

**FORT SCOTT COMMUNITY COLLEGE**  
**Position Description NU04**

**NAME:**

**JOB TITLE:** Nursing Instructor

**DIVISION/DEPARTMENT:** Nursing

**RESPONSIBLE TO:** Director of Nursing

**MONTHS PER YEAR:** 10

**HOURS PER WEEK:** 30

**UPDATED:** 09/14/2025

**Credit Hours Minimum** (12 with clinical instruction; 15 without clinical instruction)

**Credentials/Qualifications**

- Licensed to practice professional nursing in Kansas and any other state with students in clinical experience (Missouri).
- Master's Degree in Nursing, preferably in the theory/clinical area being taught, or Baccalaureate Degree in Nursing, provided:
  - There is adequate guidance and supervision from MSN prepared faculty.
  - A degree plan for a Masters in Nursing is in place, showing annual progress.Note: the KSBN requires degree completion in six years; however the program prefers completion in two years.

***Faculty and preceptor qualifications.** Each nurse faculty member who is assigned the responsibility of a course shall hold a graduate degree. Any person who is hired as a nurse faculty member after July 1, 2001, shall have a graduate degree in nursing, preferably in the clinical area being taught, except for any person whose graduate degree is conferred before July 1, 2001. **Kansas Nurse Practice Act: 60-2-103***

**Duties / Responsibilities**

- Participate in activities related to the nursing program and evaluation process.
- Participate in planning, implementing, and evaluating the nursing curriculum.
- Responsible for coordinating and/or participating in a nursing course: planning, teaching theory content, and coordinate and/or teach clinical laboratory experiences with the cooperation of other faculty.
- Coordinate, plan, present, and evaluate support courses offered in Nursing or Allied Health divisions.
- Actively participate in faculty meetings, level meetings, program evaluation activities, and ACEN accreditation surveillance and site-visit preparation.

- Responsible as a subject resource person to assist in determining content and appropriate content placement for a specific area.
- Participate in development of standards for the admission, progression, and graduation of students.
- Participate in the remediation and retention of program students.
- Participate in the selection of candidates for admission to the nursing program.
- Advise, direct, and evaluate student's performance in the class, clinical, and laboratory setting.
- Submit recommendations related to budget and purchases.
- Participate in academic counseling and guidance.
- Submit textbook adoptions for approval
- Serve on the nursing faculty committee and task groups to determine policies and standards, to evaluate the nursing program, to prepare required reports, and to contribute to research and studies appropriate to the nursing program.
- Serve as a member on committees of the college and cooperating agencies.
- Develop effective working relationships with other staff and faculty of the nursing program.
- Participate in the activities of the college in ways that will benefit the college, the nursing program, and faculty.
- Maintain effective relationships with other FSCC faculty and personnel of the college, cooperating agencies, and community groups.
- Support membership of and participates in professional nursing and educational organizations, such as the American Nurses Association, National League for Nursing, American Vocational Association, National Education Association, Kansas Organization of Nurse Leaders, National Organization of Associate Degree Nursing; and Kansas Association of Community Colleges, Kansas State Nurses Association, and others.
- Share and support the college and nursing department's philosophy of education.
- Committed to career mobility and degree advancement in nursing education.
- Practice and demonstrate professional nursing through teamwork and collaboration, safety, patient-centered care, quality improvement, evidenced-based practice, and use of informatics to improve communication, knowledge, and practice.

Reviewed by Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

All job descriptions are subject to revision based on changing needs of the college and degree program.