful financial incentive tied to on-campus living.
- **Aligns with FSCC's strategic enrollment management goals**, supporting growth while maintaining responsible resource allocation.

Scholarship Housing Requirement

FSCC has selected the housing requirement model based on distance from Fort Scott. Under this policy, all activity and athletic scholarship recipients under the age of 21 who graduated from a high school located more than 50 miles from Fort Scott will be required to live in on-campus housing, unless they meet one of the approved exceptions. Students who are married, have dependents, or who graduated from a high school within a 50-mile radius of Fort Scott are exempt from the housing requirement. This approach ensures that long-distance students have reliable access to campus housing and support services, while providing flexibility for local students. It strikes a balance between promoting student success, supporting campus life, and recognizing the diverse needs of FSCC's student population.

*Please see the 2026-2027 one-time exception to this rule for Activity scholarship recipients.

Scholarship Proposals

FSCC proposes updating its Academic Scholarship Program, including the Presidential Ambassador, Academic Excellence, and Greyhound Excellence scholarships, to expand eligibility beyond Kansas residents while still giving **priority consideration to Kansas students**. Under this model, academically qualified students from any state may receive these scholarships, and recipients will **not be required to live in campus housing**, offering greater flexibility. Additionally, the Athletics Department will have the option to utilize academic scholarships as part of their recruitment strategy; however, **all athletic Letters of Intent (LOIs) must be filled first** before academic scholarships may be awarded to athletes. This revised structure promotes fairness, broadens eligibility, supports strategic enrollment goals, and ensures scholarship resources are used responsibly.

FSCC proposes refining the Bourbon County Waiver Scholarship to ensure it is awarded consistently and strategically to students residing in Bourbon County. To strengthen the process and better assess student need, **Lindsay Hill and Jared Wheeler will collaborate to develop updated application questions** that provide more meaningful information for decision-making. These enhancements will help FSCC more effectively support local students, strengthen community partnerships, and ensure that the waiver is utilized in a way that aligns with institutional goals and Foundation resources.

FSCC proposes updating the Employee Scholarship Program to ensure fairness, transparency, and consistency in supporting employees and their families. Under this revised model, full-time employees and their immediate family members will be eligible for an employee scholarship valued up to the equivalent cost of a traditional 60-credit-hour associate degree program (currently **\$7,140**, inclusive of tuition and fees). This total scholarship amount may be used toward **any FSCC program**, including high-cost or nontraditional programs such as CDL or Cosmetology, and may be applied across multiple semesters until the full value is reached. Additionally, **adjunct instructors will be eligible to receive up to 6 credit hours** through the employee scholarship program. To ensure equitable implementation, recipients must be **actively employed prior to the start of the semester** in which they request the

scholarship. These updates strengthen professional development opportunities while aligning the program with institutional goals and fiscal responsibility.

FSCC proposes that **Athletic Scholarships** follow the tuition model selected by the institution, which states that all athletic scholarship recipients will receive the *in-state tuition rate*. Each athletic program will continue to receive its allotted **Letters of Intent (LOIs)**, and each LOI will function as a **books-and-tuition scholarship** for the student who signs it. Coaches may supplement their recruitment efforts with **academic scholarships**, but only **after all LOIs are fully awarded**. In alignment with the housing proposal, athletes who do not meet a qualifying housing exception will be **required to live in on-campus housing**, and FSCC plans to offer a **reduced meal plan option** specifically for students residing in Garrison Apartments to accommodate varying needs. This structure ensures fairness, supports enrollment growth, and maintains financial responsibility across athletic programs.

FSCC proposes that **Activity Scholarships**, including Livestock Judging, Meat Judging, Cheerleading, Theatre, Band, Choir, Media, Athletic Training, and Rodeo—follow the tuition model selected by the institution. All activity scholarship recipients will receive the *in-state tuition rate*. *For the **2026–2027 academic year only**, all **returning** activity scholarship recipients will be grandfathered in and **not required to live in campus housing**. However, all **new** Activity Scholarship students will be **required to live in on-campus housing** unless they meet a qualifying exception outlined in the institutional housing policy. This proposal supports equitable scholarship practices, aligns with enrollment and housing goals, and provides a transitional year to allow programs and returning students to adjust smoothly.

7.2 State of the College address (Information)

Lindsay Hill, Dean of Advancement, noted that this will take place on May 21st to showcase who Fort Scott Community College is and will provide information on economic impact, enrollment, finances, and accolades.

7.3 Board Selection of Honorary Associate Degree (Action)

After discussion, there was a motion by Ropp for the board to present an Honorary Associate Degree to Jack Gilmore.

Second by Hoyt; motion approved unanimously.

HONORARY ASSOCIATE DEGREE POLICY *approved 2/25/19, reviewed 4/21/25*

Fort Scott Community College Board of Trustees awards the honorary associate's degree to recognize extraordinary contributions that advance the mission and student success of Fort Scott Community College. The Honorary Associate Degree will be conferred to one or two individuals per year at commencement ceremonies in May.

A. Purpose:

- To honor individuals who have demonstrated outstanding service to Fort Scott Community College and to recognize persons whose lives serve as examples of the College's aspirations for our students.

B. Criteria:

- Individuals who have made a significant, noteworthy contribution to advance Fort Scott Community College as a comprehensive institution.
- Individuals who have demonstrated lasting commitment and admirable service to education and strong advocacy for the community college mission.
- Individuals who have shown outstanding altruism that enhances the quality of life for others at Fort Scott Community College and/or community.
- Individuals with outstanding contributions to the arts that enhances the quality of life for students and the community.
- Individuals who have shown extraordinary achievement in a field or vocation which Fort Scott Community has a program.

C. Awarding of Honorary Degrees:

Honorary degrees shall be conferred by the Board of Trustees at commencement exercises.

- Honorary degrees shall be bestowed by the College President, the Chair of the Board of Trustees, or a Trustee designated by the Chair.
- Honorary degrees may be awarded in absentia and posthumously, but only upon recommendation by the Board of Trustees in the case of extraordinary and compelling circumstances.

D. Selection Process:

- The Board of Trustees will select the person or persons to receive the Honorary Associate Degree. At the discretion of the Chairman of the Board, an advisory committee made up of current trustees, Director of the FSCC Foundation, member of the FSCC alumni association, faculty, current students, and others may be appointed to assist in the process.

- Current faculty, staff, and trustees are not eligible. Faculty, staff, and trustees who have been separated from the College for at least five years are eligible.
- Generally the College will award no more than two honorary degrees in any academic year.

8.0 New Business

8.1 Acceptance of Deed of Land for FRAME Grant (Action)

There was discussion of the location of the land, which is located across from FSCC on the east side of Horton Street. The land would be used for the purpose of building duplexes within the parameters of the FRAME grant.

Motion by Brown to accept the warranty deed of land for purposes of construction within the FRAME grant.

Second by Cosens; motion approved unanimously.

Warranty Deed

From Bourbon County Revitalization LLC to Fort Scott Community College

This Warranty Deed is made and entered into this 13th day of February, 2026, by and between Bourbon County Revitalization LLC, a limited liability company organized and existing under the laws of the State of Kansas, with a principal office located at 3401 Airport Circle, Pittsburg Kansas 66762("Grantor"), and Fort Scott Community College, a public educational institution, with its principal office located at 2108 South Horton Street, Fort Scott, Kansas 66701 ("Grantee").

For and in consideration of the sum of Ten Dollars (\$10.00) and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor hereby conveys, grants, and warrants unto Grantee, and Grantee's successors and assigns, in fee simple, the following described real property situated in the City of Fort Scott, Bourbon County, Kansas, free and clear of all encumbrances except as specifically set forth herein:

TRACT 1 (Proposed Lot 4, Osage Prairie Subdivision)

A portion of Lots 2, 3, & 4, and Vacated Road in Block 8 of South Side Park Addition to the City of Fort Scott, Bourbon County, Kansas as described by Rodney R. Zinn, PS 1559 on February 12, 2026 as follows:

Commencing at the Northwest Corner of the South Half of Vacated Huntington Boulevard; Thence N 87°31'46" E, along the North line of the South Half of said vacated road, 86.38 feet to the Point of Beginning; Thence continuing N 87°31'46" E, along said North line, 105.68 feet; Thence S 03°01'05" E, 88.02 feet; Thence S 87°33'37"W, 105.69 feet; Thence N 03°00'49" W, 87.96 feet to the Point of Beginning containing 9,299 Square Feet, more or less.

(This tract description will be described as Lot 4, Osage Prairie, a Subdivision in the City of Fort Scott, Bourbon County, Kansas upon approval and acceptance of City Planning Commission and signatory.)

TRACT 2 (Proposed Lot 5, Osage Prairie Subdivision)

A portion of Lots 3, & 4, and Adjacent alley in Block 8 of South Side Park Addition to the City of Fort Scott, Bourbon County, Kansas as described by Rodney R. Zinn, PS 1559 on February 12, 2026 as follows:

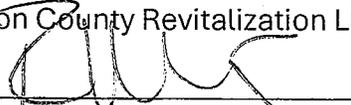
Commencing at the Northwest Corner of the South Half of Vacated Huntington Boulevard; Thence N 87°31'46" E, along the North line of the South Half of said vacated road, 86.38 feet; Thence S 03°00'49 E, 87.96 feet; thence N 87°33'37" E, 50.00 feet to the Point of Beginning; Thence continuing N 87°33'55" E, 65.68 feet; Thence S 03°01'05" E, 88.05 feet; Thence S 87°36'04" W, 65.69 feet; Thence N 03°00'49" W, 88.00 feet to the Point of Beginning, containing 5,782 Square Feet, more or less.

(This tract description will be described as Lot 5, Osage Prairie, a Subdivision in the City of Fort Scott, Bourbon County, Kansas upon approval and acceptance of City Planning Commission and signatory.)

Grantor covenants that it is lawfully seized of the premises, that the premises are free from all encumbrances except as disclosed herein, and that Grantor will warrant and defend the title against all lawful claims and demands whatsoever.

IN WITNESS WHEREOF, Grantor has executed this Warranty Deed as of the date first written above.

Bourbon County Revitalization LLC

By: 

Title: Managing Member

Date: 02/13/2026

Notary Acknowledgment

State of Kansas

County of Bourbon

On this 13th day of February, 2026, before me, the undersigned Notary Public, personally appeared Robert Morris, who acknowledged themselves to be the authorized representative of Bourbon County Revitalization LLC, and that they, as such representative, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public: *Kale Nelson*

Kale Nelson

My commission expires: 8/4/2029

[Notary Stamp]

Notary Public - State of Kansas
Kale G. Nelson
My Appt. Expires 8/4/2029

8.2 RFP – FRAME Grant – Contractor Approval (Action)

There was discussion of the request for proposal for a general contractor to facilitate the building of two duplexes. Lindsay Hill, Dean of Advancement, discussed the parameters of the FRAME grant and the proposal. Mrs. Hill noted that the proposals are due back 02/26/2026. A special board meeting will be needed to accept the proposal.

Motion by Ropp, to accept the contractor RFP.

Second by Bailey; motion approved unanimously.

REQUEST FOR PROPOSAL (RFP)

Fort Scott Community College – FRAME Grant Project

Construction of Two Duplexes

Issue Date: February 17th, 2026

Proposal Due Date: Ten (10) calendar days from the date of this posting

With Questions, Contact:

Fort Scott Community College

Rory Chaplin

Email: roryc@fortscott.edu

1. Introduction

Fort Scott Community College (FSCC) invites qualified **General Contractors** to submit proposals for the construction of 2 **Duplexes**, part of FSCC's FRAME Grant Project. The project provides a hands-on, real-world learning opportunity for FSCC students enrolled in Construction Technology, Heavy Equipment Operations, and related programs.

The selected contractor will collaborate closely with FSCC faculty and students throughout the building process, ensuring quality construction while supporting an educational environment.

2. Project Overview

The Project will consist of approximately Two - **1,792 square foot duplexes**, featuring:

- Two bedrooms and one bath per unit (Two units in one duplex)
- A functional, open floor plan
- Energy-efficient materials and construction methods
- High-quality craftsmanship at an affordable price

This RFP covers **two individual duplexes (two structures)** to be constructed:

- **Phase I:** One duplex **MUST** be completed by **May 31, 2026**
- **Phase II:** The second duplex may be constructed simultaneously, but **MUST** be completed no later than **May 31, 2027**.

Construction must adhere to all applicable local, state, and federal building codes and safety requirements.

3. Scope of Work

The selected contractor shall provide all necessary labor, supervision, equipment, and services to complete the construction of the Duplexes in accordance with provided plans and specifications. Building materials will be purchased in accordance to the FRAME Grant and FSCC policies (tax exempt).

Scope Includes:

- Site preparation, grading, and utility connections
- Foundation and framing
- Roofing, siding, and exterior finishes
- Insulation and drywall
- Electrical, plumbing, and HVAC systems
- Interior finishes including flooring, cabinetry, and fixtures
- Driveways, sidewalks, and landscaping as required
- Compliance with all energy-efficiency standards

Educational Collaboration Requirements

- Must be willing to work collaboratively with FSCC faculty and students throughout the project.
- A designated **FSCC instructor** will be present whenever students are on-site.
- The contractor shall participate in **weekly or bi-weekly coordination meetings** with FSCC staff to discuss progress, safety, and student participation.
- Opportunities for students to gain hands-on learning experience in various phases of the project are a key objective.

4. Timeline

Milestone	Target Date
RFP Published	February 17, 2026
Proposals Due	10 days after publication – 2/26/26 at 5pm
Review and Selection	Following FSCC Board of Trustees approval
Anticipated Start Date	As soon as possible after award
Completion Date (Phase I)	May 31, 2026
Completion Date (Phase II)	Following fiscal year

5. Funding and Payment Terms

This project is funded through the **FRAME Grant** received by FSCC.

Payment terms will be negotiated between FSCC and the selected contractor upon award. The selected contractor must comply with all federal and state requirements associated with grant-funded projects.

6. Proposal Submission Requirements

Proposals must include the following:

1. **Cover Letter** – Include company name, address, contact person, and summary of interest, and relevant projects.
2. **Project Understanding & Approach** – Statement describing your understanding of the project goals and how you will support the educational mission.
3. **Proposed Timeline & Schedule**
4. **Cost Proposal** – Provide a detailed breakdown of costs, including materials, labor, and subcontractors.
5. **Bonding & Insurance** – Proof of current bonding and insurance.
6. **Commitment to Student Collaboration** – Describe how your team will incorporate FSCC students into the construction process.

Submission Instructions

Proposals must be submitted **electronically (PDF format)** or **in a sealed envelope** clearly marked “*RFP – FRAME Grant Duplexes*” by the deadline to:

Fort Scott Community College

Attn: Gina Shelton

2108 S. Horton Street

Fort Scott, KS 66701

Email: RFP@fortscott.edu

Late submissions will not be considered.

7. Evaluation Criteria

FSCC reserves the right to reject any or all proposals, to waive informalities or irregularities, and to accept the proposal deemed to be in the best interest of the College.

8. Terms and Conditions

- FSCC reserves the right to negotiate scope and pricing with the selected proposer.
 - The contractor shall comply with all applicable labor laws, safety regulations, and equal opportunity employment requirements.
 - All work performed shall meet or exceed local building codes.
 - The contractor is responsible for obtaining required permits and inspections.
 - Any change orders must be approved in writing by FSCC prior to implementation.
-

9. Contact Information

For questions or to request a copy of the full project plans and specifications, please contact:

Rory Chaplin

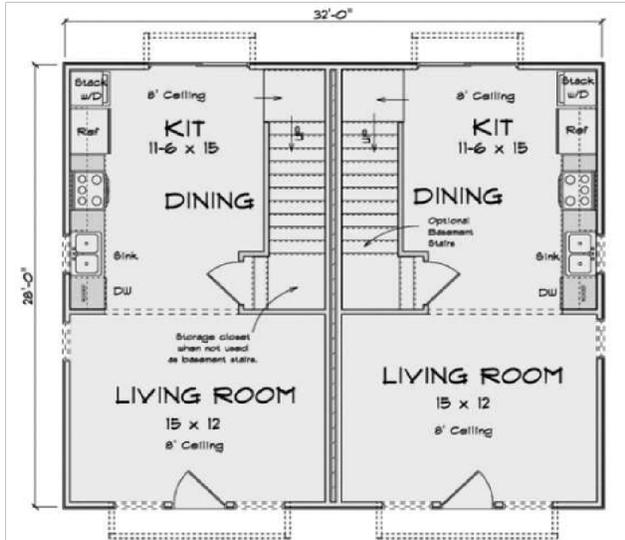
Fort Scott Community College

Email: roryc@fortscott.edu

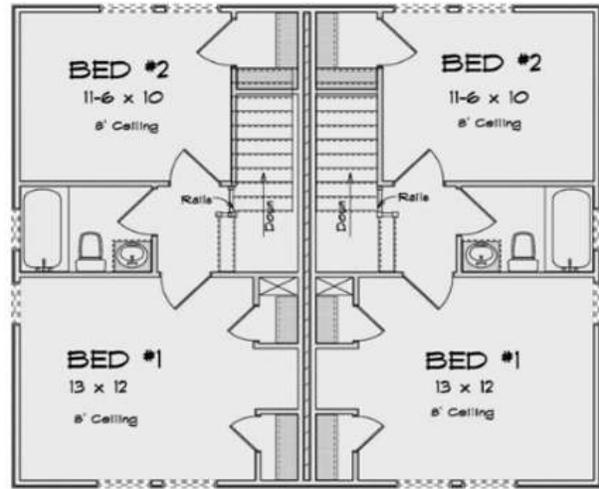
Phone: 620-223-2700 x.3610

Project Overview:

1,792 square foot, two-bedroom, one-bath traditional duplex. The home will feature a functional open floor plan, energy-efficient materials, and high-quality craftsmanship at an affordable price.



FIRST FLOOR PLAN



SECOND FLOOR PLAN



8.3 March Meeting Date – Regular Board Meeting (Action)

There was discussion. The regular board meeting was initially scheduled for March 23, 2026, however both Dr. Welch and Chair Ropp will be attending the HLC Conference. The board discussed moving the regular meeting of the board to March 13, 2026, which then would include moving the board workshop meeting to March 12, 2026.

Motion by Ropp to move the date of the regular board meeting from March 23rd to March 13th.

Second by McKinnis; motion approved unanimously.

9.0 Public Forum

There were no comments from the public.

10.0 Enter Executive Session – Personnel Matters (Action)

Motion by Ropp: I move that the board recess to classroom HEP into executive session to discuss personnel matters of non-elected personnel, pursuant to the exception to protect the privacy interests of individuals under K.S.A. 75-4319(b)(1), and that the open meeting shall resume at 6:20 p.m. in the Ellis Fine Arts.

The board invites President Dr. Jack Welch to join the session.

Second by Cosens; motion approved unanimously.

The board entered executive session at 6:10 p.m. for 10 minutes in classroom HEP.

11.0 Exit Executive Session – Personnel Matters & Return to Open Session (Action)

The board returned to open session at 6:20 p.m.

12.0 Other Business – Employment of Non-Elected Personnel Matters

12.1 Renewal of President’s Contract

Motion by McKinnis to approve the extension of the president's contract for 2026 to 2028 with the discussed changes to the salary after negotiations.

Second by Cosens; motion approved unanimously.

**FORT SCOTT COMMUNITY COLLEGE
PRESIDENTIAL EMPLOYMENT CONTRACT**

This agreement is made this 16th day of February, 2026, between the Board of Trustees of Fort Scott Community College, Bourbon County, Kansas, (hereinafter the “board”) and Dr. Jack Welch (hereinafter the “president”), as ratified by a resolution adopted at the regular meeting of the board held on the 16th day of February, 2026.

IT IS AGREED AS FOLLOWS:

1. Employment

The president is hereby hired and retained as the president of Fort Scott Community College, Bourbon County, Kansas.

2. Term of Contract

The president's existing contract shall be extended one year. This extension year shall commence July 1, 2027 and conclude June 30, 2028. The parties may, by agreement, enter into subsequent contracts to replace the initial contract. Such agreement will void the existing contract.

3. Duties

The duties and responsibilities of the president shall include those set forth in the board policies regarding the president at the time this contract is signed, which are incorporated by reference as if fully set out in this contract (These duties are extensive and are set out in multiple area of the policy); those obligations imposed by the laws of the State of Kansas upon presidents of community colleges (K.S.A. 71-201 et seq.); and such other duties as may be assigned by the board incidental to the office of president.

4. Salary

The president shall receive a salary of \$160,000 per annum, paid in twelve (12) substantially equal installments. In consideration of the salary received, the president agrees to devote the necessary time, skill, labor and attention to this employment during the period of this contract, and to perform faithfully the duties of president. Salary for the second year of the contract shall not be less than the first year's salary.

5. Evaluation

The board shall evaluate the president according to the procedures set forth in Kansas statutes and board policy, in particular K.S.A. 71-215 et seq. The criteria upon which the board will evaluate the president shall be determined by the board, taking into account those criteria specified in Kansas statutes, and communicated to the president. The board reserves the right to conduct a performance evaluation at any time.

6. Transcript

The president shall furnish the board an official transcript from the institutions where post-secondary degrees and other course work has been completed.

7. Benefits

The president shall be provided the following benefits based on an eight hour work day:

A. Vacation Leave.

The president shall accrue 120 hours of vacation yearly, earning 1/12th of the accrual each month. Any unused vacation as of June 30th will be paid on the July payroll.

Upon leaving employment with the board, the president shall be paid the hourly equivalent for any unused vacation leave.

B. Sick Leave.

The president shall accrue 80 hours of sick leave yearly, earning 1/12th of the accrual each month. Sick leave shall accumulate to a maximum of 960 hours. Upon leaving employment with the board, any sick leave which has not been used as of the date of termination or resignation shall be forfeited and no additional compensation shall be paid.

C. Personal Leave.

The president shall receive 24 hours of personal leave yearly, receiving the full balance on July 1. Personal leave shall not be carried from year to year. Any remaining balance of personal leave will be forfeited on August 1 of the following year. Upon leaving employment with the board, any personal leave which has not been used as of the date of termination or resignation shall be forfeited and no additional compensation shall be paid.

D. Health Insurance.

The board shall provide medical insurance expense and hospitalization insurance for the president (and spouse or family) pursuant to the following provisions:

The full cost of medical, hospitalization, prescription, dental, and vision insurance will be covered by the board. In the event these benefits are waived, an amount equivalent to the value of such benefits shall be added to the president's taxable wages.

E. Vehicle Stipend.

The president shall receive a vehicle stipend in the amount of \$9,600 per year. Such stipend shall be paid in twelve equal installments and is subject to payroll tax deductions as required by law.

F. Retirement Match

The president shall receive a 403(b) match of up to 6% of gross pay. The deposit will be made monthly as part of the payroll process.

G. Relocation Reimbursement.

The president shall receive reimbursement of up to \$10,000 of the actual costs of relocation to Fort Scott, Kansas.

H. Cell phone expense.

The president shall be reimbursed the actual cost of one cellular telephone plan per month during the life of the contract.

8. Consulting or Similar Services

The president shall be permitted to perform consulting or other similar services for compensation provided the president performs these services while using vacation leave or with specific approval of the board.

9. Breach of Contract

The following shall constitute a breach of this contract:

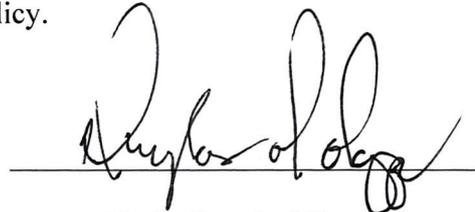
- A. Failure to perform the duties or responsibilities or follow the provisions set forth in this contract, the board policy or state and federal laws, insubordination, or failure to carry out a specific board directive.
- B. Failure to maintain a current transcript to the board.
- C. Material breach or failure to carry out all the terms and conditions of this Employment Contract.
- D. Reporting to work under the influence of alcohol or illegal drugs.
- E. Any other current use of illegal drugs, regardless of whether at work or away from work.
- F. Theft, embezzlement, or willful destruction involving FSCC property or funds.

- G. Any other unprofessional conduct such as, but not limited to, the conviction of a felony, or conduct which makes the performance of this Agreement impractical.
- H. Failure to carry out any lawful instructions of the Board or acting in a manner disloyal or in conflict with the interests of FSCC.
- I. Willful acts or omissions that are materially inconsistent with the president's duties.
- J. Absence from work for in excess of that permitted in the board policy.
- K. Gross, willful or wanton negligence or misconduct.

Any breach of the agreement may result in immediate termination. The president has no additional due process rights than those set out in board policy.

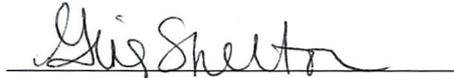


Dr. Jack Welch, President



Chair, Board of Trustees
Fort Scott Community College

Attest:



Clerk, Board of Trustees
Fort Scott Community College

13.0 Board Comments – General comments were shared.

14.0 Adjournment (Action)

Motion by Ropp; second by Bailey; to adjourn at 6:26 p.m.; motion approved unanimously.

Board Chair: Chl McK

Date: 3-13-26

Attest:

Clerk, Board of Trustees: Gig Shulton

Date: 03-13-26

Re: 02/16/26 Minutes