PROGRAM REVIEW

Department: Criminal Justice

Date of Program Review: 2023

Prepared by: Vanessa Poyner

TABLE OF CONTENTS

Appendices

Full-Time Faculty Qualifications

Faculty are well qualified with advanced degrees in law and criminal justice and with some supplementing educational achievements with years of practical experience in the criminal justice system.

Vanessa Poyner:
Associate of Science, FSCC
Bachelor of Science Criminal Justice Administration, MSSU
Master of Science Criminal Justice Administration, University of Cincinnati

Judge Gerald Hart

Criminal Justice
Associate of Applied Science

The program in Criminal Justice is designed to provide interested men and women opportunity for training and information concerning major innovations in police science, courts and techniques of correctional institutions. The two-year program emphasizes general education in the social sciences and liberal arts.

CRJ 1013	Introduction to Criminal Justice T▶	3
CRJ 1053	Criminal Investigation	3
CRJ 1123	Law Enforcement Operations & Procedures	3
CRJ 1133	Criminal Justice Interview & Report Writing	3
CRJ 1233	Introduction to Corrections	3
CRJ 1263	Criminal Procedure	3
CRJ 2093	Criminal Law T▶	3
CRJ 2123	Juvenile Delinquency & Justice	3
CRJ 2283	Agency Administration	3
CRJ 2313	Professional Responsibility in Criminal Justice	3
CRJ 2412	KLETC or Appropriate Law Enforcement Program	12
EDU 1212	First Year Experience	2
EDU 2301	Capstone	1
ENG 1013	English 101 T▶	3
POL 1013	American Government T▶	3
PSY 1013	General Psychology T▶	3
SOC 1013	Sociology T▶	3
SPE 1093	Public Speaking T▶	3
	AGS Math Electives	3
	Physical & Biological Science Electives	5
	Total Credit Hours	**68**

By completing the suggested curriculum below, the student will graduate with an Associate of Applied Science in Criminal Justice.

FIRST SEMESTER

EDU 1212	First Year Experience	2
ENG 1013	English 101 T▶	3
SPE 1093	Public Speaking T▶	3
CRJ 1013	Introduction to Criminal Justice T▶	3
CRJ 2093	Criminal Law T▶	3
SOC 1013	Sociology T▶	3

SECOND SEMESTER

PSY 1013	General Psychology T▶	3
CRJ 1053	Criminal Investigation	3
CRJ 1123	Law Enforcement Operations & Procedures	3
CRJ 2123	Juvenile Delinquency & Justice	3
POL 1013	American Government T▶	3

THIRD SEMESTER

CRJ 1133	Criminal Justice Interview & Report Writing	3
CRJ 1233	Introduction to Corrections	3
CRJ 2313	Professional Responsibility in CJ	3
	Physical & Biological Science Elective	5
	AGS Math Elective	3

FOURTH SEMESTER

CRJ 1263	Criminal Procedure	3
CRJ 2283	Agency Administration	3
EDU 2301	Capstone	1
CRJ 2412	KLETC/Appropriate Law Enforcement Program	12

T▶ This course is approved by the Kansas Board of Regents for System Wide Transfer among all Kansas public postsecondary institutions offering an equivalent course. Additional courses may also be eligible for transfer. Please visit the FSCC Registrar to learn more.

Certificate Requirements

Criminal Justice

The FSCC Criminal Justice program is designed to provide interested men and women opportunity to train and learn about major innovations in police science, courts and techniques of correctional institutions.

By completing the suggested curriculum below, the student will graduate with a certificate in Criminal Justice.

FIRST SEMESTER

CRJ 1013	Introduction to Criminal Justice **T▶**	3
CRJ 2093	Criminal Law **T▶**	3
ENG 1013	English 101 **T▶**	3
CRJ 1233	Introduction to Corrections	3
PSY 1013	General Psychology **T▶**	3
EDU 1212	First Year Experience	2

SECOND SEMESTER

CRJ 1263	Criminal Procedure	3
CRJ 2283	Agency Administration	3
CRJ 2123	Juvenile Delinquency & Justice	3
CRJ 1123	Law Enforcement Operations & Procedures	3
POL 1013	American Government **T▶**	3

THIRD SEMESTER

CRJ 1053	Criminal Investigation	3
CRJ 2313	Professional Responsibility in CJ	3
SOC 1013	Sociology **T▶**	3
CRJ 1133	Criminal Justice Interview & Report Writing	3
SPE 1093	Public Speaking **T▶**	3

T▶ This course is approved by the Kansas Board of Regents for System Wide Transfer among all Kansas public postsecondary institutions offering an equivalent course. Additional courses may also be eligible for transfer. Please visit the FSCC Registrar to learn more.

Courses offered in the last 3 years:

CRJ 1013	**Introduction to Criminal Justice**
CRJ 1053	**Criminal Investigation**
CRJ 1123	**Law Enforcement Operations & Procedures**
CRJ 1133	**Criminal Justice Interview & Report Writing**
CRJ 1233	**Introduction to Corrections**
CRJ 1263	**Criminal Procedure**
CRJ 2093	**Criminal Law**
CRJ 2123	**Juvenile Delinquency & Justice**
CRJ 2283	**Agency Administration**
CRJ 2313	**Professional Responsibility in Criminal Justice**
CRJ2023	**Criminal Behavior**
CRJ1043	**Probation & Parole**

Curriculum Mapping

Criminal Justice Program Level Outcomes:

1. Students will be able to express a thorough knowledge of the Criminal Justice System including police, courts and corrections.
2. Students will be able to identify and articulate the characteristics of professional integrity and ethical standards for Criminal Justice Professionals.
3. Students will be able to demonstrate an understanding of the historic origins, structure, and operation of our American Criminal Justice system.
4. Students will be able to demonstrate an understanding of the laws, Constitutional requirements, and legally defined procedures that criminal justice professionals have to adhere to when working within the field of criminal justice.
5. Students will be able to apply biological, sociological and psychological theories to better understand criminal behavior.
6. Students will be able to demonstrate effective communication within the criminal justice system.

Criminal Justice REFERENCE RUBRIC- PLO Rubric with Course Outcome mapping/alignments					
Description: This rubric is used for department/program data reporting only. Credits: AACU Value Rubric https://ww.aacu.org/value-rubrics					
	Levels of Achievement				
Criteria	1=Does not m expectations	2=Needs improvement	3=Meets Expectations	4=Exceeds Expectations	**Mapping**

Outcome 1: Express a thorough knowledge of the Criminal Justice System including police, courts and corrections.					**CRJ1053 CLO #4** **CRJ1013 CLO #5** **CRJ1043 CLO #2** **CRJ 1043 CLO #3** **CRJ1043 CLO #4** **CRJ1123 CLO #2**
Outcome 2: Identify and articulate the characteristics of professional integrity and ethical standards for Criminal Justice Professionals.					**CRJ2123 CLO #2** **CRJ1123 CLO #3** **CRJ1123 CLO #4** **CRJ1013 CLO #4** **CRJ1053 CLO #2**
Outcome 3: Demonstrate an understanding of the historic origins, structure, and operation of our American Criminal Justice system.					**CRJ1013 CLO #1** **CRJ1013 CLO #2** **CRJ1013 CLO #3** **CRJ2123 CLO #1** **CRJ1043 CLO #1** **CRJ1123 CLO #1**
Outcome 4: Demonstrate an understanding of the laws, Constitutional requirements, and legally defined procedures that criminal justice professionals have to adhere to when working within the field of criminal justice.					**CRJ1123 CLO #5** **CRJ1013 CLO #4**

Outcome 5: Apply biological, sociological and psychological theories to better understand criminal behavior.					CRJ2023 CLO #1
Outcome 6: Demonstrate effective communication within the criminal justice system.					CRJ2023 CLO #2 CRJ2123 CLO #3 CRJ1053 CLO #1 CRJ1053 CLO #2 CRJ1053 CLO #3

ACADEMIC PROGRAM/DISCIPLINE REVIEW
Fort Scott Community College

Introduction to Program

I. Scope

A. Program Relation to College Mission, Core Values, and Strategic Plan:

1. **How do the goals and measurable objectives for the program/discipline help the college meet its mission, core values, and strategic plan?**
   a. The Criminal Justice courses are electives, as well as a couple general ed transfer classes that focus on teaching students the skills to evaluate and analyze various texts and perspectives so that they can be successful in other classes and in their future careers. The criminal justice courses, and the criminal justice student association also foster relationships with the community that it serves.

2. What specific goals of the strategic plan are affected by this? Please explain.

Goal # 2: Cultivate quality enhancements for education and learning.
    Strategy 1: Improve academic processes.
- By participating in college catalog updates.
- By participating in the planning of flexible course schedules based on the needs presented or requests made.
- Offering a variety of modalities that include: regular face-to-face classes, online classes, hybrid classes that blend in-person and online.

    Strategy 3: Increase teaching effectiveness.
- By adapting to changing classroom technology requirements, which are specific to the location and semester of the class.
- By providing online instruction for the core courses.
- And, by coordinating with adjunct and concurrent instructors to ensure use of standardized curriculum (course syllabus and textbook) across campuses and various locations and modalities.

Goal #1: Foster relationships with the community that it serves.
    Strategy 1: Optimize and expand community outreach
- The Criminal Justice department uses social media platforms to stay in constant contact with past students, community members, and future students.
- The Criminal Justice Student Association volunteers and donates good and services to the local criminal justice entities.

    Strategy 2: Strengthen community partnerships.
- The Criminal Justice Advisory committee is made up of local Criminal Justice professionals.
- Criminal Justice departments and individual professionals are invited in to give lectures and presentations to the students.

B. Program/Discipline Demand/Need:

If applicable, provide any advisory board meeting minutes.

1. **Describe the need for the program/classes based on regional demands.**
   a. The program is designed to fulfill community needs by preparing students for entry-level positions in law enforcement, security, and corrections and to give them basic knowledge for more advanced training in those fields.

2. **Is program revision needed? If yes, provide a detailed rationale supporting the program change.**
   a. No

3. **Describe how the revised program differs from the current one?**
   a. NA

C. Program/Discipline Analysis:

1. **What procedures are used to ensure that course content is up-to-date?**

   The Kansas Core Outcomes Project drives the course content for transfer courses to ensure the same competencies are being met by each institution. Each transfer course syllabus in Criminal Justice lists the Kansas Core Outcomes that will be taught and assessed.

   The instructor evaluation process through classroom observation is used to help identify the level of content and goals presented in the course. The syllabus and assessment tools are viewed through this process and faculty's use of campus connect for attendance and early alert records.

2. **What is the process for textbook review? Please list the book(s) and ISBN for each course.**
Reviewing textbooks requires looking at college appropriate books that offer rigor and align with the Kansas Core Competencies and Outcomes. Resources are also evaluated where the textbooks may enhance student learning and engagement through technology and projects.

The official textbooks used for the Criminal Justice courses are:

CRJ1053 Criminal Investigation

Lyman, Michael. *Criminal Investigation: The art and the science.* (8th edition). Pearson Prentice Hall.

CRJ2093 Criminal Law

Criminal Law3 E 2013
Matthew Lippman
Sage Publishers
ISBN: 978-1-4522-3002-3

CRJ1013 Introduction to Criminal Justice

Schmallager, Frank. Criminal Justice: A brief introduction. (9th edition). Pearson Prentice Publishing. ISBN # 978-0-13-706983-5

CRJ1233 Introduction to Corrections

Corrections Today, Siegal & Bartollas, 4th edition.
ISBN: **1337091855**

CRJ2123 Juvenile Justice Delinquency & Justice

Juvenile Justice in America, 8th edition
Clemens Bartollas & Stuart Miller
ISBN # 0134163753

CRJ1123 Law Enforcement Operations & Procedures

Law Enforcement in the 21st Century, 4th edition
Heath B. Grant & Karen J. Terry
ISBN #0134158202

CRJ1043 Probation & Parole

Abadinsky, Howard. Probation and parole: theory and practice.
2015, Pearson Publishing
ISBN 0133483703

CRJ1133 Criminal Justice Interview & report writing

Report Writing for Law Enforcement and Corrections Professionals
By: Ken Morris and Michael R. Merson
ISBN 0-13-335045-2
2017 Prentice Hall

CRJ1263 Criminal Procedure

Criminal Procedure. Third edition. Lippman. *Sage Publication*. ISBN 9781506306490.

CRJ2283 Agency Administration

Peak, Kenneth J. Justice Administration: police, courts and corrections management. 8th edition. ISBN 978-0-13-359119-4

CRJ2313 Professional Responsibility in Criminal Justice

Pollock, Joycelyn M., Ethical Dilemmas & Decisions in Criminal Justice. 9th edition. ISBN 978-1-111-34642-3

3. **What methods of instruction are used to meet the goals and objectives of courses in the program/discipline? Please describe two different sample lessons used within different courses in the program.**

a. Face-to-face courses taught within the department consist of lecture and hands-on based learning. Students are assigned readings, writing assignments, and given assessments that cover the course competencies and outcomes, as well as participating in hands-on activities and projects. Online classes utilize a weekly discussion in the Blackboard LMS as well as reading and video assignments to enhance the learning. Instructors use written assignments, quizzes, and exams.
b. I have included information, and grading rubrics on two of the hands-on learning projects assigned to my students.
    i. Mock Crime Scene Group project (Criminal Investigation class)
    ii. Infamous killer project (Criminal Behavior class)

4. **How do you ensure appropriate academic rigor and consistency of course content in all modalities?**
   Students in all modalities are given the same assessments in Criminal Justice courses as well as similar assignments. Some assignments and discussion boards are used for online classes to help take the place of lectures and discussions that take place during in-person classes. Students are expected in all modalities to do the same rigor of work and learning to master the objectives.

D. Program Assessment:

1. **What are the program outcomes?**

1. Students will be able to express a thorough knowledge of the Criminal Justice System including police, courts and corrections.
2. Students will be able to identify and articulate the characteristics of professional integrity and ethical standards for Criminal Justice Professionals.
3. Students will be able to demonstrate an understanding of the historic origins, structure, and operation of our American Criminal Justice system.

4. Students will be able to demonstrate an understanding of the laws, Constitutional requirements, and legally defined procedures that criminal justice professionals have to adhere to when working within the field of criminal justice.
5. Students will be able to apply biological, sociological and psychological theories to better understand criminal behavior.
6. Students will be able to demonstrate effective communication within the criminal justice system.

2. What is the process for program and course level assessment?

Assessment is done according to the mandates of the institution. These change from year to year. We have been assessing every core competency for each course for every course taught. Most of these are assessed through exam items included in the exams throughout the semester. Most recently, we are choosing one core competency per program, which will be assessed using exam items. Each department reviews the assessment data together and develop a plan of improvement and/or changes for the next semester. A department outcome will be chosen and a plan to improve student learning will be created by using the courses we teach in that department. Assessment data will be collected and evaluated each semester.

3. What are the findings of outcomes assessment reports from the department since the last program review? (Program Compilation Summaries/Course Assessment Reports)

See attached assessment reports

For CTE programs only:

Program majors/Current concentrators

Unduplicated prior 3 year graduates

4. Please list any third-party accreditation.
   a. **None**

5. List any additional needs for the program (facilities, personnel, technology, student support, etc.).
    a. **None**

II. Institutional Support

A. Support:

1. How does this program support other academic areas of the college and/or how is it supported by other academic areas?

Each course is offered as a stand-alone introduction to the academic discipline. The material presented and assessed is specific to the individual course. However, the college-level expectations of the instructors of the various course should be much the same. Attendance and attention are key to student success. Course policies reflect this. Attendance is taken and reported daily. Instructor office hours are maintained by all full-time faculty.

2. What learning resources are utilized for instruction and supporting the institutional outcomes?

a. Blackboard is used as the common learning management system (LMS). Students will find assignments, up-to-date grades, and other supplements to the course posted there.

B. Community Engagement:

1. **Please provide examples of how the program/discipline fosters relationships within the communities FSCC serves (community partnership, participation, advisory board, etc.)**

   The Criminal Justice department fosters relationships with the community through hosting guest presentations and guest speakers from the community, and also through community service. The department annually invites guest criminal justice professionals in to speak to students, and to give presentations on their subject matter and role within the CJ system. The Criminal Justice Student Association plays an active role within our community's criminal justice system by volunteering time, and making donations and outreach to our local agencies.

C. Program Development:

1. **What marketing/recruiting strategies are used by the program/discipline?**
   a. The FSCC Criminal Justice department has an active social media platform in order to keep in touch with community members, past students, and potential students. The course schedule, photos, and activity updates are posted on this platform.
   b. The FSCC Criminal Justice instructor goes to local high schools to present information to potential future students about the program.

2. **How, and by what means, does the discipline use external professional and community resources to enhance discipline practices?**
   a. The department annually invites guest criminal justice professionals in to speak to students, and to give presentations on their subject matter and role within the CJ system. The Criminal Justice Student Association plays an active role within our community's criminal justice system by volunteering time, and making donations and outreach to our local agencies.

3. **Does the discipline have a means for students to assess the program outside of the official student evaluations? If so, explain.**
   There is not currently an additional means for the students to assess the Criminal Justice courses, however, student surveys will be created to include in all courses.

SWOT Analysis

A. Strengths:

- The Criminal Justice Program offers a variety of courses that are flexible to fit any students' schedules such as in-person courses, hybrid courses, online courses as well as first 8-week and second 8-week online courses.
- Well-qualified faculty with degrees, experience in Criminal Justice, and experience in teaching Criminal Justice teach the in-person and online courses.

- A new Criminal Justice certificate program has been created to fill a cost-effective community need for those entering the criminal justice field.
- A great relationship exists between the Criminal Justice program and the local city and county law enforcement.
- Criminal Justice has done a great job of aligning course outcomes with program outcomes as well as assessment practices to help improve student learning and student success.

B. Weaknesses:

- Currently we do not have a full-time faculty assigned to teaching the main course load leaving mostly adjuncts in-person and online.

C. Opportunities:

- Statewide initiative with KBOR and the new system-wide education requirements for transfer gives a great opportunity to help increase enrollment in the Criminal Justice program now with Introduction to Criminal Justice that students can complete to satisfy as a requirement. That could also lead to hooking students to pursuing other courses in the Criminal Justice field.

D. Threats:

- Trending low-enrollment institution-wide makes it a challenge to have full enrollment in all courses in Behavioral and Social Sciences.