

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Meeting
January 27, 2025

PRESENT: Ronda Bailey, John Bartelsmeyer, Jim Fewins, Bryan Holt, Chad McKinnis, and Doug Ropp (via Zoom)

ALSO PRESENT: Sara Sutton - Interim President (via Zoom), Juley McDaniel - Board Clerk, faculty, staff, community members.

Chairman Holt called the meeting to order at 5:30 pm in the meeting rooms of the Cleaver-Burris-Boileau Agriculture Building.

The meeting was opened with the Pledge of Allegiance and Holt reading FSCC's mission statement.

COMMENTS FROM THE CHAIR: None

COMMENTS FROM THE PUBLIC: None

MARTIN LUTHER KING JR. CELEBRATION UPDATE: Kirk Sharp, Director of the Gordon Parks Museum, highlighted the events of the Martin Luther King, Jr. Celebration as well as the Gordon Parks Museum. Students read tributes to Martin Luther King, Jr. at the recent celebration. In addition to the Lunch and Learn, a Day of Service was held to take donations for the Beacon. The Museum is gearing up for Black History Month. A Lunch and Learn will be held on February 12. Tribute panels will be displayed in the Ellis Fine Arts Center Lobby throughout February to showcase lesser-known members of history. KSN's Living Well program will highlight the Gordon Parks Museum in February, as well. First graders from Winfield Scott recently visited the Museum, and Eugene Ware fifth graders are planning an upcoming visit. Kirk will be presenting to PSU's Black Student Union in February. Other upcoming events include Gordon Parks Fashion Bootcamp, Gordon Parks Museum Fundraiser event, and Fort Scott Now Stories Documentary and Photos. The museum is going to start expanding the Langston Hughes and Gordon Parks traveling collection with support of Kansas Tourism. The history of the Waymen Chapel AME Church Park Project was shared. The annual Gordon Parks Celebration will be on October 2 - 4, 2025.

ELECTION OF OFFICERS:

A motion was made by Fewins, seconded by Bailey, and carried by unanimous 5-0 vote to appoint Bryan Holt as Board Chair. Holt abstained.

A motion was made by Bartelsmeyer, seconded by Bailey, and carried by unanimous 5-0 vote to appoint Doug Ropp as Board Vice-Chair. Ropp abstained.

APPOINTMENT OF OFFICERS, POSITIONS, AND OFFICIALS FOR 2025:

A motion was made by Fewins, seconded by Bailey, and carried by unanimous vote to approve appointments below for 2025.

INFORMATION OFFICER	Juley McDaniel
CLERK OF THE BOARD	Juley McDaniel
TREASURER	Melissa Scott
KPERS REPRESENTATIVE	Juley McDaniel
KACCT REP AND COUNCIL OF PRESIDENTS REPRESENTATIVE	Chad McKinnis, Ronda Bailey
FINANCIAL COMMITTEE REPRESENTATIVE	Bryan Holt, Jim Fewins
GREENBUSH REPRESENTATIVE	John Bartelsmeyer
NEGOTIATIONS REPRESENTATIVE	Chad McKinnis
DESIGNATED BANK FOR GENERAL FUND	Landmark National Bank
DESIGNATED ATTORNEY	Zackery Reynolds
OFFICIAL NEWSPAPER	Fort Scott Tribune

CONSENT AGENDA:

A motion was made by Fewins, seconded by Bartelsmeyer, and carried by unanimous vote to approve the consent agenda.

DISCUSSION ITEMS:

- A. TRUSTEE EMERITUS:** Ronda shared the Trustee Emeritus possibility as shared by Robert Nelson. The board agreed that if it starts there needs to be criteria and guidelines and also identify who is in charge of keeping it up and going. Fewins questioned if any other community colleges have a similar recognition. Board members will further research the topic and bring ideas back to the next meeting for discussion.

REPORTS:

- **ADMINISTRATION** - The Board reviewed and heard updates from Academic Affairs, Student Services, Foundation, Finance and Operations, and the Interim President.

EXECUTIVE SESSION: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to adjourn to executive session for fifteen minutes beginning at 7:00 pm for the purpose of discussing non-elected personnel as it relates to discussion of identifiable information of non-elected personnel with no action expected to follow. The board invited Sonia Gugnani and Sara Sutton to join.

OPEN SESSION: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to return to open session at 7:15 pm.

EXECUTIVE SESSION: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to adjourn to executive session for fifteen minutes beginning at 7:16 pm for the purpose of discussing non-elected personnel as it relates to discussion of identifiable information of non-elected personnel with no action expected to follow. The board invited Sonia Gugnani and Sara Sutton to join.

OPEN SESSION: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to return to open session at 7:31 pm.

EXECUTIVE SESSION: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to adjourn to executive session for fifteen minutes beginning at 7:35 pm for the purpose of discussing non-elected personnel as it relates to discussion of identifiable information of non-elected personnel with no action expected to follow.

OPEN SESSION: A motion was made by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote to return to open session at 7:50 pm.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 7:50 pm by Bartelsmeyer, seconded by Fewins, and carried by unanimous vote.

Chairman

Clerk

FORT SCOTT COMMUNITY COLLEGE
TREASURER'S REPORT
2/9/2025

Fund	Beg Cash Bal	Expenditures	Revenue	End Cash Bal	OUTSTANDING Pos
11 GENERAL FUND	2,315,134.79			2,315,134.79	539,181.81
11 GENERAL FUND	(236,905.98)	(13,204.13)		(250,110.11)	
12 VOCATIONAL	527,275.30	(15,035.63)		512,239.67	130,350.98
13 ADULT EDUCATION FUND	(17,024.87)			(17,024.87)	5.31
21 WORKSTUDY	(11,021.37)			(11,021.37)	
22 SEOG	(15,311.00)			(15,311.00)	
24 PELL	(98,374.32)			(98,374.32)	
25 HEP GRANTS	175,386.06	(315.65)		175,070.41	8,405.18
25 HEP GRANTS	(119,906.96)			(119,906.96)	
25 HEP GRANTS	(124,984.90)			(124,984.90)	
26 CAMP GRANTS	(66,018.55)	(392.41)		(66,410.96)	5,067.70
27 TITLE IV	(16,322.23)	(981.76)		(17,303.99)	3,525.33
28 PASS	9,268.76			9,268.76	
28 PASS	156,937.24			156,937.24	
28 PASS	(72,830.97)			(72,830.97)	
31 VARIOUS GRANTS	138,229.65			138,229.65	29,835.06
31 VARIOUS GRANTS	(162.67)			(162.67)	
31 VARIOUS GRANTS	(20,773.57)			(20,773.57)	
32 IOWA GRANT	(39,965.78)			(39,965.78)	
35 ONE GAS GRANT	24,583.16			24,583.16	1,211.18
37 MIGRANT ED	1,571,051.82			1,571,051.82	749.94
37 MIGRANT ED	(153,777.29)			(153,777.29)	
37 MIGRANT ED	(16,454.51)			(16,454.51)	
37 MIGRANT ED	(25,026.36)			(25,026.36)	
37 MIGRANT ED	(259,441.31)			(259,441.31)	
37 MIGRANT ED	(26,120.09)			(26,120.09)	
37 MIGRANT ED	(263,913.08)			(263,913.08)	
37 MIGRANT ED	(418,801.23)			(418,801.23)	
37 MIGRANT ED	(577,911.05)			(577,911.05)	
37 MIGRANT ED	(58,734.37)			(58,734.37)	
38 STUDENT SUCCESS INITIATIVE	388,926.00			388,926.00	
39 BUSINESS/INDUS & APPRENTICE	335,581.00			335,581.00	
40 GUARANTEED STUDENT LOANS	(147,134.95)			(147,134.95)	
41 CARL PERKINS	18,254.62			18,254.62	22,485.32
61 CAPITAL OUTLAY	343,547.88			343,547.88	6,000.00
67 ELLIS FINE ARTS CENTER	(167,655.15)			(167,655.15)	41,006.39
70 MISCELLANEOUS FUNDS	65,833.40	(200.00)		65,633.40	75.50
71 STUDENT FEES	396,038.07			396,038.07	1,349.96
72 VARIOUS RETAIL SALES ACCTS	39,245.50			39,245.50	
73 NON CREDIT PROGRAMS	1,930.14			1,930.14	
74 NURSING/ALLIED HEALTH	0			0	
75 CLUBS AND ORGANIZATIONS	31,816.24			31,816.24	310.00
75 CLUBS AND ORGANIZATIONS	(87.98)			(87.98)	
76 SALES TAX	373.1			373.1	
77 HEDGES FAMILY PROF DEVELOP	12,000.00			12,000.00	
78 FORT SCOTT COSMETOLOGY	19,058.31			19,058.31	
79 BOOSTER ACCOUNTS	20,341.55	(2,473.81)	9,369.80	27,237.54	7,572.35
80 CLEARING FUND	98,758.69			98,758.69	
81 BOOKSTORE	(2,505.55)	(204.36)		(2,709.91)	1,876.15
82 STUDENT UNION	76,188.86			76,188.86	
82 STUDENT UNION	175,424.60			175,424.60	
83 RESIDENCE HALLS	380,406.44	(2,945.63)		377,460.81	42,562.80
84 DINING HALL	(36,322.56)	(302.40)		(36,624.96)	2,931.45
89 BOOSTER/ENDOWMENT CLEARING FD	(227,830.21)			(227,830.21)	
96 ARPA CDL Grant	131,915.00			131,915.00	
98 REGISTRAR SPECIAL FUND	119,586.50			119,586.50	
	4,351,773.82	-36,055.78	9,369.80	4,325,087.84	844,502.41
FSCC Funds				3,734,947.44	
FSCC Funds - Restricted				899,190.47	
FSCC Grant Funds				191,919.04	
IDEA				(229,127.47)	
Federal Funds - Pell, Loans, WS, SEOG				(271,841.64)	
Total Cash in Funds				4,325,087.84	

The Bank will be closed Monday, February 17th in observance of Presidents Day

Alerts

Stay Alert

Know about changes to your finances and online security. Choose when and what alerts you get by email or text message.

ENROLL

Accounts

EDIT ACCOUNTS

PRINT

Direct Loans X5602	Available balance \$101.56	RECENT ▼
Operating X5610	Available balance \$1.00	RECENT ▼
ENDOWMENT FUND CHECKING XX2577		RECENT ▼
Deposit Account XXX3185	Available balance \$5,981,409.37	RECENT ▼
BOOKSTORE XXXXXX3288		RECENT ▼
PAYROLL XXXXXX3411	Available balance \$100.00	RECENT ▼
NON-TAXABLE LOANS XXXXX3265	Principal balance \$557,670.98	RECENT ▼
Booster Checking XXXXXX7511	Available balance \$258,310.05	RECENT ▼
Savings 1413 XXXXXX1413	Available balance \$193,804.89	RECENT ▼

Pay Or Transfer

Internal	Show ▼
ACH	Show ▼
ACH Import	Show ▼
Wire	Show ▼
Wire Import	Show ▼

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Fort Scott Community College
 Large Revenue/Expenditures
 Summary
 Fiscal Year 2024/2025

Unencumbered Cash Balance, beginning

1,179,450.00

1,259,024.61

	July	August	September	October	November	December
TOTAL REVENUE	1,488,850.31	1,744,942.17	991,154.62	1,919,312.00	857,627.09	986,332.00
Debt Service/Leases	27,378.76	125,013.42	208,047.93	37,381.21	42,130.28	125,835.61
Payroll/Benefits	800,000.00	800,000.00	800,000.00	800,000.00	800,000.00	800,000.00
Insurance	348,679.74	89,005.00	0.00	0.00	0.00	0.00
Service/Support Contracts	45,630.50	10,074.00	12,647.00	24,534.00	35,523.00	11,515.00
Memberships/Subscriptions/Software	130,539.37	32,147.00	22,138.50	195.00	195.00	214.50
Contracts	52,597.10	26,482.75	106,669.74	90,742.18	123,756.70	27,282.27
Utilities/Maintenance	49,371.54	139,537.69	37,660.96	45,753.49	42,341.22	42,685.55
Credit Cards	35,757.65	37,745.17	37,460.68	54,142.78	45,264.12	31,886.68
One Time Purchases	111,727.31	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES	1,601,681.97	1,260,005.03	1,224,624.81	1,052,748.66	1,089,210.32	1,039,419.61

Overage/Shortfall

(112,831.66)

484,937.14

(233,470.19)

866,563.34

(231,583.23)

(53,087.61)

Unencumbered Cash Balance, ending

947,866.77

1,205,937.00

Fort Scott Community College
 Large Revenue/Expenditures
 Summary
 Fiscal Year 2024/2025

Unencumbered Cash Balance, beginning	1,817,019.53	4,847,334.48	4,052,302.14	4,073,542.87	3,715,927.00	2,914,573.13
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	January	February	March	April	May	June
TOTAL REVENUE	3,987,491.79	205,000.00	951,140.92	675,000.00	75,000.00	1,290,333.30
Debt Service/Leases	31,287.51	128,175.80	69,990.87	175,841.55	56,654.55	176,651.43
Payroll/Benefits	700,000.00	700,000.00	700,000.00	700,000.00	700,000.00	800,000.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00
Service/Support Contracts	19,143.75	0.00	0.00	225.00	0.00	0.00
Memberships/Subscriptions/Software	214.50	195.00	195.00	195.00	195.00	195.00
Contracts	94,447.47	77,041.60	72,041.60	72,041.60	38,591.60	365,750.60
Utilities/Maintenance	50,082.47	51,319.94	44,372.72	41,012.72	37,612.72	37,612.72
Credit Cards	22,154.32	43,300.00	43,300.00	43,300.00	43,300.00	43,300.00
One Time Purchases	39,846.82	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES	957,176.84	1,000,032.34	929,900.19	1,032,615.87	876,353.87	1,423,509.75

Overage/Shortfall	3,030,314.95	(795,032.34)	21,240.73	(357,615.87)	(801,353.87)	(133,176.45)
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Unencumbered Cash Balance, ending	4,847,334.48	4,052,302.14	4,073,542.87	3,715,927.00	2,914,573.13	2,781,396.68
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Fort Scott Community College
Financial Report
31-Jan-25
58% of Fiscal Year Expired

				58.3%
	Adopted Budget 2024-2025	Month Activity 1/31/2025	YTD Activity 1/31/2025	YTD % of Budget
Ad Valorem (Property Taxes)	3,980,200	2,310,900	2,669,579	2,321,783
Tuition and Fees	3,782,510	111,645	2,108,086	2,206,464
State Aid	5,452,861	1,533,741	4,485,847	3,180,836
Investment Income	-	-	363	-
Auxillary Income	1,696,266	24,315	826,968	989,488
Other Income	180,559	6,891	181,889	105,326
Total Revenue	15,092,396	3,987,492	10,272,731	8,803,898
Salaries and Benefits	7,304,599	527,996	3,747,370	4,261,016
Current Operating	6,110,517	282,112	2,525,982	3,564,468
Capital	445,914	5,030	67,495	260,117
Debt Service	789,787	101,490	307,950	460,709
Total Expenses	14,650,817	916,628	6,648,797	8,546,310
Revenue over Expenses	441,579	3,070,864	3,623,933	257,588

3% of Revenue - Cash Reserves

119,625

Round up to:

120,000

Fort Scott Community College
Purchase Orders Issued
between 01/28/2025 to 02/13/2025

Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
2-Far Design Co	02/03/2025	46391	79-5545-7000	SOFTBALL	SWEATSHIRTS FOR THE TEAM	512.88
						512.88
ALARCON: ALDO D	02/13/2025	46587	25-2544-7480	HEP 2024-25	HEP Yr4 HSE	200.00
ALARCON: ALDO D	02/13/2025	46587	25-2544-7475	HEP 2024-25	HEP Yr4 Transportation	50.00
						250.00
ALVARADO: ROSAM	02/06/2025	46493	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
ALVARADO: ROSAM	02/06/2025	46493	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
AMAZON CAPITAL	02/03/2025	46389	11-6200-6150	BUSINESS OFFICE	DEPOSIT STAMPS	32.37
AMAZON CAPITAL	02/03/2025	46401	11-7100-7000	FACILITIES AND	CASE OF 12 SPRAY BOTTLES	76.76
AMAZON CAPITAL	02/03/2025	46401	11-7100-7000	FACILITIES AND	CASE OF HANDSOAP 6 PER CASE	232.20
AMAZON CAPITAL	02/05/2025	46413	11-7100-7000	FACILITIES AND	WATER FOUNTAIN FILTERS	164.00
AMAZON CAPITAL	02/05/2025	46423	11-5000-7000	STUDENT SERVICE	COURTWARMING CROWNS	100.00
AMAZON CAPITAL	02/05/2025	46423	11-5000-7000	STUDENT SERVICE	COURTWARMING TROPHY	35.00
AMAZON CAPITAL	02/05/2025	46440	26-3814-6150	CAMP 2024-25	OFFICE SUPPLIES	12.50
AMAZON CAPITAL	02/05/2025	46449	11-5000-7000	STUDENT SERVICE	ROKUS FOR STUDENT UNION TV	47.00
AMAZON CAPITAL	02/06/2025	46451	11-6400-7000	MIS DEPARTMENT	Burial Grade CAT6 1000ft	247.93
AMAZON CAPITAL	02/06/2025	46451	11-6400-7000	MIS DEPARTMENT	Ubiquiti Antenna Mount (2 Pack	26.20
AMAZON CAPITAL	02/06/2025	46451	11-6400-7000	MIS DEPARTMENT	shipping if applicable	25.00
AMAZON CAPITAL	02/06/2025	46458	83-8383-6480	GREYHOUND/BOILE	WASHING MACHINE REPAIR PARTS	121.38
AMAZON CAPITAL	02/06/2025	46468	12-1250-7000	ENVIRONMENTAL W	MIC and HUB	53.00
AMAZON CAPITAL	02/06/2025	46499	12-2601-7020	CONSTRUCTION TR	Genuine Recoil Pull Starter	37.95
AMAZON CAPITAL	02/10/2025	46508	11-5000-7000	STUDENT SERVICE	COURTWARMING DORM DECORATIONS	150.00
AMAZON CAPITAL	02/10/2025	46538	71-7199-8515	STUDENT FEES	MICROSCOPE CABINET	175.00
AMAZON CAPITAL	02/10/2025	46544	26-3814-6150	CAMP 2024-25	TSC OFFICE SUPPLIES	39.52
AMAZON CAPITAL	02/13/2025	46577	12-2603-7020	WELDING-FT SCOT	LENS WIPES	19.92
AMAZON CAPITAL	02/13/2025	46577	12-2603-7020	WELDING-FT SCOT	EAR PLUGS	44.99
AMAZON CAPITAL	02/13/2025	46577	12-2603-7020	WELDING-FT SCOT	AIR FILTERS	109.68
						1,750.40
ARKANSAS TECH U	02/06/2025	46494	26-3814-7300	CAMP 2024-25	T&F/ISAMAR GALAN #T01372243	1,963.14
						1,963.14
ASCENDIUM EDUCA	02/05/2025	46417	11-5200-6520	FINANCIAL AID	COHORT CATALYST-DELINQUENCY	49.50
ASCENDIUM EDUCA	02/05/2025	46417	11-5200-6520	FINANCIAL AID	COHORT CATALYST-FORBEARANCE	12.00
ASCENDIUM EDUCA	02/05/2025	46417	11-5200-6520	FINANCIAL AID	COHORT CATALYST-GRACE OUTREACH	6.00
						67.50
AT&T	02/03/2025	46402	83-8384-6315	GREYHOUND LODGE	FIRE ALARM-LODGE	848.25

Fort Scott Community College
Purchase Orders Issued
between 01/28/2025 to 02/13/2025

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
AT&T	02/03/2025	46402	11-7100-6310	FACILITIES AND	LONG DISTANCE/FAX		257.15
							1,105.40
AVALOS: ALMA MA	02/06/2025	46496	26-3814-6643	CAMP 2024-25	JANUARY TUTOR/MENTOR SCCC		152.00
							152.00
AZTEC SOFTWARE	02/06/2025	46502	25-2544-7010	HEP 2024-25	HEP Yr4 Student Workbooks		517.28
							517.28
Beare: Payton	02/10/2025	46558	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Beare: Payton	02/10/2025	46558	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
BELTRAN: ADRIAN	02/10/2025	46531	25-2544-7485	HEP 2024-25	Reimb.HEP Yr4 Jan'25 Childcare		70.00
							70.00
Berg: Quinton	02/10/2025	46557	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Berg: Quinton	02/10/2025	46557	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
BIG SUGAR LUMBE	02/03/2025	46396	11-5530-7000	RODEO	SCREWS, BOLTS, PINE		19.84
BIG SUGAR LUMBE	02/03/2025	46396	11-5530-7000	RODEO	GALVANIZED STAPLES		33.29
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	SUPPLIES FOR SOFTBALL BUILDING		1,849.63
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	BOSTITCH STICK NAILS		38.69
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	CHANNELLOCK HAMMER TACKER		34.59
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	CHANNELLOCK 5000 CT STAPLES		9.99
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	2X4X8 STANDARD LUMBER		306.75
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	1/2" 4X8 PLYWOOD		2,185.00
							4,477.78
Biggs: Daniel	02/10/2025	46556	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Biggs: Daniel	02/10/2025	46556	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
Boeck: Emily	02/06/2025	46491	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Boeck: Emily	02/06/2025	46491	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
BONTERRA	02/03/2025	46409	25-2544-6641	HEP 2024-25	HEP Yr4 Apricot 1/1-12/31/25		12,980.20

Fort Scott Community College
Purchase Orders Issued
between 01/28/2025 to 02/13/2025

Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						12,980.20
BRIGGS AUTO	02/13/2025	46582	11-6500-6460	LOGISTICS	Additional cost or repair	435.00
						435.00
BROCK ELECTRIC	02/13/2025	46584	11-5560-6480	ATHLETIC FIELDS	SOFTBALL LIGHTING	1,841.32
						1,841.32
Brooks: Gretche	02/10/2025	46555	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Brooks: Gretche	02/10/2025	46555	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	LEG GUARDS	379.98
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	LEG GUARDS	230.00
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	CATCHERS HELMET	180.00
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	SKULL CAP	105.00
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	CARRY BAG	199.98
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	FREIGHT	76.65
						1,171.61
CANON FINANCIAL	02/13/2025	46567	11-6600-6150	PRINT SHOP	BW COPIER CONTRACT 2/20-3/19	45.00
CANON FINANCIAL	02/13/2025	46567	11-6600-6150	PRINT SHOP	IMAGE PRESS COPIER 2/20-3/19	869.00
CANON FINANCIAL	02/13/2025	46567	11-6600-6150	PRINT SHOP	BW COPIER IMAGERUNNER	52.50
						966.50
CAPITAL ONE/WAL	02/03/2025	46393	11-5000-7000	STUDENT SERVICE	Greyhound Social/Giftcards	40.00
CAPITAL ONE/WAL	02/05/2025	46420	79-5510-7000	BASKETBALL-MEN	CONCESSION SUPPLIES	400.00
CAPITAL ONE/WAL	02/05/2025	46421	79-5520-7000	VOLLEYBALL	POPCORN AND DRINKS FOR GAME	200.00
CAPITAL ONE/WAL	02/10/2025	46509	11-5000-7000	STUDENT SERVICE	COURT WARMING DECORATIONS	150.00
CAPITAL ONE/WAL	02/11/2025	46561	71-7199-7021	STUDENT FEES	SCIENTIFIC CALCULATORS	225.00
CAPITAL ONE/WAL	02/13/2025	46570	83-8387-7000	GARRISON APARTM	RANGE PANS	13.97
						1,028.97
CAROLINA BIOLOG	02/03/2025	46405	71-7199-8515	STUDENT FEES	ANATOMY & PHYSIOLOGY CHART	500.00
						500.00
CASTILLO: SOFIA	02/10/2025	46519	25-2544-7480	HEP 2024-25	HEP Yr4 HSE	200.00
CASTILLO: SOFIA	02/10/2025	46519	25-2544-7475	HEP 2024-25	HEP Yr4 Transportation	50.00
						250.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
2-Far Design Co	02/03/2025	46391	79-5545-7000	SOFTBALL	SWEATSHIRTS FOR THE TEAM	512.88
						512.88
4IMPRINT	01/27/2025	46341	11-5350-7000	ADMISSIONS	RECRUITING BAGS	287.42
4IMPRINT	01/27/2025	46341	11-5350-7000	ADMISSIONS	RECRUITING MECHANICAL PENCILS	308.88
4IMPRINT	01/27/2025	46341	11-5350-7000	ADMISSIONS	RECRUITING LIP BALM	351.87
						948.17
ALARCON: ALDO D	02/13/2025	46587	25-2544-7480	HEP 2024-25	HEP Yr4 HSE	200.00
ALARCON: ALDO D	02/13/2025	46587	25-2544-7475	HEP 2024-25	HEP Yr4 Transportation	50.00
						250.00
ALL CLEAN	01/27/2025	46384	84-8400-6510	FOODSERVICE/DIN HOOD CLEANING FOR BOTH VENTS		1,828.85
						1,828.85
ALVARADO: ROSAM	02/06/2025	46493	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
ALVARADO: ROSAM	02/06/2025	46493	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
AMAZON CAPITAL	01/27/2025	46362	11-7100-7000	FACILITIES AND	PAPER TOWELS FOR BIO LAB	43.00
AMAZON CAPITAL	01/27/2025	46362	11-7100-6480	FACILITIES AND	SINK REPAIR IN CHEM LAB	32.00
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	HDMI Cable 25 ft	73.47
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	HDMI cable 20 ft	67.59
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	Surge Protector 15 ft	18.99
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	Conduit Inside Corner 4 Pack	26.99
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	HDMI Cable 50 ft	34.29
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	Conduit T-piece 2 pack	15.98
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	Conduit 90 Degree elbow 2 pack	11.98
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	Conduit Splice Cover	50.00
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	Conduit sticks 58 in X 5 stick	99.88
AMAZON CAPITAL	01/27/2025	46365	11-6400-8530	MIS DEPARTMENT	50 ft C13 power cable	85.70
AMAZON CAPITAL	01/27/2025	46365	11-6400-7000	MIS DEPARTMENT	2U vertical Server Rack	506.86
AMAZON CAPITAL	01/27/2025	46365	11-6400-7000	MIS DEPARTMENT	Shipping Charges if applicable	50.00
AMAZON CAPITAL	01/27/2025	46376	11-7100-7000	FACILITIES AND	ROLLING TRASH BIN TO HAUL	484.99
AMAZON CAPITAL	01/27/2025	46376	83-8383-7000	GREYHOUND/BOILE	TOILET SEAT COVER DISPENSERS	216.00
AMAZON CAPITAL	02/03/2025	46389	11-6200-6150	BUSINESS OFFICE	DEPOSIT STAMPS	32.37
AMAZON CAPITAL	02/03/2025	46401	11-7100-7000	FACILITIES AND	CASE OF 12 SPRAY BOTTLES	76.76
AMAZON CAPITAL	02/03/2025	46401	11-7100-7000	FACILITIES AND	CASE OF HANDSOAP 6 PER CASE	232.20
AMAZON CAPITAL	02/05/2025	46413	11-7100-7000	FACILITIES AND	WATER FOUNTAIN FILTERS	164.00
AMAZON CAPITAL	02/05/2025	46423	11-5000-7000	STUDENT SERVICE	COURTWARDING CROWNS	100.00
AMAZON CAPITAL	02/05/2025	46423	11-5000-7000	STUDENT SERVICE	COURTWARDING TROPHY	35.00
AMAZON CAPITAL	02/05/2025	46440	26-3814-6150	CAMP 2024-25	OFFICE SUPPLIES	12.50
AMAZON CAPITAL	02/05/2025	46449	11-5000-7000	STUDENT SERVICE	ROKUS FOR STUDENT UNION TV	47.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
AMAZON CAPITAL	02/06/2025	46451	11-6400-7000	MIS DEPARTMENT	Burial Grade CAT6 1000ft	247.93
AMAZON CAPITAL	02/06/2025	46451	11-6400-7000	MIS DEPARTMENT	Ubiquiti Antenna Mount (2 Pack	26.20
AMAZON CAPITAL	02/06/2025	46451	11-6400-7000	MIS DEPARTMENT	shipping if applicable	25.00
AMAZON CAPITAL	02/06/2025	46458	83-8383-6480	GREYHOUND/BOILE	WASHING MACHINE REPAIR PARTS	121.38
AMAZON CAPITAL	02/06/2025	46468	12-1250-7000	ENVIRONMENTAL W	MIC and HUB	53.00
AMAZON CAPITAL	02/06/2025	46499	12-2601-7020	CONSTRUCTION TR	Genuine Recoil Pull Starter	37.95
AMAZON CAPITAL	02/10/2025	46508	11-5000-7000	STUDENT SERVICE	COURTWARDING DORM DECORATIONS	150.00
AMAZON CAPITAL	02/10/2025	46538	71-7199-8515	STUDENT FEES	MICROSCOPE CABINET	175.00
AMAZON CAPITAL	02/10/2025	46544	26-3814-6150	CAMP 2024-25	TSC OFFICE SUPPLIES	39.52
AMAZON CAPITAL	02/13/2025	46577	12-2603-7020	WELDING-FT SCOT	LENS WIPES	19.92
AMAZON CAPITAL	02/13/2025	46577	12-2603-7020	WELDING-FT SCOT	EAR PLUGS	44.99
AMAZON CAPITAL	02/13/2025	46577	12-2603-7020	WELDING-FT SCOT	AIR FILTERS	109.68
						3,568.12
ARKANSAS TECH U	02/06/2025	46494	26-3814-7300	CAMP 2024-25	T&F/ISAMAR GALAN #T01372243	1,963.14
						1,963.14
ARNDT: JASON	01/27/2025	46338	11-5530-7000	RODEO	50 ROUND HAY BALES DELIVERED	2,500.00
						2,500.00
ASCENDIUM EDUCA	02/05/2025	46417	11-5200-6520	FINANCIAL AID	COHORT CATALYST-DELINQUENCY	49.50
ASCENDIUM EDUCA	02/05/2025	46417	11-5200-6520	FINANCIAL AID	COHORT CATALYST-FORBEARANCE	12.00
ASCENDIUM EDUCA	02/05/2025	46417	11-5200-6520	FINANCIAL AID	COHORT CATALYST-GRACE OUTREACH	6.00
						67.50
AT&T	02/03/2025	46402	83-8384-6315	GREYHOUND LODGE	FIRE ALARM-LODGE	848.25
AT&T	02/03/2025	46402	11-7100-6310	FACILITIES AND	LONG DISTANCE/FAX	257.15
						1,105.40
AVALOS: ALMA MA	02/06/2025	46496	26-3814-6643	CAMP 2024-25	JANUARY TUTOR/MENTOR SCCC	152.00
						152.00
AZTEC SOFTWARE	02/06/2025	46502	25-2544-7010	HEP 2024-25	HEP Yr4 Student Workbooks	517.28
						517.28
Beare: Payton	02/10/2025	46558	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Beare: Payton	02/10/2025	46558	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
BELTRAN: ADRIAN	02/10/2025	46531	25-2544-7485	HEP 2024-25	Reimb.HEP Yr4 Jan'25 Childcare	70.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						70.00
Berg: Quinton	02/10/2025	46557	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Berg: Quinton	02/10/2025	46557	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
BIG SUGAR LUMBE	02/03/2025	46396	11-5530-7000	RODEO	SCREWS, BOLTS, PINE	19.84
BIG SUGAR LUMBE	02/03/2025	46396	11-5530-7000	RODEO	GALVANIZED STAPLES	33.29
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	SUPPLIES FOR SOFTBALL BUILDING	1,849.63
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	BOSTITCH STICK NAILS	38.69
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	CHANNELLOCK HAMMER TACKER	34.59
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	CHANNELLOCK 5000 CT STAPLES	9.99
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	2X4X8 STANDARD LUMBER	306.75
BIG SUGAR LUMBE	02/06/2025	46460	11-5560-8310	ATHLETIC FIELDS	1/2" 4X8 PLYWOOD	2,185.00
						4,477.78
Biggs: Daniel	02/10/2025	46556	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Biggs: Daniel	02/10/2025	46556	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
Boeck: Emily	02/06/2025	46491	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Boeck: Emily	02/06/2025	46491	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
BONTERRA	02/03/2025	46409	25-2544-6641	HEP 2024-25	HEP Yr4 Apricot 1/1-12/31/25	12,980.20
						12,980.20
BRIGGS AUTO	02/13/2025	46582	11-6500-6460	LOGISTICS	Additional cost or repair	435.00
						435.00
BROCK ELECTRIC	02/13/2025	46584	11-5560-6480	ATHLETIC FIELDS	SOFTBALL LIGHTING	1,841.32
						1,841.32
Brooks: Gretche	02/10/2025	46555	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Brooks: Gretche	02/10/2025	46555	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	LEG GUARDS	379.98
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	LEG GUARDS	230.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	CATCHERS HELMET	180.00
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	SKULL CAP	105.00
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	CARRY BAG	199.98
BSN SPORTS	02/11/2025	46563	11-5525-7000	BASEBALL	FREIGHT	76.65
						1,171.61
CANON FINANCIAL	02/13/2025	46567	11-6600-6150	PRINT SHOP	BW COPIER CONTRACT 2/20-3/19	45.00
CANON FINANCIAL	02/13/2025	46567	11-6600-6150	PRINT SHOP	IMAGE PRESS COPIER 2/20-3/19	869.00
CANON FINANCIAL	02/13/2025	46567	11-6600-6150	PRINT SHOP	BW COPIER IMAGERUNNER	52.50
						966.50
CAPITAL ONE/WAL	01/27/2025	46339	11-7100-7000	FACILITIES AND	DISTILLED WATER FOR SCRUBBERS	5.48
CAPITAL ONE/WAL	01/27/2025	46364	11-5350-7000	ADMISSIONS	BOILEAU SOCIAL	75.00
CAPITAL ONE/WAL	01/27/2025	46364	11-5350-7000	ADMISSIONS	GREYHOUND LODGE SOCIAL	49.00
CAPITAL ONE/WAL	02/03/2025	46393	11-5000-7000	STUDENT SERVICE	Greyhound Social/Giftcards	40.00
CAPITAL ONE/WAL	02/05/2025	46420	79-5510-7000	BASKETBALL-MEN	CONCESSION SUPPLIES	400.00
CAPITAL ONE/WAL	02/05/2025	46421	79-5520-7000	VOLLEYBALL	POPCORN AND DRINKS FOR GAME	200.00
CAPITAL ONE/WAL	02/10/2025	46509	11-5000-7000	STUDENT SERVICE	COURTWARMING DECORATIONS	150.00
CAPITAL ONE/WAL	02/11/2025	46561	71-7199-7021	STUDENT FEES	SCIENTIFIC CALCULATORS	225.00
CAPITAL ONE/WAL	02/13/2025	46570	83-8387-7000	GARRISON APARTM	RANGE PANS	13.97
						1,158.45
CAROLINA BIOLOG	02/03/2025	46405	71-7199-8515	STUDENT FEES	ANATOMY & PHYSIOLOGY CHART	500.00
						500.00
CASTILLO: SOFIA	02/10/2025	46519	25-2544-7480	HEP 2024-25	HEP Yr4 HSE	200.00
CASTILLO: SOFIA	02/10/2025	46519	25-2544-7475	HEP 2024-25	HEP Yr4 Transportation	50.00
						250.00
Castro-Galan: I	02/06/2025	46485	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Castro-Galan: I	02/06/2025	46485	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
CDW GOVERNMENT	02/05/2025	46438	11-6400-8530	MIS DEPARTMENT	Air Mouse Go Plus	196.26
CDW GOVERNMENT	02/05/2025	46438	11-6400-8530	MIS DEPARTMENT	Air Mouse Elite	157.02
CDW GOVERNMENT	02/05/2025	46438	11-6400-8530	MIS DEPARTMENT	Epson Powerlite 992F	1,598.00
CDW GOVERNMENT	02/05/2025	46438	11-6400-8530	MIS DEPARTMENT	Wireless Presentation Clicker	119.76
CDW GOVERNMENT	02/05/2025	46438	11-6400-6150	MIS DEPARTMENT	Shipping	61.90
CDW GOVERNMENT	02/06/2025	46450	11-6400-7000	MIS DEPARTMENT	Ubiquiti Bridge Pro	392.10
CDW GOVERNMENT	02/06/2025	46450	11-6400-7000	MIS DEPARTMENT	Ubiquiti Unifi U7 Outdoor	406.64
CDW GOVERNMENT	02/06/2025	46450	11-6400-7000	MIS DEPARTMENT	Ubiquiti Network Surge Protect	77.46
CDW GOVERNMENT	02/06/2025	46450	11-6400-7000	MIS DEPARTMENT	Tripp Lite Isobar Surge	148.86

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
CDW GOVERNMENT	02/06/2025	46450	11-6400-7000	MIS DEPARTMENT	Netgear GS110TP switch	163.79
CDW GOVERNMENT	02/06/2025	46450	11-6400-7000	MIS DEPARTMENT	Netgear GS108LP-100NAS Switch	99.84
CDW GOVERNMENT	02/10/2025	46529	25-2544-6148	HEP 2024-25	HEP Yr4 Tech- HEP Coordinator	1,941.60
						5,363.23
CHADWELL: CONOR	02/13/2025	46569	11-5500-7000	GENERAL ATHLETI	ATHLETIC TRAINER FOR BASEBALL	400.00
						400.00
CITY OF FRONTEN	02/06/2025	46454	12-1202-6320	HARLEY DAVIDSON	HARLEY WATER 12/15-1/15	140.39
						140.39
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	BURKE ST WATER 12/10-1/9	104.56
CITY OF FT. SCO	02/05/2025	46436	83-8387-6320	GARRISON APARTM	GARRISON WATER 12/10-1/9	1,119.46
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	BALLFIELD WATER	30.54
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	MAIN CAMPUS #1 WATER	138.13
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	MAIN CAMPUS #2	124.69
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	MAIN CAMPUS #3	61.59
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	MAIN CAMPUS #4	56.17
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	MAIN CAMPUS #5	719.33
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	MAIN CAMPUS #6	111.26
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	MAIN CAMPUS #7	56.17
CITY OF FT. SCO	02/05/2025	46436	83-8384-6320	GREYHOUND LODGE	LODGE WATER	670.22
CITY OF FT. SCO	02/05/2025	46436	12-1206-6320	JOHN DEERE PROG	JOHN DEERE WATER	88.17
CITY OF FT. SCO	02/05/2025	46436	12-2603-6320	WELDING-FT SCOT	WELDING WATER	62.89
CITY OF FT. SCO	02/05/2025	46436	11-7100-6320	FACILITIES AND	HILL STREET WATER	72.29
						3,415.47
CONCORD THEATRI	02/13/2025	46576	11-1197-7020	SPEECH/DRAMA/TH	SPRING SHOW	469.65
						469.65
CURTIS: TRACY L	02/10/2025	46548	26-3814-6643	CAMP 2024-25	TUTOR/MENTOR OPSU	136.00
						136.00
DANGE: WISLY	02/10/2025	46522	32-3961-6030	IOWA PROJECT-11	January 2025 Mileage	39.70
						39.70
Darbro: Lane	02/10/2025	46554	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Darbro: Lane	02/10/2025	46554	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
De La Fuente Jr	02/10/2025	46547	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
De La Fuente Jr	02/10/2025	46547	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
DE MATEO: MARCO	02/10/2025	46521	32-3961-6030	IOWA PROJECT-11	January 2025 Mileage	648.50
						648.50
DeBates: Willia	02/10/2025	46553	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
DeBates: Willia	02/10/2025	46553	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
DESIGNING EDGE	02/05/2025	46416	11-5530-7000	RODEO	8X4 SPONSOR SIGN FOR ARENA	476.00
						476.00
DODGE CITY COMM	02/06/2025	46472	25-2544-6645	HEP 2024-25	HEP Yr4 Feb'25 Site Payment	1,500.00
						1,500.00
DUROSSETTE'S TI	02/06/2025	46462	11-6500-6460	LOGISTICS	2 tires #1	232.00
						232.00
ESPINO: DANIELA	02/10/2025	46532	25-2544-6644	HEP 2024-25	HEP Yr4 Jan'25 Time Log	310.50
						310.50
ETTINGER'S OFFI	01/27/2025	46385	25-2544-7010	HEP 2024-25	HEP Yr4 Student Supplies-	245.00
						245.00
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	Idea shipping 12-12	7.08
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	BS shipping 12-13	35.19
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	BS shipping 12-13	27.25
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	BS shipping 12-13	21.29
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	BS shipping 12-13	14.87
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	BS shipping 12-13	17.05
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	Idea shipping 12-16	13.42
FED EX GROUND	01/27/2025	46350	81-8100-6150	BOOKSTORE	Idea shipping 12-16	39.07
FED EX GROUND	01/27/2025	46350	25-2544-6150	HEP 2024-25	Hep shipping 12-18	11.33
FED EX GROUND	01/27/2025	46350	26-3814-6150	CAMP 2024-25	Camp shipping 12-19	22.12
FED EX GROUND	01/27/2025	46351	25-2544-6150	HEP 2024-25	Hep shipping 12-18	24.55
FED EX GROUND	01/27/2025	46351	25-2544-6150	HEP 2024-25	Hep shipping 12-18	24.56
FED EX GROUND	01/27/2025	46351	25-2544-6150	HEP 2024-25	Hep shipping 12-18	24.56
FED EX GROUND	01/27/2025	46351	25-2544-6150	HEP 2024-25	Hep shipping 12-18	31.82

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
FED EX GROUND	01/27/2025	46351	25-2544-6150	HEP 2024-25	Hep shipping 12-18	33.84	
FED EX GROUND	01/27/2025	46351	25-2544-6150	HEP 2024-25	Hep shipping 12-18	58.58	
FED EX GROUND	01/27/2025	46351	26-3814-6150	CAMP 2024-25	Camp shipping 12-18	16.30	
FED EX GROUND	01/27/2025	46351	11-6200-6150	BUSINESS OFFICE	Business office shipping 12-18	24.50	
FED EX GROUND	01/27/2025	46352	25-2544-6150	HEP 2024-25	Hep shipping 12-18	11.33	
FED EX GROUND	01/27/2025	46353	11-5530-6150	RODEO	Rodeo shipping 1-15	17.72	
FED EX GROUND	01/27/2025	46354	11-5525-6150	BASEBALL	Baseball shipping 1-16	14.19	
FED EX GROUND	01/27/2025	46354	81-8100-6150	BOOKSTORE	BS shipping 1-9	14.45	
FED EX GROUND	01/27/2025	46354	81-8100-6150	BOOKSTORE	BS shipping 1-9	14.69	
FED EX GROUND	02/10/2025	46539	25-2544-6150	HEP 2024-25	Hep shipping 1-29	25.29	
FED EX GROUND	02/10/2025	46539	25-2544-6150	HEP 2024-25	Hep shipping 1-29	25.29	
FED EX GROUND	02/10/2025	46539	25-2544-6150	HEP 2024-25	Hep shipping 1-29	16.58	
FED EX GROUND	02/10/2025	46539	25-2544-6150	HEP 2024-25	Hep shipping 1-29	25.29	
FED EX GROUND	02/10/2025	46539	25-2544-6150	HEP 2024-25	Hep shipping 1-29	10.00	
FED EX GROUND	02/10/2025	46539	25-2544-6150	HEP 2024-25	Hep shipping 1-29	10.00	
FED EX GROUND	02/10/2025	46539	81-8100-6150	BOOKSTORE	Bookstore shipping 1-29	17.33	
FED EX GROUND	02/10/2025	46539	26-3814-6150	CAMP 2024-25	Camp shipping 1-30	10.00	
FED EX GROUND	02/10/2025	46539	26-3814-6150	CAMP 2024-25	camp shipping 1-30	14.80	
FED EX GROUND	02/10/2025	46539	26-3814-6150	CAMP 2024-25	camp shipping 1-30	10.00	
FED EX GROUND	02/10/2025	46539	26-3814-6150	CAMP 2024-25	camp shipping 1-30	25.63	
FED EX GROUND	02/10/2025	46539	25-2544-6150	HEP 2024-25	Hep shiiping 1-30	23.51	
FED EX GROUND	02/10/2025	46539	11-5530-6150	RODEO	Rodeo shipping 1-30	10.00	
FED EX GROUND	02/10/2025	46539	11-5500-6150	GENERAL ATHLETI	Athletics shipping 1-3	20.21	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-27	20.90	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-27	16.07	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-27	24.80	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-27	7.18	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-27	7.35	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-27	12.43	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-27	26.06	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-30	23.88	
FED EX GROUND	02/10/2025	46540	25-2544-6150	HEP 2024-25	Hep shipping 1-30	23.88	
FED EX GROUND	02/10/2025	46541	26-3814-6150	CAMP 2024-25	Camp shipping 1-7	30.91	
FED EX GROUND	02/10/2025	46542	81-8100-6150	BOOKSTORE	Bookstore shipping 1-15	12.04	
FED EX GROUND	02/10/2025	46542	11-5525-6150	BASEBALL	Bsaeball shipping 1-16	21.40	
FED EX GROUND	02/10/2025	46542	25-2544-6150	HEP 2024-25	Hep shipping 1-17	15.48	
FED EX GROUND	02/10/2025	46542	25-2544-6150	HEP 2024-25	Hep shipping 1-17	21.51	
FED EX GROUND	02/10/2025	46542	25-2544-6150	HEP 2024-25	Hep shipping 1-17	12.04	
FED EX GROUND	02/10/2025	46542	81-8100-6150	BOOKSTORE	Bookstore shipping 1-22	14.08	
FED EX GROUND	02/10/2025	46542	81-8100-6150	BOOKSTORE	Bookstore shipping 1-22	23.73	
FED EX GROUND	02/10/2025	46542	27-2718-7000	TITLE IV/SSS-YE	Trio shipping 1-22	23.73	
FED EX GROUND	02/10/2025	46542	25-2544-6150	HEP 2024-25	hep shipping 1-22	18.28	
FED EX GROUND	02/10/2025	46542	25-2544-6150	HEP 2024-25	Hep shipping 1-22	16.87	
FED EX GROUND	02/10/2025	46542	25-2544-6150	HEP 2024-25	Hep shipping 1-22	12.04	
FED EX GROUND	02/10/2025	46543	25-2544-6150	HEP 2024-25	Hep shipping 12-18	11.33	
FED EX GROUND	02/10/2025	46543	25-2544-6150	HEP 2024-25	Hep shipping 12-18	6.75	
FED EX GROUND	02/10/2025	46543	26-3814-6150	CAMP 2024-25	camp shipping 1-7	23.68	
						1,190.11	

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
FIVE CORNERS MI	02/06/2025	46453	11-7100-7250	FACILITIES AND	FUEL 1/6/25		53.48
FIVE CORNERS MI	02/06/2025	46453	11-7100-7250	FACILITIES AND	FUEL 1/8/25		30.02
FIVE CORNERS MI	02/06/2025	46453	11-7100-7250	FACILITIES AND	FUEL 1/9/25		17.16
FIVE CORNERS MI	02/06/2025	46453	11-7100-7250	FACILITIES AND	FUEL 1/27/25		53.00
FIVE CORNERS MI	02/06/2025	46453	11-7100-7250	FACILITIES AND	FUEL 1/28/25		73.82
FIVE CORNERS MI	02/06/2025	46453	11-7100-7250	FACILITIES AND	FUEL 1/30/25		30.00
							257.48
FLOWERS BY LEAN	01/27/2025	46368	70-7020-7000	FACULTY/STAFF F	Memorial		35.00
							35.00
FORMS ONE	02/05/2025	46427	11-6200-6150	BUSINESS OFFICE	CHECKS FOR UMB ACCOUNT		196.02
FORMS ONE	02/05/2025	46427	11-6200-6150	BUSINESS OFFICE	DEPOSIT SLIP BOOKLETS		303.04
FORMS ONE	02/05/2025	46427	11-6200-6150	BUSINESS OFFICE	PAYROLL CHECKS		687.99
FORMS ONE	02/05/2025	46428	79-5500-7000	GENERAL ATHLETI	CHECKS AND DEPOSIT SLIPS		503.54
							1,690.59
FORT SCOTT CHAM	02/13/2025	46586	11-6100-6810	PRESIDENT'S OFF	Chamber of Commerce Yearly Due		270.00
							270.00
FSCC PRINT SHOP	02/03/2025	46410	11-1197-6150	SPEECH/DRAMA/TH	nov print shop invoices		16.48
FSCC PRINT SHOP	02/03/2025	46410	11-4200-6150	ACADEMIC ADMINI	nov print shop invoices		12.80
FSCC PRINT SHOP	02/03/2025	46410	11-5000-6150	STUDENT SERVICE	nov print shop invoices		4.80
FSCC PRINT SHOP	02/03/2025	46410	11-5100-6150	ADVISING	nov print shop invoices		41.23
FSCC PRINT SHOP	02/03/2025	46410	70-3200-7000	COMMUNITY SERVI	nov print shop invoices		16.50
FSCC PRINT SHOP	02/03/2025	46410	11-5500-6150	GENERAL ATHLETI	nov print shop invoices		19.53
FSCC PRINT SHOP	02/03/2025	46410	11-5530-6150	RODEO	nov print shop invoices		16.43
FSCC PRINT SHOP	02/03/2025	46410	11-5550-6150	TRACK/XC-WOMEN	nov print shop invoices		.98
FSCC PRINT SHOP	02/03/2025	46410	11-5552-6150	TRACK/XC-MEN	nov print shop invoices		1.82
FSCC PRINT SHOP	02/03/2025	46410	11-6800-6150	FOUNDATION	nov print shop invoices		62.00
FSCC PRINT SHOP	02/03/2025	46410	12-1203-6150	HVAC PROGRAM	nov print shop invoices		57.60
FSCC PRINT SHOP	02/03/2025	46410	12-1206-6150	JOHN DEERE PROG	nov print shop invoices		21.08
FSCC PRINT SHOP	02/03/2025	46410	12-1235-6150	NURSING	nov print shop invoices		122.10
FSCC PRINT SHOP	02/03/2025	46410	12-1744-6150	CDL	nov print shop invoices		15.50
FSCC PRINT SHOP	02/03/2025	46410	25-2544-6150	HEP 2024-25	nov print shop invoices		12.71
FSCC PRINT SHOP	02/03/2025	46410	27-2719-7000	TITLE IV/SSS-YE	nov print shop invoices		26.30
FSCC PRINT SHOP	02/03/2025	46410	11-5100-6150	ADVISING	nov print shop invoices		26.30
FSCC PRINT SHOP	02/03/2025	46410	11-1129-6150	PAOLA	nov print shop supplies		160.00
FSCC PRINT SHOP	02/03/2025	46410	11-4200-6150	ACADEMIC ADMINI	nov print shop supplies		36.50
FSCC PRINT SHOP	02/03/2025	46410	11-5000-6150	STUDENT SERVICE	nov print shop supplies		1.50
FSCC PRINT SHOP	02/03/2025	46410	11-5100-6150	ADVISING	nov print shop supplies		2.00
FSCC PRINT SHOP	02/03/2025	46410	11-5350-6150	ADMISSIONS	nov print shop supplies		1.50
FSCC PRINT SHOP	02/03/2025	46410	11-5550-6150	TRACK/XC-WOMEN	nov print shop supplies		3.94
FSCC PRINT SHOP	02/03/2025	46410	11-5552-6150	TRACK/XC-MEN	nov print shop supplies		7.31

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
FSCC PRINT SHOP	02/03/2025	46410	11-6200-6150	BUSINESS OFFICE	nov print shop supplies	1.50	
FSCC PRINT SHOP	02/03/2025	46410	11-6300-6150	MARKETING/DIGIT	nov print shop supplies	11.50	
FSCC PRINT SHOP	02/03/2025	46410	11-6850-6150	GORDON PARKS CE	nov print shop supplies	20.00	
FSCC PRINT SHOP	02/03/2025	46410	12-1215-6150	FT. SCOTT COSME	nov print shop supplies	3.00	
FSCC PRINT SHOP	02/03/2025	46410	12-1235-6150	NURSING	nov print shop supplies	80.00	
FSCC PRINT SHOP	02/03/2025	46410	12-1240-6150	ALLIED HEALTH	nov print shop supplies	120.00	
FSCC PRINT SHOP	02/03/2025	46410	12-1250-6150	ENVIRONMENTAL W	nov print shop supplies	80.00	
FSCC PRINT SHOP	02/03/2025	46410	12-2604-7000	WELDING-PAOLA	nov print shop supplies	40.00	
FSCC PRINT SHOP	02/03/2025	46410	27-2719-7000	TITLE IV/SSS-YE	nov print shop supplies	3.00	
FSCC PRINT SHOP	02/03/2025	46410	32-3961-6150	IOWA PROJECT-11	nov print shop supplies	14.00	
FSCC PRINT SHOP	02/03/2025	46410	11-5525-6150	BASEBALL	nov-dec copies	6.84	
FSCC PRINT SHOP	02/03/2025	46410	11-5515-6150	BASKETBALL-WOME	nov-dec copies	48.00	
FSCC PRINT SHOP	02/03/2025	46410	11-6200-6150	BUSINESS OFFICE	nov-dec copies	32.04	
FSCC PRINT SHOP	02/03/2025	46410	11-5500-6150	GENERAL ATHLETI	nov-dec copies	135.30	
FSCC PRINT SHOP	02/03/2025	46410	11-4200-6150	ACADEMIC ADMINI	nov-dec copies	384.69	
FSCC PRINT SHOP	02/03/2025	46410	11-6400-6150	MIS DEPARTMENT	nov-dec copies	.09	
FSCC PRINT SHOP	02/03/2025	46410	11-4100-6150	LIBRARY	nov-dec copies	.27	
FSCC PRINT SHOP	02/03/2025	46410	11-2900-6150	STUDENT SUCCESS	nov-dec copies	39.30	
FSCC PRINT SHOP	02/03/2025	46410	11-1129-6150	PAOLA	nov-dec copies	61.83	
FSCC PRINT SHOP	02/03/2025	46410	11-6100-6150	PRESIDENT'S OFF	nov-dec copies	.36	
FSCC PRINT SHOP	02/03/2025	46410	11-5520-6150	VOLLEYBALL	nov-dec copies	3.12	
FSCC PRINT SHOP	02/03/2025	46410	12-1205-6150	AG DEPARTMENT	nov-dec copies	21.48	
FSCC PRINT SHOP	02/03/2025	46410	12-1240-6150	ALLIED HEALTH	nov-dec copies	19.92	
FSCC PRINT SHOP	02/03/2025	46410	12-1210-6150	BUSINESS DEPART	nov-dec copies	32.04	
FSCC PRINT SHOP	02/03/2025	46410	12-1225-6150	CRIMINAL JUSTIC	nov-dec copies	4.80	
FSCC PRINT SHOP	02/03/2025	46410	13-1300-6150	ADULT EDUCATION	nov-dec copies	1.29	
FSCC PRINT SHOP	02/03/2025	46410	26-3814-6150	CAMP 2024-25	nov-dec copies	10.92	
FSCC PRINT SHOP	02/03/2025	46410	27-2719-7000	TITLE IV/SSS-YE	nov-dec copies	29.16	
FSCC PRINT SHOP	02/03/2025	46410	11-5350-6150	ADMISSIONS	dec print shop invoices	20.00	
FSCC PRINT SHOP	02/03/2025	46410	11-1197-6150	SPEECH/DRAMA/TH	dec print shop invoices	10.00	
FSCC PRINT SHOP	02/03/2025	46410	11-5000-6150	STUDENT SERVICE	dec print shop invoices	5.60	
FSCC PRINT SHOP	02/03/2025	46410	12-1215-6150	FT. SCOTT COSME	dec print shop invoices	1.00	
FSCC PRINT SHOP	02/03/2025	46410	12-1235-6150	NURSING	dec print shop invoices	8.65	
FSCC PRINT SHOP	02/03/2025	46410	26-3814-6150	CAMP 2024-25	dec print shop invoices	377.30	
FSCC PRINT SHOP	02/03/2025	46410	11-5350-6150	ADMISSIONS	dec print shop supplies	3.00	
FSCC PRINT SHOP	02/03/2025	46410	11-5510-6150	BASKETBALL-MEN	dec print shop supplies	8.00	
FSCC PRINT SHOP	02/03/2025	46410	11-6200-6150	BUSINESS OFFICE	dec print shop supplies	88.00	
FSCC PRINT SHOP	02/03/2025	46410	11-1197-6150	SPEECH/DRAMA/TH	dec print shop supplies	3.75	
FSCC PRINT SHOP	02/03/2025	46410	11-5200-6150	FINANCIAL AID	dec print shop supplies	19.00	
FSCC PRINT SHOP	02/03/2025	46410	11-6850-6150	GORDON PARKS CE	dec print shop supplies	1.60	
FSCC PRINT SHOP	02/03/2025	46410	11-4200-6150	ACADEMIC ADMINI	dec print shop supplies	5.50	
FSCC PRINT SHOP	02/03/2025	46410	11-6400-6150	MIS DEPARTMENT	dec print shop supplies	24.00	
FSCC PRINT SHOP	02/03/2025	46410	11-6300-6150	MARKETING/DIGIT	dec print shop supplies	11.50	
FSCC PRINT SHOP	02/03/2025	46410	11-5000-6150	STUDENT SERVICE	dec print shop supplies	19.00	
FSCC PRINT SHOP	02/03/2025	46410	12-1744-6150	CDL	dec print shop supplies	36.00	
FSCC PRINT SHOP	02/03/2025	46410	12-1235-6150	NURSING	dec print shop supplies	35.00	
FSCC PRINT SHOP	02/03/2025	46410	27-2719-7000	TITLE IV/SSS-YE	dec print shop supplies	2.00	

2,570.26

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Fuhriman: Morga	02/06/2025	46490	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Fuhriman: Morga	02/06/2025	46490	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
GARCIA: YULIANA	02/13/2025	46588	25-2544-7485	HEP 2024-25	REIMB.HEP YR4 Jan'25 Childcare	135.00
						135.00
GARDEN CITY COM	02/06/2025	46465	25-2544-6645	HEP 2024-25	HEP Yr4 Feb'25 Site Payment	2,000.00
GARDEN CITY COM	02/10/2025	46526	25-2544-6644	HEP 2024-25	HEP Yr4 Jan'25 Tutor Invoice	620.86
						2,620.86
GARZA: ALEJANDR	02/10/2025	46514	25-2544-6644	HEP 2024-25	HEP Yr4 Jan'25 Time Log	700.00
						700.00
GENERAL MACHINE	02/03/2025	46407	12-1206-7000	JOHN DEERE PROG	Shirt Rags	100.00
						100.00
Global Print Br	02/03/2025	46399	79-5545-7000	SOFTBALL	DOOR WRAPS WITH LOGO	270.00
Global Print Br	02/03/2025	46399	79-5545-7000	SOFTBALL	INSTALLATION OF EACH DOOR	30.00
						300.00
GONZALEZ: DIANA	02/05/2025	46447	25-2544-7480	HEP 2024-25	HEP Yr4 HSE	200.00
GONZALEZ: DIANA	02/05/2025	46447	25-2544-7475	HEP 2024-25	HEP Yr4 Transportation	50.00
						250.00
GREAT WESTERN D	01/27/2025	46343	84-8400-6640	FOODSERVICE/DIN	WEEK ENDING 1/22/25	15,299.20
GREAT WESTERN D	01/27/2025	46343	84-8400-6640	FOODSERVICE/DIN	WEEK ENDING 1/22/25	828.80
GREAT WESTERN D	01/27/2025	46343	84-8400-6640	FOODSERVICE/DIN	WEEK ENDING 1/22/25	1,123.08
GREAT WESTERN D	02/13/2025	46568	84-8400-6640	FOODSERVICE/DIN	19 MEAL PLANS 135 STUDENTS	13,948.20
GREAT WESTERN D	02/13/2025	46568	84-8400-6640	FOODSERVICE/DIN	10 MEAL PLANS 11 STUDENTS	1,003.31
GREAT WESTERN D	02/13/2025	46568	84-8400-6640	FOODSERVICE/DIN	7 MEAL PLANS 10 STUDENTS	870.10
						33,072.69
Gutierrez: Alan	02/06/2025	46489	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Gutierrez: Alan	02/06/2025	46489	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
Harrison: Rex	02/10/2025	46552	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Harrison: Rex	02/10/2025	46552	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00

Fort Scott Community College
Purchase Orders Issued
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							175.00
HEARTLAND PROPA	01/27/2025	46348	11-7100-6330	FACILITIES AND	PROPANE FOR BASEBALL COMPLEX		595.68
							595.68
HEIDRICKS TRUE	02/03/2025	46400	11-7100-7000	FACILITIES AND	CONCRETE SEALER		17.98
HEIDRICKS TRUE	02/05/2025	46419	11-7100-7000	FACILITIES AND	HARDWARE		12.41
HEIDRICKS TRUE	02/06/2025	46483	11-7100-7000	FACILITIES AND	HARDWARE		.60
HEIDRICKS TRUE	02/10/2025	46518	11-5560-8310	ATHLETIC FIELDS	SOFTBALL ELECTRICAL SUPPLIES		21.72
HEIDRICKS TRUE	02/10/2025	46536	11-5560-8310	ATHLETIC FIELDS	SOFTBALL ELECTRICAL SUPPLIES		46.96
							99.67
HENRY KRAFT INC	02/10/2025	46505	11-7100-7000	FACILITIES AND	FLOOR CLEANING SOLUTION		428.02
							428.02
HERNANDEZ: EMIL	02/10/2025	46513	25-2544-6644	HEP 2024-25	HEP Yr4 Jan'25 Time Log		400.00
							400.00
Hernandez: Raul	02/10/2025	46545	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Hernandez: Raul	02/10/2025	46545	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
HERRING BANK	02/10/2025	46528	11-6200-6130	BUSINESS OFFICE	ANNUAL SOFTWARE FEE		500.00
HERRING BANK	02/10/2025	46528	11-6200-6130	BUSINESS OFFICE	ACH FEES		.30
HERRING BANK	02/10/2025	46528	11-6200-6130	BUSINESS OFFICE	FLAT FILE FEES		7.00
HERRING BANK	02/10/2025	46528	11-6200-6130	BUSINESS OFFICE	BADGES		6.00
HERRING BANK	02/10/2025	46528	11-6200-6130	BUSINESS OFFICE	ICLASS BADGES		20.00
HERRING BANK	02/10/2025	46528	11-6200-6130	BUSINESS OFFICE	REFUND CHOICES		168.00
HERRING BANK	02/10/2025	46528	11-6200-6130	BUSINESS OFFICE	SWIPE TERMINAL LEASE		50.00
							751.30
HOME DEPOT CRED	02/10/2025	46507	11-5560-8310	ATHLETIC FIELDS	ELECTRICAL SUPPLIES FOR		575.00
							575.00
Htoo: Kaw Key R	02/06/2025	46484	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Htoo: Kaw Key R	02/06/2025	46484	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
Htoo: Mu Ka Pru	02/06/2025	46482	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00

Fort Scott Community College
Purchase Orders Issued
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Htoo: Mu Ka Pru	02/06/2025	46482	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
J & W SPORT SHO	01/27/2025	46360	12-1235-7000	NURSING	J & W	50.00
						50.00
JENZABAR	02/06/2025	46457	11-6400-6651	MIS DEPARTMENT	J1 IMPLEMENTATION AND TRAINING	32,247.75
JENZABAR	02/06/2025	46457	11-6400-6651	MIS DEPARTMENT	J1 IMPLEMENTATION AND TRAINING	109.50
JENZABAR	02/06/2025	46457	11-6400-6651	MIS DEPARTMENT	J1 IMPLEMENTATION AND TRAINING	14,820.00
						47,177.25
JOCKS NITCH	02/13/2025	46585	11-5525-7000	BASEBALL	ADIDAS IMPACT CLEATS	247.00
JOCKS NITCH	02/13/2025	46585	11-5525-7000	BASEBALL	ADIDAS IMPACT TURF	221.00
JOCKS NITCH	02/13/2025	46585	11-5525-7000	BASEBALL	FREIGHT	16.00
						484.00
JOHNSON CONTROL	02/13/2025	46571	84-8400-6510	FOODSERVICE/DIN	ANNUAL HOOD CLEANING 2X	2,430.00
						2,430.00
K & K AUTO PART	01/27/2025	46337	11-5530-7000	RODEO	OIL	29.00
						29.00
KANEKA SEIJIRO	01/27/2025	46349	11-5500-7000	GENERAL ATHLETI	TRAINING SERVICES DURING	200.00
						200.00
KANSAS ASSN OF	02/10/2025	46517	11-6140-6260	HUMAN RESOURCES	Clerk Workshop	150.00
						150.00
KANSAS GAS SERV	02/05/2025	46414	11-7100-6330	FACILITIES AND	HILL ST GAS 12/18-1/21	1,317.59
KANSAS GAS SERV	02/05/2025	46414	11-7100-6330	FACILITIES AND	MAINTENANCE GAS 12/16-1/17	515.45
KANSAS GAS SERV	02/05/2025	46414	12-2603-6330	WELDING-FT SCOT	WELDING GAS 12/16-1/17	241.91
KANSAS GAS SERV	02/05/2025	46414	12-1206-6330	JOHN DEERE PROG	JOHN DEERE GAS 12/16-1/17	1,616.32
KANSAS GAS SERV	02/05/2025	46414	12-1202-6330	HARLEY DAVIDSON	HARLEY GAS 12/11-1/15	946.43
KANSAS GAS SERV	02/05/2025	46414	83-8384-6330	GREYHOUND LODGE	LODGE GAS 12/18-1/21	595.12
KANSAS GAS SERV	02/10/2025	46533	11-7100-6340	FACILITIES AND	BURKE ST. GAS 12/16-1/17	463.26
						5,696.08
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	TUNGSTEN RED 1/8"	211.50
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	1/8" COLLETS	48.00

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	1/8" COLLET BODY		39.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	.045 TIPS		60.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	.035 TIPS		30.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	CGW FLAP WHEELS		174.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	BOTTLE OXYGEN		30.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	BOTTLE ACETYLENE		60.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	BOTTLE 75/25 MIX		150.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	BOTTLE ARGON		250.00
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	GRINDING WHEELS		58.75
KIRKLAND WELDIN	01/27/2025	46342	12-2603-7020	WELDING-FT SCOT	SUPPLIES		388.75
KIRKLAND WELDIN	02/03/2025	46412	12-2602-7020	WELDING-CTEC	Welding Supplies		1,500.00
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	STAYSILV 15 1/8 SOLDER/STAYSIL		129.80
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	110 Glove/Welding		44.70
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	1050 GLOVE/WELDING		135.00
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	30 GLOVE/TIG WELDING TILLMAN		46.50
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	GLOVE/TIG WELDING TILLMAN		186.00
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	1415 GLOVE/DRIVER		67.50
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	1415 GLOVE/DRIVER		175.50
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	6-20163 GRIND WHEEL/4 1/2X		80.00
KIRKLAND WELDIN	02/05/2025	46424	12-1230-7020	S.T.A.R.S.	6-22130 4-1/2X1/8X5/8-11		80.00
KIRKLAND WELDIN	02/06/2025	46488	12-2603-7000	WELDING-FT SCOT	PPE TO FURNISH GLOVES		445.85
KIRKLAND WELDIN	02/06/2025	46488	12-2603-7020	WELDING-FT SCOT	PPE TO FURNISH GLOVES		54.15
							4,445.00
KJCCC	02/06/2025	46461	11-5500-6800	GENERAL ATHLETI	BASEBALL UMPIRE GAME FEE		12,874.00
KJCCC	02/06/2025	46461	11-5500-6800	GENERAL ATHLETI	BASEBALL UMPIRE ASSIGNING FEE		246.00
KJCCC	02/06/2025	46461	11-5500-6800	GENERAL ATHLETI	SOFTBALL UMPIRE GAME FEE		7,840.00
KJCCC	02/06/2025	46461	11-5500-6800	GENERAL ATHLETI	SOFTBALL UMPIRE ASSIGNING FEE		240.00
							21,200.00
KRAFT TOOL CO.	01/27/2025	46359	12-2601-7020	CONSTRUCTION TR	Rose Trwl NL 11" PLST HDL		332.40
KRAFT TOOL CO.	01/27/2025	46359	12-2601-7020	CONSTRUCTION TR	Super Tough BRD Nylon Line		210.60
KRAFT TOOL CO.	01/27/2025	46359	12-2601-7020	CONSTRUCTION TR	6 Ft wood modular rule		396.00
							939.00
KT HEALTH CLINI	01/27/2025	46366	11-6500-6460	LOGISTICS	Random D O T drug screen		68.00
							68.00
GTK Electric LL	01/27/2025	46370	11-7100-6480	FACILITIES AND	HVAC SERVICE CALL/REPAIR		312.19
GTK Electric LL	02/13/2025	46583	11-7100-6480	FACILITIES AND	REPAIR BAILEY HALL HVAC		707.50
GTK Electric LL	02/13/2025	46583	11-7100-6480	FACILITIES AND	REPAIR BURKE ST HVAC		512.59
GTK Electric LL	02/13/2025	46583	83-8383-6480	GREYHOUND/BOILE	REPAIR GREYHOUND HALL HVAC		393.13
							1,925.41

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Kue: TaEh	02/06/2025	46481	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Kue: TaEh	02/06/2025	46481	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
LAKELAND OFFICE	02/03/2025	46398	11-6600-6151	PRINT SHOP	CONTRACT OVERAGE 12/17-1/16	176.25
LAKELAND OFFICE	02/10/2025	46535	11-6600-6151	PRINT SHOP	PRINT SHOP B&W PRINTER OVERAGE	29.23
LAKELAND OFFICE	02/10/2025	46535	11-6600-6151	PRINT SHOP	PRINT SHOP COLOR PRINT OVERAGE	115.30
						320.78
LANDERS: TRINIT	02/10/2025	46546	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
LANDERS: TRINIT	02/10/2025	46546	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
Lange: Kansas	02/06/2025	46487	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Lange: Kansas	02/06/2025	46487	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
LINCOLN ELECTRI	01/27/2025	46369	12-1230-7020	S.T.A.R.S.	SHIPPING FOR PO 46324	68.74
						68.74
LOCKWOOD MOTOR	01/27/2025	46361	11-7100-6460	FACILITIES AND	BRAKE LINE REPAIR FOR TRUCK	16.66
LOCKWOOD MOTOR	02/03/2025	46390	11-7100-6460	FACILITIES AND	REAR MIRROR ADHESIVE	6.40
LOCKWOOD MOTOR	02/06/2025	46456	11-6500-6460	LOGISTICS	Auto parts and supplies	700.00
LOCKWOOD MOTOR	02/10/2025	46506	11-7100-7000	FACILITIES AND	2 IN TRAILER BALL	18.99
						742.05
LOGISOFT COMPUT	02/13/2025	46574	11-6400-6650	MIS DEPARTMENT	Adobe Creative Cloud (1 Year)	419.88
						419.88
LOPEZ: CARMEN R	02/13/2025	46566	25-2544-7485	HEP 2024-25	REIMB HEP YR4 Jan'25 Childcare	50.00
						50.00
Marlo Beauty Su	02/13/2025	46579	12-1215-7000	FT. SCOTT COSME	salon supplies	510.00
						510.00
MARROQUIN: EMIL	02/10/2025	46520	32-3961-6030	IOWA PROJECT-11	January 2025 Mileage	336.75
						336.75

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
Martinez: Gilbe	01/27/2025	46378	25-2544-7480	HEP 2024-25	HEP YR4 Placement	25.00
Martinez: Gilbe	01/27/2025	46387	25-2544-7480	HEP 2024-25	HEP Yr4 HSE	200.00
Martinez: Gilbe	01/27/2025	46387	25-2544-7475	HEP 2024-25	HEP Yr4 Transportation	50.00
						275.00
MARV TRAINING	02/11/2025	46565	11-5525-7000	BASEBALL	PITCHING MACHINE BALLS	699.90
						699.90
MAYCO ACE HARDW	02/03/2025	46397	11-7100-7000	FACILITIES AND	FLAG POLE CORD	22.99
MAYCO ACE HARDW	02/10/2025	46537	11-5560-8310	ATHLETIC FIELDS	SOFTBALL ELECTRIC SUPPLIES	62.71
						85.70
MELENDEZ-TREJO:	02/06/2025	46466	25-2544-6645	HEP 2024-25	HEP Yr4 Jan'25 Time Log	207.00
						207.00
MERCHANTS FLEET	02/10/2025	46515	11-6500-6410	LOGISTICS	LEASE FOR VAN 851278	890.40
MERCHANTS FLEET	02/10/2025	46515	11-6500-6410	LOGISTICS	LEASE FOR VAN 851224	890.40
MERCHANTS FLEET	02/10/2025	46515	11-6500-6410	LOGISTICS	LEASE FOR VAN 851279	890.40
						2,671.20
MID-AMERICA GOL	02/05/2025	46418	11-5525-7000	BASEBALL	RUBBER INFILL FOR TURF FIELD	1,080.00
MID-AMERICA GOL	02/05/2025	46418	11-5545-7000	SOFTBALL	RUBBER INFILL FOR TURF FIELD	720.00
						1,800.00
Moo: BuChri	02/06/2025	46480	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Moo: BuChri	02/06/2025	46480	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
Moo: Hsa Paw Le	02/06/2025	46479	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Moo: Hsa Paw Le	02/06/2025	46479	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
NATIONAL HEP/CA	02/06/2025	46492	25-2544-6810	HEP 2024-25	HEP Yr4 Dues	1,500.00
NATIONAL HEP/CA	02/06/2025	46495	26-3814-6810	CAMP 2024-25	ANNUAL MEMBERSHIP DUES	1,500.00
						3,000.00
NEW READERS PRE	02/10/2025	46527	25-2544-7010	HEP 2024-25	HEP Yr4 GED Ready Vouchers	207.50
						207.50

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
NIRA	01/27/2025	46363	79-5530-7000	RODEO	NIRA MEMBERSHIP-5 NEW STUDENTS	1,500.00	
						1,500.00	
NITRO PROMO	02/10/2025	46559	11-1181-7020	BAND	17 BAND T-SHIRTS	184.50	
						184.50	
Northeast KS Li	02/13/2025	46581	11-4100-6810	LIBRARY	Courier Service	1,910.00	
						1,910.00	
O'REILLY AUTO P	02/03/2025	46408	12-1206-7000	JOHN DEERE PROG	floor dry	100.00	
O'REILLY AUTO P	02/05/2025	46415	11-5530-7000	RODEO	STARTER FLUID	7.99	
O'REILLY AUTO P	02/06/2025	46475	12-1744-7000	CDL	CDL Jumper Cables	59.99	
O'REILLY AUTO P	02/06/2025	46498	12-2601-7020	CONSTRUCTION TR	Battery for skid steer	180.61	
						348.59	
ON DECK SPORTS	02/05/2025	46439	11-5525-7000	BASEBALL	NET REPAIR KIT	600.36	
						600.36	
OSAWATOMIE CHAM	02/13/2025	46573	11-1129-6810	PAOLA	OZ CHAMBER DUES	125.00	
						125.00	
Paw: Lweh Kpor	02/06/2025	46478	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00	
Paw: Lweh Kpor	02/06/2025	46478	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00	
						175.00	
PAYNE'S INC	02/06/2025	46500	12-1744-6480	CDL	Repairs Truck #106	1,553.16	
PAYNE'S INC	02/06/2025	46500	12-1744-6480	CDL	Service Truck #106	1,128.67	
PAYNE'S INC	02/10/2025	46511	12-1744-6480	CDL	Diagnostics Truck #103	400.00	
						3,081.83	
PETERSEN PLUMBI	02/03/2025	46411	71-7199-8515	STUDENT FEES	EMERGENCY SHOWER VALVE/CHAIN	100.00	
						100.00	
PHILLIPS 66-COM	02/10/2025	46516	11-6140-6030	HUMAN RESOURCES	travel to workshop	60.00	
						60.00	
Pino: Jericho	02/06/2025	46486	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00	
Pino: Jericho	02/06/2025	46486	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00	

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						175.00
PITNEY BOWES	02/03/2025	46404	11-6200-6150	BUSINESS OFFICE	POSTAGE DUE BALANCE	2.19
						2.19
R & R EQUIPMENT	01/27/2025	46336	11-5530-7000	RODEO	FORK HITCH ARM	75.00
R & R EQUIPMENT	01/27/2025	46336	11-5530-7000	RODEO	YOKE HITCH ARM	45.87
						120.87
RAMIREZ: CLAUDI	02/06/2025	46474	25-2544-7485	HEP 2024-25	Reimb.HEP Yr4 Jan'25 Childcare	22.50
						22.50
Ramirez: Taylor	02/10/2025	46551	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Ramirez: Taylor	02/10/2025	46551	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
RAZAM: WENDY	02/10/2025	46523	32-3961-6030	IOWA PROJECT-11	January Mileage	723.35
						723.35
Rodriguez: Suri	02/10/2025	46530	25-2544-7485	HEP 2024-25	Reimb.HEP Yr4 Jan'25 Childcare	70.00
						70.00
RUSSELLVILLE AD	02/06/2025	46463	25-2544-6645	HEP 2024-25	HEP Yr4 Feb'25 Site Payment	1,500.00
						1,500.00
SCROGGINS: MICA	02/06/2025	46497	26-3814-6643	CAMP 2024-25	JANUARY TUTOR/MENTOR ATU	950.00
						950.00
SEWARD CO COMMU	02/06/2025	46464	25-2544-6645	HEP 2024-25	HEP Yr4 Feb'25 Site Payment	1,000.00
						1,000.00
Soe: Paw Eh Dah	02/06/2025	46477	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND	125.00
Soe: Paw Eh Dah	02/06/2025	46477	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND	50.00
						175.00
SOFTWARE UNLIMI	02/10/2025	46534	11-6200-6650	BUSINESS OFFICE	PRORATED ANNUAL FEE	2,959.00
						2,959.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
Spindle: Charli	02/10/2025	46550	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Spindle: Charli	02/10/2025	46550	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
STATE BEAUTY SU	02/13/2025	46578	12-1215-7000	FT. SCOTT COSME	supplies		1,000.00
							1,000.00
Strickland Bros	02/05/2025	46437	11-6500-6460	LOGISTICS	Oil changes		500.00
							500.00
SYNERGY SPORTS	02/06/2025	46501	79-5525-7000	BASEBALL	VIDEO SERVICES/ACCESS		2,000.00
							2,000.00
TERRITORIUM	01/27/2025	46358	11-4200-7020	ACADEMIC ADMINI	EXIT EXAMS		1,160.00
							1,160.00
TOUCHTONE COMM	02/10/2025	46503	11-7100-6310	FACILITIES AND	TOLL FREE MONTHLY 2/1-2/28		53.59
							53.59
UMB CARD SERVIC	01/27/2025	46340	11-6100-6260	PRESIDENT'S OFF	2/6/25 HOTEL FOR CONFERENCE		350.00
UMB CARD SERVIC	01/27/2025	46344	11-6200-6030	BUSINESS OFFICE	SUI TRAINING MEALS		67.75
UMB CARD SERVIC	01/27/2025	46345	11-6400-6650	MIS DEPARTMENT	SSL WILDCARD CERTIFICATE 1 yea		1,000.00
UMB CARD SERVIC	01/27/2025	46346	11-5500-7000	GENERAL ATHLETI	EMERGENCY PURCHASE OF INK FOR		23.00
UMB CARD SERVIC	01/27/2025	46347	11-7100-6360	FACILITIES AND	MAIN CAMPUS WIFI-FEB		778.54
UMB CARD SERVIC	01/27/2025	46347	11-7100-6360	FACILITIES AND	JD FIBER-FEB		120.00
UMB CARD SERVIC	01/27/2025	46347	83-8384-6360	GREYHOUND LODGE	LODGE WIFI-FEB		465.90
UMB CARD SERVIC	01/27/2025	46355	11-5545-6010	SOFTBALL	TEAM TEAVEL TO NEOSHO 04/10/25		260.00
UMB CARD SERVIC	01/27/2025	46355	11-5545-6010	SOFTBALL	TEAM TRAVEL TO NEOSHO 04/10/25		208.00
UMB CARD SERVIC	01/27/2025	46356	11-5545-6010	SOFTBALL	TEAM TRAVEL TO KCK 04/03/25		208.00
UMB CARD SERVIC	01/27/2025	46356	11-5545-6010	SOFTBALL	TEAM TRAVEL TO KCK 04/03/25		260.00
UMB CARD SERVIC	01/27/2025	46357	11-5545-6010	SOFTBALL	TEAM TRAVEL TO COWLEY 03/27		208.00
UMB CARD SERVIC	01/27/2025	46357	11-5545-6010	SOFTBALL	TEAM TRAVEL TO COWLEY 03/27		260.00
UMB CARD SERVIC	01/27/2025	46367	27-2720-7000	TRIO 2024-25	Mentor Supplies		246.76
UMB CARD SERVIC	01/27/2025	46371	11-5545-6010	SOFTBALL	4/8/25 TRAVEL TO EASTERN OK		200.00
UMB CARD SERVIC	01/27/2025	46371	11-5545-6010	SOFTBALL	4/8/25 TRAVEL TO EASTERN OK		250.00
UMB CARD SERVIC	01/27/2025	46372	11-5545-6010	SOFTBALL	3/19/25 TRAVEL TO MENA AR		200.00
UMB CARD SERVIC	01/27/2025	46372	11-5545-6010	SOFTBALL	3/19/25 TRAVEL TO MENA AR		250.00
UMB CARD SERVIC	01/27/2025	46373	11-5545-6010	SOFTBALL	3/9/25 TRAVEL TO TONKAWA OK		200.00
UMB CARD SERVIC	01/27/2025	46373	11-5545-6010	SOFTBALL	3/9/25 TRAVEL TO TONKAWA OK		250.00
UMB CARD SERVIC	01/27/2025	46374	11-5545-6010	SOFTBALL	2/19/25 TRAVEL TO BARTON CO.		200.00
UMB CARD SERVIC	01/27/2025	46374	11-5545-6010	SOFTBALL	2/19/25 TRAVEL TO BARTON CO.		250.00
UMB CARD SERVIC	01/27/2025	46375	11-6200-6030	BUSINESS OFFICE	HOTEL OVERAGE FROM PO 45852		26.88

Fort Scott Community College
Purchase Orders Issued
between 01/23/2025 to 02/13/2025

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
UMB CARD SERVIC	01/27/2025	46377	11-5545-6010	SOFTBALL	5/3/25 TRAVEL TO HESSTON	208.00	
UMB CARD SERVIC	01/27/2025	46377	11-5545-6010	SOFTBALL	5/3/25 TRAVEL TO HESSTON	260.00	
UMB CARD SERVIC	01/27/2025	46379	11-5545-6010	SOFTBALL	4/26/25 TRAVEL TO COFFEYVILLE	208.00	
UMB CARD SERVIC	01/27/2025	46379	11-5545-6010	SOFTBALL	4/26/25 TRAVEL TO COFFEYVILLE	260.00	
UMB CARD SERVIC	01/27/2025	46380	11-5545-6010	SOFTBALL	4/14/25 TRAVEL TO NEO	208.00	
UMB CARD SERVIC	01/27/2025	46380	11-5545-6010	SOFTBALL	4/14/25 TRAVEL TO NEO	260.00	
UMB CARD SERVIC	01/27/2025	46381	11-5545-6010	SOFTBALL	4/10/25 TRAVEL TO NEOSHO	208.00	
UMB CARD SERVIC	01/27/2025	46381	11-5545-6010	SOFTBALL	4/10/25 TRAVEL TO NEOSHO	260.00	
UMB CARD SERVIC	01/27/2025	46382	11-5545-6010	SOFTBALL	4/3/25 TRAVEL TO KCK	208.00	
UMB CARD SERVIC	01/27/2025	46382	11-5545-6010	SOFTBALL	4/3/25 TRAVEL TO KCK	260.00	
UMB CARD SERVIC	01/27/2025	46383	11-5545-6010	SOFTBALL	3/27/25 TRAVEL TO COWLEY	208.00	
UMB CARD SERVIC	01/27/2025	46383	11-5545-6010	SOFTBALL	3/27/25 TRAVEL TO COWLEY	260.00	
UMB CARD SERVIC	01/27/2025	46386	27-2720-7000	TRIO 2024-25	TRIO Library Materials	210.03	
UMB CARD SERVIC	02/03/2025	46388	32-3961-6030	IOWA PROJECT-11	COURTYARD BY MARRIOTT HOTEL	246.40	
UMB CARD SERVIC	02/03/2025	46392	12-1240-7010	ALLIED HEALTH	CNA students app fees	123.00	
UMB CARD SERVIC	02/03/2025	46394	32-3961-6030	IOWA PROJECT-11	HOTEL 1/15/25-1/17/2025	246.40	
UMB CARD SERVIC	02/03/2025	46395	32-3961-6150	IOWA PROJECT-11	Employee Badge-Wisly Dange	31.60	
UMB CARD SERVIC	02/03/2025	46403	27-2720-7000	TRIO 2024-25	Mentor Crockpot Dinner	11.76	
UMB CARD SERVIC	02/03/2025	46406	11-5552-6010	TRACK/XC-MEN	ENTRY FEES FOR WASHBURN 1/31	450.00	
UMB CARD SERVIC	02/03/2025	46406	11-5550-6010	TRACK/XC-WOMEN	ENTRY FEES FOR WASHBURN 1/31	450.00	
UMB CARD SERVIC	02/03/2025	46406	11-5552-6010	TRACK/XC-MEN	HOTELS FOR WASHBURN 1/31	300.00	
UMB CARD SERVIC	02/03/2025	46406	11-5550-6010	TRACK/XC-WOMEN	HOTEL FOR WASHBURN 1/31	150.00	
UMB CARD SERVIC	02/03/2025	46406	11-5552-6010	TRACK/XC-MEN	DINNER FOR 2 NIGHTS-WASHBURN	500.00	
UMB CARD SERVIC	02/03/2025	46406	11-5550-6010	TRACK/XC-WOMEN	DINNER FOR 2 NIGHTS-WASHBURN	500.00	
UMB CARD SERVIC	02/05/2025	46422	12-1235-6260	NURSING	Nursing webinar	25.00	
UMB CARD SERVIC	02/05/2025	46425	11-6850-7000	GORDON PARKS CE	Kansas Museum Assoication	70.00	
UMB CARD SERVIC	02/05/2025	46426	11-6200-6150	BUSINESS OFFICE	W2 Federal Filing Fee	450.50	
UMB CARD SERVIC	02/05/2025	46429	11-6850-7000	GORDON PARKS CE	Purchase Video player for	19.99	
UMB CARD SERVIC	02/05/2025	46430	11-5552-6010	TRACK/XC-MEN	COFFEYVILLE 5/1-5/3	1,200.00	
UMB CARD SERVIC	02/05/2025	46430	11-5552-6010	TRACK/XC-MEN	COFFEYVILLE 5/1-5/3	792.00	
UMB CARD SERVIC	02/05/2025	46430	11-5552-6010	TRACK/XC-MEN	COFFEYVILLE 5/1-5/3	990.00	
UMB CARD SERVIC	02/05/2025	46431	11-5552-6010	TRACK/XC-MEN	TEXAS RELAYS 4/1-4/4	800.00	
UMB CARD SERVIC	02/05/2025	46431	11-5552-6010	TRACK/XC-MEN	TEXAS RELAYS 4/1-4/4	256.00	
UMB CARD SERVIC	02/05/2025	46431	11-5552-6010	TRACK/XC-MEN	TEXAS RELAYS 4/1-4/4	320.00	
UMB CARD SERVIC	02/05/2025	46431	11-5552-6010	TRACK/XC-MEN	TEXAS RELAYS 4/1-4/4	960.00	
UMB CARD SERVIC	02/05/2025	46432	11-5552-6010	TRACK/XC-MEN	FRIENDS OPEN EVENT 4/4	600.00	
UMB CARD SERVIC	02/05/2025	46432	11-5552-6010	TRACK/XC-MEN	FRIENDS OPEN EVENT 4/4	330.00	
UMB CARD SERVIC	02/05/2025	46433	11-5552-6010	TRACK/XC-MEN	EMPORIA STATE 3/28-3/29	500.00	
UMB CARD SERVIC	02/05/2025	46433	11-5552-6010	TRACK/XC-MEN	EMPORIA STATE 3/28-3/29	330.00	
UMB CARD SERVIC	02/05/2025	46434	11-5552-6010	TRACK/XC-MEN	PSU 2/21-2/23	792.00	
UMB CARD SERVIC	02/05/2025	46434	11-5552-6010	TRACK/XC-MEN	PSU 2/21-2/23	990.00	
UMB CARD SERVIC	02/05/2025	46435	11-5552-6010	TRACK/XC-MEN	WASHBURN 2/10	330.00	
UMB CARD SERVIC	02/05/2025	46435	11-5552-6010	TRACK/XC-MEN	WASHBURN 2/10	800.00	
UMB CARD SERVIC	02/05/2025	46441	11-5550-6010	TRACK/XC-WOMEN	COFFEYVILLE 5/1-5/3	1,200.00	
UMB CARD SERVIC	02/05/2025	46441	11-5550-6010	TRACK/XC-WOMEN	COFFEYVILLE 5/1-5/3	792.00	
UMB CARD SERVIC	02/05/2025	46441	11-5550-6010	TRACK/XC-WOMEN	COFFEYVILLE 5/1-5/3	990.00	
UMB CARD SERVIC	02/05/2025	46442	11-5550-6010	TRACK/XC-WOMEN	TEXAS RELAYS 4/1-4/4	800.00	
UMB CARD SERVIC	02/05/2025	46442	11-5550-6010	TRACK/XC-WOMEN	TEXAS RELAYS 4/1-4/4	256.00	

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
UMB CARD SERVIC	02/05/2025	46442	11-5550-6010	TRACK/XC-WOMEN	TEXAS RELAYS 4/1-4/4		320.00
UMB CARD SERVIC	02/05/2025	46442	11-5550-6010	TRACK/XC-WOMEN	TEXAS RELAYS 4/1-4/4		960.00
UMB CARD SERVIC	02/05/2025	46443	11-5550-6010	TRACK/XC-WOMEN	FRIENDS OPEN EVENT 4/4		600.00
UMB CARD SERVIC	02/05/2025	46443	11-5550-6010	TRACK/XC-WOMEN	FRIENDS OPEN EVENT 4/4		330.00
UMB CARD SERVIC	02/05/2025	46444	11-5550-6010	TRACK/XC-WOMEN	EMPORIA STATE 3/28-3/29		500.00
UMB CARD SERVIC	02/05/2025	46444	11-5550-6010	TRACK/XC-WOMEN	EMPORIA STATE 3/28-3/29		330.00
UMB CARD SERVIC	02/05/2025	46445	11-5550-6010	TRACK/XC-WOMEN	PSU 2/21-2/23		792.00
UMB CARD SERVIC	02/05/2025	46445	11-5550-6010	TRACK/XC-WOMEN	PSU 2/21-2/23		990.00
UMB CARD SERVIC	02/05/2025	46446	11-5550-6010	TRACK/XC-WOMEN	WASHBURN 2/10/25		290.00
UMB CARD SERVIC	02/05/2025	46446	11-5550-6010	TRACK/XC-WOMEN	WASHBURN 2/10/25		800.00
UMB CARD SERVIC	02/05/2025	46448	12-1240-7010	ALLIED HEALTH	CNA student application fees		143.50
UMB CARD SERVIC	02/06/2025	46452	11-6400-7000	MIS DEPARTMENT	Ubiquiti Cloud Key (WIFI Contr		236.01
UMB CARD SERVIC	02/06/2025	46455	79-5510-7000	BASKETBALL-MEN	4 PORTRAIT CANVASES		516.00
UMB CARD SERVIC	02/06/2025	46459	11-6100-7000	PRESIDENT'S OFF	Certified Letter STARS		5.58
UMB CARD SERVIC	02/06/2025	46467	27-2720-7000	TRIO 2024-25	Student Resource Library		149.76
UMB CARD SERVIC	02/06/2025	46469	25-2544-6030	HEP 2024-25	HEP Yr4 KAEA Meals and Transp.		250.00
UMB CARD SERVIC	02/06/2025	46470	25-2544-6030	HEP 2024-25	HEP Yr4 KAEA Registration		1,150.00
UMB CARD SERVIC	02/06/2025	46471	32-3961-6150	IOWA PROJECT-11	Monthly storage		151.57
UMB CARD SERVIC	02/06/2025	46473	11-5500-6810	GENERAL ATHLETI	ANNUAL SUBSCRIPTION		98.67
UMB CARD SERVIC	02/10/2025	46504	41-3010-6136	CARL PERKINS GR	CHICAGO HAIR SHOW TICKETS		539.97
UMB CARD SERVIC	02/10/2025	46504	41-3010-6136	CARL PERKINS GR	AMTRACK/APR 4 TO CHICAGO/APR 7		504.00
UMB CARD SERVIC	02/10/2025	46504	41-3010-6136	CARL PERKINS GR	PER DIEM FOOD - \$69=TRAVELDAY		966.00
UMB CARD SERVIC	02/10/2025	46504	41-3010-6136	CARL PERKINS GR	HOTEL-SONESTA/1RM,2BDS,3PEOPLE		608.76
UMB CARD SERVIC	02/10/2025	46504	41-3010-6136	CARL PERKINS GR	INCIDENTALS AND UBER/LYFT		300.00
UMB CARD SERVIC	02/10/2025	46510	27-2720-7000	TRIO 2024-25	TextMagic		100.00
UMB CARD SERVIC	02/10/2025	46512	12-1235-7010	NURSING	Nursing scpe and standards		59.95
UMB CARD SERVIC	02/10/2025	46524	32-3961-6180	IOWA PROJECT-11	PROPIO Language Services		311.95
UMB CARD SERVIC	02/10/2025	46525	32-3961-6150	IOWA PROJECT-11	StorageMart monthly payment		151.57
UMB CARD SERVIC	02/10/2025	46560	11-1181-7020	BAND	HONEYWELL OIL RUBBED BRONZE		77.88
UMB CARD SERVIC	02/11/2025	46562	12-1744-7020	CDL	CDL Course		99.75
UMB CARD SERVIC	02/13/2025	46572	11-6400-7000	MIS DEPARTMENT	Ubiquiti Edge Router SPF		93.18
UMB CARD SERVIC	02/13/2025	46575	11-6400-6650	MIS DEPARTMENT	Screen Connect Remote Support		700.00
UMB CARD SERVIC	02/13/2025	46580	11-1181-6020	BAND	DOMINOES PIZZA		83.88
UMB CARD SERVIC	02/13/2025	46589	25-2544-7010	HEP 2024-25	HEP Yr 4 GED Vouchers KS		1,105.00
							41,218.49
UNITED VOLLEYBA	02/11/2025	46564	11-5520-7000	VOLLEYBALL	VOLLEYBALL PADS AND NET		1,523.10
							1,523.10
Wood: Jackson	02/10/2025	46549	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Wood: Jackson	02/10/2025	46549	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00
							175.00
Zaw: Or Miu	02/06/2025	46476	26-3814-7480	CAMP 2024-25	FEBRUARY STUDENT STIPEND		125.00
Zaw: Or Miu	02/06/2025	46476	26-3814-7460	CAMP 2024-25	FEBRUARY MEALS STIPEND		50.00

Fort Scott Community College
Purchase Orders Issued
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							175.00
							260,483.91

DISCUSSION ITEMS

A. PURCHASE ORDER BOARD APPROVAL

There has been conversation regarding discontinuation or presentation and approval of the purchase orders (POs) each month and replacement of the PO list with a listing of checks issued during the month. According to FSCC's purchasing policy, board approval is only required for any purchase \$20,000 and greater. This will allow for prompt payment to FSCC's vendors, rather than payment being delayed due to approval of POs at monthly board meetings. Any purchases \$20,000 or greater will continue to be presented for approval during the board meeting.

B. TRUSTEE EMERITUS

C. CIVILITY POLICY: Following is a policy regarding expectations of civil behavior and interactions. This policy will be presented for approval at the next Board meeting.

CIVILITY POLICY

Introduction

Civility is a fundamental expectation at Fort Scott Community College (FSCC). It is defined as behavior that demonstrates consistent respect for others, including an effort to understand differences. A culture of civility fosters an environment where all individuals feel valued, safe, and supported in their academic and professional pursuits.

FSCC is committed to upholding every person's inherent worth and dignity, promoting mutual respect among students, faculty, staff, and visitors. All members of the FSCC community are expected to conduct themselves in a manner that reflects respect, professionalism, and a commitment to constructive engagement at all times.

Freedom of Expression and Learning Environment

FSCC supports freedom of expression for all faculty, staff, and students. However, this freedom carries responsibilities—particularly the responsibility to maintain a learning and working environment conducive to productive discourse, academic integrity, and personal growth.

While diverse perspectives and open dialogue are encouraged, disruptive behaviors that interfere with learning, professional responsibilities, or campus harmony will not be tolerated. Any individual engaging in such behaviors may be subject to disciplinary action, including suspension from school or termination of employment.

Prohibited Behaviors

To promote a culture of respect and inclusivity, FSCC prohibits the following uncivil behaviors:

- Profanity
- Name-calling (e.g., using derogatory labels ending in *-ist* or *-phobe*, or prefacing criticisms with *anti-* or other inflammatory terms)
- Derogatory terms (e.g., *stupid*, *ignorant*, *incompetent*, etc.)
- Shouting
- Insulting body language (e.g., eye-rolling, dismissive gestures)
- Insulting tone of voice (e.g., condescending speech, baby talk, speaking “down” to someone)
- Ridicule or open hostility
- Biting sarcasm or gaslighting
- Disruptive, discourteous, or insubordinate conduct
- Social media or discussion board posts that are rude, disrespectful, offensive, or inappropriate
- Violation of netiquette (online communication etiquette) in virtual learning spaces

FSCC expects all students, faculty, and staff to be mindful of their words, actions, and interactions, whether in person, in writing, or online.

Addressing Civility Concerns

FSCC encourages college community members to address civility concerns directly with one another whenever possible, fostering open dialogue and conflict resolution. However, when direct resolution is not feasible or comfortable, concerns should be reported as follows:

- Report faculty and staff concerns to the Director of Human Resources or the appropriate Vice President.

- Report student concerns to the Dean of Student Affairs.

Consequences for Uncivil Behavior

FSCC is committed to maintaining a respectful and professional environment. As such:

- Threats of physical violence or highly disruptive behaviors (such as loud arguments that interfere with the learning environment) will result in immediate intervention by campus authorities and/or local law enforcement.
- Students, faculty, or staff engaging in repeated or severe violations of the civility policy will face disciplinary action in accordance with the following:
 - The Student Code of Conduct (outlined in the FSCC Student Handbook).
 - The Employee Handbook and Board Policy (for faculty and staff concerns).

Conclusion

Civility is not just an expectation but a shared responsibility at FSCC. By committing to respect, understanding, and professionalism, we ensure that our college remains a safe, inclusive, and intellectually vibrant place for all members of the FSCC community.

Fort Scott Community College remains dedicated to fostering a culture where individuals feel valued, heard, and respected in academic settings and beyond.

D. RECRUITMENT CODE OF CONDUCT: Following is a policy regarding expectations for recruitment prospective of potential students by Fort Scott Community College employees. This policy will be presented for approval at the next board meeting.

RECRUITMENT CODE OF CONDUCT

Introduction

Recruitment professionals are critical in helping students make informed decisions about their academic futures. At Fort Scott Community College (FSCC), our recruitment practices are built on the principles of honesty, integrity, transparency, equity, and respect for students, families, and fellow education professionals.

This Recruitment Code of Conduct establishes clear ethical standards that guide our recruitment staff in serving students while upholding the integrity of FSCC. By following these principles, we aim to build trust, promote student success, and ensure that every student's dignity, worth, and potential are recognized throughout their college journey.

This Code of Conduct aligns with best practices outlined by the National Association of College Admission Counseling (NACAC). It is a supporting document for compliance with Higher Learning Commission (HLC) Policy CRRT.C.10.0100 FDCR.A.20.020 on Recruiting, Admissions, and Related Institutional Practices.

Core Values

Education

We are committed to educating students, their families, and the community about the transition to college, available academic opportunities, and the support services that ensure student success.

Access and Equity

FSCC actively works to expand access to higher education and eliminate barriers based on race, ethnicity, religion, sex, gender identity, sexual orientation, socioeconomic status, age, political affiliation, national origin, or disability.

Professionalism

Ethical behavior is the foundation of our recruitment efforts. We prioritize integrity, fairness, and respect when interacting with prospective students.

Collaboration

We work alongside faculty, staff, community members, and educational partners to advocate for students and their best interests.

Trust

Our recruitment practices are transparent and based on honesty, ensuring that students and families receive accurate and reliable information.

Social Responsibility

As an institution of higher learning, we are committed to serving our communities, supporting student aspirations, and fostering a culture of lifelong learning.

Guiding Principles and Rationale

1. Sharing of Accurate Information

FSCC recruitment staff must provide factual, comprehensive, and up-to-date information to help students make informed decisions. This includes:

- Accurately representing FSCC's academic programs, student services, and campus opportunities.
- Providing clear and truthful information regarding enrollment requirements, degree pathways, and transfer options.
- Ensuring that alums, representatives, third-party contractors, and other recruitment partners follow the same ethical guidelines.

2. Transparency in Marketing Materials

All FSCC marketing materials will present accurate and detailed information regarding:

- Enrollment deadlines, scholarships, financial aid opportunities, and application requirements.
- Academic programs, career pathways, and student life opportunities.
- Tuition, fees, and financial aid options should be in a way that prospective students can easily understand.
- Significant changes to institutional policies due to extraordinary circumstances (e.g., pandemics, state or federal regulatory updates).

Additionally, FSCC marketing materials will NOT:

- Use high-pressure tactics to induce immediate enrollment.
- Offer incentives (such as prizes, free goods, or waived fees) to encourage enrollment.
- Make misleading claims about guaranteed employment or earnings post-graduation.
- Use translations that misrepresent or omit critical details from the original content.

3. Fair and Impartial Recruitment Practices

To ensure that students receive honest, unbiased guidance, FSCC recruitment staff will:

- Treat all students fairly, respectfully, and professionally, free from high-pressure or coercive recruitment tactics.
- Limit unsolicited recruitment contacts (e.g., phone calls, emails, in-person visits) to no more than three per day and no more than two per month for military-connected individuals.
- Ensure that FSCC recruitment personnel and contractors are well-trained, properly credentialed, and adhere to the institution's ethical standards.
- Oversee third-party contractors involved in recruitment to ensure they meet the same qualifications, training, and ethical standards as FSCC staff.
- Avoid conflicts of interest, including:
 - Compensation based on the number of students recruited or enrolled.
 - Offering or accepting incentives, gifts, or monetary rewards in exchange for enrollment decisions.
- Ensure that students complete their own enrollment documentation without unauthorized staff intervention.
- Safeguard student information and maintain confidentiality in accordance with FSCC policies and federal regulations.

4. Commitment to Confidentiality and Data Protection

FSCC is committed to protecting student privacy. All recruitment professionals must:

- Handle student records and personal information with confidentiality.
- Follow FERPA (Family Educational Rights and Privacy Act) guidelines.

- NOT share a student's directory information or financial aid details without written consent unless required by law or a public records request.

Implementation and Oversight

The FSCC Admissions Office will monitor compliance with this Recruitment Code of Conduct. Any concerns or violations should be reported to the FSCC administration. Regular training and professional development will be provided to ensure that all recruitment staff and partners are fully aware of and adhere to these ethical guidelines.

Fort Scott Community College is committed to ethical recruitment practices that empower students to make informed choices about their futures. By upholding the values of honesty, integrity, transparency, and student-centered decision-making, FSCC ensures that all students receive the guidance and support they need to succeed.

This Recruitment Code of Conduct reflects our dedication to fairness, professionalism, and social responsibility. It ensures that our recruitment efforts align with our institutional mission and the best interests of our students and communities.

E. DISPOSITION OF SURPLUS PROPERTY: Following is a policy regarding disposal of property owned by Fort Scott Community College. This policy will be presented for approval at the next board meeting.

DISPOSITION OF SURPLUS PROPERTY

This policy governs the disposal of surplus property in a manner that ensures accountability, transparency, and the responsible use of college resources. *Surplus Property* refers to FSCC-owned assets and inventory, including but not limited to equipment, furniture, supplies, and other personal property that is obsolete, damaged, worn out, or no longer needed by any department within the College. Surplus property does not include real estate. The disposition of college-owned real estate requires prior authorization by an affirmative vote of at least two-thirds of the Board of Trustees.

The President or designee shall be authorized to dispose of surplus property. Before designating the property as surplus, reasonable efforts shall be made to redistribute the property for use within the College. The disposition of surplus property should emphasize stewardship of public assets, support the College's mission, promote sustainability, ensure fairness and transparency, and comply with all applicable laws and regulations.

Surplus property may be disposed of through the following methods:

1. Trade-in;
2. Advertised public sale (by public auction, fixed price, negotiated price, or informal bidding);
3. Donation to educational institutions or nonprofit organizations;
4. Recycling or salvage;
5. Trash (as a last resort after all other methods have been considered).

When determining the disposal method, the President, or designee, shall make every effort to maximize the value and benefit to the College while considering associated costs. Disposal by trash shall be used only when all other alternatives have been exhausted. Before disposal, all FSCC logos and insignia must be removed from the property.

A detailed list of surplus property disposed of under this provision shall be included in the consent agenda for review at the next Board of Trustees meeting.

This policy ensures timely and responsible management of surplus property while maintaining compliance with Kansas Statute 75-6602 regarding the disposal of public property.

F. REVIEW OF MISSION STATEMENT, CORE VALUES, AND VISION STATEMENT

The Board of Trustees of Fort Scott Community College will review the institution's Mission Statement, Core Values, and Vision to ensure they continue to align with the college's strategic goals, evolving community needs, and educational commitments. This review serves as an opportunity to reaffirm FSCC's dedication to academic excellence, student success, workforce development, and community engagement.

Mission Statement

Fort Scott Community College is an institution of higher learning with a long history of culture and diversity that provides affordable academic, technical, and occupational programs to meet student needs while fostering a mutually supportive relationship between the college and its communities.

Core Values

- Personal success and growth: Empower students, community, and employees to attain their goals by providing opportunities in a supportive, safe environment.
- Integrity and Respect: A focus on communication, relationships and experiences that value students, community, and employees; fostering a safe environment for all.
- Diversity and Inclusion: Operate as one college in purpose, plans, priorities, and processes.
- Stewardship: The careful, transparent, and responsible management of all resources under our care, including monetary, physical, and human resources

Vision

FSCC's vision for the future is to support "Students First, Community Always" through a central focus on teaching and learning; advancing strong, innovative programs and departments; maximizing and leveraging opportunities; initiating efficient and effective processes; and developing the region's workforce.

ACTION ITEMS

A. SCHEDULED POLICY REVIEW AND APPROVAL

BACKGROUND: In an effort to institute a systematic and formalized approach for ongoing policy review, existing policies requiring minimal or no revision will be presented in this portion of the agenda in a scheduled annual rotation. This schedule will allow each policy to be examined at least once a year. The policies below follow:

- Safety and Fire Hazard Responsibilities
- Employee Benefits
- Kansas Public Employees Retirement System
- Supervision and Sponsorship of Student Activities
- Activity Passes
- Worker Compensation
- Professional Organizations
- Hazardous Waste Disposal

RECOMMENDATION: It is recommended that the Board approve the following policies as presented:

- Safety and Fire Hazard Responsibilities
- Employee Benefits
- Kansas Public Employees Retirement System
- Supervision and Sponsorship of Student Activities
- Activity Passes
- Worker Compensation
- Professional Organizations
- Hazardous Waste Disposal

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

SAFETY AND FIRE HAZARD RESPONSIBILITIES

The Board and its administrative staff will make every effort to provide a safe environment for student recreation and study and for all employees to fulfill their employment duties and responsibilities. The Board will cooperate with local government officials, emergency preparedness authorities, and other related state agencies to ensure that adequate warning systems are available for use at the college in the event of fire or other natural disasters. Employees shall be constantly on alert for potential safety and fire hazards. All buildings, furnaces, boilers, bleachers and lighting fixtures will be periodically inspected by the Vice President of Finance and Operations and maintenance personnel to ensure maximum safety for students, employees, and patrons and to meet minimum state and federal standards. If, upon proper investigation, defects are found to exist, the individual conducting the investigation will immediately inform the Vice President of Finance and Operations, director of maintenance, or immediate supervisor in writing. The defect will be removed or repaired as soon as possible. Defects which require expenditure of money will be reported to the Board in compliance with rules regulating such circumstances. Any defects not immediately removed, repaired or otherwise eliminated will be blocked off with fences or other restraining devices.

EMPLOYEE BENEFITS

Full time employees enjoy benefits including vacation (not available to professional/instructional employees.) Other benefits offered include sick leave accrual, health insurance coverage, participation in the Kansas Public Employees Retirement System, and Internal Revenue Code Section 125 Cafeteria Salary Reduction Plan.

KANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM

FSCC contracted employees who work 630 hours or more are members of the Kansas Public Employees Retirement System (KPERS). An employee becomes a fully participating member immediately upon contracted employment. The employee immediately begins contributing six percent (6% of gross pay) through payroll deductions. The State of Kansas contributes a percentage set by law each year. Since the third quarter of 1984, employee contributions have been sheltered from federal income tax. All members of KPERS also participate in the federal social security program. Life insurance and service-connected death benefits are provided to all eligible employees through KPERS. In the event of an employee's death, a lump sum payment will be paid to the designated beneficiaries. If the employee's death is service-connected, payment is subject to the terms defined by KPERS. KPERS also administers long term total disability benefits for FSCC employees. Disability means total and permanent disability after 180 consecutive workdays missed (6 months) regardless of cause. The disability may be either physical or mental (two-year limitation on mental). Benefits are subject to coordination with Social Security, Worker Compensation and other employer-provided disability benefits.

SUPERVISION AND SPONSORSHIP OF STUDENT ACTIVITIES

Cooperation among all employees is necessary to provide adequate supervision and sponsorship of student activities in the college. Club and student organization supervision and sponsorship duties may be selected by the instructors who may be compensated for their services in accordance with the rate established by the Board. In order to supplement a desirable educational program, the President shall establish out-of-class assignments and compensations when they extend beyond the regular school day or the time that classes are in session.

ACTIVITY PASSES

Activity passes for full-time and immediate family members are available for college-sponsored events. Employees are urged to show interest in and attend as many college functions as possible. Employee attendance promotes enthusiasm for the overall college program.

WORKER COMPENSATION

The college participates in worker compensation as required by current statute. Under the Worker Compensation Law, employees are entitled to certain benefits if they are injured on the job or suffer from an occupational illness. If an employee sustains an injury or contracts a disease believed to be related to employment, the employee must report it to the supervisor immediately. A report on the injury or disease must be completed in the Human Resource Office. Combined worker compensation and salary benefits under allowed sick leave or other available leave shall not exceed the employee's regular salary. To ensure benefits, claim forms must be filed in a timely manner.

PROFESSIONAL ORGANIZATIONS

The FS-CAPE organization is a professional association recognized by the Board of Trustees as the official agency representing the full time and part time instructional staff in its contract association with the Board of Trustees. The FS-CAPE is recognized as the bargaining agent for the instructional staff, representing them in all contract negotiations and other contract matters. The Kansas Public Employer-Employee Relations Act was passed to promote improvement in employer-employee relations in the public agencies in Kansas. This law recognizes the right of public employees to join or refrain from joining organizations as they wish.

HAZARDOUS WASTE DISPOSAL

Hazardous wastes include, but are not limited to, wastes that are flammable, corrosive, infectious, highly reactive, or toxic. All hazardous wastes must be properly labeled and stored appropriately until they can be disposed of properly. Disposal of hazardous wastes shall be in accordance with state and federal laws, rules, and regulations. They shall be placed in an appropriate container affixed with a hazardous waste label that lists the specific contents. Unlabeled containers whose contents are undetermined which may contain hazardous substances shall not be put in trash containers.

B. CONSIDERATION OF VECTOR TRAINING SOLUTION

BACKGROUND: Following is a proposal from Vector Solutions offering a variety of training solutions. Option 4 is a campus wide compliance solution including 259 courses to meet faculty, staff, and student needs. Acceptance of the proposal would provide access to Vector's training libraries for three years for a total of \$7700 per year.

RECOMMENDATION: It is recommended that the Board approve the three-year Option 4 quote from Vector for an annual total of \$7,700.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp



Faculty, Staff, and Student Training Proposal

Fort Scott Community College

July 12, 2024

Investment Options

Proposed pricing is a three-year agreement with a 5% increase in year-two and year-three.

Pricing is valid until 7/30/24

Current Solution	Option 1 – Title IX Compliance Tier	Option 2 – Title IX Prevention Tier	Option 3 – Title IX Performance Tier
Courses	2024 Best-in-Class Faculty & Staff Subscription with One (1) Library (9 Courses) - Harassment, Discrimination, and Sexual Assault Prevention Library 2024 Best-in-Class Student Subscription with Two (2) Libraries (30 Courses) - Sexual Assault Prevention Library (8 courses) - Wellness & Safety Library (22 courses) Total Courses: 39 Total Annual Rate: \$4,300 - Athletic Library: (9 courses) - Rate for Athletic Library: \$1,400 Total Standard Rate for All Four (4) Libraries: \$5,700	2024 Best-in-Class Faculty & Staff Subscription with One (1) Library (9 Courses) - Harassment, Discrimination, and Sexual Assault Prevention Library 2024 Best-in-Class Student Subscription with Two (2) Libraries (30 Courses) - Sexual Assault Prevention Library (8 courses) - Wellness & Safety Library (22 courses) Total Courses: 39 Total Annual Rate: \$5,800 - Athletic Library: (9 courses) - Rate for Athletic Library: \$1,900 Total Standard Rate for All Four (4) Libraries: \$7,700	- Same as Option 2: PLUS, an upgrade to the Performance Tier All-Inclusive Features and Functionalities Package, <u>includes ALL Features in the Prevention Tier PLUS:</u> - Integration: API (\$2k ala-cart) - Integration: SCORM (\$2k ala-cart) - Language Translations (\$2,000 ala-cart) - Climate Survey (\$2,500 ala-cart) - LiveSafe Essentials (\$2,000 ala-cart) - Enhanced Custom Course Builder - National and Custom Benchmarking - Impact Reports - Custom Survey Questions - Custom Engagement Questions - Ala Cart Upgrades Included are valued at \$12,500
Platform Tier	(Basic) Compliance Tier: Completion Tracking, Custom Course Builder Pre/Post Assessments, Custom Welcome & Closing Pages	Prevention Tier Features and Functionality includes Compliance Tier Features, Completion Tracking, Pre/Post Assessments, Custom Welcome & Closing Pages PLUS SSO, Pre/Post Surveys, Enhanced In-Course Configurations, Configuration Guides, YoY Data Reports, Engagement Questions/Reports, Custom Course Builder	Performance Tier (All-Inclusive) includes Prevention and Compliance Tier features: Completion Tracking, Pre/Post Assessments , Custom Welcome & Closing Pages, SSO, Pre/Post Surveys , Enhanced In-Course Configurations, Configuration Guides, YoY Data Reports, Engagement Questions/Reports , PLUS, API's, SCORM, CUSTOM Engagement Questions , CUSTOM Surveys , Impact Reports , Climate Survey, Language Translations, Custom Course Builder LiveSafe Essentials, National Domestic Violence Hotline Crisis Chat
Typical Annual Investment	\$4,300	\$5,800	\$8,700
July Discount	(\$400)	(\$500)	(\$700)
TOTAL ANNUAL INVESTMENT	\$3,900 (without Athletic Library)	\$5,300 (without Athletic Library)	\$8,000 (without Athletic Library)
Add Athletic Library	\$1,300	\$1,700	\$2,500
Additional Annual Rate 2024 Contract Cycle	\$5,200 (w/Athletic Library)	\$7,000 (w/Athletic Library)	\$10,500 (w/Athletic Library)

Investment Options

Proposed pricing is a three-year agreement with a 5% increase in year-two and year-three.

Pricing is valid until 7/30/24

Current Solution	Option 4 – Campuswide - Compliance Tier	Option 5 – Campuswide – Prevention Tier	Option 6 – Campuswide – Performance Tier
Courses	2024 Best-in-Class Faculty & Staff Sitewide Subscription with Eight (8) Libraries (All 207 Courses) - Harassment, Discrimination, and Sexual Assault Prevention Library - Human Resources & Workforce Management Library - Health and Human Safety Library - Security and Risk Mitigation Library - Athletic Library - Environmental Health and Facilities Management - Facilities Maintenance - Skills for Building Community 2024 Best-in-Class Student Sitewide Subscription with Six (6) Libraries (52 Courses) - Sexual Assault Prevention Library - Alcohol and Drug Misuse Prevention Library - Athletic Library - Wellness & Safety - Skills for Building Community - Career Readiness and Personal Development Total Courses: 259	2024 Best-in-Class Faculty & Staff Sitewide Subscription with Eight (8) Libraries (All 207 Courses) - Harassment, Discrimination, and Sexual Assault Prevention Library - Human Resources & Workforce Management Library - Health and Human Safety Library - Security and Risk Mitigation Library - Athletic Library - Environmental Health and Facilities Management - Facilities Maintenance - Skills for Building Community 2024 Best-in-Class Student Sitewide Subscription with Four (6) Libraries (52 Courses) - Sexual Assault Prevention Library - Alcohol and Drug Misuse Prevention Library - Athletic Library - Wellness & Safety - Skills for Building Community - Career Readiness and Personal Development Total Courses: 259	- Same as Option 5: PLUS, an upgrade to the Performance Tier All-Inclusive Features and Functionalities Package, <u>includes ALL Features in the Prevention Tier PLUS:</u> - Integration: API (\$2k ala-cart) - Integration: SCORM (\$2k ala-cart) - Language Translations (\$2,000 ala-cart) - Climate Survey (\$2,500 ala-cart) - LiveSafe Essentials (\$2,000 ala-cart) - Enhanced Custom Course Builder - National and Custom Benchmarking - Impact Reports - Custom Survey Questions - Custom Engagement Questions - Ala Cart Upgrades Included are valued at \$12,500
Platform Tier	(Basic) Compliance Tier: Completion Tracking, Custom Course Builder Pre/Post Assessments, Custom Welcome & Closing Pages	Prevention Tier Features and Functionality includes Compliance Tier Features, Completion Tracking, Pre/Post Assessments, Custom Welcome & Closing Pages PLUS SSO, Pre/Post Surveys, Enhanced In-Course Configurations, Configuration Guides, YoY Data Reports, Engagement Questions/Reports, Custom Course Builder	Performance Tier (All-Inclusive) includes Prevention and Compliance Tier features: Completion Tracking, Pre/Post Assessments , Custom Welcome & Closing Pages, SSO, Pre/Post Surveys , Enhanced In-Course Configurations, Configuration Guides, YoY Data Reports, Engagement Questions/Reports , PLUS, API's, SCORM, CUSTOM Engagement Questions , CUSTOM Surveys , Impact Reports , Climate Survey, Language Translations, Custom Course Builder LiveSafe Essentials, National Domestic Violence Hotline Crisis Chat
Typical Annual Investment	\$20,000	\$30,000	\$40,000
July Discount	(\$12,300)	(\$19,700)	(\$24,600)
TOTAL ANNUAL INVESTMENT	\$7,700	\$10,300	\$15,400

New Faculty/Staff Offering *(Additional Benefits & Features)*



**Updated Course Libraries
with Additional Content**

207

Faculty and Staff
Courses

52

Student
Courses



**Additional Platform
Features**

**Course facilitator
guides**

**Enhanced in-course
configurations**

Configuration Guides

Survey Dashboards



Additional Features

SSO

**CPN Seal of Prevention
Eligibility**



**Unparalleled Data
to Inform
Decision Making**

**Pre-, Post-, and
Follow-up Surveys**

YoY data reports

Raw data downloads

Email activity report



Powerful Training Platform

Basic Compliance Tier Features and Functionality

Platform & Implementation

- Admin Dashboard
- Assignment Management
- Learner Management

Configurations & Augmentations

- Custom Learner Categories/Segmentation
- Custom Welcome/Closing Pages
- Policy Course Builder

Data Tools and Reporting

- Implementation/Completion Tracking
- Policy Acknowledgement
- Pre/Post Assessments
- Assessment Dashboards

Available for an Additional Fee

- API
- SCORM
- Enhanced Course Builder
- Language Translations
- Climate Survey
- CPN Connect Seats
- LiveSafe

Your Current Subscription comes with this Basic Compliance Tier Features and Functionalities Package

**See course catalog for availability per course.*

68



Technology Tools - Prevention Tier

Standard Features and Functionality

Platform & Implementation

- Admin Dashboard
- Assignment Management
- Learner Management
- **SSO**

Configurations & Augmentations

- Custom Learner Categories/Segmentation
- **Custom Welcome/Closing Pages**
- Enhanced In-Course Configurations*
- Configuration Guides*
- Policy Course Builder

Data Tools and Reporting

- Implementation/Completion Tracking
- Policy Acknowledgement
- **Pre/Post Assessments**
- Assessment Dashboards
- **Pre/Post/Follow-up Surveys***
- Survey Dashboards
- YoY Data Reports
- Raw Data Downloads
- Email Activity Report
- **Student Engagement Questions/Reports**

Strategic Impact Tools

- CPN Seal of Prevention Eligibility
- **Course Facilitator Guides***

Available for an Additional Fee

- API
- SCORM
- Enhanced Course Builder
- Language Translations
- Climate Survey
- CPN Connect Seats
- LiveSafe

Standard Prevention Tier Features and Functionalities Package

*See course catalog for availability per course.



Technology Tools - Performance Tier All-inclusive Features and Functionality

Platform & Implementation

- Admin Dashboard
- Assignment Management
- Learner Management
- **SSO (\$2,000 ala cart)**
- **API (\$2,000 ala cart)**
- **SCORM (\$2,000 ala cart)**

Configurations & Augmentations

- Custom Learner Categories/Segmentation
- Custom Welcome/Closing Pages
- Enhanced In-Course Configurations*
- Configuration Guides*
- **Enhanced Custom Course Builder**
- **Language Translations* (\$2,000 to \$5,000 ala cart)**

Data Tools and Reporting

- Implementation/Completion Tracking
- Policy Acknowledgement
- Pre/Post Assessments
- Assessment Dashboards
- Pre/Post/Follow-up Surveys*
- Survey Dashboards
- **National and Custom Benchmarking**
- YoY Data Reports
- Raw Data Downloads
- Email Activity Report
- Student Engagement Questions/Reports
- **Custom Engagement Questions/Reports**
- **Custom Survey Questions**
- **Impact Reports***

Strategic Impact Tools

- CPN Seal of Prevention Eligibility
- **Course Facilitator Guides***
- National Domestic Violence Hotline Crisis Chat
- **Climate Surveys (\$2,500 to \$5,000 ala cart)**
- CPN Connect Seats
- **LiveSafe Communication Platform & App (\$2,000 to \$6,000 ala cart)**

All-Inclusive (Performance Tier) Features and Functionality Package

*See course catalog for availability per course.



207 Faculty/Staff Courses

HARASSMENT, DISCRIMINATION, AND SEXUAL ASSAULT PREVENTION

- Compliance courses to satisfy Title IX and Clery Act requirements, as well as foster a safe and accepting campus environment (9 courses)

SKILLS FOR BUILDING COMMUNITY - supports Higher Education institutions in teaching skills that foster community on their campus. (2 courses)

ATHLETICS - Courses addressing athlete-specific concerns, including sexual violence prevention, mental well-being, gender equity, and liability (9 Athletic Staff courses)

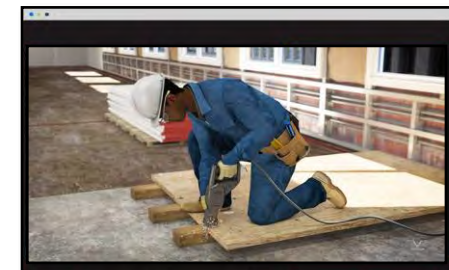
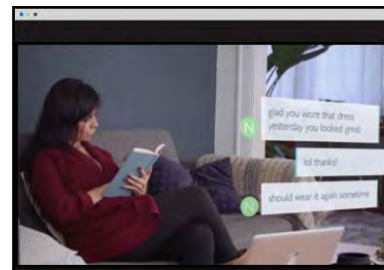
SECURITY AND RISK MITIGATION - Training designed to mitigate human error and address personal and physical security aspects of institutional safety (36 courses)

HEALTH AND HUMAN SAFETY - Courses to address the people-oriented aspects of safety such as substance misuse and health emergencies (34 courses)

HUMAN RESOURCES AND WORKFORCE MANAGEMENT - Workforce training that covers topics like HIPAA, FERPA, hiring considerations, and employee performance (34 courses)

ENVIRONMENTAL HEALTH AND FACILITIES MANAGEMENT - Tactile training for facility and asset maintenance, including basic facilities skills and hazard communication (48 courses)

FACILITIES MAINTENANCE - Specific trade courses that train staff on electrical, hydronic, and fire systems, as well as HVAC and plumbing (35 courses)

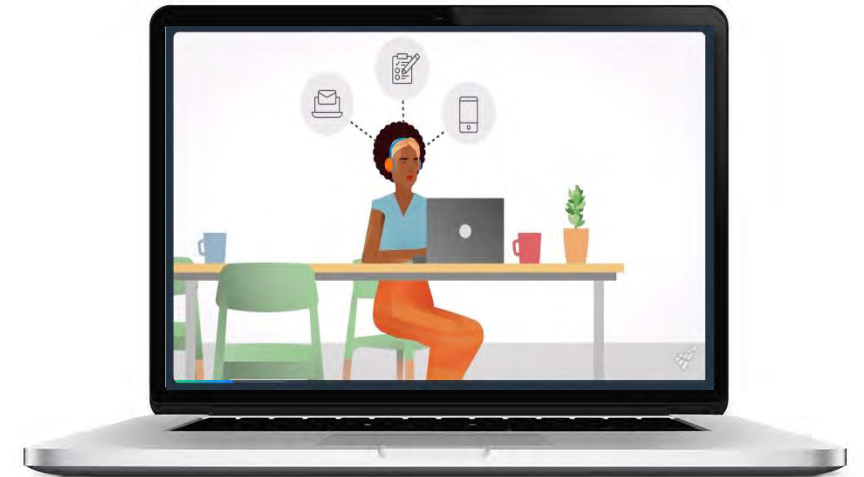


Harassment, Discrimination, and Sexual Assault Prevention

Foster an Environment of Safety and Acceptance on Campus

COURSES INCLUDE

- **Building Supportive Communities**
 - Clery Act and Title IX
 - Taking Action
- **Preventing Harassment and Discrimination for Supervisors**
- **Preventing Harassment and Discrimination for Non-Supervisors**
- **Preventing Harassment and Discrimination: Gateway**
- **Clery Act Overview**
- **Dating Violence: Identification and Prevention**
- **Discrimination Awareness in the Workplace**
- **Discrimination: Avoiding Discriminatory Practices**



Skills for Building Community

Faculty & Staff

Vector Solutions' new **Skills for Building Community** library supports higher education institutions in teaching skills that foster community on their campus.

COURSES INCLUDE



Faculty & Staff Courses

The higher education workplace is filled with faculty and staff from various backgrounds and abilities. Explore these **NEW** courses that will support faculty and staff members:

Building a Welcoming Community for Faculty and Staff

This course is designed as an introduction for faculty and staff to navigate fostering a sense of community among colleagues and students. It introduces the concept and importance of building a welcoming community and how to recognize the role of values and identities that often impact us individually and as a group.

Fostering Community for Faculty and Staff

This course provides tangible methods of promoting community, including important communication skills. This course asks learners to be open and willing to reflect on their own experiences as they learn more skills to help create a campus community.



*** New Course**

Athletics

Meet the Needs of
Student Athletes
and Athletic Staff

COURSES INCLUDE

- **Sexual Assault Prevention***
 - **Athletes**
 - **Athletic Staff**
- **Sexual Assault Prevention for Athletes Ongoing***
- **Athletic Liability***
- Concussion Awareness: Athletics
- **Mental Well-Being for Athletes***
- Title IX and Gender Equity in Athletics
- **Sexual Violence Prevention Essentials for Athletes***



***New Course**

Security and Risk Mitigation

Mitigate the Human Error Aspects of Institutional Safety

COURSES INCLUDE

- **Active Shooter Preparedness Training***
- **Data Security and Privacy***
- 15-Passenger Van Safety
- Accident Investigation
- Active Shooter: Run, Hide, Fight
- Arson Awareness and Prevention
- Browser Security Basics
- Campus Security Authorities: Roles and Responsibilities
- Copper Theft Awareness
- Copyright Infringement
- Crisis Response and Recovery
- **Crowd Management Safety Basics for Security Staff ***
- **Cybersecurity Awareness for Educational Leaders, Employees, and Institutions***
 - **Employees: End-User Best Practices***
 - **Employees: Classifying and Safeguarding Data for Corporate and Personal Use***
 - **Employees: Security Awareness Essentials***
 - **Employees: Social Engineering ***
 - **Educational Leaders: Safeguarding Against Social Engineer Attacks***
 - **Educational Leaders: Creating a Cybersecurity Culture***
 - **Educational Leaders: Incident Preparedness and Management Planning***
 - **Educational Leaders: Laws and Global Compliance Standards***
- Defensive Driving
- Distracted Driving
- Email and Messaging Safety
- **Emergency and Disaster Preparedness***
- FACTA: Identity Theft Protection Act
- Password Security Basics
- Payment Card Industry Data Security Standard (PCI DSS) Overview
- **PCI DSS: Payment Card Industry Data Security Standard***
- Protection Against Malware
- **Safeguarding Data for Corporate and Personal Use ***
- **Safety Committee Operations***
- Safety Basics for Security Staff
- **Social Media and Your Job***
- **Social Media for Managers***
- Terrorism: Awareness and Response
- Visual Weapons Screening
- Winter Driving
- **General Safety Orientation***
- **Worker Health and Safety Awareness Training***

***New Course**

Health and Human Safety

Mitigate the People-Oriented Aspects of Institutional Safety

COURSES INCLUDE

- Bloodborne Pathogens
- Hazing Awareness and Prevention
- Slips, Trips and Falls
- AED (Automated External Defibrillators)
- Back Injury and Lifting
- Camps on Campus: Keeping Minors Safe
- Cardiopulmonary Resuscitation (CPR)
- Child Abuse: Mandatory Reporting
- Common Illness Prevention
- Fall Protection
- First Aid
- **Health Emergencies: Asthma Awareness ***
- **Health Emergencies: Breathing Emergencies, Choking, and the Heimlich Maneuver ***
- Health Emergencies
 - Diabetes Awareness
 - Hemophilia
 - Life-Threatening Allergies
 - Overview
 - Seizures
- HIV/AIDS Awareness
- **Injury and Illness Prevention ***
- Ladder Safety
- **Managing the Aftermath of Tragedy (Full Course Suite) ***
- **MRSA Awareness ***
- Office Ergonomics
- Opioid Overdose Response Awareness
- Personal Protective Equipment (PPE)
- Prescription Drug Abuse: Impact on Students
- **Protecting Youth: Abuse & Neglect Prevention***
- **Recognizing Drug & Alcohol Abuse - Supervisors ***
- Respirable Crystalline Silica Awareness
- Respiratory Protection
- **Self-Harm Awareness and Prevention (Teachers, Faculty and Staff)***
- Severe Bleeding Response: Wound Packing and Tourniquet Use
- **Slips, Trips and Falls (Refresher) ***
- **Supervisor's Role in Safety ***
- **Staying Healthy in a Changing Environment ***
- Workplace Injury Prevention
- Youth Suicide: Awareness, Prevention and Postvention

***New Course**

Human Resources and Workforce Management

Provide Evidence-Based Workforce Training

COURSES INCLUDE

- HIPAA Basics
- FERPA: Family Educational Rights and Privacy Act
- **Accommodating People with Disabilities ***
- Americans with Disabilities Act Overview
- **Background Checks for Hiring ***
- Boundary Invasion
- **Code of Conduct ***
- Conducting Job Interviews
- Conflict Management: Staff-to-Staff
- **Conflicts of Interest ***
- **Customer Service Overview ***
- Drug-Free Workplace
- **Drugs and Alcohol at Work ***
- **Duty to Prevent Violence ***
- **Duty to Prevent Violence - Supervisors ***
- Family Medical Leave Act (FMLA)
- **General Data Protection Regulation ***
- General Ethics in the Workplace
- Health Insurance Portability and Accountability Act (HIPAA)
- **Identifying Candidates ***
- **Interviewing Candidates ***
- Managing Difficult Behaviors
- **Mental Well-Being for Faculty and Staff ***
- Performance Evaluations
- **Performance Management ***
- **Recognizing Drug and Alcohol Abuse - Supervisors ***
- Retaliation Liability
- **Skills for Members of Search Committees (Faculty Search Committees) ***
- Stress Management
- **Terminating Employees ***
- **Tools for an Ethical Workplace ***
- Workplace Bullying: Awareness and Prevention
- **Workplace Violence: Awareness and Prevention ***
- **Workplace Violence Prevention ***
- **Wrongful Termination ***

***New Course**

Environmental Health and Facilities Management

Offer Training on Basic Facilities Skills and Asset Maintenance

COURSES INCLUDE

- Hazard Communication: Right to Understand
- **Aerial Lift Safety ***
- Asbestos Awareness
- **Carpentry Basics ***
- **Carpentry Basics ***
 - Drywall Repair
 - Painting
 - Tools and PPE
- **Carpentry Safety ***
- Chemical Spills Overview
- **Commercial Mower Safety ***
- Compressed Gas Safety
- Confined Spaces
- **Doors and Hardware Basics ***
- **Doors and Hardware Maintenance and Repair ***
- Energy Conservation: All Staff
- Eye and Face Protection
- Facility Emergencies
- **Fire and Explosion Hazards ***
- Fire Extinguisher Safety
- Food Safety and Kitchen Sanitation
- Food Service Equipment
 - Safe Use
 - Sanitation
- Foodborne Illnesses
- **Forklift Safety ***
- **Hazard Analysis and Critical Control Points ***
- Hand and Power Tool Safety Overview
- **Hazard Communication ***
- **Hazard Communication: Right to Know ***
- Hearing Loss Prevention
- Heat Illness Prevention
- Incident Command System
- Indoor Air Quality Awareness
- Integrated Pest Management
- **Intermediate Maintenance Practices ***
- Lead Safety Awareness
- **Maintaining Forklift Safety ***
- **Managing Hazardous Waste in California ***
- Material Safety Data Sheets (MSDS)
- **Mercury Spills ***
- **Preventive Maintenance Basics ***
- Reliability Centered Maintenance
- **Safety Data Sheets Sample ***
- **OSHA Comprehension Exam - New Hire ***
- Scaffolding Safety
- **Scent Awareness ***
- Science Lab Safety
- Science Laboratory Chemical Spills
- **Scissor Lift Safety ***
- **Stormwater Management Overview ***
- **Trenching and Excavation Safety ***
- Utility Cart Safety
- **Water Damage Devastation: An Administrator's Story ***
- Water Damage Prevention
- **Wildfire Prevention and Response ***
- **Workplace Hazardous Materials Information System ***

***New Course**

Facilities Maintenance

Train Employees on Specific Trade Areas

COURSES INCLUDE

- **Basic Electrical Maintenance***
- **Basic Electrical Troubleshooting ***
- **Cooling Basics***
- **Cooling System Maintenance***
- Electrical Safety
- **Fire Systems and Sprinkler Basics***
- **Fire Systems***
 - Fire Alarm Control Panel
 - Wet and Dry Sprinkler Systems
- **Heating Systems Basics***
- **Hot Water Boilers***
- **HVAC - Air Side***
 - Air Balance Basics
 - Air Distribution
 - Air Handling in Commercial Buildings
 - Hot and Cold Calls
 - Introduction to Air Handlers
 - Terminal Units
 - Variable Air Volume (VAV) Systems
- **Hydronic Systems***
 - Architecture and Operation
 - Cooling Tower Basics
 - Cooling Tower Operation
- **Intermediate Motors***
- **Intermediate Water Treatment ***
- **Lockout/Tagout and Basic Arc***
- Flash Lockout/Tagout: Energy Release
- **Motor Basics***
- **Plumbing Basics***
- **Plumbing Maintenance ***
- **Refrigerant Management***
- **Refrigeration Basics***
- **Refrigeration Components***
- **Steam Boilers***
- **Water Treatment Basics***
- Welding, Cutting and Brazing Safety Awareness

***New Course**



52 Student Courses

SEXUAL ASSAULT PREVENTION - Compliance courses to satisfy Title IX and Clery Act requirements, as well as refresher courses to reengage students. (9 courses)

ALCOHOL AND DRUG MISUSE PREVENTION - Judgement-free education on the misuse of substances, including alcohol, cannabis, opioids, stimulants and depressants. (9 courses)

SKILLS FOR BUILDING COMMUNITY - supports Higher Education institutions in teaching skills that foster community on their campus. (2 courses)

WELLNESS AND SAFETY - Information and skills essential to maintaining optimal health and safety, including courses on mental well-being and active assailants. (17 courses)

ATHLETICS - Courses addressing athlete-specific concerns, including sexual violence prevention, mental well-being, gender equity, and liability. (4 courses)

LEADERSHIP AND CAREER READINESS - Prepare Students for a successful transition to the modern workplace. (11 modules)

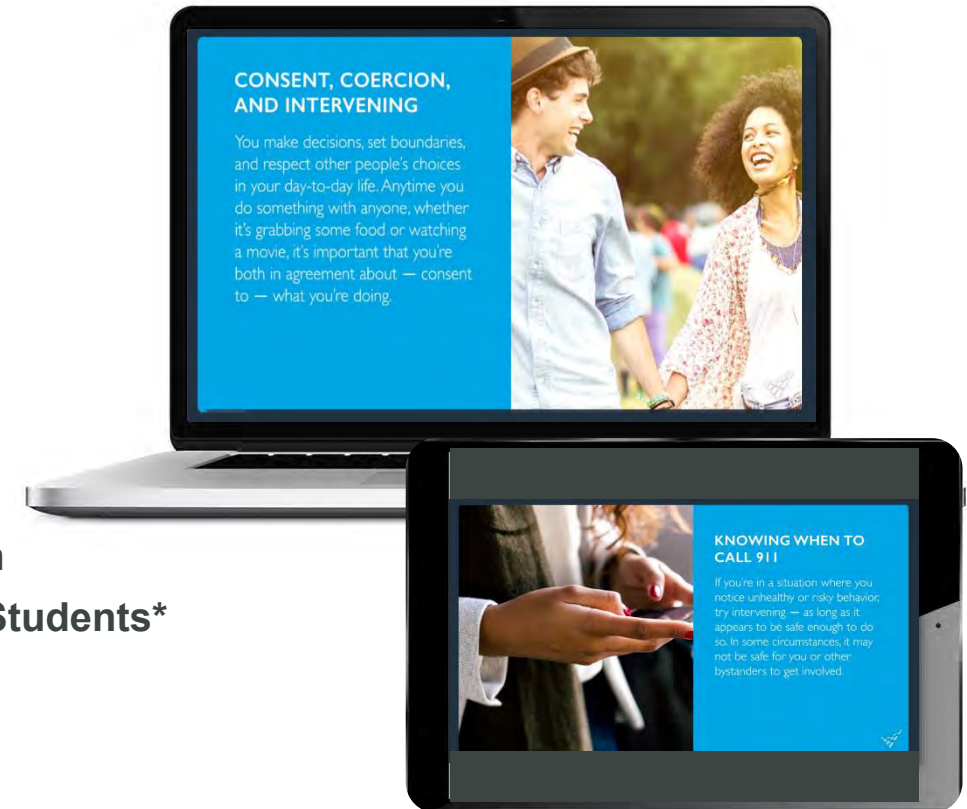


Sexual Assault Prevention

Prepare Students to Recognize and Respond to Sexual Assault When It Occurs

COURSES INCLUDE

- ***Sexual Assault Prevention****
 - ***Community Colleges ****
 - ***Adult Learners****
- ***Sexual Assault Prevention Ongoing***
 - ***Healthy Relationships ****
 - ***Taking Action ****
- **Clarifying Consent***
- **Consent and Bystander Intervention**
- **Title IX Essentials for International Students***
- **Title IX Rights and Protections**



Alcohol and Drug Misuse Prevention

Educate Students on the Risks of Alcohol and Other Drug Misuse

COURSES INCLUDE

- *AlcoholEdu® for College **
- *AlcoholEdu® for Sanctions **
- *AlcoholEdu® Ongoing Education **
- **Alcohol and Other Drugs***
- **Alcohol and Other Drugs (Refresher)***
- *CannabisEdu **
- *Prescription Drug Misuse Prevention **
- **Prescription Drug Misuse: Opioids***
- **Prescription Drug Misuse: Stimulants and Depressants***



Our Alcohol and Drug Abuse Prevention Education can help institutions comply with federal and state legislation, such as DFSCA.

*** New Course**

Skills for Building Community

Student

Vector Solutions' new **Skills for Building Community** library supports higher education institutions in teaching skills that foster community on their campus.

COURSES INCLUDE



Student Courses

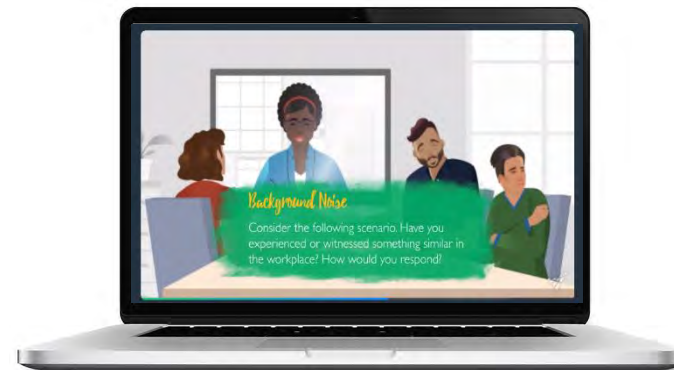
The college campus is filled with students who have different experiences and skills. Designed for college students, these courses are meant to build valuable skills:

Building a Welcoming Community for Students

This course is designed as an introduction to help students navigate the college community. Students will reflect on their own experiences and values as they learn communication skills to help create an institutional culture that is more productive, more innovative, and more engaging for everyone.

Fostering Community for Students

This course is designed as an introduction for students to navigate fostering connection with their peers. This course introduces the concept and importance of community, provides tangible methods of supporting peers and builds on a foundation of communication skills started in **Building a Welcoming Community for Students**. This course asks students to be open and willing to reflect on their own experiences as they learn more skills to help foster a welcoming on campus.



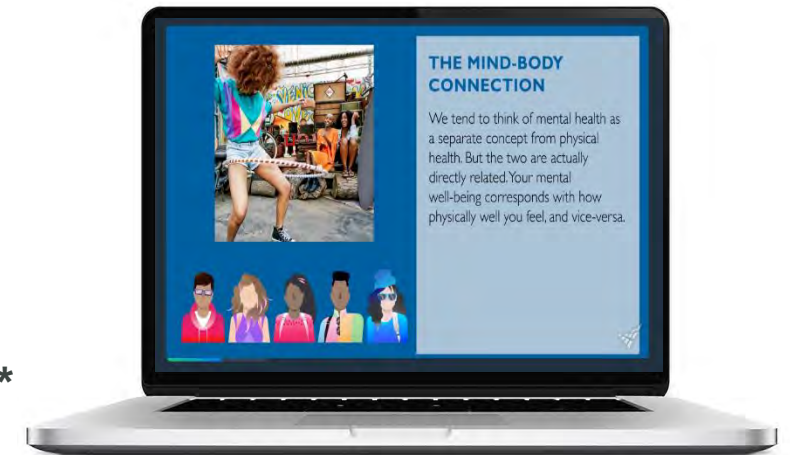
*** New Course**

Wellness and Safety

Equip Students
with the
Information and
Skills for Optimal
Mental Health
and Wellness

COURSES INCLUDE

- ***Mental Well-Being****
 - ***Students ****
 - ***Graduate Students ****
 - ***Student Organizations ****
- Hazing Awareness and Prevention
- Active Shooter Preparedness
- Active Shooter: Run, High, Fight
- ***Health and Safety Awareness on Campus ****
- ***Staying Healthy in a Changing Environment ****
- Cybersecurity Overview
- Email and Messaging Safety
- Password Security Basics
- ***Communication Styles and Skills ****
- Study Skills
- Time Management
- Campus Fire Safety
- ***Human Trafficking Awareness Education****



**** New Course***

Athletics

Meet the Needs
of Student
Athletes
and Athletic
Staff

COURSES INCLUDE

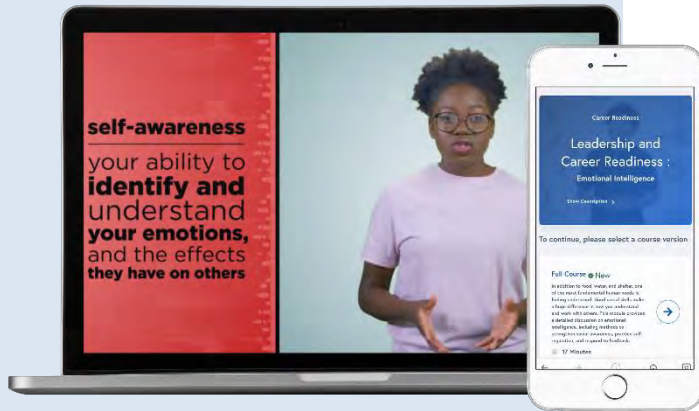
- ***Sexual Assault Prevention****
 - ***Athletes ****
 - ***Athletic Staff ****
- ***Sexual Assault Prevention for Athletes Ongoing ****
- ***Athletic Liability ****
- ***Concussion Awareness: Athletics ****
- ***Mental Well-Being for Athletes ****
- ***Title IX and Gender Equity in Athletics ****
- ***Sexual Violence Prevention Essentials for Athletes ****



**** New Course***

New! Leadership and Career Readiness

Prepare Students for
a Successful
Transition to the
Modern Workplace



Topics Covered

- *Being a Servant Leader **
- *Communication **
- *Confidence **
- *Creativity **
- *Effective Decision-Making **
- *Emotional Intelligence **
- *Empathy **
- *Having a Vision **
- *Humility **
- *Inspiring and Motivating Others **
- *Modeling Good Behaviors **

*** New Course**



Dave Roberts, Enterprise Account Executive
Dave.Roberts@VectorSolutions.com
813-323-9294



**Scenario Learning, LLC Order Form
Schedule A****Date:** Tuesday, February 11, 2025**Client Information**

Client Name: Fort Scott Community College	
Address: 2108 S Horton Fort Scott, KS 66701-3140	
Primary Contact Name: Vanessa Poyner	Primary Contact Phone: 6202232700 ext 3500

Agreement Term

Effective Date: 03/01/2025	Initial Term: 36 months
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Invoicing Contact Information (Please fill in missing information)

Billing Contact Name:		
Billing Address: 2108 S Horton Fort Scott, Kansas 66701-3140		Billing Phone: Billing Email:
PO#:	Billing Frequency: Annual	Payment Terms: Net 30

Annual Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total
HE-CCCSWLCOM	CC Campuswide License (Compliance)		1	\$7,700.00	\$7,700.00
HE-ATHL	Athletes Library	Athletes Library	1	\$0.00	\$0.00
HE-EEHFML	Environmental Health and Facilities Management	Environmental Health and Facilities Management	1	\$0.00	\$0.00
HE-EEHFMEXL	Facilities Maintenance (Expanded)	Facilities Maintenance (Expanded)	1	\$0.00	\$0.00
HE-EHDSVPL	Harassment, Discrimination, and Sexual Assault Prevention Library	Harassment, Discrimination, and Sexual Assault Prevention	1	\$0.00	\$0.00
HE-EHHS	Health and Human Safety	Health and Human Safety	1	\$0.00	\$0.00
HE-EHRWFML	Human Resources and Workforce Management	Human Resources and Workforce Management	1	\$0.00	\$0.00
HE-ESRML	Security and Risk Mitigation	Security and Risk Mitigation	1	\$0.00	\$0.00
HE-SADMPL	Alcohol and Drug Misuse Prevention	Alcohol and Drug Misuse Prevention	1	\$0.00	\$0.00
HE-SSAPL	Sexual Assault Prevention for Students	Sexual Assault Prevention for Students	1	\$0.00	\$0.00
HE-SWSL	Wellness & Safety	Wellness & Safety	1	\$0.00	\$0.00
HE-SCRPD	Career Readiness and Personal Development Library	Career Readiness and Personal Development Library	1	\$0.00	\$0.00
HE-SBCL	Skills for Building Community Library	Skills for Building Community Library	1	\$0.00	\$0.00

Annual Total: \$7,700.00

One-Time Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total
--------------	---------	-------------	-----	-------	-----------

One-Time Total: \$0.00

Total (including Annual and One-Time): \$7,700.00

Order Form Terms and Conditions.

- Pricing for annual fees is based on Your student enrollment as (i) reported on <https://nces.ed.gov/collegenavigator/> or (ii) You represent to Us.
- Fees, both during the Initial Term, as well as any Renewal Terms, shall be increased by 5.0% per contract year.
- All undisputed invoices are due and payable Net 30 days after invoice date ("Due Date"). Any fees unpaid for more than 10 days past the Due Date shall bear interest at 1.5% per month or the highest applicable rate permitted by law.
- AUTOMATIC RENEWAL. UNLESS OTHERWISE AGREED OR WHERE PROHIBITED BY APPLICABLE LAW OR REGULATION, UPON EXPIRATION OF THE ABOVE INITIAL TERM, THIS AGREEMENT WILL RENEW FOR A RENEWAL TERM EQUAL TO THE INITIAL TERM AT VECTOR SOLUTIONS' THEN CURRENT FEES, UNLESS NOTICE IS GIVEN BY EITHER PARTY OF ITS INTENT TO TERMINATE THE AGREEMENT AT LEAST SIXTY (60) DAYS PRIOR TO THE SCHEDULED TERMINATION DATE.**

Additional Terms and Conditions

1. This Order Form is governed by the Master Software as a Service Agreement at <https://www.vectorsolutions.com/master-software-as-a-service-agreement/> (the "Governing Contract"). Capitalized terms not otherwise defined in this Order Form have the meanings assigned to them in the Governing Contract.
2. To the extent any term(s) of the Governing Contract and this Order Form conflict, the term(s) of this Order Form will supercede the conflicting term(s) of the Governing Contract.
3. This Order Form will become effective when signed by both Parties. Unless both Parties sign this Order Form, the pricing and terms offered in this Order Form expire on the Offer Expiration Date stated above.
4. This Order Form and the pricing terms herein are specific to You and shall be considered Our Confidential Information. To the extent shared with any permitted third parties pursuant to the confidentiality terms between the Parties, such third party shall be bound by terms that prohibit their use of the information for any purpose beyond providing services to You, including restricting their use of the information in any aggregated or anonymized format.
5. IF YOU ARE LOCATED OUTSIDE THE UNITED STATES, Your data, including Your and Your End Users' personally-identifiable data, will be exported to the United States to enable us to administer, operate and process the Services.

To proceed, please sign this Order Form

Signatures

Each undersigned hereby represents that he/she is an authorized representative of the respective Party, and is authorized to commit the respective Party to all terms and conditions in this Order Form, and each undersigned acknowledges that the Parties rely on such representation in their agreements set forth in this Order Form.

Scenario Learning, LLC d/b/a Vector Solutions
4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

Fort Scott Community College
2108 S Horton
Fort Scott, KS 66701-3140

By: _____

By: _____

Printed Name: Justine Edwards

Printed Name:

Title: Director of Sales, Higher Education

Title:

Date: _____

Date: _____

C. APPROVAL OF 2025-26 ACADEMIC CALENDAR AND 2024-25 ACADEMIC CALENDAR REVISION

BACKGROUND: Following is a calendar for the 2025-26 academic year as proposed by the calendar committee. Additionally, a revised version of the 2024-25 academic calendar is included for approval. The revision reflects weekly hours of operation in June, 2025 being consistent with operating hours represented in the 2025-26 calendar for July, 2025, which allows for a consistent summer schedule through the summer.

RECOMMENDATION: It is recommended that the Board approve the 2025-26 academic calendar as proposed and the 2024-25 academic calendar as revised.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

*STARS, CTEC, and CTE courses at Miami County campus will meet Monday to Friday

2024-2025 Academic Calendar

IMPORTANT DATES

SCHOOL IN SESSION

FACULTY WORK DAY / NO CLASS*

CAMPUS CLOSED

CAMPUS OPEN

FINALS

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July	
4	Campus closed - Independence day
5	Campus closed - Independence day
12	Campus Closed
19	Campus Closed
26	Campus Closed

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January	
1-3	Campus closed - Christmas Break
6	Campus open
10	Fall intersession ends
14	First day for 169 day faculty
14-15	In-service
20	Campus closed - Martin Luther King Jr. Day
21	Spring semester begins
24	Last day to add a 16-week course
27	First rosters due

August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August	
14	First day for 169 day faculty
14-16	In-service
18	New student orientation
19	Fall semester begins
23	Last day to add a 16-week course
26	First rosters due
30	Last day to enroll in a payment plan

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

February	
3	Last day to enroll in a payment plan
4	Last day to drop TR/online 16-week course WITH REFUND
5	Last day to drop a MWF 16-week course WITH REFUND
14	Last day to drop a 16-week course WITHOUT REFUND
17	20th day - Cert rosters due
17	Withdrawals begin - NO REFUND, "W" ON TRANSCRIPT

September 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September	
2	Campus closed - Labor Day
2	Last day to drop a MWF/online 16-week course WITH REFUND
3	Last day to drop a TR 16-week course WITH REFUND
13	Last day to drop a 16-week course WITHOUT REFUND
16	20th day - Cert rosters due
16	Withdrawals begin - NO REFUND, "W" ON TRANSCRIPT

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March	
17-21	Campus closed - Spring Break
28	Aggie Days - No class - Campus open

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October	
18	Math Relays - No class - Campus open

April 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

April	
18	Campus closed - Good Friday
25	Last day for withdrawals

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November	
22	Last day for withdrawals
25-29	Campus closed - Thanksgiving Break

May 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May	
12-15	Finals
16	Graduation
19	Assessment day
20	Last day for 169 day faculty
20	Grades due by 5:00pm
23	Campus open
26	Campus closed - Memorial Day
30	Campus open

December 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December	
9-12	Finals
16	Assessment day
16	Fall intersession begins
18	Last day for 169 day faculty
18	Grades due by 5:00pm
20-31	Campus closed - Christmas Break

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June	
2	Summer session begins
6	Campus Closed
13	Campus Closed
20	Campus Closed
27	Campus Closed

2025-2026 Academic Calendar

IMPORTANT DATES		SCHOOL IN SESSION		FACULTY WORK DAY / NO CLASS*		CAMPUS CLOSED		CAMPUS OPEN		FINALS	
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*STARS, CTEC, and CTE courses at Miami County campus will meet Monday to Friday.

July 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July	
3	Campus Closed - Independence Day
4	Campus Closed - Independence Day
11	Campus Closed
18	Campus Closed
25	Campus Closed
31	Summer session ends

January 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January	
1-2	Campus closed - Christmas Break
5	Campus open
9	Fall Intercession ends
14	First day for 169 day faculty
14-15	In-Service
19	Campus closed - Martin Luther King Jr. Day
20	Spring semester begins

August 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August	
13	First day for 169 day faculty
13-15	In-service
17	New Student Orientation
18	Fall Semester Begins

February 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

February	
16	Cert rosters due

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September	
1	Campus closed - Labor Day
15	Cert rosters due

March 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March	
16-20	Campus closed - Spring Break
27	Aggie Day

October 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October	
---------	--

April 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April	
3	Campus closed - Good Friday

November 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

November	
7	Math Relays
24-28	Campus Closed - Thanksgiving Break

May 2026						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May	
11-14	Finals
15	Graduation
18	Grades due by 5:00pm
19	Assessment Day
20	Last day for 169 day faculty
22	Campus open
25	Campus closed - Memorial Day
29	Campus open

December 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December	
8-11	Finals
15	Fall Intercession begins
15	Grades due by 5:00
16	Assessment Day
17	Last day for 169 faculty
19-31	Campus Closed - Christmas Break

June 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June	
1	Summer session begins
5	Campus Closed
12	Campus Closed
19	Campus Closed
26	Campus Closed

**D. APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH BOURBON COUNTY
REDI**

BACKGROUND: A memorandum of understanding between FSCC and Bourbon County REDI will be provided the night of the meeting. The MOU addresses FSCC's usage of property owned by REDI for the CDL program.

RECOMMENDATION: It is recommended that the Board approve the MOU between FSCC and Bourbon County REDI.

BOARD ACTION:	MOTION ____	SECOND ____	VOTE ____
DISCUSSION:			
VOTE:	_____ Bailey	_____ Bartelsmeyer	_____ Fewins
	_____ Holt	_____ McKinnis	_____ Ropp

CORRESPONDENCE AND ADMINISTRATIVE UPDATES

ATHLETIC UPDATE

FOUNDATION UPDATE

VP UPDATES

INTERIM PRESIDENT UPDATE

From: Missy Scott <missys@fortscott.edu>
Sent: Monday, February 10, 2025 10:08 AM
To: Juley McDaniel <juleym@fortscott.edu>
Subject: FW: COI

See the thank you below from Core.

Missy Scott, MBA
Vice President of Finance & Operations

Fort Scott Community College
2108 S. Horton
Fort Scott, KS 66701
(620) 223-2700, ext. 5130
missys@fortscott.edu

From: Deana Betts <corebbco.deana@gmail.com>
Sent: Monday, February 10, 2025 9:53 AM
To: Missy Scott <missys@fortscott.edu>
Subject: Re: COI

It went great!!! We had a pretty good turn out, the show was amazing, and the partnership with FSCC was flawless! We appreciate you graciously hosting us, your time and effort helping organize everyone at the college, Josh was a HUGE help before and especially the day of the event, and Matt too for providing extra hands to do some heavy lifting. The whole thing went well and we definitely raised community awareness about who Core is and what we do, not to mention some much needed funds! Thank you so much for your role in making this happen. We are so grateful!

Miami County Campus

January 2025

- Willis Miller, the new MCC welding instructor, started teaching his first course on January 6th. His enthusiasm for welding is contagious. We added several new students from the community to the evening class this semester. This was mostly due to him bumping into people at the grocery store or old students calling up friends to come meet up at the college for a night of welding.
- Heather Simons, 7/8th Grade Math at Paola Middle School/ Kansas Teacher of the Year (KTOY) team is organizing a visit to Paola and one of the members is a high school criminal justice pathway teacher from Emporia. She asked for some resources and material on our program. I invited the team to stop by and meet our Criminal Justice students and instructor if they have time, in addition to sending her some additional information about our program.
- We continue communication with the Chamber offices, high schools, and local libraries to help promote regular and new/late start classes at the MCC.
- Continue to advise and enroll students for the Miami County Campus, Online, Environmental Water Technology and pre-nursing.
- Begin reviewing the fall schedule and prepare for changes for the Fall 2025 term.
- Continue meeting with the Surface Water sub-committee for the Oklahoma State University grant. Assisting with budgets and ideas for development and instruction. Grant was submitted at the end of January.
- IT was here 01/24/25 installing a new projector system in room 103 and work on other help desk ticket issues at the MCC. Jason returned on 01/27/25 to finish up room 103 and made it available for students that evening.
- Paul Crocker, FSCC EWT adjunct instructor and Senior Reliability Engineer at ReliabilityX reached out to us about the possibility of a partnership with ReliabilityX and some of the programs they offer for training. Sonia, Joe and I will be meeting with him via ZOOM on 02/04/25.
- Start search for new adjunct faculty to widen the pool of faculty available at the MCC and in the EWT program.

FSCC Student Services Update February 17, 2025

Dean of Students: Vanessa Poyner

- Meeting with coaches regarding course scheduling
- Meeting with leaders about course scheduling
- Meeting with Allied Health about Advising
- Worked on Payment dates for Spring 2025
- Planning Courtwarming coronation, events and competitions.
- KCCLI training in Arkansas City, KS
- Continuing Edsights implementation
- Starting staff evaluations
- Student Services 360 evaluations of Dean of Students
- Hiring committee for Director of Admissions
- Hiring committee for Athletic Director
- Planning Graduation celebration

Advising: Ashley Keylon

What we are currently working on:

- Enrollment for late-start spring and summer courses
- Adjusting schedules—drop/withdraw discussions
- General Advising appts—long term/short term goals
- Speaking to First Year Experience classes about upcoming deadlines
- Advising students on how/when to use student accounts: GIZMO, Blackboard, Student Email
- Getting student accounts, such as student email, activated for students
- Setting up Degree Audits
- Degree/SAP Appeal meetings w/students
- Processing Accommodations requests for students who qualify
- Meeting with potential students on campus/athletic visits
- Participating in SAP/Degree Appeal Committee meetings
- Math Pathways meetings
- Meetings w/Instruction and athletics about student needs
- J-1 trainings/meetings (Registration and Advising)
- Updating advisors on changes to curriculum or advising procedures
- Retention Committee meetings
- EdSights weekly trainings

Registrar's Office: Courtney Metcalf

Reports/Rosters/Grades/Transcripts:

- Processed First Rosters for Spring
- Processed numerous schedule changes for spring
- Submitted Winter IPEDS
- Uploaded degree transmission to the Clearinghouse and processed edits
- Uploaded report information for the Ellis Foundation
- Processed transcripts and course equivalencies for spring transfer in students

- Working on important dates for AY 25-26
- Assisted with program and course updates in KHEDS

J1 Updates

- Attending bi-weekly Project Manager Meetings with Jenzabar
- Working through data validation and conversion issues tracking
- Completing process validation worksheets
- All modules working through basic training
- Still working on permissions
- Put out red zone schedule for GoLive

Graduation

- Diplomas from fall/fall intersession will be mailed shortly
- Currently running degree audits on students within 6 hours of meeting degree requirements for Spring 2025
- Collecting Petition to Graduate forms and tracking in SIS
- Records Analyst creating a committee to enhance graduation celebration

Training/Other:

- Created a new and improved Registrar webpage. Working with Jared to get the website updated.
- Calendar Committee Meeting
- Met with an NSC rep and started paperwork for Reverse Transfer Exchange
- Academic Affairs Meeting
- Student Billing Meeting
- Nonpay Drop Meeting
- Working on policy and website information for the HLC Federal Compliance Report
- Provided transcript information to athletics

International Student Coordinator Duties/PDSO:

- Registered students for the spring semester

Student Life: Alyssa Martin

- Hosted a TikTok Event for residents
- Coordinated Pajama Party for residents
- January RA Meeting
- January RD Meeting
- Assisted in creating a Valentine's Day photo booth for student engagement
- Planned and executed Mario Kart Night at Greyhound Lodge
- Streamlined the room check system for improved efficiency
- Collaborated with the Director of Food Services to develop strategies for reducing dining hall supply misuse by students
- Opened the RA application process for prospective candidates
- Addressed housing handbook violations and enforced policy compliance

- Partnered with First Presbyterian Church to provide free transportation for FSCC students to and from Walmart
- Hosted a Hot Chocolate Event at Garrison Apartments to enhance student interaction
- Nominated two RA candidates for participation in Court Warming
- Revamped email communication for the housing application process to improve clarity and effectiveness

Dorm Occupancy

Boileau Hall: 73/100

Greyhound Hall: 58/64 or 128

Garrison Apartments: 37/40

Greyhound Lodge: 34/44

Instruction Office Update February, 2025

VP of Academic Affairs: Sonia Gugnani

- Construction Technology alignment was approved by KBOR.
- Having monthly meetings with Assessment Committee. Continue to work on the Quality Initiative report.
- Working with high schools to implement math pathways.
- Attended professional development for English pathways.
- Assisting assessment coordinator with creating rubrics.
- Met with calendar committee to finalize the academic calendar.
- Having flex meeting with the team for criterion 3.
- Monthly meetings with Academic Affairs committee. Created expectations and responsibilities for online adjunct instructors.
- Will be attending Complete College America Launch event hosted by KBOR at Washburn University.
- Met with advising and coaches to discuss the implications of 4 day class schedule. Working on the fall schedule.
- Working on submitting the FRAME Grant.
 - Writing the narrative for the grant.
 - Met with Brad Matkins, Bailey Lyons, and Craig Campbell to discuss partnerships.
 - Reaching out to community partners for letter of support.

Institutional Research

- Reporting data to the state and federal government
 - Continuing to work with CTE staff and faculty to collect Student Outcome Data for the KBOR Follow Up Report, KansasWorks, and HLC
 - Completed Winter IPEDS Collection in collaboration with Registrar and Financial Aid
 - Pulling and submitting data for the National Community College Benchmark Project (NCCBP), which provides new insights into FSCC's data and allows comparison reports with peer institutions
- Co-management of the Jenzabar One Migration Project
 - First data extract complete and J1 System now has FSCC data
 - Participating in Basic Functional Training in each area of the J1 System
 - Working through training and configurations with FSCC staff
 - Collaborating with FSCC staff and Jenzabar staff to validate data in J1 System; identifying issues with the data extract so corrections can be made before next data extract
 - Developing user permissions, roles, and workflows in the J1 System
- Perkins
 - Updating procedures and policies:
 - Collaborating with other grant coordinators and directors on campus to update/revise the FSCC Grant Policy manual, ensuring our policies adhere to federal and state guidelines
 - Updating the Perkins Handbook for FY 26
 - Planning Professional Development for CTE administrators, staff and faculty for FY 25
- EdSights

- Continuing work on a virtual server that automatically uploads student information to the EdSights platform
- Day-to-day
 - Troubleshooting issues in POISE
 - Assisting President's Office, Instruction Office, and Business Office with various internal reports
 - Collecting grade distribution and outcome data for Program Reviews

Fort Scott Community College
Board Meeting
February 17, 2025

Missy Scott - Vice President of Finance and Operations

Business Office

February payroll was completed using the new system, Software Unlimited. SU's employee portal **WebLink** is where employees can enter leave requests, view 1095 forms, view check history, view leave, view W-2s, and view or edit personal information. The business office is offering short training sessions to employees to help with the transition.

W-2s, 1099s, 1098s have been completed and sent. The corresponding reports have been submitted.

Student Billing committee met and developed a timeline for the spring semester and once academic calendar is finalized, the committee will work on the Fall timeline.

Financial Aid

Bourbon County Waivers for the spring semester have been applied to student accounts. CTE waivers will be calculated and applied next week.

Plant/Maintenance

Maintenance has rebuilt two pumps for the boiler in Bailey Hall. The college saved approximately \$3,500 by rebuilding rather than purchasing two new pumps.

A majority of Burke Street building contents have been moved to main campus. New owners take possession as of February 15th.

The maintenance team has been working on completing the interior of the softball building starting with electrical, insulation, and lighting.

We have started our search for replacement of Director of Plant/Maintenance and plan to start interviews soon.

Information Technology

KnowBe4 Security Awareness module has been implemented and the first two training sessions have been assigned to employees. Additionally, a new Phishing icon is available within Outlook email which allows the user to click the icon when an email looks suspicious. It will respond with either a message indicating if it was a test or if it was not a test the email will be researched.

IT continues to work on installing wifi for the softball fields as it is necessary for tracking stats.

Interim President Updates: February 17th , 2025

Enrollment Update:

- Current enrollment hours for spring 2025: 12206 credit hours
 - The spring semester is historically lower than the fall.
 - Certification rosters are due today.
 - We will have a solid number after they are finalized and present that information once it is complete.
 - We still have late start classes.
- Enrollment for fall 2024: 13980 credit hours.
- Currently, 1774 credits difference from fall 2024 to spring 2025, this is not finalized.

2023 - 2024 Enrollment Data:

- Enrollment for fall 2023: 15218 credit hours.
- Enrollment for spring 2024: 12986 credit hours.
- 2232 credit hour difference between semesters.

2025 Community College Date Book:

- The new Data Book is available.
- Presentation at the March board meeting over data and trends.

Legislative Session:

- Budget update – the budget has passed the Appropriations Committee, staying “flat” no increase or decrease is the goal for next year, some of the additional funds institutions have been receiving may be impacted, and tiered, nontiered and SB 155 is projected to be fully funded.

Athletic Department Update:

- AD position – interviews this week
- Trainer – possibly working with Freeman on a partnership, will know more of what that looks like soon.
- Softball building – WiFi, electrical, insulation, and wall finishings are starting to be completed.
- Basketball, baseball, softball and track in full swing.

Cabinet Meetings:

- We are starting to pick back up with Cabinet meetings.
- The meetings will be weekly on Friday mornings.
- Members will give weekly updates.
- The departmental updates will be included in weekly board communication.

Strategic Plan:

- The cabinet members have started discussing the current strategic plan.
- We need to continue to collect data each year.
- A detailed plan for a new strategic plan is being created.

Policy Review:

- A policy review cycle was created and presented at the January 2025 Board Retreat.
- Each month, numerous policies will be presented to the board for review (no change), revision (changes) and/or new policies.
 - Review: will be voted on in the same meeting
 - Revision: the board and stakeholders will have one month for feedback on any changes, changes will be approved at the following board meeting.
 - New Policies: the board and stakeholders will have one month for feedback on any changes, adoption will take place at the following board meeting.
- The goal is to review all board policies annually.

HLC:

- The HLC Steering Committee has been working on collecting the rest of the data for Criterion 3: Teaching and Learning.
- Employees have been providing excellent feedback on the assurance argument.
- We will be moving into Criterion 4: Sustainability next quarter.
- Looking into hiring a consultant.

Negotiations Training:

- Chad, Missy, and I attended the annual negotiations training on Monday, February 17th, before the board meeting.

Open Positions:

- Positions we currently have open are Athletic Director, Athletic Trainer, Athletic Assistant, Director of Facilities and Operations, IT Coordinator, and CDL driver.

EXECUTIVE SESSION

RECOMMENDATION: It is recommended that the Board adjourn to executive session.

MOVE TO EXECUTIVE SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

MOVE TO REGULAR SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bailey _____ Bartelsmeyer _____ Fewins
 _____ Holt _____ McKinnis _____ Ropp

ADJOURN

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bailey ____ Bartelsmeyer ____ Fewins
 ____ Holt ____ McKinnis ____ Ropp